

Logistics Note

Third Meeting of the Board of the Fund for responding
to Loss and Damage
Baku, Azerbaijan
18-20 September 2024

VENUE

The Third meeting of the Board of the Fund for responding to Loss and Damage will be hosted at the Heydar Aliyev Center, 1 Heydar Aliyev Avenue 1033, Baku, Azerbaijan.

Please note the location of [Heydar Aliyev Center](#) on Google Maps. The meeting will take place in the main meeting room located on the ground floor.



MEETING INFORMATION

The Third Meeting of the Board of the Fund for responding to Loss and Damage will convene from 18 to 20 September 2024.

The meeting documents and provisional agenda will be made available on the [event webpage](#). On 18 September 2024, the COP29 Presidency will host a dinner for the event participants in the city of Baku. The transportation from the event venue to the dinner venue will be arranged by the organizers via shuttle buses.

REGISTRATION

Venue access/On-site registration

Registration and welcome coffee for the Board meeting will take place from 18 September 2024. For registration, please bring a valid personal ID to enter the conference center and receive your badge.

Please note that access to the conference area is restricted to registered participants only. To comply with the security requirements of the interim secretariat, participants are expected to always wear their badges visible and keep their IDs with them in all areas. If you lose your badge, please report it to Ms. Mary Grace Barrientos (MBarrientos@unfccc.int) or Marsel Kuzyakov (mkuzyakov@gcfund.org) from the Interim Secretariat immediately.

Webcast

The Board meeting can be followed through a webcast via the dedicated YouTube channels indicated on the meeting website.

VISA

Visa-Free Entry:

In accordance with bilateral international agreements, nationals from certain countries are eligible for visa-free entry into Azerbaijan.

For more information please visit: <https://www.mfa.gov.az/en/category/visa/visa-free-countries>

Visa on Arrival:

The host country authorities have confirmed the availability of visa-on-arrival for all event participants who are not eligible for visa free entry. Further details will be communicated in due course to all registered participants.

ACCOMMODATION

All participants are responsible for their own hotel bookings and are kindly advised to contact the hotel of their choice directly. A list of hotels with special rates for the event participants is provided below.

Baku Marriot Hotel Boulevard 5*	Boulevard City View Room Single	USD 110 per night
	Boulevard City View Room Double/Twin	USD 125 per night
Contacts: ulduza.pashazade@absheronhotelgroup.com ; +994 51 280 22 28 <i>To obtain discounted rates, please include the following email addresses in your requests: lilpar.agayeva@cop29.az and eltun.mammadzada@cop29.az</i>		
Radisson Hotel 4*	Standard Single/Double Room	USD 100/120 per night
	Standard Twin Room	USD 100/120 per night
Contacts: rena.rafiyeva@radisson.com ; +994 77 270 35 05 <i>To obtain discounted rates, please include the following email addresses in your requests: lilpar.agayeva@cop29.az and eltun.mammadzada@cop29.az</i>		
Holiday Inn 4*	Standard King Bed Rooms	USD 110/125 per night
	Single/Double Standard Twin-Bed Rooms	USD 125 per night
Contacts: reservation@hi-baku.com ; +994 55 409 16 17 <i>To obtain discounted rates, please use promocode: COPSEP24</i>		
Ibis Hotel 3*	Standard Single Room	82.35 USD per night
	Standard Double Room	95.88 USD per night
Contacts: HA1L0-SL@accor.com ; +994 50 838 50 92 <i>To obtain discounted rates, please include the following email addresses in your requests: lilpar.agayeva@cop29.az and eltun.mammadzada@cop29.az</i>		

Due to a major international sporting event taking place in Baku prior to the meeting, participants are advised to book their accommodation as soon as possible.

If accommodation at the hotels providing special rates is unavailable, we recommend making a reservation as soon as possible through other means, such as from websites providing reservation services for example [Expedia.com](https://www.expedia.com); [Booking.com](https://www.booking.com); [Agoda.com](https://www.agoda.com); [Hotels.com](https://www.hotels.com) etc.

