



Annotated agenda Regional hands-on training on the preparation and reporting of mitigation actions (Latin America and Caribbean region)

24–27 July 2018
Panama City, Panama

Time & Chairing	Agenda items
	Day 1: 24 July 2018
08:30–09:00	Registration
09:00–09:30	Opening session of the workshop <ul style="list-style-type: none">- Opening Address – Mr. Thiago Mendes, Chair of the Consultative Group of Experts on National Communications from non-Annex I Parties (CGE)- Workshop opening remarks; Mr. Donald Cooper, Director of UNFCCC Mitigation Data Analysis Programme- Welcome remarks – Ms. Ligia Castro de Doens - Director of the Environment and Climate Change Unit, Corporacion Andina de Fomento (CAF)- Key note address – His Excellency Mr. Emilio Sempris, Minister, Ministry of Environment, Republic of Panama
09:30–09:45	Introductory session <ul style="list-style-type: none">- Introduction – workshop participants- Overview of workshop – Objectives, agenda and expectations (<i>Mr. Thiago Mendes, CGE</i>)
09:45–10:15	Coffee break
10:15–12:30 <i>Session Chair: CGE member</i>	Mitigating climate change – the bigger picture <ul style="list-style-type: none">- Overview of global mitigation of climate change: key results from the IPCC AR 5 (<i>Thiago Mendes, CGE Chair; Mr Luiz Paz, CGE</i>) <i>[This session aims to provide the global context on mitigation and will cover key messages drawing from the Fifth Assessment Report of the Intergovernmental Panel on Climate Change: approaches to climate change mitigation; trends in stocks and flows of greenhouse gases and their drivers, mitigation pathways and measures in the context of sustainable development, and mitigation policies and institutions]</i>- Intergovernmental response to mitigate climate change: the Convention, the Kyoto Protocol and the Paris Agreement (<i>Ms. Rocio Lichte, CGE</i>) <i>[This session aims to provide a broad picture of how national governments from both developed and developing countries collectively respond to mitigate climate change as the part of the intergovernmental processes, including the Convention, the Kyoto Protocol and the Paris Agreement. The emphasis will be mostly on mitigation in the context of developing countries. However, in order to have a complete global picture, an overview of those elements relating to developed countries will also be broadly addressed.]</i>- Question and answer session <i>[Participants will have opportunity to pose questions, seek clarification or share experiences]</i>
12:30–14:00	Lunch break
14:00–15:30 <i>Session Chair: CGE member</i>	Identification, selection and implementation of mitigation actions <ul style="list-style-type: none">- Determining the context for mitigation actions (<i>Mr. Thiago Mendes, CGE Chair</i>) <i>[This session aims to highlight what the key considerations are in conducting mitigation assessments and identifying mitigation actions. It also covers potential barriers that need to be taken into consideration in planning and implementing mitigation actions.]</i>
15:30–16:00	Coffee break
16:00–17:30 <i>Session Chair: CGE member</i>	(cont.) Identification, selection and implementation of mitigation actions <ul style="list-style-type: none">- Steps for successful selection, design and implementation of mitigation actions (<i>Mr Marlan Pillay, UNFCCC</i>) <i>[This session explains the overview of the main steps involved in mitigation analysis.]</i>
17:30-	End of day 1



Day 2: 25 July 2018	
09:00–10:30 Session Chair: CGE member	(cont.) Identification, selection and implementation of mitigation actions <ul style="list-style-type: none">- An overview of available tools and examples of commonly used tools available for mitigation potential assessment (<i>Dr. Carlos Ruiz Garvia, UNFCCC RCC</i>) <i>[In this session, an overview of tools available plus examples of commonly used tools for mitigation potential assessment will be provided. For each tool, the discussion covers the general description, type of data/input needed to use the tool, outputs from the tool, and strengths and limitation.]</i>
10:30-11:00	Coffee break
11:00–12:30 Session Chair: CGE member	(cont.) Identification, selection and implementation of mitigation actions <ul style="list-style-type: none">- Hands-on exercise (<i>Facilitated by CGE members and other resource persons</i>) <i>[The participants will engage in a hands-on exercise using Spread-sheet models: (a) to construct a GHG cost-curve based on a hypothetical narrative (to be provided as a part of the exercise); and (2) prioritize mitigation actions using multi-criteria analysis.]</i>
12:30-14:00	Lunch break
14:00–15:30 Session Chair: CGE member	(cont.) Identification, selection and implementation of mitigation actions <ul style="list-style-type: none">- Hands-on exercise – results and discussion (<i>Facilitated by CGE members and other resource persons</i>) <i>[The participants will share their results of the exercise. The participants will also share their experiences and lessons learned in undertaking the exercise.]</i>
15:30-16:00	Coffee break
16:00–17:30 Session Chair: CGE member	<ul style="list-style-type: none">- Analyzing the impacts of mitigation actions (<i>Mr. Daniel Galvan Perez, UNFCCC RCC</i>) <i>This session provides guidance on good practice for the analysis of expected results of mitigation actions, i.e. ex-ante analysis of effects, including assessment of sustainable development impacts of mitigation actions. It also provides an overview of steps required to conduct an ex-ante assessment as well as examples of existing methodologies and tools to assess impacts in different fields. It also covers different dimensions of progress on implementation, including understanding the status of implementation and results achieved to date.]</i>
17:30-	End of day 2



