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NOTIFICATION

Eighteenth meeting of the Technology Executive Committee 25 – 27 March 2019

Pursuant to the rules of procedure of the Technology Executive Committee (TEC), as contained in annex II to decision 4/CP.17, I am pleased to notify admitted non-governmental organizations (NGOs) that the 18th meeting of the TEC will take place from 25 to 27 March 2019 at “UN City Campus” in Copenhagen, Denmark. Please note that the TEC meeting is organized in conjunction with the 13th meeting of the Advisory Board of the Climate Technology Centre and Network (CTCN), with an all-day TEC-CTCN joint session scheduled on Wednesday, 27 March.

The provisional agenda and other documents for the meeting are being prepared and will be made available on the UNFCCC website at: <http://unfccc.int/tclear/tec/meetings.html>.

In accordance with the above-mentioned decision, the meeting will be open to admitted observer organizations. Given space limitations, participation will be limited to representatives by constituency. Exact numbers of allocation will be communicated to the Constituency Focal Points. A webcast of the meeting will be available on the UNFCCC website.

Representatives from NGOs nominated by the Constituency Focal Point must register for the meeting using the Observer Registration Form for NGOs, which is sent to the Constituency Focal Points. Confirmation by the Constituency Focal Point is provided for in the form. The Observer Registration Form should be sent by the Constituency Focal Point to the secretariat using the following email address: cool@unfccc.int.

The deadline for registration as an observer is Friday, 22 February 2019, 17:00 hrs Central European Time. In view of the need to confirm the arrangements for the meeting as early as possible, please be advised that the secretariat may not be in a position to process Observer Registration Forms for NGOs received after this deadline.

Yours sincerely,

(signed by)

Daniele Violetti
Director
Finance, Technology and Capacity Building

Distribution: To constituency focal points of non-governmental organizations admitted as observers by the Conference of the Parties.