



Third Meeting of Lead Reviewers of Biennial Transparency Reports

19–20 May 2026

LOGISTICS NOTE

1. Venue

The 3rd meeting of BTR lead reviewers will be held on 19–20 May 2026 at:

The UN Campus
Altes Abgeordneten-Hochhaus (AAH)
AAH Upper Conference Room
Platz der Vereinten Nationen 1
53113 Bonn, Germany



External visitors can access the UN campus via the main entrance at Platz der Vereinten Nationen 1. Upon arrival, please present your passport or national ID to security for identification. You may be issued a visitor badge with a magnetic card; use this to scan at the doorway reader in front of the AAH rolling door. To allow for possible queues at the entrance, please ensure you arrive at the campus no later than 8:45 a.m.

2. Registration: Tuesday, 19 May 2026 from 08:00 to 09:00

Registration will take place on Tuesday, 19 May 2026, from 08:00 to 09:00 in the AAH lobby, where you will receive your participant badge at the registration desk. The meeting will be held in the **Upper Conference Room** of the AAH building, and signage will be available to guide you to the location.

Participants joining remotely will receive the virtual access link prior to the meeting. As virtual participation is limited to registered participants, please do not share the link with others.

3. Daily Subsistence Allowance (DSA)

Funded participants are eligible to receive daily subsistence allowance (DSA) as well as terminal expenses in accordance with UNFCCC rules. The DSA will be paid by bank transfer, with 75% disbursed as an advance approximately one week prior to the meeting. The remaining balance will be paid after the



meeting, upon receipt of scanned copies of the participant's boarding passes submitted by email to the Travel Unit.

4. Catering

Coffee breaks will be served at 10:40-11:00 and 15:20-15:50 (Day 1) and 10:30-11:00 and 15:15-15:45 (Day 2) in front of the AAH upper conference room. **Please note** that no food or other beverage than water is allowed inside the meeting room. We encourage you to bring your refillable water bottle as there will be a water dispenser just outside the meeting room. Kindly note that lunch will not be provided: available options on a commercial basis include the cafeteria "Alter Schwede" (open until 16:00 inside AAH building) as well as several other options in the proximity of the UN Campus (please see point 9 below for more info).

The social event "World Kitchen" will take place on 19 May at 17:30 in the lounge in front of the AAH Upper Conference room. As in previous years, in addition to the finger foods and beverages that will be provided, in-person participants are kindly invited to bring a local specialty from their country to share with others.

5. Transportation

FROM FRANKFURT AIRPORT

Frankfurt airport is approximately 160 km from Bonn. The intercity express (ICE) from Frankfurt Airport Fernbahnhof (long-distance train station) stops at Siegburg/Bonn station (10 km from Bonn central station). The train ride from Frankfurt airport to Siegburg/Bonn takes approximately 40 minutes with ICE. You can also travel by direct train to Bonn Hbf (Central Station) with the Intercity (IC) which takes about 1.5 hours with the beautiful view of Rhein along the way. Air tickets arranged by the UNFCCC normally include the train ride until destination (Bonn). In case you do not have train ticket, further information on reservations can be found [here](#). Tickets can also be purchased at the Deutsche Bahn information desk or ticketing machines at the airport. You can pay with a credit card or in cash (Euro).

From Siegburg/Bonn station to Bonn city center

Travelling by subway (U-bahn): Take the U-bahn number 66 (direction Bad Honnef/Königswinter) and get off at Bonn Hauptbahnhof (approx. 25 minutes' ride, costs: approx. 7 EUR). Tickets can be bought at the machines in major stations or online via apps such as [SWB Bus und Bahn](#) or [VRS](#).

Travelling by taxi: The taxi ride from Siegburg/Bonn station to Bonn city center takes about 15 minutes and typically costs around €40–50.



