



**Conference of the Parties serving as the meeting
of the Parties to the Kyoto Protocol**
Fourteenth session
Katowice, 2–14 December 2018

Item 2(a) of the provisional agenda
Organizational matters
Adoption of the agenda

Provisional agenda and annotations

Note by the Executive Secretary

I. Provisional agenda

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 - (b) Election of additional officers;
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¹ The term “Party included in Annex I” is defined in Article 1, paragraph 7, of the Kyoto Protocol.



- (a) National communications;
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 - (b) Closure of the session.

II. Proposed organization of the session: overview

(a) Scenario for the launch of work in all bodies

1. On Sunday, 2 December 2018,² the President of the Conference of the Parties (COP) at its twenty-third session will convene the first plenary meeting of COP 24 and propose the election of the President of COP 24, who will also serve as the President of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) at its fourteenth session and the President of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) at the third part of its first session. The COP will then take up the organizational and substantive items on its provisional agenda, including referring items on its agenda to the subsidiary bodies, as appropriate. The first plenary meeting of the COP will then be adjourned. The first plenary meeting of CMP 14 will then be convened to take up the organizational and substantive items on its provisional agenda. The first plenary meeting of the CMP will then be adjourned. The first plenary meeting of CMA 1.3 will then be convened to take up the organizational items on its provisional agenda. The meeting will then be adjourned. The CMA will consider the outcomes of the Paris Agreement work programme (PAWP) during the second week of the conference.

2. The following sessions of the subsidiary bodies have been scheduled in conjunction with COP 24, CMP 14 and CMA 1.3:

- (a) Forty-ninth session of the Subsidiary Body for Scientific and Technological Advice (SBSTA);
- (b) Forty-ninth session of the Subsidiary Body for Implementation (SBI);

² At its meeting of 5 September in Bangkok, the Bureau endorsed the proposal by the President Designate of COP 24 to advance the start of COP 24 to Sunday, 2 December.

(c) Seventh part of the first session of the Ad Hoc Working Group on the Paris Agreement (APA).

3. A joint plenary meeting of all six bodies will be convened on Monday, 3 December, upon conclusion of the first part of the high-level segment (see paras. 52–58 below), to hear statements from groups of Parties and observer organizations. It is envisaged that these statements will be concise.

4. During the conference, meetings will be organized in line with the recommendations of the SBI³ so as to ensure the observance of clear and effective working practices agreed to by all Parties.

5. The principles of openness, transparency and inclusiveness will guide the organization of work leading up to and during the conference. To this end, efforts will continue, as at recent conferences, to demonstrate these principles through the use of informal plenary meetings, the enhanced availability of electronic documentation, timely meeting announcements and the broadcasting of meeting information on closed-circuit television, the UNFCCC website, the UNFCCC Negotiator app and other digital and social media.

6. Further information on the launch of work will be provided as it becomes available.

(b) High-level segment

7. On 22 March 2018, the President of the Republic of Poland extended an invitation to Heads of State and Government to attend the official opening of COP 24 on Monday, 3 December. This will be the first part of the high-level segment, during which Heads of State and Government can make statements. The high-level segment will be resumed during the second week of the conference to hear statements from those Parties that did not deliver national statements on Monday, 3 December (see paras. 52–58 below).

8. Further information on the organization of the high-level segment will be provided as it becomes available.

III. Annotations to the provisional agenda

1. Opening of the session

9. CMP 14 will be opened by the President of COP 24 and CMA 1.3, Mr. Michał Kurtyka, State Secretary of Poland, who will also serve as the President of CMP 14. In accordance with the principle of rotation among the regional groups, the President of COP 24 is to be elected from the Eastern European States.

2. Organizational matters

(a) Adoption of the agenda

10. *Background:* The secretariat, in agreement with the President of CMP 13,⁴ has drafted the provisional agenda for CMP 14, after consultations with the Bureau and Parties.

11. *Action:* The CMP will be invited to adopt its agenda.

FCCC/KP/CMP/2018/1 <i>Provisional agenda and annotations. Note by the Executive Secretary</i>

³ FCCC/SBI/2014/8, paragraphs 218–221.

⁴ The President of CMP 13 is Mr. Frank Bainimarama (Fiji).

(b) Election of additional officers

12. *Background:* If any member of the Bureau represents a State that is not a Party to the Kyoto Protocol, consultations will be required to identify a nominee representing a Party to the Kyoto Protocol to replace such a member, in accordance with Article 13, paragraph 3, of the Kyoto Protocol.

13. Parties are invited to recall decision 3/CP.23 and give active consideration to the nomination of women for elective posts in any body established under the Convention or its Kyoto Protocol.

