



## Katowice Committee of Experts on the Impacts of the Implementation of Response Measures

Second Meeting, Madrid, 29-30 November 2019

### Annotations to the provisional agenda

#### 1. Opening of the meeting

1. **Background:** In accordance with the draft rules of procedure (ROP) of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures, at least nine of the members of the KCI must be present to constitute a quorum.
2. **Expected action:** The Co-Chairs of the KCI shall ascertain whether the members present constitute a quorum and will open the 2<sup>nd</sup> meeting of the KCI on 29 November 2019.

#### 2. Membership matters

3. **Background:** At the first meeting of the KCI (KCI 1), the KCI requested the secretariat to ensure that the process related to the nomination of the relevant intergovernmental organisations is completed before its 2<sup>nd</sup> meeting. At its second meeting (KCI 2), the KCI will be updated on the status of KCI membership.
4. **Expected action:** The KCI will be invited to take note of the membership status.

#### 3. Organisational matters

##### (a) Adoption of the agenda

1. **Background:** In accordance with the draft ROP, the KCI shall, at the beginning of each meeting, adopt the meeting agenda. A provisional agenda for KCI 2 was prepared by the secretariat under the guidance of the KCI Co-Chairs and was circulated to the KCI members prior to the meeting.
2. **Expected action:** the KCI will be invited to adopt the agenda

KCI/2019/2/1

*Provisional agenda for the 2<sup>nd</sup> meeting of the Katowice  
Committee of Experts on the Impacts of the Implementation  
of response measures*

##### (b) Organisation of the work

3. **Background:** KCI 2 will be held from 29 to 30 November 2019, scheduled to begin at 9:00 on 29 November. The meeting will be opened to the attendance by Parties and accredited observer organisations as observers, except where otherwise decided by the KCI. There will be a live webcast of the meeting.
4. A tentative work schedule for the meeting presents the proposed sequence and indicative timeline for the agenda items.
5. **Expected action:** The KCI will be invited to take note of the proposed organisation of the work of the meeting.

KCI/2019/2/3

*Tentative work schedule for the 2<sup>nd</sup> meeting of the Katowice Committee of Experts on the Impacts of the Implementation of response measures*

#### 4. Exchange of views on lessons learned and best practices on analysis and assessment of positive and negative impacts of the implementation of response measures by Parties

6. **Background:** In accordance with the SB 50 conclusions, the KCI 2 will exchange lessons learned and best practices on analysis and assessment of positive and negative impacts of the implementation of response measures by Parties and report to the forum in accordance with paragraph 4(j) of the annex to decision 7/CMA.1.
7. At KCI 2, members of the KCI are invited to present lessons learnt and best practices on analysis and assessment of the positive and negative impacts of the implementation of response measures.
8. **Expected action:** The KCI will be invited to discuss the presentations and consider inputs for inclusion in the annual report to the forum in line with paragraph 4(j) of the Annex to the decision 7/CMA.1..

#### 5. Annual report of the KCI

9. **Background:** In accordance with paragraph 4(j) of the annex to decision 7/CMA.1, KCI shall prepare an annual report for the forum to consider with a view to making recommendations to the COP, the CMP and the CMA.
10. At KCI 1, the KCI agreed to the outline for its annual report and to make it available on the UNFCCC website by the relevant meeting of the COP, the CMP and the CMA.
11. At KCI 2, the Co-Chairs assisted by the secretariat will present as input for discussion the draft annual report for the KCI's consideration.
12. **Expected action:** KCI will be invited to consider and agree on its annual report to the forum.

KCI/2019/2/4

*Draft annual report of the Katowice Committee of Experts on the Impacts of the Implementation of response measures*

#### 6. Gender Capacity building

13. **Background:** In accordance with decision 21/CP.22, as part of the Lima Workplan on Gender, the COP requested all constituted bodies to include in their regular reports, progress made towards the integration of gender perspectives in their respective processes.
14. The COP also requested support to constituted bodies by requesting the gender team at the secretariat, together with relevant observers, to offer constituted bodies capacity building sessions on the integration of gender considerations in their respective workstreams in line with the decision 3/CP.23 on the establishment of the gender action plan.
15. At KCI 2, the secretariat will provide a brief overview of current gender-related mandates.
16. **Expected action:** The KCI will be invited to agree on a reasonable time for receiving a tailor-made gender training for the KCI in conjunction with the third meeting of the KCI (KCI 3) in 2020.

## 7. Other matters

17. **Background:** At KCI 2, KCI members and observers will be invited to raise any other matters
18. **Expected outcome:** The KCI may wish to discuss any other matters raised and consider any follow-up activities, as appropriate.

## 8. Closure of the meeting

19. The KCI Co-chairs will be invited to recap the key outcomes of the meeting and close the meeting.
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