From Siegburg to Bad Godesberg centre

Travelling by subway (U-bahn): Take the U-bahn number 66 (direction Bad Honnef/Königswinter) and get off at Bonn Hauptbahnhof. Then take the U-bahn 16 or 63 (direction Bad Godesberg) (approx. 40 minute-ride, costs: approx. 7 EUR).

Travelling by taxi: The taxi fare from Siegburg/Bonn station to Bad Godesberg centre is approximately 60 EUR.

FROM DÜSSELDORF AIRPORT

Düsseldorf airport is approximately 90 km from Bonn. The train ride with the Regional Express (RE5) from Düsseldorf Airport Fernbahnhof to Bonn main station (Bonn Hauptbahnhof) or “Bonn UN Campus” station takes approximately 1.30 hours. Düsseldorf Airport train station (Fernbahnhof) is reachable by sky train that runs for free via each terminal. Should the sky train not operational, bus transfers from the terminals to the train station (Fernbahnhof) will be provided. Please ensure your flight ticket includes the train ride until Bonn. Otherwise, you can buy the train ticket Düsseldorf-Bonn at the vending machines or through the Deutsche Bahn sales office at the train station. One-way ticket with Regional Express train costs about EUR 24.

FROM BONN/COLOGNE AIRPORT

Travelling by bus: Cologne/Bonn airport is approximately 25 km from Bonn. The Airport Express bus SB 60 from Terminal 1 takes you to Bonn main station. Exit at “Bonn Hauptbahnhof” (Bonn Central Station). See description below on how to get to the UN Campus from Bonn center. The Airport Express bus SB 60 operates every 30 minutes on weekdays between Bonn and the airport and every 30 or 60 minutes on Saturdays and Sundays. (approx. 27 minutes’ ride, costs: approx. 10 EUR). Some airlines offer a combined ticket that includes the bus ticket. The ticket can be purchased from the bus driver or vending machine at the bust station.



You can use this ticket as a “City ticket” to travel by bus or tram to your final destination within Bonn (Please validate your ticket at the yellow validation machine in the bus or subway in Bonn).

Additional information and timetables can be found [here](#).

6. How to get to the UN Campus

From Bonn Hauptbahnhof/central station: Take subway (U-Bahn) line 16, 63 or 66 (directions Bad Godesberg/Koenigswinter), get off at “Heussallee” station and follow the sign to exit in the “Deutsche



Welle" direction. When you reach the street, go straight ahead until you reach Hermann-Ehlers-Str. and the UN Campus. The walking distance from the subway station is about 250 metres.

Alternatively, take the train line RE5, RB 26, RB 30 or RB 48 to Koblenz, Mainz, Ahrbrück or Bonn-Mehlem, respectively, and get off at the first stop, i.e. "Bonn UN Campus".

By bus: Take bus no. 610 or 611 from Bonn ZOB/main station (opposite Hauptbahnhof) or Bad Godesberg city centre/Rheinallee to the "Deutsche Welle" stop. The UN Campus main entrance is visible from the bus stop and just a few metres away.

The cost for one-way ride with subway or local bus is 3€. Tickets can be bought at the machines in major stations, by bus drivers or online via apps such as [SWB Bus und Bahn](#) or [VRS](#).

By taxi/Uber: The fare for a taxi ride to UN Campus from Bonn city centre is around 15 euro. The central phone number for Bonn taxis is +49 228 555 555. Alternatively, a ride with Uber may be cheaper. Order shall be made via the Uber App.

For more information about public transport in Bonn, visit the [Bonn City website](#).

7. Accommodation

Experts are kindly requested to arrange their own accommodation. To benefit from the UN rate, please indicate to the hotel that you are attending a UNFCCC meeting. Alternatively, you may use the booking codes included in the attached **Bonn Hotel List 2026** for hotels offering discounted rates to UNFCCC participants.

