



## **Katowice Committee of Experts on the Impacts of the Implementation of Response Measures**

**Third meeting, Bonn,**

**Virtual Meeting, 5–9 October 2020**

### **Information note by the Co-Chairs of the Katowice Committee of Experts**

#### **I. Mandate:**

1. Decision [7/CMA.1](#) established the Katowice Committee of Experts on the impacts of the implementation of response measures (KCI). The decision requires that the KCI shall meet twice a year, for two days per meeting, in conjunction with the meetings of the subsidiary bodies. Further, workplan of the forum on the impact of the implementation of response measures and its KCI is adopted by decision 4/COP.25, 4/CMP.15 and [4/CMA.2](#).

#### **II. Objective:**

2. The KCI meetings for 2020 were planned to be held in conjunction with SB 52 and SB 53 in June 2020 and November 2020 respectively. The COP Bureau agreed to postpone its 2020 sessions to 2021 due to impact of COVID-19 pandemic. However, the Bureau and the secretariat agreed to keep the momentum of the work on climate change. The Bureau thus requested the secretariat to proceed to organizing mandated and non-mandated events virtually to progress the work, as long as such events do not border on negotiations among Parties. The Bureau also admonished the secretariat to ensure that participation in these virtual meetings are inclusive, and where needed facilitated, to ensure that no one or region is left behind.

3. Pursuant to the guidance of the COP Bureau, the objective of this note is to provide indication of the impact of postponement of SB sessions on the work of the KCI and to propose a way forward for the implementation of activities originally planned to be delivered by the KCI at its meetings in conjunction with SB 52 originally scheduled for 2020.

#### **III. Impact of COVID-19 Pandemic on the KCI's workplan implementation**

4. The workplan agreed by decision 4/COP.25, 4/CMP.15 and 4/CMA.2 mandates the KCI to implement two activities at its 3<sup>rd</sup> meeting and one activity at its 4<sup>th</sup> meeting. In addition, the KCI must undertake a training on incorporating gender consideration in its workplan and to prepare its annual report. The implementation of these activities is impacted due to the postponement of SB 52 and SB 53 from 2020 to 2021, which has a cascading effect on the activities in the workplan of KCI to be undertaken at its meetings along with SB 54 and SB 55, which were also expected to be held in 2021. Table 1 below presents the activities which are impacted due to postponement of SB sessions of 2020, and by default SB sessions in 2021. The table does not provide impacts of the COVID-19 on the KCI's six-year workplan as a whole. These will have to be assessed generally at KCI subsequent meetings.

**Table 1. List of KCI workplan activities impacted due to postponement of 2020 SB sessions**

No*.	Activity	2020		2021		modality/ Output
		52	53	54	55	
1	Explore approaches to inform the development and implementation of climate change mitigation strategies, plans, policies and programs, including Nationally Determined Contributions (NDCs) and/or long-term low greenhouse gas emission development strategies that maximize the positive and minimize the negative impacts <sup>1</sup> of response measures.	×				IEPO
4	Enhance capacity and understanding of Parties, through collaboration and input from stakeholders, on the assessment and analysis of the impacts of implementation of response measures to facilitate the undertaking of economic diversification and transformation and just transition	×				IEPO TP
a	Provide capacity-building to the Chairs and members of UNFCCC constituted bodies and technical teams of the secretariat on how to integrate gender considerations into their respective areas of work and on meeting the goal of gender balance (decision 3/CP.23)	×				
3	Facilitate the development, enhancement, customization and use of tools and methodologies for modelling and assessing the impacts of the implementation of response measures including identifying and reviewing existing tools and approaches in data poor environments, in consultation with technical experts, practitioners and other relevant stakeholders.		×			IEPO TP
b	Consideration of the KCI annual report by the forum on the impact of the implementation of response measures (decision 7/CMA.1, annex, para. 4(j))		x		x	
2	Identify country-driven strategies and best practices on just transition of the work force and creation of decent work and quality jobs and on economic diversification and transformation focusing on challenges and opportunities from the implementation of low greenhouse gas emission policies and strategies towards the achievement of sustainable development.			×		IEPO CE
11	Facilitate, exchange and share experiences and best practices on the assessment of the environmental, social and economic co-benefits of climate change policies and actions informed by the best available science, including the use of existing tools and methodologies.				×	IEPO

IEPO = Input from experts, practitioners and relevant organizations; TP = Technical paper; CE = Concrete examples. \*The numbering of activities follows the agreed workplan activities for the forum and its KCI.

