



**Katowice Committee of Experts on the Impacts of
the Implementation of Response Measures**

20 May 2021

Fourth meeting

**Virtual meeting, 25–27 May 2021 (part I) and
1–2 June 2021 (part II)
1 p.m. to 4 p.m. Bonn time**

Annotations to the provisional agenda¹

1. Opening of the meeting

1. **Background:** According to the ROP of the KCI,² at least nine of its members must be present to constitute a quorum.
2. **Expected action:** The KCI Co-Chairs will ascertain whether the members present constitute a quorum and will open KCI 4 on 25 May 2021.

2. Organizational matters

3. Adoption of the agenda

3. **Background:** According to its ROP, at the beginning of each meeting, the KCI shall adopt the meeting agenda. A provisional agenda for KCI 4 was prepared by the secretariat under the guidance of the KCI Co-Chairs and circulated to the KCI members prior to the meeting.³
4. **Expected action:** The KCI will be invited to adopt the agenda for the meeting.

<i>KCI/2021/4/2</i>	<i>Provisional agenda for the 4th meeting of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures</i>
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(b) Organization of the work

5. **Background:** KCI 4 will be held virtually in two parts, from 25 to 27 May 2021 and from 1 to 2 June 2021, from 1 p.m. to 4 p.m. each day. The meeting will be open to attendance by Parties and observer organizations as observers, except where otherwise decided by the KCI. KCI4 will be webcasted.
6. A tentative work schedule for the meeting was prepared by the secretariat under the guidance of the KCI Co-Chairs, which presents the proposed sequence of and indicative timeline for taking up the agenda items.
7. **Expected action:** The KCI will be invited to take note of the proposed organization of the work of the meeting.

<i>KCI/2021/4/4</i>	<i>Tentative work schedule for the 4th meeting of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures</i>
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(c) Membership matters

8. **Background:** The KCI will be updated on the status of its membership.

¹ An abbreviations and acronyms list can be found at the end of this document.

² Decisions 4/CP.25, annex I; 4/CMP.15, annex I; and 4/CMA.2, annex I.

³ All documents prepared for KCI 4 are available at <https://unfccc.int/event/KCI4part1> and <https://unfccc.int/event/KCI4part2>.

9. **Expected action:** The KCI will be invited to take note of its membership status.

4. Implementation of the workplan of the Katowice Committee on Impacts for 2020–2025

- (a) **Enhance the capacity and understanding of Parties, through collaboration and input from stakeholders, on the assessment and analysis of the impacts of the implementation of response measures to facilitate the undertaking of economic diversification and transformation and just transition**

10. **Background:** As per activity 4 of the workplan of the forum and its KCI for 2020–2025, the KCI is to implement the activity at its meetings to be held in conjunction with SB 52 and SB 58 using modalities input from experts, practitioners and relevant organizations, and a technical paper. At KCI 3, the KCI exchanged views on the matter and agreed to a strategy to implement the activity.

11. At KCI 4, the working group of the KCI, with the support of the secretariat, will be invited to present the draft technical paper on enhancing the capacity and understanding of Parties, through collaboration and input from stakeholders, on the assessment and analysis of the impacts of the implementation of response measures to facilitate the undertaking of economic diversification and transformation and just transition, for consideration by the KCI.

12. **Expected actions:** The KCI will be invited to:

- (a) Consider the draft technical paper;
- (b) Provide guidance to further improve it, with a view to finalizing the document after KCI 4;
- (c) Agree on recommendations and/or key findings, as applicable, for inclusion in its meeting report for consideration by the forum.

KCI/2021/4/5 Enhancing the capacity and understanding of Parties, through collaboration and input from stakeholders, on the assessment and analysis of the impacts of the implementation of response measures to facilitate the undertaking of economic diversification and transformation and just transition

- (b) **Facilitate the development, enhancement, customization and use of tools and methodologies for modelling and assessing the impacts of the implementation of response measures, including identifying and reviewing existing tools and approaches in data-poor environments, in consultation with technical experts, practitioners and other relevant stakeholders**

13. **Background:** As per activity 3 of the workplan of the forum and its KCI for 2020–2025, the KCI is to implement the activity at its meetings in conjunction with SB 53 (originally planned for November 2020) and onward, as decided by the forum and its KCI, using the modalities input from experts, practitioners and relevant organizations, and a technical paper. At KCI 3, the KCI agreed to a strategy to implement the activity.

14. At KCI 4, the working group of the KCI, with the support of the secretariat and a consultant, will be invited to present the draft technical paper on facilitating the development, enhancement, customization and use of tools and methodologies for modelling and assessing the impacts of the implementation of response measures, including identifying and reviewing existing tools and approaches in data-poor environments, in consultation with technical experts, practitioners and other relevant stakeholders, for consideration by the KCI.

