



**Committee to facilitate implementation and promote compliance  
referred to in Article 15, paragraph 2, of the Paris Agreement**

**Document no. PAICC/2020/M2/7**

**Report of the second meeting of the committee referred to in Article  
15, paragraph 2, of the Paris Agreement**

**Date: 26 – 29 October 2020**

**Venue: Virtual**, deemed held in Bonn, at the headquarters of the UNFCCC  
secretariat

**Version 01.0**

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## 1. Agenda item 1: Opening of the meeting

### 1.1. Agenda item 1(a): Welcome from the Co-Chairs

1. The Co-Chairs, Ms. Christina Voigt and Mr. Haseeb Gohar, opened the second meeting of the Committee to facilitate implementation and promote compliance as referred to in Article 15 of the Paris Agreement (hereinafter referred to as the Committee) by welcoming the members and alternate members of the Committee.

### 1.2. Agenda item 1(b): Attendance and quorum

2. The members and alternate members of the Committee agreed to meet virtually for their second meeting, held from 26 to 29 October 2020.
3. The meeting, though held virtually, was deemed to have been held in Bonn, at the headquarters of the secretariat.
4. The Co-Chairs confirmed that, in accordance with paragraph 15 of the annex to decision 20/CMA.1 containing the modalities and procedures for the effective operation of the Committee referred to in Article 15, paragraph 2, of the Paris Agreement, sufficient members of the Committee were present in the virtual meeting to constitute a quorum.
5. Table 1 presents members and alternate members of the Committee. The names of those present at the meeting are in bold.

Table 1. Attendance<sup>1</sup>

Members	Alternate members
<b>Ms. Selam Kidane-Abebe</b>	<b>Ms. Mominata Campaore</b>
<b>Mr. Cornelius Scholtz</b>	<b>Mr. Chokri Mezghani</b>
<b>Mr. Shang Baoxi</b>	<b>Mr. Tomonobu Sato</b>
<b>Mr. Haseeb Gohar</b>	<b>Mr. Seung Jick Yoo</b>
<b>Ms. Jana Sobotova</b>	Mr. Grzegorz Grobicki
<b>Ms. Iryna Stavchuk</b>	<b>Mr. Ivan Narkevitch</b>
<i>Nomination pending</i>	<b>Mr. Michai Robertson</b>
<i>Nomination pending</i>	<i>Nomination pending</i>
<b>Mr. Jacob Werksman</b>	<b>Mr. Johan Lundberg</b>
<b>Ms. Christina Voigt</b>	<b>Ms. Julia Gardiner</b>
<b>Ms. Rueanna Haynes</b>	<b>Ms. Danielle Yeow</b>
<b>Mr. Ziaul Haque</b>	<b>Ms. Edith Kateme-Kasajja</b>

<sup>1</sup> A list of the members and alternate members of the Committee, including the length of their respective terms of office, is available on the UNFCCC website at <https://unfccc.int/process-and-meetings/bodies/election-and-membership>.

## **2. Agenda item 2: Organizational matters**

### **2.1. Agenda item 2(a): Adoption of the agenda**

6. The Committee adopted the agenda of the virtual meeting, as contained in annex 1 to this report.

### **2.2. Agenda item 2(b): Family photo**

7. The members and alternates of the Committee present at the meeting participated in taking a photo together.

### **2.3. Agenda item 2(c): Organization of the work of the meeting**

8. The Committee decided to organize the work for the meeting following the order of the agenda.

### **2.4. Agenda item 2(d): Presentation of the training programme for the Committee**

9. The Committee took note of the presentation made by the secretariat on the orientation for the Committee on facilitation of implementation and promotion of compliance under the Paris Agreement.

## **3. Agenda item 3: Adoption of interim organizational arrangements**

10. The Committee adopted its interim organizational arrangements, as contained in annex 2 to this report, and agreed to implement the arrangements to guide its work before it develops draft rules of procedure, without prejudice to the outcome of its discussions and further work in the development of its draft rules of procedure.

