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NOTIFICATION

Eleventh meeting of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts

10–12 March 2020
Bonn, Germany

I am pleased to notify constituencies of admitted non-governmental organizations (NGOs) that the eleventh meeting of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts will take place in Bonn, Germany, from 10 to 12 March 2020.

The meeting of the Executive Committee is open to admitted observer organizations in accordance with the modalities and procedures adopted by decision 2/CP.20. The Executive Committee strives for inclusiveness in its work, however, space and budget limitations may limit participation.

Constituency Focal Points must nominate representatives to attend. Once nominated by the Focal Point, representatives must register using the Observer Registration Form for NGOs, which can be obtained from the Focal Points. The form should be completed and returned to the focal point no later than **Friday, 21 February 2020**.

Upon receiving the registration form, the Constituency Focal Points should confirm the nomination(s) and forward the registration form to the secretariat at cool@unfccc.int. In view of the need to confirm the arrangements for the meeting as early as possible, observer registrations for NGOs received after this deadline may not be processed.

Distribution: To constituency focal points of non-governmental organizations admitted as observers by the Conference of the Parties.



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Additional information for observers is contained in the annex. Further details regarding the meeting will be communicated directly to registered observers.

Yours sincerely,

(signed by)

Youssef Nassef
Director
Adaptation Programme



Annex

IMPORTANT INFORMATION FOR NGOs OBSERVERS

- This registration is **only valid** for the eleventh meeting of the Executive Committee.
- Please be advised that the **nominee is responsible** for making their own travel and accommodation arrangements.
- Participants are **strongly advised** to obtain international travel and medical insurance to cover them from the time they depart for the meeting until the time they return.
- The United Nations and the UNFCCC secretariat **disclaim** all responsibility for medical, accident and travel insurance, for compensation, death or disability, loss or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation.
- All foreign citizens entering Germany must have a valid passport. Participants requiring a **visa for Germany, or a transit visa**, are strongly encouraged to contact the appropriate consular authorities as soon as this notification is received.
