



Date: 19 December 2018  
Reference: YN/OP/kl  
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## NOTIFICATION

### **Fifteenth meeting of the Adaptation Committee Bonn, Germany 19 – 21 March 2019**

Pursuant to decisions 1/CP.16 and 2/CP.17, I am pleased to notify United Nations organizations and admitted intergovernmental organizations that the fifteenth meeting of the Adaptation Committee will take place at the United Nations Campus in Bonn, Germany, from 19 – 21 March 2019.

In accordance with the modalities and procedures adopted by decision 2/CP.17, the meeting of the Adaptation Committee will be open to observers, except where otherwise decided by the Adaptation Committee. Given space limitations, participation may have to be limited.

Interested representatives of United Nations organizations and admitted intergovernmental organizations should contact Ms. Katrin Lucas in order to register for the meeting.

**E-mail address: [klucas@unfccc.int](mailto:klucas@unfccc.int)**

The deadline for registration as an observer is **Friday, 15 February 2019**. In view of the need to confirm the arrangements for the meeting as early as possible, please be advised that the secretariat may not be in a position to process observer registrations received after this deadline.

Further details on the meeting, as well as the provisional agenda, are being finalized and will soon be made available on the UNFCCC website: (<https://unfccc.int/event/fifteenth-meeting-of-the-adaptation-committee-ac15>).

Additional information for observers is contained in the annex.

Yours sincerely,

*(Signed by)*

Youssef Nassef  
Director  
Adaptation Programme

**Distribution:** To United Nations Secretariat units and bodies, specialized agencies and related organizations and intergovernmental organizations admitted as observers by the Conference of the Parties.



Annex

**IMPORTANT INFORMATION FOR OBSERVERS**

- This registration is **only valid** for the fifteenth meeting of the Adaptation Committee.
- Please be advised that the **nominee is responsible** for making their own travel and accommodation arrangements.
- Participants are **strongly advised** to obtain international travel and medical insurance to cover them from the time they depart for the meeting until the time they return.
- The United Nations and the UNFCCC secretariat **disclaim** all responsibility for medical, accident and travel insurance, for compensation, death or disability, loss or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation.
- All foreign citizens entering Germany must have a valid passport. Participants requiring a **visa for Germany, or a transit visa**, are strongly encouraged to contact the appropriate consular authorities as soon as this notification is received.

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