8. Rental bike

Radstation am Hauptbahnhof

Quantiusstr. 31 (next to main train station Bonn), 53115 Bonn

Tel.: +49 228 981 4636

<https://www.radstationbonn.de/> (Content on this site is provided in German only)

Opening hours:

Monday–Sunday: 07:00–22:00 hrs.

9. Food & Drink near UN Campus

You can find something to eat at the following places all within walking distance from the UN campus:

- Deutsche Welle, Kurt-Schumacher-Straße €-€€



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- Deutsche Post, Kurt-Schumacher-Straße €-€€
- Remise €€-€€€
- Vapiano, Ollenhauerstraße €-€€
- Different Bonn, Ollenhauerstraße €-€€

There is a variety of street food trucks close by, in front of the UN premises and in front of Post Tower, the offer is changing every day (Mexican food, burgers, pizza, Australian pie). €-€€

10. ATM

Operated by Deutsche Bank: Available in the foyer of the LEU-building, UN Campus. Please scan your magnetic visitor badge at the doorway reader on the main entrance

11. Internet in the meeting room and in the AHH Building

Please connect to “PlugNPlay” wifi which is available in the meeting room and within the AAH building.

Your contact persons in Bonn (in case of emergency):

Javier Hanna

UNFCCC

Tel.: +49 228 815 1675

E-mail: jhanna@unfccc.int

Vitor Góis Ferreira

UNFCCC

Tel: +49 228 815 16 42

E-mail: vgoisferreira@unfccc.int

Hulaefah Ichwan

UNFCCC

Tel.: +49 228 815 1566

E-mail: hichwan@unfccc.int

IMPORTANT NOTICE



Please note that the UNFCCC secretariat **is not responsible** for medical, accident and travel insurance, for death or disability compensation, for loss or damage to personal property and for any other costs or losses that may incur during travel time or the period of participation. In this context, it is strongly recommended that international medical insurance be obtained prior to the period of participation.

We look forward to welcoming you in Bonn!





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Hotel	Contact	Link	Rates / conditions
<p>Marriot World Conference Hotel</p> 	<p>Hotel in Bonn, Germany Bonn Marriott Hotel Platz der Vereinten Nationen 4, 53113 Bonn Phone: +49 228280500</p> <p>Contact: Mrs. Katherina Raquet, Sales Manager Email: katharina.raquet@invite-group.com</p>	<p>Booking code: UNAD/UNAE via website</p>	<p>Standard single room incl. BF 129.00 Euro Standard double room incl. BF 149.00 Euro</p> <p>Rates are only for individual travelers (bookings up to nine persons), upon availability, free cancellation up to 24 hours prior to the day of arrival Additional surcharges e.g., for 7 % city tax and also during times of fairs might apply</p>
<p>Kameha Grand Bonn</p> 	<p>https://www.kamehabonn.de/en/ Am Bonner Bogen 1, 53227 Bonn Phone: +49 228 4334 5000 Email: info@kamehagrand.com</p> <p>Contact: Ms. Katherina Raquet, Sales Manager Email: katharina.raquet@invite-group.com</p>	<p>Booking code: UNB via website</p>	<p>Standard single room incl. BF 149.00 Euro Standard double room incl. BF 169.00 Euro</p> <p>Rates are only for individual travelers (bookings up to nine persons), upon availability, free cancellation up to 24 hours prior to the day of arrival Additional surcharges e.g., for 7 % city tax and also during times of fairs might apply</p>



