



United Nations
Climate Change



MEDIA BULLETIN NOTE #1

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1 Code of Conduct

UN Climate Change is committed to enabling events at which everyone can participate in an inclusive, respectful, healthy and safe environment and be treated with fairness and dignity. It applies equally to all attendees at the COP, without exception. With your registration and accreditation, you agreed to follow the Code of Conduct. Please consult the Code of Conduct [online](#), which includes information on how to report a complaint or incident.

2 About us

2.1 United Nations Framework Convention on Climate Change (UNFCCC) secretariat (UN Climate Change) & Executive Secretary

The UNFCCC secretariat (UN Climate Change) is the United Nations entity charged with supporting the global response to the threat of climate change.

The [Convention](#), after which the secretariat is named, was opened for signature by world leaders at the Rio Earth Summit in 1992, and ratified by the UN in 1995. This foundational document is the parent treaty of the subsequent 1997 [Kyoto Protocol](#) and the 2015 [Paris Agreement](#), both of which have been instrumental for setting goals and driving actions to address climate change and its impacts.

More information about the work of UN Climate Change, and the multilateral climate process, is on our website at www.unfccc.int, under the About Us tab.

The head of the secretariat is Executive Secretary, Mr. Simon Stiell, who was first appointed by the UN Secretary-General in August 2022, and reappointed for a second three-year term in June 2025. Both the appointment and reappointment were made after consultation with the Conference of the Parties through its Bureau.

Mr. Stiell served as senior minister in the Government of Grenada from 2013 until June 2022, holding the portfolio of Minister for Climate Resilience and the Environment for five years. More biographical information is [here](#).

You can follow the Executive Secretary on [LinkedIn](#) and [X](#), and find photography on [Flickr](#).

2.2 COP30 Presidency

Ambassador André Corrêa do Lago is a career diplomat since 1982, with postings in Madrid, Prague, Washington, Buenos Aires, and at Brazil's Mission to the EU in Brussels. He served as Brazil's Ambassador to Japan (2013–2018) and India (2018–2023) and was Brazil's Chief Negotiator for climate change and the Rio+20 Conference. He later became Vice-Minister for Climate, Energy and Environment at the Brazilian Ministry of Foreign Affairs before being appointed President-Designate of COP30 by President Luiz Inácio Lula da Silva on January 21, 2025. He becomes COP President at the opening of the COP.

The COP30 Presidency under Ambassador Corrêa do Lago envisions three interconnected priorities: (1) reinforcing multilateralism and strengthening the climate change regime under the UNFCCC, (2) connecting the climate agenda to people's everyday lives and economy, and (3) accelerating the implementation of the Paris Agreement. These priorities have already guided the Presidency's early efforts, including the Belém Leaders' Summit held on November 6 and 7, which highlighted key achievements in advancing climate action. For more context, the President-designate has shared a series of 10 letters outlining his vision for COP30.

[Belém Leaders' Summit Daily Brief, Nov 6](#)
[Belém Leaders' Summit Daily Brief, Nov 7](#)
[President-designate's 10 Letters](#)

3 Orientations

3.1 The Venue, "Blue Zone" and "Green Zone"

The venue is located at Parque de Cidade, Avenida Julio Cesar, s/n, Belém, Pará, Brazil.

Time Zone: BST (Brasilia Standard Time) UTC/GMT -3 hours.

The venue is split into

1. The "Blue Zone", managed by the United Nations and open to accredited participants
2. The "Green Zone" managed by the host country Brazil and open for the public and accredited media with parallel activities and NGO exhibitions. The Green Zone is located adjacent to the "Blue Zone"

Electrical Plugs are Type N sockets.

3.2 Transportation to and from the venue

The Government of Brazil will be offering free transport to those with Accreditation badges. Information, including shuttle bus routes and an interactive map can be found [here](#). There is no media parking available near the venue, so please don't travel in your own vehicles. The quickest and easiest way to travel is by the free shuttle buses.

