



Date: 2 March 2026  
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TEC/CTCN AB  
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## **NOTIFICATION FOR NON-GOVERNMENTAL ORGANIZATIONS**

**The 32<sup>nd</sup> meeting of the Technology Executive Committee  
14–16 April 2026**

**and**

**The joint session of the Technology Executive Committee and the Advisory Board of the  
Climate Technology Centre and Network  
17 April 2026**

**Songdo, Incheon, Republic of Korea**

Pursuant to the rules of procedure of the Technology Executive Committee, contained in [annex II to decision 4/CP.17](#), I am pleased to notify constituencies of admitted non-governmental organizations of the following meetings:

- **The 32<sup>nd</sup> meeting of the TEC**, to be held at G-Tower, 175 Art center-daero, Yeonsu-gu, Songdo, Incheon, Republic of Korea from 14 to 16 April 2026, from 9 a.m. to 5 p.m. Korea Standard time (KST).
- **The joint session of the TEC and the Advisory Board of the Climate Technology Centre and Network**, to be held at Convensia, 123 Central-ro, Yeonsu-gu, Songdo, Incheon, Republic of Korea on 17 April 2026 from 9 a.m. to 5 p.m. (KST).

The meetings will be open to admitted non-governmental organizations (NGOs) in accordance with the above-mentioned decision.

Nominations under the NGO category should be communicated to the secretariat by respective Constituency Focal Points (CFPs). Representatives of admitted NGOs who are nominated by their CFPs must complete the online registration form, the link to which will be communicated directly to the nominated participants.

In accordance with decision 23/CP.18 and guided by the Enhanced Lima Work Programme on Gender (7/CP.29) and the Belém Gender Action Plan, the UNFCCC secretariat encourages the



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nomination of women participants with a view to achieving gender balance and informing more effective climate change policy that addresses the needs of women and men equally.

Kindly note that, due to the limited capacity of the venue, only one representative per constituency will be permitted to participate in person. However, meetings will be webcast through the UNFCCC website. Constituency focal points are requested to submit their nominated representative no later than **Friday, 13 March 2026, 6 p.m. Central European Time** by email to [cool@unfccc.int](mailto:cool@unfccc.int).

In view of the need to confirm the arrangements for the meetings as early as possible, observer registrations for non-governmental organizations received after this deadline will not be processed.

Further details regarding the meetings will be communicated directly to the registered participants. Provisional agendas and other information will be made available at <http://unfccc.int/tclear/tec/meetings.html>.

For any questions regarding the meetings, please contact [tec@unfccc.int](mailto:tec@unfccc.int).

Yours sincerely,

*(Signed by)*

Sophie De Coninck  
Director  
Means of Implementation Division