14. *Action:* The CMP will be invited, as necessary, to elect additional members of the Bureau of COP 24, CMP 14 and CMA 1.3 to replace any members representing States that are not Parties to the Kyoto Protocol.

(c) Organization of work, including for the sessions of the subsidiary bodies

15. *Action:* The CMP will be invited to agree upon the organization of the work of the session (see paras. 1–8 above) and the referral of items to the subsidiary bodies as indicated under the relevant agenda items.

16. Guided by the principles of openness, transparency and inclusiveness, the CMP will be invited to organize its work in a manner that ensures that the mandates for CMP 14 are addressed while being flexible enough to respond to changing circumstances and new developments in the negotiations.

<i>FCCC/KP/CMP/2018/1</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/CP/2018/1</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/PA/CMA/2018/1</i>	<i>Agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/SBSTA/2018/7</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/SBI/2018/12</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/APA/2018/5</i>	<i>Agenda and annotations. Note by the Executive Secretary</i>

(d) Approval of the report on credentials

17. *Background:* The Bureau will examine the credentials submitted by Parties to the Kyoto Protocol and submit its report on credentials for approval by the CMP.⁵

18. *Action:* The CMP will be invited to approve the report on credentials of the representatives of Parties attending CMP 14. Representatives may participate provisionally, pending this action.

(e) Status of ratification of the Doha Amendment to the Kyoto Protocol

19. *Background:* Parties will be updated on the instruments of acceptance received by the Depositary in respect of the Doha Amendment to the Kyoto Protocol.

20. *Action:* The CMP may wish to take note of the information provided by the secretariat regarding the status of ratification of the Doha Amendment and to invite Parties intending to do so to expedite the deposit of their instruments of acceptance of the Doha Amendment to the Kyoto Protocol.

⁵ See decision 36/CMP.1. For further information on the submission of credentials, see the COP 24 provisional agenda and annotations (FCCC/CP/2018/1), paragraphs 27 and 28.

3. Reports of the subsidiary bodies

(a) Report of the Subsidiary Body for Scientific and Technological Advice

21. *Background:* The Chair of the SBSTA will report, inter alia, on any recommendations of draft decisions and conclusions for consideration and adoption at CMP 14 arising from the work conducted at SBSTA 48 and 49 and on any other issues that have been mandated for consideration by the SBSTA.

22. *Action:* The CMP will be invited to take note of the progress in the work of the SBSTA in 2018 and to consider the recommended draft decisions and conclusions for adoption.

<i>FCCC/SBSTA/2018/4</i>	<i>Report of the Subsidiary Body for Scientific and Technological Advice on the first part of its forty-eighth session, held in Bonn from 30 April to 10 May 2018</i>
<i>FCCC/SBSTA/2018/6</i>	<i>Report of the Subsidiary Body for Scientific and Technological Advice on the second part of its forty-eighth session, held in Bangkok from 4 to 9 September 2018</i>

(b) Report of the Subsidiary Body for Implementation

23. *Background:* The Chair of the SBI will report, inter alia, on any recommendations of draft decisions and conclusions for consideration and adoption at CMP 14 arising from the work conducted at SBI 48 and 49 and on any other issues that have been mandated for consideration by the SBI.

24. *Action:* The CMP will be invited to take note of the progress in the work of the SBI in 2018 and to consider the recommended draft decisions and conclusions for adoption.

<i>FCCC/SBI/2018/9 and Add.1</i>	<i>Report of the Subsidiary Body for Implementation on the first part of its forty-eighth session, held in Bonn from 30 April to 10 May 2018</i>
<i>FCCC/SBI/2018/11</i>	<i>Report of the Subsidiary Body for Implementation on the second part of its forty-eighth session, held in Bangkok from 4 to 9 September 2018</i>

4. Matters relating to the clean development mechanism

25. *Background:* The annual report of the Executive Board of the clean development mechanism (CDM) to the CMP provides information on progress in the implementation of the CDM arising from actions taken by the Board during its most recent year of operation.⁶

26. *Action:* The CMP will be invited to consider the annual report of the Executive Board and to provide guidance relating to the CDM. The CMP will also be invited to take any action it deems appropriate on the basis of recommendations of the SBI. The CMP will further be invited to elect members and alternate members of the Executive Board.