4 Permits

4.1 Temporary import of media equipment into Brazil

Any media equipment that will be temporarily brought to Brazil must be declared via the Travellers' Electronic Goods Declaration. Please find more information on the [COP30 website](#).

4.2 Registration of radio-electronic equipment and spectrum allocation

All accredited participants must register their radio-electronic equipment and request temporary radio spectrum allocation by filling out a form and emailing it to frequencymangement@cop30.br. The form and more information about the process can be found on the [COP30 website](#).

Drones will not be permitted for use at COP 30 and are not allowed to be brought into Brazil.

For any questions or assistance with the request submission process, please contact comms@cop30.br

5 Access to rooms, media pools and media moments

5.1 Access to meetings and rooms

Visual media are permitted to film, record interviews and take photos in all public areas of the conference venue unless otherwise restricted for security reasons.

Generally, all open meetings of the conference are accessible to the print media, subject to the availability of space.

Access for broadcast media and photographers to the Plenary Halls will only be permitted “under escort”.

All those with ‘Media’ badges have free access to all Press Conferences, except when restricted by Security personnel. Audio feeds in Floor and English languages will be available at line level (+4dBu) for television and radio journalists on a first-come-first-served basis:

1. Press Conference 1: 10x Floor, 10x English
2. Press Conference 2: 10x Floor, 10x English

No access will be granted to any media representatives to enter closed meetings of the Conference or office areas.

Please Note: It is not permitted to do ‘lives’ inside the Plenary Halls. Anyone found undertaking a live in one of the Plenaries will be subject to eviction by Security.

5.2 Media pools and Media Moments

The following Media Moments will take place between 10. November and 21. November:

1. Opening of the Conference – **Plenary 1 “Amazonas”**
2. COP30 Presidency-led Thematic Events
3. UN Events
4. Special Events
5. Mandated Events
6. Mandated and other events
7. Side Events
8. Press Conferences
9. UNFCCC Pavilion Events
10. Global Climate Action Events

(All start times / end times are tentatively and can be subject of change.)

All media moments within the plenary rooms, press conference rooms and Amphitheatre will be covered by the COP30 host broadcast and official photographers. Footage and high-resolution photographs will be available to all participants. More information on how to access footage and photographs is provided in chapter 7.4 Host Broadcast Footage and Official Photography.

5.3 Opening of the Conference

The Opening of the thirtieth session of the Conference of the Parties (COP30) will take place on 10 November 2025, at 10:00 (subject to change) in Plenary 1 “Amazonas”.

Speakers and sequence to include (subject of change):

1. Opening Statement by H.E. Mr. Mukhtar Babayev, President COP 29/CMP 19/CMA 6
2. Handover of the Presidency from COP29 President to COP30 President
3. Statement by H.E. Mr. André Aranha Corrêa do Lago, President COP 30/CMP 20/CMA 7
4. Statement by Mr. Simon Stiell, UNFCCC Executive Secretary
5. Statement by Mr. Jim Skea, Chair of IPCC

Due to safety and security limitations a pool will be managed by the UNFCCC COP30 media team. Those selected for inclusion in the pool will be notified in good time.

Prior to the opening, the pool of television crews and still photographers will have the opportunity to capture establishing shots inside Plenary 1 “Amazonas”. They will then briefly be given the opportunity to capture those on the podium prior to the start of the meeting.

Television crews will be required to leave the Plenary Hall when asked to do so. Still photographers may remain to take pictures of the speakers on a one-by-one basis, under guidance. At the end of the Opening Ceremony all those in the pool must leave the plenary.

Those in the pool must be at the Media Meeting Point located in the atrium outside of Plenary 1 “Amazonas” at 09:00am latest, on Monday 10 November. Supplementary badges will be required which will be distributed at the Media Meeting Point.

