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MESSAGE TO INTERGOVERNMENTAL AND NON-GOVERNMENTAL ORGANIZATIONS

Quota allocation in the Online Registration System

United Nations Climate Change Conference, SB 64
8 – 18 June 2026
Bonn, Germany

The UNFCCC secretariat refers to the [Information Note](#), dated 9 February 2026, and the [Notification for SB 64](#), dated 11 March 2026, and wishes to inform admitted intergovernmental and non-governmental organizations (IGOs and NGOs) that the Online Registration System (ORS) is opened for the **confirmation** of delegates for onsite participation by IGOs and NGOs from today, Tuesday, 31 March 2026 and will remain open until **Sunday, 7 June 2026, 23:59** Central European Summer Time.

As at the closing of the nomination period on 16 March 2026, the secretariat had received approximately 12,500 nominations from more than 1,000 IGOs and NGOs for participation in SB 64. Taking into consideration the capacity of the premises, the services available, as well as the security and safety of the participants, the quota for admitted IGOs and NGOs for SB 64 is 2,000. Each quota can be distributed among multiple participants by using the [daily badge system](#), thus de facto increasing the participation of IGOs and NGOs.

Organizations that missed the nomination deadline or want modifications to the initial quota allocation can submit requests via the ORS Communication channel by selecting “Quota increase request” (QIR) under the communication tab. In view of the challenges posed by the continuously increasing number of observer organizations requesting registration¹, not all QIRs have been met in recent years and there is no guarantee that these requests will be accommodated.

Distribution: To all intergovernmental and non-governmental organizations admitted as observers by the Conference of the Parties.

¹ “The SBI took note of the significant increase in the number of observer organizations admitted to the UNFCCC process at recent sessions of the COP and the associated challenges in ensuring their meaningful participation therein, including regional imbalance.” (FCCC/SBI/2024/13, para. 199)



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The user manual on how to access and use the ORS is available [here](#). ORS is the only official channel for nominating participants for SB 64. The secretariat is not in a position to process nominations submitted by any other method.

Please note that **it is imperative that a correct and unique email address be provided for each delegate** for swift processing of registration confirmations. Once the delegate is confirmed in the ORS, an email with a link to download the acknowledgment letter will be sent to the email address of the confirmed delegate.

The possibility of a virtual participation option will be provided in the coming weeks.

Please also refer to the information under the “Registration” section of the [Information for Participants \(IFP\)](#) for SBs64.