## **4. Agenda item 4: Update on inter-meeting activities of the Committee**

11. The Committee reflected on the informal inputs from its first informal and virtual meeting held on 7 and 8 September 2020.

## **5. Agenda item 5: Development of the draft rules of procedure for the proper and effective functioning of the Committee**

12. The Committee worked on its suggested list of possible elements of the draft rules of procedure, which is attached in annex 3 to this report, and agreed to continue to work on developing its draft rules of procedure with a view to recommending them to the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) for consideration and adoption at CMA 3. This document does not represent agreed language or assume any specific outcomes. This document does not preclude or prejudge the inclusion or exclusion of any particular elements.

## **6. Agenda item 6: Development of the workplan for the Committee for 2020 and 2021**

13. The Committee adopted its workplan for 2020 and 2021, as contained in annex 4 to this report, which may be revised during 2021 as appropriate. The Committee requested the secretariat to include any new mandates arising from meetings in future versions of the workplan and provide an update on the status of work at each meeting.

## **7. Agenda item 7: Next meetings of the Committee**

14. The Committee agreed to convene an informal virtual meeting in early 2021 before its third formal meeting in February or March 2021 and requested the secretariat to start planning for that meeting as an in-person meeting, while recognising the evolving global situation in relation to travel restrictions resulting from the coronavirus disease 2019 pandemic may require the secretariat to be ready to hold the third formal meeting virtually.

## **8. Agenda item 8: Introduction into gender in UNFCCC**

15. In accordance with the enhanced Lima work programme on gender and its gender action plan,<sup>2</sup> the Committee had a session on introduction into gender in UNFCCC.

## **9. Agenda item 9: Adoption of the annual report to the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement CMA**

16. The Committee adopted its first annual report to the CMA, as contained in annex 5 to this report.

## **10. Agenda item 10: Other matters**

17. The Committee accepted the proposal of the Co-Chairs to participate in the Climate Dialogues on 23 November 2020 and agreed to the organization of an event and requested the Co-Chairs to circulate a concept note for the event for the consideration of the Committee.
18. The Committee also agreed to have a standing agenda item on budgetary and financial matters.

## **11. Agenda item 11: Adoption of the report on the second meeting of the Committee**

19. The Committee adopted this report on 29 October 2020 and the report is deemed to have been adopted in Bonn.

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<sup>2</sup> Decision 3/CP.25, annex.

## **12. Closure of the meeting**

20. The Committee thanked the secretariat for the excellent support prior to and during the second meeting, in particular given the budgetary and staffing constraints faced by the secretariat in relation to its work for this Committee.
21. After thanking the members and alternate members of the Committee for their participation, the Co-Chairs closed the meeting.

## **Annexes to the report**

Annex 1 – Agenda

Annex 2 – Interim organizational arrangements

Annex 3 – Possible list of elements to be included in the draft rules of procedure

Annex 4 – Workplan of the Committee for 2020 and 2021

Annex 5 – First annual report of the Committee to the CMA

## **Annexes to the report**

### Annex 1 – Agenda

#### **Committee to facilitate implementation and promote compliance referred to in Article 15, paragraph 2, of the Paris Agreement**

#### **Second Meeting**

**Bonn, 26 - 29 October 2020 (Virtual meeting)**

**Document no. PAICC/2020/M2/1**

#### **Agenda**

1. Opening of the meeting
2. Organizational matters
  - (a) Adoption of the agenda
  - (b) Family photo
  - (c) Organization of the work of the meeting
  - (d) Presentation of the training programme for the Committee
3. Adoption of interim organizational arrangements
4. Update on inter-meeting activities of the Committee
5. Development of the draft rules of procedure for the proper and effective functioning of the Committee
6. Development of the workplan for the Committee for 2020 and 2021
7. Next meeting of the Committee
8. Introduction into Gender in UNFCCC
9. Adoption of the annual report to the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement
10. Other matters
11. Adoption of the report on the second meeting of the Committee
12. Closure of the meeting