5.4 Opening Press Conference COP 30 President and UN Climate Change Executive Secretary

Following the official opening of COP 30, the President of COP 30, Mr. André Aranha Corrêa do Lago, and the Executive Secretary of the United Nations Framework Convention on Climate Change (UNFCCC), Mr. Simon Stiell, are expected to address accredited members of the press.

The press conference is currently scheduled to take place from 18:00 to 19:00 in Press Conference Room 1 (subject to change).

Please note each press briefing by the COP President will be confirmed on an ad-hoc basis.

5.5 Schedule of all other events

You can find an overview of the currently running and upcoming Presidency, UN, mandated and other events, side events, press conferences, UNFCCC Pavilion events, Global Climate Action events, scheduled at COP 30 [here](#).

First navigate the day you are looking for. Then navigate the type of meeting on the table on the page. You can expand the table by clicking on the arrow icon. The entry indicates access modalities and live stream (webcast) option. Information will be updated once it becomes available.

6 Film and photographing outside of the conference venue

Media representatives are permitted to film and photograph in Belém City outside of the conference venue. No permit is required to do so.

7 Media Facilities and Services

Information is published on the [COP30 press and media page](#) as it becomes available.

All the media facilities will be available from Monday 10 November 2025 through to the end of COP30, scheduled for Friday 21 November 2025. The Media Centre will be accessible 24 hours a day, with reduced services overnight.

Those who need to be onsite between 21:00pm – 06:00am, are required to notify IBC Manager by emailing ibc@unfccc.int by 18:00hrs of the same day. This is to notify Security for their awareness.

On the final day of the conference the media centre will close 2 hours after the formal conclusion of the conference. If the conference overruns, the IBC Manager will notify all media of the new closing time and a notice will be posted at the Media Information Desk.

7.1 Writing Press Area

The area for writing press is in the Media Centre. This area offers 300 workspaces split into 3 areas:

1. 50 positions with free-to-use laptops with internet access.
2. 150 positions with free-for-use RJ45 plug and play wired internet access.
3. All other workspaces will be unserviced, with a desk, chair, lighting, and power. These are free-for-use for those who have their own computers that can connect to Wi-Fi

Bookings do not need to be made for these spaces, and they will be available on a first-come-first-served basis.

All areas are provided with desks, chairs, lighting, and power.

IPTV monitors will be available providing live coverage of all proceedings including scrolling agendas of all scheduled plenary and side event meetings. An IR headset system will be available to monitor the 'live' audio from Plenaries 1 & 2. This will be selectable between floor and English languages.

Correspondents may also follow proceedings of the conference through live webcast (live and on-demand) through our [website](#).

7.2 International Broadcast Centre (IBC) and its service

An International Broadcasting Centre (IBC) is situated in the Media Centre designed specifically to serve television and radio broadcasters and international press agencies. The facility will provide **the Host Broadcasters' live video and audio pool feeds** and will have the facility for the retrieval of meetings

All the Open Plan Workstations for TV and radio broadcasters are equipped with basic furniture, an IPTV monitor to follow proceedings, the Host Broadcaster's audio and video feeds from Plenary 1 Amazonas, Plenary 2 Tocantins, the two press conference rooms and the Amphitheatre. Each workstation is equipped to accommodate 3 people.

For those TV and radio broadcasters who do not have workspace within the IBC and need to use the facilities on a temporary basis, please contact the IBC Manager by emailing ibc@unfccc.int.

The Press Agency Cubicles are provided with chairs, desktops, electrical sockets, an IPTV monitor, and wired internet connections designed to accommodate 9 journalists.

