



Date: 6 July 2023  
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## NOTIFICATION

**The 27<sup>th</sup> meeting of the Technology Executive Committee  
19–21 September 2023  
Bonn, Germany**

**and**

**The joint session of the Technology Executive Committee and the Advisory Board of the  
Climate Technology Centre and Network  
22 September 2023  
Bonn, Germany**

Pursuant to the rules of procedure of the Technology Executive Committee, contained in [annex II to decision 4/CP.17](#), I am pleased to notify constituencies of admitted non-governmental organizations of the following meetings:

- The **27<sup>th</sup> meeting of the Technology Executive Committee**, to be held in Bonn, from 19 to 21 September 2023, from 9 a.m. to 5 p.m. (Central European Summer Time) each day;
- The **joint session of the Technology Executive Committee and the Advisory Board of the Climate Technology Centre and Network**, to be held in Bonn, on 22 September 2023, from 9 a.m. to 5 p.m. (Central European Summer Time).

The meetings will be open to admitted observer organizations in accordance with the above-mentioned decision. In accordance with decision 23/CP.18 and with a view to informing more effective climate change policy that addresses the needs of women and men equally, the UNFCCC secretariat encourages the nomination of women participants. Owing to space limitations, access may be limited for in-person participation. However, meetings will be webcast through the UNFCCC website. Observer nominations should be communicated to the secretariat by constituency focal points. Upon nomination, participants must register via the observer registration form for non-governmental organizations, which can be obtained from their focal points.

**Distribution:** To constituency focal points of non-governmental organizations admitted as observers by the Conference of the Parties.



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Once the constituency focal points have confirmed their nominations, the registration forms should be emailed to [cool@unfccc.int](mailto:cool@unfccc.int) by 6 p.m. (Central European Summer Time) **on Friday, 18 August 2023**. In view of the need to confirm the arrangements for the meetings as early as possible, observer registrations for non-governmental organizations received after this deadline may not be processed.

Further details regarding the meetings will be communicated directly to the registered participants. Provisional agendas and other information will be made available at <http://unfccc.int/tclear/tec/meetings.html>.

Yours sincerely,

*(signed by)*

Daniele Violetti  
Senior Director Programmes Coordination  
Director a.i. Means of Implementation division