Annex 2 – Interim organizational arrangements

**The Committee to facilitate implementation and promote compliance referred to in Article 15, paragraph 2, of the Paris Agreement**

**Document no. PAICC/2020/M2/3**

**Interim organizational arrangements for the Committee**

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## **1. Background and mandate**

1. The committee referred to in Article 15, paragraph 2 of the Paris Agreement (the Committee) held its first meeting, through virtual means, on 2 to 5 June 2020.
2. It considered decision 20/CMA.1 and its Annex, containing the modalities and procedures for the effective operation of the Committee (the Modalities and Procedures).
3. The Committee considered its interim organizational arrangements pending adoption by the CMA of rules of procedure for the Committee, expected at CMA.3.
4. The Committee discussed interim organizational arrangements to facilitate the organization of its work, and to be used in addition to the Modalities and Procedures and until such time as the Committee has completed its work on its draft rules of procedure, in accordance with paragraphs 17 and 18 of the Modalities and Procedures for adoption by the CMA.
5. The interim organizational arrangements are set out below. The interim organizational arrangements are without prejudice to the Committee's work on the draft rules of procedure.

## **2. Interim organizational arrangements**

### **2.1. Confidentiality**

6. Information identified as confidential, by reference to paragraphs 13 and 14 of the Modalities and Procedures or by the Committee shall not be disclosed by members or alternate members.

### **2.2. Ethical conduct and avoiding conflict of interest**

7. Committee members and alternate members shall perform any duties and exercise any authority in an honorable, independent, impartial and conscientious manner and disclose and avoid any real or apparent personal or financial conflicts of interest related to any matter under discussion in the Committee.

### **2.3. Oath of service**

8. Committee members shall take an oath of service as follows: "I solemnly declare that I will perform my duties and exercise my authority as [member/alternate member] of the Committee, honorably, independently, impartially and conscientiously. I further solemnly declare that, subject to my responsibilities within the Committee, I shall not disclose, even after the termination of my functions, any confidential information coming to my knowledge by reason of my duties in the Committee. I shall disclose immediately any interest in any matter under discussion before the Committee which may constitute a real or apparent, personal or financial conflict of interest or which might be incompatible with the objectivity, independence and impartiality expected of a member or alternate member of the Committee and I shall refrain from participating in the work of the Committee in relation to such matter".

## **2.4. Functions of Co-Chairs**

9. The Co-Chairs, assisted by the secretariat, shall draft the provisional agenda for each meeting of the Committee and transmit it to the Committee no less than five weeks before the opening of that meeting.
10. In carrying out their function as Co-Chair, the Co-Chairs shall be guided by the best interests of the Committee, as per paragraph 11 of Modalities and Procedures as contained in decision 20/CMA.1.
11. The Co-Chairs shall share and allocate between themselves responsibility for chairing Committee's meetings.
12. The Co-Chairs will be responsible for the opening, conduct, suspension, adjournment and closing of the meeting and for dealing with all procedural matters-in accordance with paragraphs 15 and 16 of the Modalities and Procedures.
13. The Co-Chairs are responsible for ensuring the observance of interim organizational arrangements and the agenda. The Co-Chairs will rule on points of order and any such determination will be final unless a Committee member objects. In that case, the Committee will consider the course of action to be taken.
14. The Co-Chairs will present a draft report of the meeting containing the draft decisions of the meeting, for consideration and approval by the Committee.
15. The Co-Chairs may represent the Committee at external meetings and report back to the Committee on those meetings. They may delegate that function to other members or alternates of the Committee, acting jointly.
16. The Co-Chairs shall coordinate the work that the Committee has agreed will take place between meetings.