ARRIVAL IN THE REPUBLIC OF AZERBAIJAN

Heydar Aliyev International Airport (GYD) is located to the east of the city center. Please note that Baku has one international airport with 2 terminals. These terminals are very close to each other with 5 mins walking distance in between.

Options for transfers to and from the airport are as follows:

By Taxi and Airport Express Shuttles

If it is your first time in Baku, taking a taxi is the best option. Taxis are readily available at the airport. If you are using a London Taxi Cab, please ensure that the taxi meter is on, typically located on the center console near the driver. A taxi from Baku Airport to Baku City Centre will cost approximately 20-25 AZN.

You can also use the Airport Express shuttles, which run from Terminal 1 to downtown every 30 minutes during the day. To board the shuttle, you will need to purchase a [BakiKart](#) at the embarkation zone.

BOLT/UBER APP

You can use the Bolt or Uber mobile apps to order taxis while in Baku. Preferably, choose a comfort or business-type vehicle. You can download the mobile application for iOS or Android.

GENERAL INFORMATION

Time zone

AST (Azerbaijan Standard Time) is 2 hours ahead of Central European Summer Time.

Weather

Baku experiences hot summers and mild winters. In September temperatures typically range from around 20°C to 30°C during the daytime. Current weather conditions in the area can be found at: <https://meteo.az/>

Dress code

The dress code for the event is smart casual.

Currency

The official currency of Azerbaijan is the Azerbaijani Manat (AZN).

1 EUR = 1.86 AZN 1 USD = 1.70 AZN

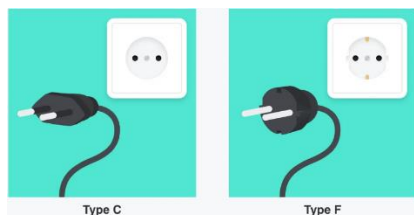
You can refer updated currency at: <https://www.cbar.az/currency/rates?language=en>

Currency Exchange is available at the Airport, banks, and post offices.

An ATM machine is available at the Airport and on the ground floor of the Heydar Aliyev Center.

Electricity

Azerbaijan operates on a standard voltage of 220 volts, with a frequency of 50 Hz. The power outlets are Types C and F. It is advisable to bring suitable adapters if necessary.



Participants are strongly advised to arrange their own medical, accident, and travel insurance coverage for the duration of their stay.

Please note that there is an infirmary in the Heydar Aliyev Center.

Emergency telephone numbers

Ambulance	103
Fire	101
Police	102

Visiting the Republic of Azerbaijan

While in Baku for the meeting, you may want to explore some of Azerbaijan's key attractions:

- ***The Old City (Icherisheher)***
A UNESCO World Heritage Site, the historic heart of Baku with narrow streets, ancient architecture, and landmarks such as the Maiden Tower and the Palace of the Shirvanshahs.
- ***Flame Towers***
Iconic skyscrapers that dominate Baku's skyline, illuminated beautifully at night, symbolizing the city's modern transformation.
- ***Gobustan National Park, Gobustan Rock Art Cultural Landscape, a UNESCO World Heritage Site***
This remarkable site features ancient petroglyphs and mud volcanoes, offering a glimpse into early human history. The Gobustan Rock Art Cultural Landscape spans three areas of rocky plateaus in the semi-desert, with over 6,000 engravings that document 40,000 years of prehistoric art, providing valuable insights into the lives and beliefs of early inhabitants.
- ***Baku Boulevard (Promenade)***
Stretching along the Caspian Sea, this popular seaside promenade offers a relaxing walk with beautiful views, parks, cafes, and cultural attractions.
- ***Azerbaijan Carpet Museum***
This unique museum, housed in a building designed to resemble a rolled-up carpet, showcases the rich tradition of Azerbaijani carpet weaving. This art form, deeply rooted in the culture of Azerbaijan, was inscribed on the Representative List of the Intangible Cultural Heritage of Humanity.

For information regarding tourist attractions, please visit <https://azerbaijan.travel/>

CONTACTS

For any queries regarding information not covered in this document, please contact LDFinance@unfccc.int

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