## IV. Proposal

5. It is proposed that KCI 3 is held virtually in the month of October where the overall impact(s) of COVID-19 on the workplan of the KCI will also be discussed. Any further action to address the impacts will be taken in line with the discussions and agreement reached by the KCI.

### A. Duration

6. To meet the working time of two-day meeting, it is proposed to spread the virtual meeting over five days, three hours per day. This arrangement, as discussed in detailed below, will ensure that the time for the meeting is convenient and provides some level of comfort to all KCI members who are spread across different time zones, and also to facilitate productive use of time.

7. The KCI 3 meeting will take place from 5 - 9 October 2020.

8. Training for KCI members on incorporating gender considerations in the workplan of the KCI will take place on 2 October 2020.

9. A pre-meeting will be organized for KCI members prior to KCI 3 in preparation to the virtual meeting. The meeting will include among others, the brief introduction to the Katowice decision, progress by KCI till date, and work ahead of KCI in this year; running through the agenda; present the information contained in this note including distribution of work during the 5 days meeting,

## B. Working hours:

10. Considering the time zone of all members (GMT -4 and GMT +8), and seeking to achieve a fairly decent and convenient working hours of the day for all members, a maximum of 3 hours a day, it is proposed that the meeting takes place between 1300-1600 CEST each day, from 5-9 October 2020. The respective timing for participation of all KCI members in the meeting and across the different time zones is provided in Table 2 below

Table 2: Spread of KCI member across the different time zones and proposed working hours.

<i>Name</i>	<i>Country</i>	<i>Time zone</i>	<i>Meeting start time</i>	<i>Meeting end time</i>
Federico Alfredo GRULLÓN DE LA CRUZ	Dominican Republic	GMT-4	0700	1000
Arry SIMON	Antigua and Barbuda	GMT-4	0700	1000
Ms. Catherine Ann GOLDBERG	USA	GMT-4	0700	1000
Gabriel KPAKA	Sierra Leone	GMT+0	1100	1400
Jan-Willem VAN DE VEN	UK	GMT+1	1200	1500
Stig SVENNINGSEN	Norway	GMT+2	1300	1600
UN SECRETARIAT	Germany	GMT+2	1300	1600
Balisi GOPOLANG	Botswana	GMT+2	1300	1600
Wael KESHK	Egypt	GMT+2	1300	1600
Moustapha Kamal GUEYE	Switzerland	GMT+2	1300	1600
Albara TAWFIQ	Saudi Arabia	GMT+3	1400	1700
Annela ANGER-KRAAVI	Estonia	GMT+3	1400	1700
Mikhail GITARSKIY	Russian Federation	GMT+3	1400	1700
Ali SHAREEF	Maldives	GMT+5	1600	1900
Peter GOVINDASAMY	Singapore	GMT+8	1900	2200

## C. Observers

11. The meeting will be open to public and can be followed via live broadcast. Link for broadcast will be made available at <https://unfccc.int/event/KCI3>. A notification for observers' registration for participation in KCI 3 meeting has been sent to all constituencies and observers registered with UNFCCC. Delegates from Party, UN organisations and IGOs can send their registration request to [KCI@unfccc.int](mailto:KCI@unfccc.int) no later than on 25<sup>th</sup> of September. Representatives from NGOs can register using registration form. The information for registration are also available on UNFCCC website at <https://unfccc.int/process-and-meetings/parties-non-party-stakeholders/the-big-picture/notifications-to-parties-and-observers#eq-1>. Registered delegates can participate in the meeting through the link which will be made available at <https://unfccc.int/event/KCI3>.