## **2.5. Documentation**

17. Documentation for meetings of the Committee shall be made available to the Committee at least four weeks before the meeting.
18. The provisional agenda and the adopted meeting reports shall be made publicly available on the UNFCCC webpage, subject to the confidentiality requirements set out in paragraph 13 and 14 of the Modalities and Procedures contained in decision 20/CMA.1 and paragraph 6 above.
19. The Committee may use electronic means of communication to facilitate work and share documentation. The secretariat shall ensure that a secure and dedicated web interface is established and maintained to facilitate the work of the Committee.

## **2.6. Electronic decisions**

20. In meetings that are held virtually, the Committee may use electronic means to take decisions, in accordance with paragraphs 15 and 16 of the Modalities and Procedures as contained in decision 20/CMA.1.

21. The Committee may use electronic means to take decisions between meetings, for procedural matters or for matters for which the Committee has agreed such decisions are needed, in accordance with paragraphs 22 and 23 of this section.
22. The Co-Chairs may propose to the Committee to adopt a written decision on a non-objection basis within twenty-one (21) days on issues agreed by consensus in advance, in accordance with paragraphs 15 and 16 of the Modalities and Procedures as contained in decision 20/CMA.1, after which the proposed written decision will be deemed adopted, unless there is an objection. If an objection is received, the Co-Chairs will work through the objection with the Committee member or alternate member acting for the member. If the objecting Committee member or alternate member acting for a member upholds their objection, the proposed written decision will be considered by the Committee at the following meeting. If the objection is withdrawn or resolved without altering the text of the decision, the decision is deemed to be adopted. The secretariat shall circulate to the Committee all written comments and objections.
23. Decisions approved between meetings shall be recorded in the report of the following Committee meeting.

Annex 3 – List of possible elements of the draft rules of procedure

## Document no. PAICC/2020/M2/4/Rev.3

### List of possible elements of the draft rules of procedure of the Committee

This is a working document and does not represent agreed language or assume any specific outcomes. This list does not preclude or prejudice the inclusion or exclusion of any particular elements.

- **Section I – Institutional Arrangements**
  - Scope
  - Definitions
  - Members and alternate members
    - Service of term of members and alternate members
    - Role of alternate members
    - Capacity, oath and abiding by policies (including the code of ethical conduct)
    - Conflict of interest
    - Vacancies and replacement procedures
  - Election, roles and function of Committee Co-Chairs
  - Dates, notice and location of meetings (including the possibility of meeting virtually)
  - Development, transmission and adoption of the agenda (including the possibility of members and alternate members to propose agenda items)
  - Documentation
  - Quorum
  - Process for decision-making and voting (including by electronic means)
  - Expert advice and information, per paragraph 35 of the annex to decision 20/CMA.1
  - Organization of work of the Committee (e.g. working groups and task forces)
  - Language
  - Observers and webcasting
  - Secretariat
  - Relationship with the CMA
  
- **Section II – General provisions to guide the Committee in its work**
  - Procedural aspects, stages and timelines related to the Committee’s work, including
    - Engagement and consultation with the Party concerned, per paragraph 19, of the annex to decision 20/CMA.1

