



First Meeting of Lead Reviewers of Biennial Transparency Reports

24-25 April 2024

LOGISTICS NOTE

1. Venue

The 1st meeting of BTR lead reviewers will be held on 24-25 April 2024 at:

United Nations Campus (UN Campus)
Altes Abgeordneten-Hochhaus (AAH)
AAH Upper Conference Room
Platz der Vereinten Nationen 1
53113 Bonn, Germany



External visitors to the UN campus can enter the campus through the **main gate** at Platz der Vereinten Nationen 1. Please bring your passport or national identity card on your arrival at the UN Campus and identify yourself to the security in charge. Please make sure to reach the UN campus no later than 8:45 a.m., as queues may be expected to access the premises.

2. Registration: Wednesday, 24 April 2024 from 08:00 to 09:30

Registration will take place on Wednesday, 24 April 2024 from 08:00-09:30 a.m. in AAH lobby. You will receive your participant badge at the registration desk. The meeting will take place in the **Upper Conference Room** in the AAH building. Signs will be available to direct you to the building/meeting room.

3. Daily Subsistence Allowance (DSA)

Funded participants are eligible for DSA plus terminal expenses in accordance with UNFCCC rules. DSA payment will take place on **Wednesday, 24 April** at the accreditation desk outside the meeting room during the first coffee break time. Eligible participants should bring their Swiss bank cards with them and please ensure to remember the pin code. Those who require new cards will receive theirs from the UNFCCC travel staff at the DSA counter above. Please bring your national passport as well as your original boarding passes, if applicable, for verification purposes.



4. Catering

Coffee breaks will be served at 10:45-11:15 and 15:30-16:00 (Day 1) and 10:00-10:30 and 15:15-15:45 (Day 2) in front of the AAH upper conference room. **Please note** that no other beverage than water or food is allowed in the meeting room. We encourage you to bring your refillable water bottle as there will be a water dispenser just outside the meeting room. **Kindly note** that lunch will not be provided: available options on a commercial basis include the cafeteria “Chicco di Caffè” (open until 14:00 inside AAH building) as well as a number of other options in the proximity of the UN Campus (please see point 9 below for more info).

5. Transportation

FROM FRANKFURT AIRPORT

Frankfurt airport is approximately 160 km from Bonn. The intercity express (ICE) from Frankfurt Airport Fernbahnhof (long-distance train station) stops at Siegburg/Bonn station (10 km from Bonn central station). The train ride from Frankfurt airport to Siegburg/Bonn takes approximately 40 minutes with ICE. You can also travel by direct train to Bonn Hbf (Central Station) with the Intercity (IC) which takes about 1.5 hours with the beautiful view of Rhein along the way. Air tickets arranged by the UNFCCC normally include the train ride until destination (Bonn). In case you do not have train ticket, further information on reservations can be found [here](#). Tickets can also be purchased at the Deutsche Bahn information desk or ticketing machines at the airport. You can pay with a credit card or in cash (Euro).

From Siegburg/Bonn station to Bonn city center

Travelling by subway (U-bahn): Take the U-bahn number 66 (direction Bad Honnef/Königswinter) and get off at Bonn Hauptbahnhof (approx. 25 minutes' ride, costs: approx. 7 EUR). Tickets can be bought at the machines in major stations or online via apps such as [SWB Bus und Bahn](#) or [VRS](#). Mobile tickets usually cost 10% cheaper (and environment friendly!)

Travelling by taxi: The taxi fare from Siegburg/Bonn station to Bonn center is approximately EUR 35-45.

From Siegburg to Bad Godesberg centre

Travelling by subway (U-bahn): Take the U-bahn number 66 (direction Bad Honnef/Königswinter) and get off at Bonn Hauptbahnhof. Then take the U-bahn 16 or 63 (direction Bad Godesberg) (approx. 40 minute-ride, costs: approx. 7 EUR).

Travelling by taxi: The taxi fare from Siegburg/Bonn station to Bad Godesberg centre is approximately 50 EUR.



FROM DÜSSELDORF AIRPORT

Düsseldorf airport is approximately 90 km from Bonn. The train ride with the Regional Express (RE5) from Düsseldorf Airport Fernbahnhof to Bonn main station (Bonn Hauptbahnhof) or “Bonn UN Campus” station takes approximately 1 hour 15 minutes. Düsseldorf Airport train station (Fernbahnhof) is reachable by sky train that runs for free via each terminal. Should the sky train not operational, bus transfers from the terminals to the train station (Fernbahnhof) will be provided. Please ensure your flight ticket includes the train ride until Bonn. Otherwise, you can buy the train ticket Düsseldorf-Bonn at the vending machines or through the Deutsche Bahn sales office at the train station. One-way ticket with Regional Express train costs about EUR 24.