7.3 Pool signal

Live pool coverage of the proceedings is available for local and overseas television and radio broadcasters free of charge and free-for-use (copy-right free):

1. Live Events
2. Plenary 1 "Amazonas"
3. Plenary 2 "Tocantins"
4. Press Conference 1
5. Press Conference 2 "
6. Special Events 3
7. Beauty Shot

Television and radio broadcasters will receive 'live' pool feeds provided by the Host Broadcaster. Pool signals will be provided to all TV workstations and TV cubicles in the International Broadcasting Centre (IBC). The video format of the pool feed will be delivered as HD-SDI 1080i 59,94 with embedded audio, available through BNC connector. Anyone needing an alternative resolution must bring their own convertors. For Radio Broadcasters, the audio feed will be delivered at line level available through XLR connectors.

7.4 Host Broadcast Footage and Official Photography

High quality photographs from official photographers are provided on the [UN Climate Change Flickr account](#). This is an open platform, and no login credentials are required. Attribution information is provided if you click on each image.

Requests for copies of meetings can be submitted online by following the step-by-step guide:

- Email cop30@ebc.com.br clearly stating the name of the event, the date, the time and the location/room
- The host broadcaster will be monitoring the inbox and once they receive your request, they will pull the content from their server
- Once your content is ready, they will share a return email with an online link as well as a username and password that you will need to enter when you first click on the link
- Once you have entered the username and password you will be able to see the content you requested. Please check it to ensure it is the correct content
- Underneath the video there will be a link for you to download your content in HD format.

7.5 Internet connectivity

The conference venue is being fed by a 40gb/s internet connection. The network has been configured in such a way that all users have access to the full internet and there is no throttling or segregation of that connection. Bandwidth segments and/or dedicated internet will not be available for purchase.

All internet connections will be capable of a minimum 10mb/s u/d and burstable up to 100mb/s u/d. There will be site-side Wi-Fi, shared by all users at the conference. There will also be 3G and 4G (5G) coverage.

8 Catering

There will be catering services at “Grab-and-Go” points in and in front of the Media Centre, under the auspices of the host country. These will only be open during the day. Anyone working overnight will need to visit the catering points outside of the media centre. There is also a large catering area located just behind the media centre. The corridor to access this catering area is to the left of Press Conference Room 1.

You are requested not to use private kettles within the Media Centre.

Please note that cash and credit cards will not be accepted at any of the restaurants or Grab & Go outlets inside the venue.

Upon arrival, you will be able to register with CIELO to obtain a cashless payment card. CIELO representatives will be available at various locations throughout the venue to assist with registration.

To register for the card, you will be required to provide your passport number. The card functions as a declining balance debit card, and you may add funds to it using either a credit card or cash.

If you prefer not to register for the cashless card, please note that there are several dining options available outside the venue that accept traditional forms of payment.

9 Information products and virtual participation

Over and above the information available on the [UN Climate Change website](#), participants are encouraged to use the following information products.

9.1 Daily Media Advisory Email

The Daily Media Advisory is a communication issued by the UN Climate Change Secretariat to all accredited media organizations during COP 30. It provides an overview of selected scheduled public appearances, speaking engagements, and official events involving the UNFCCC Executive Secretary and the COP 30 President or other key Presidency figures. The alert is distributed each morning to assist journalists in planning their coverage, ensuring timely access to key updates and opportunities for media interaction throughout the conference.

9.2 COP 30 apps

The COP 30 event platform mobile app for Android/iOS will focus on virtual participation in meetings and is available only to registered participants. [More information and downloads](#).

9.3 Event Platform

A secure [COP 30 Event Platform](#) has been established by the UNFCCC to access meetings that allow online participation according to your badge type, connect with other participants via the networking lounge, and access the Platform GPT.

9.4 Finding documents & the AskUNFCCC Chatbot

You can find official documents at this [link](#), where they are uploaded as soon as available.

To make it easier to find documents, the secretariat has upgraded its website with new features, including an AI-powered assistant. The AskUNFCCC chatbot first tested during the June Climate Meetings, helps participants quickly locate documents and logistical information. The tool supports information access but does not analyse or interpret document content. You can rate your experience.