- Paying particular attention to respective national capabilities and circumstances and per paragraph 19, of the annex to decision 20/CMA.1
  - Modalities for taking into account the work by other constituted bodies, and arrangements and forums serving or established under the Paris Agreement with a view to avoiding duplication of work, per paragraph 19 of the annex to decision 20/CMA.1
  - Flexibilities with regard to timelines, per paragraph 26 of the annex to decision 20/CMA.1
- Additional timelines per paragraph 18 of the annex to decision 20/CMA.1
- **Section III – Initiation and process for consideration of issues**
  - Initiation of consideration of issues by the Committee on the basis of a written submission from a Party with respect to its own implementation of and/or compliance with any provision of the Paris Agreement per paragraph 20 of the annex to decision 20/CMA.1, including
    - Requirements for written submission by a Party
    - Preliminary examination, per paragraph 21 of the annex to decision 20/CMA.1
  - Initiation of consideration of issues by the Committee per paragraph 22(a) of the annex to decision 20/CMA.1 (noting also paragraph 23 of the annex to decision 20/CMA.1)
  - Initiation of consideration of issues per paragraph 22(b) of the annex to decision 20/CMA.1
  - Notifying the Party concerned of initiation of consideration of issues per paragraph 24 of the annex to decision 20/CMA.1
  - Procedural aspects of consideration by the Committee, per paragraph 25 of the annex to decision 20/CMA.1, including (modalities and timelines for, inter alia,)
    - Participation of and consultation with the Party concerned, per paragraph 25 (a) and (b) of the annex to decision 20/CMA.1
    - Obtaining additional information and invitation of representatives of relevant bodies and arrangements, per paragraph 25(c) of the annex to decision 20/CMA.1
  - Enabling participation of Parties concerned, per paragraph 27 of the annex to decision 20/CMA.1
- **Section IV – Findings, measures and outputs**
  - Identifying appropriate measures, findings and recommendations per paragraphs 28 to 31 of the annex to decision 20/CMA.1
  - Engagement with the Party concerned with respect to draft findings, measures and recommendations, per paragraph 25 (d) of the annex to decision 20/CMA.1
  - Decisions of the Committee (including reasoning per paragraph 18)

- **Section V – Systemic Issues** per paragraphs 32 to 34 of the annex to decision 20/CMA.1
  - Procedures for identifying issues of a systemic nature faced by a number of Parties
  - Measures and outputs by which the Committee would address systemic issues

Annex 4 – Workplan of the Committee for 2020 and 2021

**Annex - Draft workplan 2020-2021<sup>1</sup>**

Products	PAICC1 (2020)	<i>Inter-meeting work</i>	PAICC2 (2020)	<i>Inter-meeting work</i>	Informal meeting (2021 TBC)	PAICC3 (2021 TBC)	<i>Inter-meeting work</i>	PAICC4 (2021)	<i>Inter-meeting work</i>	PAICC5 (2021 TBD)	Reference
Draft rules of procedure			Possible elements	Written comments on draft rules of procedure  Climate Dialogue event	Advancing the draft rules of procedure	Work on elements		Draft final			Decision 20/CMA.1, annex, paras. 17 and 18
Interim organizational arrangements	Draft	Informal discussion and comments	Final								Document no. PAICC/2020/M1/9, paras. 10 and 11
Annual report to CMA			Final					Final			Decision 20/CMA.1, annex, para. 36

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<sup>1</sup> This is an indicative workplan for 2020 and 2021, which may be revised during 2021 as appropriate.

Document no. PAICC/2020/M2/7

Report of the 2<sup>nd</sup> meeting of the committee referred to in Article 15, paragraph 2, of the Paris Agreement

<b>Products</b>	<b>PAICC1 (2020)</b>	<b><i>Inter-meeting work</i></b>	<b>PAICC2 (2020)</b>	<b><i>Inter-meeting work</i></b>	<b>Informal meeting (2021 TBC)</b>	<b>PAICC3 (2021 TBC)</b>	<b><i>Inter-meeting work</i></b>	<b>PAICC4 (2021)</b>	<b><i>Inter-meeting work</i></b>	<b>PAICC5 (2021 <i>TBD</i>)</b>	<b>Reference</b>
Optional training on compliance			Final								
Introduction into Gender in UNFCCC	Info		Mini workshop								Decision 3/CP.23 and Decision 3/CP.25



Document no. PAICC/2020/M2/7

Report of the 2<sup>nd</sup> meeting of the committee referred to in Article 15, paragraph 2, of the Paris Agreement

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Annex 5 – First annual report of the Committee to the CMA

[to be inserted after the first annual report of the Committee to the CMA has been edited and published]