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## **NOTIFICATION**

### **Third Meeting of the Paris Committee on Capacity-building 20–22 June 2019 Bonn, Germany**

The UNFCCC secretariat herewith would like to notify Parties and observer States to the United Nations Framework Convention on Climate Change (UNFCCC) that the third meeting of the Paris Committee on Capacity-building (PCCB) will take place from 20 to 22 June 2019 in Bonn, Germany.

The provisional agenda and other details of the meeting will soon be made available on the UNFCCC website at: <<http://unfccc.int/10260.php>>.

The third meeting of the PCCB will be open to accredited observers. Given space limitations, access may have to be limited. However, a webcast of the meeting will be available on the UNFCCC website.

Representatives from Parties and observer States to the United Nations Framework Convention on Climate Change (UNFCCC) must register for the meeting via their National Focal Point.

The deadline for registration as an observer is **22 May 2019**. In view of the need to confirm the arrangements for the meeting as early as possible, please be advised that the secretariat may not be in a position to process observer registrations received after this deadline.

Participants are strongly encouraged to obtain comprehensive international medical insurance for their period of participation. The United Nations and the UNFCCC secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation.

**Distribution:** To Parties and observer States to the United Nations Framework Convention on Climate Change (UNFCCC).



As the meeting is taking place in the margins of the UN Climate Change Conference (SB 50, 17 to 27 June 2019), separate accreditation for the conference is also necessary. In the interest of the security and safety of all participants and the smooth running of the conference, the UNFCCC secretariat reserves the right to deny and/or restrict access to the conference premises or to request registered participants to leave the premises. The UNFCCC secretariat shall not be responsible for any or all expenses incurred by nominated participants who are requested to leave the premises or are refused registration or access to the conference for which they have been nominated and/or registered as participants.

The UNFCCC secretariat is a climate-neutral organization and therefore strongly encourages all participants to choose the most climate-friendly mode of travel and compensate for unavoidable emissions by cancelling Certified Emission Reductions. The air travel carbon emissions calculator at [www.icao.int/environmentalprotection/carbonoffset/pages/default.aspx](http://www.icao.int/environmentalprotection/carbonoffset/pages/default.aspx) enables the climate footprint of travel to be calculated. Furthermore, participants are also encouraged to compensate for their climate footprint by cancelling the corresponding amount of offsets through the UNFCCC voluntary cancellation platform at [www.offset.climateneutralnow.org](http://www.offset.climateneutralnow.org). For those travelling by train or car, we propose compensation for emissions by cancelling one Certified Emission Reduction (one tonne of offset) at the voluntary cancellation platform.

In accordance with the Conference of the Parties decision 23/CP.18, and with a view to informing more effective climate change policy that addresses the needs of women and men equally, the UNFCCC secretariat encourages nomination of women participants to attend the third meeting of the Paris Committee on Capacity-building.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Daniele Violetti', is positioned above the typed name.

Daniele Violetti (Mr.)  
Director

Finance, Technology and Capacity-building Programme