9.5 UN Climate Change WhatsApp Channel

Get the latest on global climate action, stories of progress & optimism and live updates from our new UN Climate Conference Whatsapp channel. The channel is currently available in four languages:

English: <https://whatsapp.com/channel/0029VbB6oCrCMY0EZvACqO44>

Spanish: <https://whatsapp.com/channel/0029VbBNb1bHltY8pauOEn2O>

French: <https://whatsapp.com/channel/0029VbBqmxafi8xcMJQzvJ2w>

Russian: <https://whatsapp.com/channel/0029VbBRTkzGZNCi2aHANv3J>

9.6 UN Climate Change Social Media Channels

Participants are also encouraged to follow our many social media channels ([X \(formerly Twitter\)](#), [Facebook](#), [LinkedIn](#), [Instagram](#), [Flickr](#) and [YouTube](#)).

For more information about the social media channels, see [here](#).

9.7 COP30 Presidency Digital Platforms

You can also follow the COP30 Presidency official digital channels, such as the website ([EN](#), [SP](#), [PT](#)); [WhatsApp](#); [Instagram](#); [LinkedIn](#); [YouTube](#); and [Flickr](#) for high resolution photographs.

9.8 COP30 Presidency Podcast

The official COP30 Presidency Podcast 'Inside COP', in collaboration with Outrage and Optimism, brings you exclusive, behind-the-scenes access to this year's UN climate conference.

Subscribe here to receive a daily 30min digest of the latest news and developments in Belém:

<https://linktr.ee/outrageoptimism>

10 Press Conferences schedule

Regular press briefings by United Nations officials, by National Delegations and Intergovernmental Organizations will be held in Press Conference Room 1. Press briefings by Non-Governmental Organizations representing environmental and business interest groups will be held in Press Conference Room 2. See the Daily Programme for details available on the IPTV network of monitors and [online](#).

Be advised that some press conferences may be restricted. This may be at the request of those hosting the press conferences or for logistical and security reasons. We kindly ask ongoing courtesy to all venue, security, UN and Presidency staff in adhering to directions, and observing the Code of Conduct at all times.

Please note: Live stand-ups are not permitted in the Plenaries and Press Conference Rooms.

The COP Presidency plans to give press briefings daily between 13:15 – 13:45 in Press Conference Room 1. Please note each press briefing by the COP Presidency will be confirmed ad-hoc.

11 Live and on-demand streaming

Events will be recorded and can be found [here](#). Use the filter to navigate through the recordings.

A timetable is posted on the website to provide information on additions or changes in the schedule.

12 Arrangements for interviews

The Media Information Desk will assist journalists, upon request, to contact delegates for arranging interviews. Requests for interviews with the UNFCCC Executive Secretary should be addressed to press@unfccc.int. In order to help us to determine if your interview will be feasible, please consult [this webpage](#) and include all details of your request. Requests for the COP President or other Presidency officials should be addressed to press@cop30.br. Please note there limited availability and an extremely high volume of requests for interviews with the Executive Secretary and the COP 30 President during the COP, so response times to your requests may be delayed for this reason. We thank you for your understanding.

13 Contacts

The UN Climate Change Media Team as well as the offices of the COP 30 Media Team from the host country are located in the Media Centre.

Please use the following email addresses to get in contact with us:

1. Interview request for UNFCCC Executive Secretary: press@unfccc.int
2. Press accreditation and registration: press@unfccc.int
3. Booking of press conferences: pressconf@unfccc.int
4. Media Services UNFCCC: mediaservices@unfccc.int
5. International Broadcast Centre UNFCCC: ibc@unfccc.int
6. Media Inquiries Host Country: press@cop30.br

14 PaperSmart COP

UN Climate Change pursues a **PaperSmart** policy, consequently information will be provided electronically on the UN Climate Change [website](#) and through the [UN Climate Change mobile app](#). Please consider before printing this document and other documents.