Day 3: 26 July 2018	
09:00–10:30 Session Chair: CGE member	(cont.) Analyzing the impacts of mitigation actions - Hands-on exercise – assessing impacts of mitigation action in transport sector (Facilitated by CGE members and other resource persons) <i>[The participants will engage in an exercise to assess GHG emission impacts of mitigation action in transport sector]</i>
10:30-11:00	Coffee break
11:00-11:30 Session Chair: CGE member	(cont.) Analyzing the impacts of mitigation actions - Hands-on exercise – assessing impacts of mitigation action in transport sector (Facilitated by CGE members and other resource persons) <i>[The participants will share their results of the exercise.]</i>
11:30–12:30 Session Chair: CGE member	Reporting mitigation to the Convention - Reporting mitigation in national communications (NCs) and biennial update reports (BURs): the context and mandate, and approaches and examples (Mr. Thiago Mendes, CGE) <i>[This session provides an overview of the context and mandate for developing countries to reporting information on mitigation in NCs and BURs. It also provides possible approaches for communication of information consistent with the reporting provisions. The approaches are further elaborated through examples drawn from information submitted by developing countries in their NCs and BURs.]</i>
12:30-13:30	Lunch break
13:30–16:00 Session Chair: CGE member	(cont.) Reporting mitigation to the Convention - Hands-on exercise – preparing and reporting information in the BUR (Facilitated by CGE members and other resource persons) <i>[On the basis of a hypothetical narrative, participants in smaller groups will prepare information on mitigation actions to be reported in the BUR.]</i>
16:00-16:30	Coffee break
16:30–17:30 Session Chair: CGE member	Setting-up or enhancing national institutional arrangements (Ms Rocio Lichte, CGE) <i>[This session provides overview of key components of national institutional arrangements for preparing and submitting NCs and BURs. It also includes examples of institutional arrangements put in place by some developing countries and actions taken towards, for example, improving coordination of information to be included in NCs and BURs; clearly defining roles and responsibilities of key stakeholders involved in the process; and addressing resource capacity constraints through partnership or collaboration.]</i>
17:30-	End of day 3



Day 4: 27 July 2018	
09:00-10:30 Session Chair: CGE member	Peer exchange - Experience and lessons learned – country presentations (<i>Mario Henrique Rodrigues Mendes from Brazil; Francisco Dall'Orso León of Chile; Wenceslao Carrera Doral from Cuba; Gina Bell from Barbados, Mr. Rodrigo Alvites Pasto, Peru</i>) <i>[Selected participants will present their country's experience and lessons learned on the preparation of NCs and BURs, including those relating to setting-up or enhancing national institutional arrangements.]</i>
10:30-11:00	Coffee break
11:00–13:00 Session Chair: CGE member	Peer exchange - Moderated discussion (<i>Facilitated by Mr. Marlan Pillay, UNFCCC and CGE members</i>) <i>[Based on the context set by the country presentations, this session includes an interactive discussion where moderators will facilitate the discussion by posing targeted questions relating to challenges, experiences and lessons learned in establishing/enhancing and maintaining institutional arrangements, and using the reporting guidelines to prepare NCs and BURs.]</i>
13:00-14:15	Lunch break
14:15-15:15 Session Chair: CGE member	Constraints and gaps, and related finance, technical and capacity-building needs in relation to mitigation - Moderated discussion (<i>Mr Luiz Paz, CGE and other resource persons</i>) <i>[This session provides a platform for participants to exchange views on constraints and gaps, and related support needed to prepare and report information on mitigation.]</i>
15:15-15:45	Workshop assessment and closing <i>[Facilitated by Mr Donald Cooper, UNFCCC and Ms. Rocio Lichte, CGE]</i>