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Hotel	Contact	Link	Rates / conditions
<p>Hotel My Südstadt (Ameron)</p> 	<p>Hotel in Bonn-Südstadt (ameroncollection.com) Kaiserstraße 221, 53113 Bonn Phone: +49 228 85450 Email: info@mysuedstadt.com Contact: Mrs. Daniela Boehme, Director of Sales Althoff Hotels Email: boehme@althoffhotels.com</p>	<p>Coporate flat rate</p> <p>Booking code: C_NUNO</p>	<p>Studio as single room use incl. BF starting 82.00 Euro - additional surcharge of 7 % for city tax might apply</p> <p>Free cancellation min. 24 hours prior to arrival date</p>
<p>Hotel Koenigshof (Ameron)</p> 	<p>https://ameronhotels.com/en/bonn-hotel-koenigshof Adenauerallee 9, 53113 Bonn Phone: +49 228 26010 Email: info@hotel-koenigshof-bonn.de Contact: Ms. Daniela Boehme, Director of Sales Althoff Hotels Email: boehme@althoffhotels.com</p>	<p>Coporate flat rate</p> <p>Booking code: C_NUNO</p>	<p>Comfort single room incl. BF starting 125.00 Euro - additional surcharge of 7 % for city tax might apply</p> <p>Different conditions apply during trade fairs/exhibitions</p>

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Hotel	Contact	Link	Rates / conditions
<p data-bbox="124 368 389 394">Rhein Hotel Dreesen</p> 	<p data-bbox="529 354 1019 379">https://rheinhoteldreesen.de/en/home-en/</p> <p data-bbox="529 396 871 422">Rheinstr. 45-49, 53179 Bonn</p> <p data-bbox="529 439 794 465">Phone: +49 22882020</p> <p data-bbox="529 482 932 508">Email: info@rheinhoteldreesen.de</p> <p data-bbox="529 525 861 551">Contact: Ms. Rebecca John</p> <p data-bbox="529 568 794 594">Phone: +228 8202152</p> <p data-bbox="529 611 1014 636">Email: Backoffice@rheinhoteldreesen.de</p>	<p data-bbox="1202 354 1477 379">Booking code: UN2026</p>	<p data-bbox="1849 339 2405 394">Single classic room available from 109.00 Euro - 129.00 Euro incl. BF</p> <p data-bbox="1849 402 2430 456">Classic double room for single use available 134.00 Euro - 154.00 Euro incl. BF</p> <p data-bbox="1849 465 2430 551">Superior single room (river view) available 179.00 Euro - 199.00 Euro incl. BF, double room for single use 25.00 Euro surcharge</p> <p data-bbox="1849 559 2440 645">Room rates differ during high season and at times of fairs & exhibitions additional surcharge of 7 % for city tax apply</p> <p data-bbox="1849 654 2257 679">(08.-17.06., 24.- 26.12., 31.12.2026)</p> <p data-bbox="1849 688 2440 714">Free cancellation until 12:00 pm on the day of arrival</p> <p data-bbox="1849 722 2308 748">Applicable for up to 9 individual bookings</p> <p data-bbox="1849 756 2349 839">For group reservations contact: Mr. Andreas Schewe, Phone: + 49 2288202158 Email: bankett@rheinhoteldreesen.de</p>
<p data-bbox="124 949 267 975">Insel Hotel</p> 	<p data-bbox="529 952 769 978">www.inselhotel.com</p> <p data-bbox="529 986 881 1012">Theaterplatz 5-7, 53177 Bonn</p> <p data-bbox="529 1021 794 1046">Phone: +49 22835000</p> <p data-bbox="529 1063 958 1089">Email: reservierung@inselhotel.com</p> <p data-bbox="529 1138 1009 1192">Contact: Mr. Alexej Samoilow, Managing Director</p> <p data-bbox="529 1200 947 1226">Contact: samoilow@inselhotel.com</p>	<p data-bbox="1202 949 1411 975">Booking code: UN</p> <p data-bbox="1202 992 1727 1018">via website (www.inselhotel.com) or by email</p>	<p data-bbox="1849 949 2405 1035">Single classic room starting 106.00 Euro incl. BF - additional surcharge of 7 % for city tax apply</p> <p data-bbox="1849 1043 2405 1129">Double classic room for single use 115.00 Euro incl. BF, double business room for single use 130.00 Euro incl. BF</p> <p data-bbox="1849 1138 2415 1192">The cooperate fare does not apply during times of trade fairs/exhibitions</p>