FROM BONN/COLOGNE AIRPORT

Travelling by bus: Cologne/Bonn airport is approximately 25 km from Bonn. The Airport Express bus SB 60 from Terminal 1 takes you to Bonn main station. Exit at “Bonn Hauptbahnhof” (Bonn Central Station). See description below on how to get to the UN Campus from Bonn center. The Airport Express bus SB 60 operates every 30 minutes on weekdays between Bonn and the airport and every 30 or 60 minutes on Saturdays and Sundays. (approx. 27 minutes’ ride, costs: approx. 10 EUR). Some airlines offer a combined ticket that includes the bus ticket. The ticket can be purchased from the bus driver or vending machine at the bust station.



You can use this ticket as a “City ticket” to travel by bus or tram to your final destination within Bonn (Please validate your ticket at the yellow validation machine in the bus or subway in Bonn).

Additional information and timetables can be found [here](#).

6. How to get to the UN Campus

From Bonn Hauptbahnhof/central station: Take subway (U-Bahn) line 16, 63 or 66 (directions Bad Godesberg/Koenigswinter), get off at “Heussallee” station and follow the sign to exit in the “Deutsche Welle” direction. When you reach the street, go straight ahead until you reach Hermann-Ehlers-Str. and the UN Campus. The walking distance from the subway station is about 250 metres.

Alternatively, take the train line RE5, RB 26, RB 30 or RB 48 to Koblenz, Mainz, Ahrbrück or Bonn-Mehlem, respectively, and get off at the first stop, i.e. “Bonn UN Campus”.

By bus: Take bus no. 610 or 611 from Bonn ZOB/main station (opposite Hauptbahnhof) or Bad Godesberg city centre/Rheinallee to the “Deutsche Welle” stop. The UN Campus main entrance is visible from the bus stop and just 50 metres away.



The cost for one-way ride with subway or local bus is 3€. Tickets can be bought at the machines in major stations, by bus drivers or online via apps such as [SWB Bus und Bahn](#) or [VRS](#).

By taxi: The fare for a taxi ride to UN Campus from Bonn city centre is around 15 euro. The central phone number for Bonn taxis is +49 228 555 555.

For more information about public transport in Bonn, visit the [Bonn City website](#).

7. Accommodation

Experts should make their own hotel bookings. To facilitate your booking under the UN rate, please indicate to the hotel that you are participating in a UNFCCC meeting.

Should you be interested, please check out some websites below for recommended hotels:

http://www.tripadvisor.com/SmartDeals-g187370-s1-Bonn_North_Rhine_Westphalia-Hotel-Deals.html

[Boardinghaus Heussallee \(boarding-haus-heussallee.com\)](http://boardinghaus-heussallee.com)

[BONNOX Boardinghouse & Hotel in Bonn - Home](#)

<http://galerie-design.allbonnhotels.com/>

<http://www.bonn-region.de/en/>

<https://hoteleden-bonn.com/>

<https://www.caesar.de/en/about-us/services-amenities/guest-house.html>

<https://www.living-hotels.com/hotel-kanzler-bonn/>

<http://gunnewig-bristol-by-centro.allbonnhotels.com/de/>

<https://www.inselhotel.com/en/>

<https://www.booking.com/city/de/bonn.html>

8. Rental bike

Radstation am Hauptbahnhof

Quantiusstr. 31 (next to main train station Bonn), 53115 Bonn

Tel.: +49 228 981 4636

<https://www.radstationbonn.de/> (In German)

Opening hours:

Monday–Sunday: 07:00–22:00 hrs.

9. Food & Drink near UN Campus

You can find something to eat at the following places all within walking distance from the UN campus:

- Deutsche Welle, Kurt-Schumacher-Straße



Page 5

- Deutsche Post, Kurt-Schumacher-Straße
- Bundeskunsthalle
- Kunstmuseum Bonn
- Haus der Geschichte Bonn
- Vapiano, Ollenhauerstraße
- Different Bonn, Ollenhauerstraße

There is a variety of street food trucks close by, in front of the UN premises and in front of the tall DHL tower, the offer is changing every day (mexican, burgers, pizza, pie).

10. ATM

Operated by Deutsche Bank: Available in the foyer of the LEU-building, UN Campus.

11. Internet in the meeting room and in the AHH Building

Please connect to “PlugNPlay” wifi which is available in the meeting room and within the AAH building.

Your contact persons in Bonn (in case of emergency):

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IMPORTANT NOTICE

Please note that the UNFCCC secretariat **is not responsible** for medical, accident and travel insurance, for death or disability compensation, for loss or damage to personal property and for any other costs or losses that may incur during travel time or the period of participation. In this context, it is strongly recommended that international medical insurance be obtained prior to the period of participation.

We look forward to welcoming you in Bonn!