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## **MESSAGE TO PARTIES AND OBSERVER STATES**

### **Nomination of candidates for appointment or election during the United Nations Climate Change Conferences to be held in 2025**

This is to inform Parties and observer States to the United Nations Framework Convention on Climate Change (UNFCCC), the Kyoto Protocol and the Paris Agreement that nominations of candidates are invited for positions open for appointment or election during the United Nations Climate Change Conference to be held in Bonn, Germany, from 16 to 26 June 2025 and Belém, Brazil, from 10 to 21 November 2025.

Nominations are open for the following bodies:

- Bureau of the Conference of the Parties, the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol and the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement;
- Bureau of the Subsidiary Body for Implementation;
- Bureau of the Subsidiary Body for Scientific and Technological Advice;
- Adaptation Committee;
- Adaptation Fund Board;
- Advisory Board of the Climate Technology Centre and Network;
- Advisory Board of the Santiago Network;
- Consultative Group of Experts;
- Executive Board of the Clean Development Mechanism;
- Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts;
- Katowice Committee of Experts on the Impacts of the Implementation of Response Measures;
- Kyoto Protocol Compliance Committee;
- Least Developed Countries Expert Group;
- Paris Agreement Implementation and Compliance Committee;
- Paris Committee on Capacity-building;

**Distribution:** To Parties and observer States through their national focal points, Permanent Representatives to the United Nations in New York and diplomatic missions accredited to the Federal Republic of Germany



- Standing Committee on Finance;
- Supervisory Body for the mechanism established by Article 6, paragraph 4, of the Paris Agreement;
- Technology Executive Committee.

The lists of positions open for nomination and background information on the UNFCCC electoral process, nominations to be transmitted and gender balance are available at: <https://unfccc.int/process-and-meetings/bodies/election-and-membership>.

Chairs and Coordinators of the regional groups and constituencies are reminded to confirm the members of the the Advisory Board of the Santiago network who are to serve an initial term of three years and an initial term of two years. In this regard, Parties are invited to recall decision 12/CMA.4, endorsed by decision 11/CP.27, where the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement decided that, “[...] half of the members elected in 2023 shall serve a term of three years and half of the members shall serve a term of two years, after which time the governing body or bodies shall elect half of the members every year for a term of two years;” (see paragraph 12 of decision 12/CMA.4).

Parties are also urged to transmit the nominations that are outstanding from the elections held at COP 29. Information on the nominations is available at: [List of nominations outstanding for positions available for election or appointment at COP 29](#). To ensure the proper functioning of all bodies—some of which are at risk of being unable to operate effectively due to the high number of unfilled seats—Chairs and Coordinators of regional groups and constituencies are strongly urged to intensify consultations and promptly submit the outstanding nominations for their respective groups and constituencies. Particular urgency is placed on the timely transmission of nominations to the Adaptation Fund Board and Consultative Group of Experts.

Parties and observer States are invited to recall decisions 23/CP.18, 3/CP.23 and 3/CP.25 and to make additional efforts to improve the participation of women and achieve the goal of gender balance in bodies established under the Convention, the Kyoto Protocol and the Paris Agreement. As at 15 April 2025, a gender composition of 42 per cent female and 58 per cent male had been reached for membership of these bodies. Information on the gender composition of UNFCCC bodies is available at: [Current gender composition of bodies as at 15 April 2025](#).

Chairs and coordinators of regional groups and constituencies are encouraged to transmit nominations as early as possible. The deadlines are:

- **Wednesday, 25 June 2025 at 8 p.m., Central European Summer Time** for elections at the UN Climate Change Conference in Bonn, Germany from 16 to 26 June 2025, and
- **Saturday, 15 November 2025 at 8 p.m., Belém Standard Time** for appointments or elections at the UN Climate Change Conference in Belém, Brazil from 10 to 21 November 2025.



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For any questions or further information on elections and the transmission of nominations via the UNFCCC submission portal, please contact the secretariat at: [unfccc elections@unfccc.int](mailto:unfccc elections@unfccc.int).

Yours sincerely,

*(Signed by)*

Simon Stiell