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Hotel	Contact	Link	Rates / conditions
<p data-bbox="124 362 435 394">Dorint Hotel Venusberg</p> 	<p data-bbox="529 354 1047 382">https://hotel-bonn-venusberg.dorint.com/en/</p> <p data-bbox="529 396 945 425">An der Casselsruhe 1, 53127 Bonn</p> <p data-bbox="529 439 792 468">Phone: +49 228 2880</p> <p data-bbox="529 482 1009 511">Email: info.bonn-venusberg@dorint.com</p> <p data-bbox="529 525 963 586">Rooms requests: reservierung.bonn-venusberg@dorint.com</p> <p data-bbox="529 594 1054 655">Contact: Mr. Frank Schönherr, Area General Manager</p> <p data-bbox="529 662 963 691">Email: frank.schoenherr@dorint.com</p>	<p data-bbox="1200 354 1480 382">Booking code: NUNBO</p>	<p data-bbox="1854 354 2379 486">Standard single room: 139.00 Euro incl. BF Room rate differs during high season and at times of fairs & exhibitions - additional surcharge of 7% for city tax apply</p> <p data-bbox="1854 522 2313 584">High season rate: 259.00 Euro incl. BF (depending on availability)</p>
<p data-bbox="124 791 435 822">Dorint Hotel Bonn City</p> 	<p data-bbox="529 796 912 825">https://hotel-bonn.dorint.com/en/</p> <p data-bbox="529 839 894 868">Berliner Freiheit 2, 53111 Bonn</p> <p data-bbox="529 882 792 911">Phone: +49 228 72690</p> <p data-bbox="529 925 881 953">Email: info.bonn@dorint.com</p> <p data-bbox="529 968 894 1029">Rooms requests: reservierung.bonn@dorint.com</p> <p data-bbox="529 1043 1054 1105">Contact: Mr. Frank Schönherr, Area General Manager</p> <p data-bbox="529 1112 963 1140">Email: frank.schoenherr@dorint.com</p>	<p data-bbox="1200 782 1480 811">Booking code: NUNBO</p>	<p data-bbox="1854 782 2379 915">Standard single room: 154.00 Euro incl. BF Room rate differs during high season and at times of fairs & exhibitions - additional surcharge of 7 % for city tax apply</p> <p data-bbox="1854 951 2415 1012">During the period 08.06.-18.06.26: 299.00 Euro incl. BF (depending on availability)</p>



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Hotel	Contact	Link	Rates / conditions
<p>Maritim Hotel</p> 	<p>Hotel Bonn Maritim Hotel Bonn Kurt-Georg-Kiesinger-Allee 1, 53175 Bonn Phone: +49 228 8108 0 Email: info.bon@maritim.de Contact: Mr. Jan Luca Schreiber, Sales Executive Phone: +49 151 51 70 2074 Email: jschreiber.vkd@maritim.de</p>	<p>Booking code: UNN199</p> <p>via link: https://search.maritim.com/MIT/Germany?languageid=7&identifier=unn199</p>	<p>Classic single room incl. BF 135.00 Euro - double classic room 165.00 Euro incl. BF (equal to 15 % discount) -additional surcharge of 7 % for city tax might apply</p>
<p>Boarding House Bonn Heussallee</p> 	<p>https://www.boarding-haus-heussallee.com/en Bonn Conference Center Management GmbH Heussallee 7 - 11, 53113 Bonn Phone: +49 228 33806 0 Contact: Mrs. Daniela Wetter / Mrs. Claudia Tewes Email: d.wetter@heussallee.com c.tewes@heussallee.com</p>	<p>Réservations via email: reservierung@heussallee.com</p>	<p>Apartments excl. BF - prices depend on the number of nights: single stay from 95.00 Euro per night (1-2 nights) up to 55.00 Euro per night (as of 90 nights)</p> <p>Additional surcharge of 7% for city tax apply</p>

