



**United Nations**  
Climate Change Secretariat  
Executive Secretary

**Nations Unies**  
Secrétariat sur les changements climatiques  
Secrétaire exécutif

Date: 23 October 2024  
Reference: MIT/NGO/HLMRT

## **MESSAGE TO CONSTITUENCIES OF ADMITTED NON-GOVERNMENTAL ORGANIZATIONS**

### **2024 annual high-level ministerial round table on pre-2030 ambition**

**18 November 2024**  
**Baku, Azerbaijan**

On behalf of the incoming COP 29, CMP 19, and CMA 6 Presidency, I am pleased to inform constituencies of admitted non-governmental organizations (NGOs) that the 2024 annual high-level ministerial round table on pre-2030 ambition will take place during COP 29 on Monday, 18 November 2024, from 10:00 to 13:00 (AZT/UTC+4).

CMA 3 decided to convene an annual high-level ministerial round table on pre-2030 ambition, beginning at CMA 4. The 2024 high-level ministerial will be held at CMA 6.

Interested representatives of admitted NGOs must be nominated by the respective constituency focal point. Please note that, owing to the limited capacity of the venue, **two representatives per constituency** at the head of organization level, will be permitted to attend in-person. Constituency focal points are requested to submit their nominations no later than **Wednesday, 6 November 2024** via [cool@unfccc.int](mailto:cool@unfccc.int). The round table will be webcast on the UNFCCC website.

The provisional programme and additional information on the round table will be made available on the [UNFCCC website](#) in due course. For inquiries on the event, please contact the secretariat by email at [mitigation\\_meetings@unfccc.int](mailto:mitigation_meetings@unfccc.int).

The secretariat and the incoming COP 29 Presidency look forward to your participation in this event.

Yours sincerely,

*(Signed by)*

Simon Stiell

**Distribution:** To constituency focal points of non-governmental organizations admitted as observers by the Conference of the Parties.