## V. Work schedule

12. Based on the provisional agenda and annotations for the KCI 3 meeting, Table 3 provides a proposal and strategy for a tentative working arrangement.

Table 3: Tentative working arrangement for the virtual KCI 3 meeting

<i>Agenda item</i>	<i>Day, time (CEST)</i>	<i>Estimated time</i>	<i>Proposed Strategy</i>	<i>Remarks</i>
<b>Day-1 (1300 – 1600)</b>				
1. Opening of the meeting	Day-1 (1300-1310)	10 Minutes	Before meeting + Virtually	Testing need to be done before the meeting, 1 staff to keep track of members login, one staff need to track request for making intervention, 1 staff for oversight and MC and communicating with chairs.
2. Organizational matters	Day-1 (1310-1320)	10 Minutes	Virtually	Same as above
(a) Adoption of the agenda				
(b) Organization of the work				
(c) Membership matters				
3. Workplan of the Katowice Committee on Impacts for 2020–2025				
3.(a) Introduction to the workplan of the Katowice Committee on Impacts for 2020–2025	Day-1 (1320-1340)	20 Minutes	Before meeting + Virtually	The presentation is circulated before the meeting. Secretariat makes brief presentation
3 (b) Strategy for implementing activities in the workplan of the Katowice Committee on Impacts	Day-1 (1340-1440)	60 Minutes	Before meeting + virtually	A draft template will be shared before the meeting discussions are held during the meeting to finalize the strategy for four upcoming activities and to address the impact of Covid_19
3. (c) Integrating gender considerations into the work of the Katowice Committee on Impacts	Day-1 (1440-1540)	60 Minutes		Can be considered together with 3 (b)
<i>Buffer for any logistic issues (20 Minutes)</i>				
<b>Day-2 (1300 – 1600)</b>				
3 (d) Explore approaches to inform the development and implementation of climate change mitigation strategies, plans, policies and programs that maximize the positive and minimize the negative impacts of response measure	Day-2 (1300-1600)	180 Minutes (1.5 hours second day)	Before meeting + Virtually	Call for inputs from experts; Secretariat presents inputs received Presentations by members Discussion and recommendations, if any, in line with the strategy agreed in agenda item 3 (b); Intervention by observers, if any
<b>Day-3 (1300 – 1600)</b>				
3 (e) Enhance capacity and understanding of Parties, through collaboration and input from stakeholders, on the assessment and analysis of the impacts of implementation of response measures to	Day -3 (1300-1600)	180 Minutes	Before meeting + Virtually + after the meeting via electronic means	Call for inputs from experts; Secretariat presents inputs received; discussion and recommendation if any in line with the strategy agreed in agenda item 3 (b); Agreement on technical paper's ToR, timeline etc which should be in line

<i>Agenda item</i>	<i>Day, time (CEST)</i>	<i>Estimated time</i>	<i>Proposed Strategy</i>	<i>Remarks</i>
facilitate the undertaking of economic diversification and transformation and just transition				with the implementation strategy in 3(b) above. Initial sharing of views on the content of the Technical paper. A draft can be prepared by end of the day for revision and agreement next day
<i>Day-4 (1300 – 1600)</i>				
3 (e) Continues from day 3	Day -4 (1300-1600)	180 Minutes	Virtually + after the meeting	Initial sharing of views on the content of the Technical paper. Any remaining issues should be dealt with inter-sessionally (via emails in order to provide time to draft the technical paper) and approach for SB63.
<i>Day – 5(1300 – 1600)</i>				
<i>Continue any remaining issue from previous days</i>				
5. Other matters				
(a) Integration of conflict of interest provision into the rules of procedure of the Katowice Committee on Impacts		10 minutes	Before meeting + Virtually	Documents including background and oath are sent before the meeting
4. Date and venue of the next meeting		10 minutes	Virtually	Tentative period of the next KCI meeting is agreed during the meeting. Following that the Co-Chairs will agree the dates of the next meeting in consultation with the secretariat.
5 (b) Any other matters		10 minutes	Virtually	
6. Closure of the meeting		10 minutes	Virtually	closed