15. **Expected actions:** The KCI will be invited to consider the draft technical paper to:

- (a) Provide guidance for further improving it, with a view to finalizing the document after KCI 4;
- (b) Agree on recommendations and/or key findings, as applicable, for inclusion in its meeting report for consideration by the forum.

KCI/2021/4/6	<i>Facilitate the development, enhancement, customization and use of tools and methodologies for modelling and assessing the impacts of the implementation of response measures, including identifying and reviewing existing tools and approaches in data-poor environments, in consultation with technical experts, practitioners and other relevant stakeholders</i>
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(c) **Integrating gender considerations into the work of the Katowice Committee on Impacts**

16. **Background:** At KCI 3, the KCI agreed on an approach to integrate gender considerations and also to continue its discussion on how to mainstream gender into its work at its next meeting, including its consideration of the elements of the concept note prepared by the secretariat for the TEC on the same matter.

17. On the invitation of the gender focal point of the TEC, the KCI Co-Chairs participated in an experience-sharing event on gender mainstreaming within the UNFCCC process. At the event, the gender focal points and chairs of constituted bodies were invited to share experience on integrating gender in their work.

18. At KCI 4, the KCI Co-Chairs will provide an update based on their participation in the event and consider the concept note prepared by the TEC on the matter and its elements relevant to the work of the KCI.

19. **Expected actions:** The KCI will be invited to discuss and agree on further steps to take towards integrating gender considerations into its work.

(d) **Strategy for implementing activities in the workplan of the Katowice Committee on Impacts for 2021–2022**

20. **Background:** In order to ensure the delivery of work in line with Parties' expectations, the KCI at its 3rd meeting agreed to continue its consideration of strategies to implement individual activities in its workplan to be delivered in 2021–2022. This discussion could include deliberations about making possible recommendations, as appropriate, in line with decision 7/CMA.1, annex, paragraph 4(j), and about the impacts of COVID-19 on the work of the KCI.

21. **Expected action:** The KCI will be invited to discuss and set strategies for delivering on the individual mandated activities for 2021–2022 included in its workplan.

KCI/2021/4/7	Draft strategy for implementing activities in the workplan of the Katowice Committee on Impacts for 2021–2022
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5. Annual report for 2020

22. **Background:** In accordance with paragraph 4(j) of the annex to decision 7/CMA.1, KCI shall prepare an annual report for the forum to consider with a view to making recommendations to the COP, the CMP and the CMA. Due to change in KCI meeting schedule, KCI at its 3rd meeting agreed to prepare a procedural annual report as interim measure⁴.

23. At KCI 4, the Co-Chairs assisted by the secretariat will present as input for discussion the draft annual report for the KCI's consideration.

24. **Expected action:** KCI will be invited to consider and agree on its annual report to the forum.

KCI/2021/4/8	Draft annual report of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures for 2020
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⁴ link to the procedural annual report (**To be added**)

6. Date and venue of the next meeting

25. **Background:** In accordance with its ROP, the KCI shall meet twice per year, for two days per meeting, in conjunction with the sessions of the subsidiary bodies. In 2020, the KCI met once virtually, owing to the challenges presented by the COVID-19 pandemic.

26. At KCI 4, the KCI will discuss dates for its next meeting.

27. **Expected action:** The KCI Co-Chairs will be invited to propose provisional meeting dates for KCI 5 and the KCI will be invited to take note of the dates.

7. Other matters

(a) Integration of conflict of interest provision into the rules of procedure of the Katowice Committee on Impacts

28. **Background:** At KCI 3, the KCI agreed to continue consideration of including a conflict of interest provision in its rules of procedure at its 4th meeting.

29. **Expected action:** The KCI will be invited to:

(a) Take note of the proposed conflict of interest provision and its inclusion in the ROP of the KCI;

(b) Recommend amendments to the rules of procedure for consideration by the forum and approval by the subsidiary bodies;

(c) Request members to sign an oath of service.

(b) Any other matters

30. The KCI may wish to consider any other matters raised at the meeting and to agree on any follow-up activities, as appropriate.

8. Closure of the meeting

31. The KCI Co-Chairs will be invited to summarize key outcomes and close the meeting.

Abbreviations and acronyms

COVID-19	coronavirus disease 2019
KCI	Katowice Committee of Experts on the Impacts of the Implementation of Response Measures
ROP	rules of procedure
SB	session of the subsidiary bodies
TEC	Technology Executive Committee