<i>FCCC/KP/CMP/2018/3</i>	<i>Annual report of the Executive Board of the clean development mechanism to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol</i>
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⁶ As stated in decision 3/CMP.1, annex, paragraphs 2–5, the Executive Board of the CDM shall report on its activities to each session of the CMP, and the CMP shall review annual reports, provide guidance and take decisions, as appropriate. Following the requests of CMP 2 and 3, the report of the Board to the CMP covers the period from the previous session of the CMP to the Board meeting that immediately precedes the one held in conjunction with the session of the CMP (decision 1/CMP.2, paragraph 11, and decision 2/CMP.3, paragraph 7).

<i>Further information</i>	https://cdm.unfccc.int/ and www.unfccc.int/6558.php
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5. Matters relating to joint implementation

27. *Background:* The annual report of the Joint Implementation Supervisory Committee (JISC) provides information on progress in the implementation of the joint implementation (JI) mechanism arising from action taken by the JISC in its most recent year of operation.⁷

28. *Action:* The CMP will be invited to consider the annual report of the JISC and, in considering this agenda item, to provide guidance relating to JI. The CMP will also be invited to elect members and alternate members of the JISC.

<i>FCCC/KP/CMP/2018/2</i>	<i>Annual report of the Joint Implementation Supervisory Committee to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol</i>
<i>Further information</i>	http://ji.unfccc.int/index.html and www.unfccc.int/6558.php

6. Report of the Compliance Committee

29. *Background:* The thirteenth annual report of the Compliance Committee to the CMP⁸ provides information on the activities of the Compliance Committee in the period from 9 September 2017 to 31 August 2018.

30. *Action:* The CMP will be invited to consider the report of the Compliance Committee and to take any action it deems appropriate. The CMP will also be invited to elect members and alternate members of the Compliance Committee, in particular to fill the positions for which nominations have been pending since CMP 13.

<i>FCCC/KP/CMP/2018/6</i>	<i>Annual report of the Compliance Committee to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol</i>
<i>Further information</i>	www.unfccc.int/6558.php

7. Matters relating to the Adaptation Fund

31. *Background:* The report of the Adaptation Fund Board provides information on its activities over the past year.⁹

32. *Action:* The CMP will be invited to consider the report of the Adaptation Fund Board, to provide guidance to it and to take any action it deems appropriate. The CMP will also be invited to elect members and alternate members of the Adaptation Fund Board.

<i>FCCC/KP/CMP/2018/4 and Add.1</i>	<i>Report of the Adaptation Fund Board. Note by the Chair of the Adaptation Fund Board</i>
<i>Further information</i>	https://unfccc.int/process/bodies/funds-and-financial-entities/adaptation-fund and www.unfccc.int/6558.php

⁷ According to the JI guidelines, the JISC is to report on its activities to each session of the CMP. In exercising its authority over JI, the CMP may review annual reports, provide guidance and take decisions, as appropriate.

⁸ As stated in decision 27/CMP.1, annex, section III, paragraph 2(a), the plenary of the Compliance Committee shall report to each ordinary session of the CMP.

⁹ Decision 1/CMP.3, paragraph 5(1).

8. Report on the high-level ministerial round table on increased ambition of Kyoto Protocol commitments

33. CMP 8 adopted the Doha Amendment to the Kyoto Protocol, which established a second commitment period of the Kyoto Protocol.¹⁰ A high-level ministerial round table was held on 5 June 2014, at which information was considered on the intention of Parties included in Annex I with commitments in the second commitment period to increase the ambition of their mitigation commitments. A report on the round table was prepared for consideration at CMP 10.¹¹

34. CMP 10 initiated consideration of this agenda item but could not conclude it.¹² Pursuant to rules 10(c) and 16 of the draft rules of procedure being applied, the item was included on the agendas for CMP 11, 12, 13 and 14.

35. *Action:* The CMP will be invited to conclude its consideration of this item and to take any action it deems appropriate.

9. Reporting from and review of Parties included in Annex I¹³

(a) National communications

36. *Background:* National communications are considered under the SBI.¹⁴

37. *Action:* The CMP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

(b) Annual compilation and accounting report for the second commitment period for Annex B Parties under the Kyoto Protocol

38. *Background:* CMP 1 requested the secretariat to publish an annual compilation and accounting report and to forward it to the CMP, the Compliance Committee and each Party concerned.¹⁵

39. *Action:* The CMP will be invited to take note of the information contained in the report for 2018.

FCCC/KP/CMP/2018/5 and Add.1	<i>Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol for 2018</i>
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10. Capacity-building under the Kyoto Protocol

40. *Background:* Decision 29/CMP.1 established annual monitoring and evaluation of the implementation of the framework for capacity-building in developing countries under the Kyoto Protocol.¹⁶

41. *Action:* The CMP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

¹⁰ Decision 1/CMP.8, paragraph 1.

