



Date: 7 July 2021  
Reference: DV/WT/AC/mw

## **NOTIFICATION**

### **The 23<sup>rd</sup> meeting of the Technology Executive Committee**

**7–10 September 2021**

### **Joint session of the Technology Executive Committee and the Advisory Board of the Climate Technology Centre and Network**

**13 September 2021**

#### **Virtual meetings**

Pursuant to the rules of procedure of the Technology Executive Committee, as contained in annex II to decision 4/CP.17, I am pleased to notify constituencies of admitted non-governmental organizations (NGOs) that the 23<sup>rd</sup> meeting of the Technology Executive Committee will take place from 7 to 10 September 2021. Owing to travel restrictions due to the COVID-19 pandemic, it will be held as a virtual meeting, from 14:00 to 17:00 hrs Central European Summer Time each day.

This meeting is being organized in conjunction with the 18<sup>th</sup> meeting of the Advisory Board of the Climate Technology Centre and Network. A joint session of the Technology Executive Committee and the Advisory Board of the Climate Technology Centre and Network is scheduled for Monday, 13 September 2021 from 14:00 to 17:00 hrs Central European Summer Time.

The meeting will be open to admitted observer organizations in accordance with the above-mentioned decision. Observer nominations should be communicated to the secretariat by constituency focal points. Upon nomination, representatives must register via the observer registration form for NGOs, which can be obtained from their focal points.

**Distribution:** To constituency focal points of non-governmental organizations admitted as observers by the Conference of the Parties.



Page 2

Once the constituency focal points have confirmed their nominations, the registration forms should be forwarded to the secretariat at [cool@unfccc.int](mailto:cool@unfccc.int) by **Friday, 27 August 2021**, 17:00 hrs Central European Summer Time.

In view of the need to confirm the arrangements for the meeting as early as possible, observer registrations for NGOs received after this deadline may not be processed.

The provisional agenda and other documents for the meeting, as well as the link to the live event, will be made available at <http://unfccc.int/ttclear/tec/meetings.html>.

Yours sincerely,

*(signed by)*

Wanna Tanunчайwatana (Ms.)  
Officer in Charge  
Means of Implementation Division