¹¹ FCCC/KP/CMP/2014/3.

¹² FCCC/KP/CMP/2014/9, paragraphs 66–72.

¹³ The term “Party included in Annex I” is defined in Article 1, paragraph 7, of the Kyoto Protocol.

¹⁴ See document FCCC/SBI/2018/12 for further details.

¹⁵ Decision 13/CMP.1, paragraph 4.

¹⁶ See document FCCC/SBI/2018/12 for further details.

11. Matters relating to

(a) Article 2, paragraph 3, of the Kyoto Protocol

42. *Background:* Article 2, paragraph 3, of the Kyoto Protocol is considered under the SBSTA.¹⁷

43. *Action:* The CMP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBSTA.

(b) Article 3, paragraph 14, of the Kyoto Protocol

44. *Background:* Article 3, paragraph 14, is considered under the SBI.¹⁸

45. *Action:* The CMP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

12. Other matters referred to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol by the subsidiary bodies

46. *Background:* Any other matters concerning the Kyoto Protocol referred to the CMP by the subsidiary bodies will be taken up under this agenda item.

47. *Action:* The CMP will be invited to consider for adoption any draft decisions or conclusions recommended by the subsidiary bodies under this agenda item.

13. Administrative, financial and institutional matters

(a) Audit report and financial statements for 2017

48. *Background:* The financial statements for 2017 have been audited by the United Nations Board of Auditors.¹⁹

49. *Action:* The CMP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

(b) Budget performance for the biennium 2018–2019

50. *Background:* A report on budget performance and programme delivery for the first six months of the biennium 2018–2019 and a report on the status of contributions as at 16 November 2018 to the Trust Fund for the Core Budget of the UNFCCC and the other trust funds of the UNFCCC, will be prepared for the session.²⁰

51. *Action:* The CMP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

14. High-level segment

52. The high-level segment will be inaugurated on Monday, 3 December, when statements by Heads of State or Government will be heard in the joint plenary meeting of the COP, the CMP and the CMA.

53. There will be one list of speakers for the high-level segment. Each Party, including Parties to the Convention, the Kyoto Protocol and the Paris Agreement, may speak only once. Parties may wish to note that, as per SBI guidance urging Parties and presiding

¹⁷ See document FCCC/SBSTA/2018/7 for further details.

¹⁸ See document FCCC/SBI/2018/12 for further details.

¹⁹ See document FCCC/SBI/2018/12 for further details.

²⁰ See document FCCC/SBI/2018/12 for further details.

officers to conclude conferences in a timely manner,²¹ statements must not exceed three minutes. Statements on behalf of groups, where other members of the group do not speak, are strongly encouraged and will be accorded additional time. Time limits will be strictly enforced. Following United Nations practice, a mechanism will be in place to signal to speakers when the time limit has been exceeded.

(a) Statements by Parties

Statements during the first part of the high-level segment

54. Registration for the list of speakers for Monday, 3 December, when Heads of State and Government will deliver group or Party statements, will be opened mid-October, and will close on Friday, 16 November 2018. A form has been sent to Parties for this purpose.

Statements during the resumed high-level segment

55. The high-level segment will resume during the second week to hear group or Party statements from Parties whose Head of State or Government did not speak on 3 December.

56. Registration for the list of speakers at the resumed high-level segment will be opened mid-October and will close on Friday, 16 November 2018. A form has been sent to Parties for this purpose.

57. The full text of the official statements will be posted on the UNFCCC website and will not be circulated in hard copy. In order to have a statement posted on the UNFCCC website, Parties speaking at the high-level segment are requested to send a copy of the statement in advance to external-relations@unfccc.int.

(b) Statements by observer organizations

58. Representatives of intergovernmental and non-governmental organizations will be invited to make statements when the high-level segment resumes in the second week, upon conclusion of the group and Party statements. The time limit of two minutes per statement will be strictly enforced (see para. 53 above). The full text of the official statements will be posted on the UNFCCC website and will not be circulated in hard copy (see para. 57 above).

15. Other matters

59. Any other matters for the attention of the CMP will be taken up under this agenda item.

16. Conclusion of the session

(a) Adoption of the draft report of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol on its fourteenth session

60. *Background:* A draft report on the session will be prepared for consideration and adoption by the CMP at the end of the session.

61. *Action:* The CMP will be invited to consider and adopt the draft report and to authorize the Rapporteur to complete the report after the session under the guidance of the President and with the assistance of the secretariat.

(b) Closure of the session

62. The President will declare the session closed.

²¹ FCCC/SBI/2014/8, paragraph 218.