



Katowice Committee of Experts on the Impacts of the Implementation of Response Measures

Tenth meeting

Bonn, Germany
30–31 May 2024

Annotations to the provisional agenda

1. Opening of the meeting

1. **Background:** According to the rules of procedure of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures (KCI),¹ at least nine members must be present at a meeting to constitute a quorum.
2. **Action:** The KCI Co-Chairs will ascertain whether the members present constitute a quorum and, if so, will open the meeting.

2. Organizational matters

(a) Election of the Co-Chairs for 2024–2025

3. **Background:** In accordance with the rules of procedure, following the completion of the Co-Chairs' two-year term of office, the KCI shall nominate two members as Co-Chairs to serve for the next two-year term of office.
4. The KCI shall select Co-Chairs on consensus basis, taking into account the need to ensure equitable geographical representation.
5. **Action:** The KCI will be invited to elect Co-Chairs for 2024–2025. The nominations will be effective immediately, and the newly elected Co-Chairs will be invited to preside at the meeting.

(b) Adoption of the agenda

6. **Background:** According to its rules of procedure, the KCI shall adopt the agenda at the beginning of each meeting. The provisional agenda for KCI 10 was prepared by the secretariat under the guidance of the KCI Co-Chairs and circulated among KCI members prior to the meeting.²
7. **Action:** The KCI will be invited to adopt the agenda for the meeting.

<i>KCI/2024/10/1 Provisional agenda for the 10th meeting of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures</i>

(c) Organization of work

8. **Background:** KCI 10 will be held in Bonn, Germany, from 30 to 31 May 2024 and will be open to attendance as observers by Parties and observer organizations, except where otherwise decided by the KCI. The meeting will be webcast live.
9. A tentative work schedule for the meeting was prepared by the secretariat under the guidance of the KCI Co-Chairs, which presents a proposed order and indicative timeline for taking up the agenda items.

¹ Contained in annex II to decisions 19/CP.26, 7/CMP.16 and 23/CMA.3.

² All documents prepared for KCI 10 are available at <https://unfccc.int/event/KCI10>.

10. **Action:** The KCI will be invited to take note of the proposed organization of the work for the meeting.

KCI/2024/10/3 Tentative work schedule for the 10th meeting of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures

(d) Membership matters

11. **Background:** The Conference of the Parties (COP) at its twenty-sixth session, the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) at its sixteenth session and the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) at its third session adopted rules of procedure of the KCI containing revised information on the initial term of office of KCI members.³
12. At KCI 10, the secretariat will provide an update on the status of membership of the KCI.
13. **Action:** The KCI will be invited to take note of its membership status.

3. Update on relevant meetings, events and initiatives

(a) Outcome of the United Nations Climate Change Conference in the United Arab Emirates and KCI activities

14. **Background:** At KCI 7, the KCI agreed to include a standing agenda item entitled “Update on relevant meetings, events and initiatives” in the agenda for its future meetings.
15. At KCI 10, the secretariat will present the main outcomes of the conference, particularly those relevant to the work of the KCI. This will also include updates from events organized by the KCI and secretariat. The KCI Co-Chairs will also report on their participation in relevant meetings and events. In addition, KCI members will be invited to share information on other relevant meetings, events or initiatives that they have participated in since KCI 9, including those related to activities under the workplan of the forum on the impact of the implementation of response measures and its KCI for 2020–2025.⁴
16. **Expected action:** The KCI will be invited to take note of the information provided.

(b) Outlook for 2024

17. **Background:** At KCI 10, the secretariat will provide an overview of the intergovernmental work and process including major relevant events that will take place in 2024 and are of relevance to the work of the KCI. In addition, the secretariat will provide an overview of the planned activities of the KCI at SB 60 and COP 29.
18. **Action:** The KCI will be invited to take note of the information provided.

4. Strategy session on implementing the workplan of the forum and its Katowice Committee on Impacts for 2020–2025 and monitoring the progress of implementation

19. **Background:** At KCI 9, the KCI agreed to periodically monitor and report on how it is addressing mandates and invitations from the United Nations Climate Change Conferences in Glasgow and Sharm el-Sheikh, as well as future United Nations Climate Change Conferences, through the existing workplan.

³ See para. 7 of annex II to decisions [19/CP.26](#), 7/CMP.16 and 23/CMA.3.

⁴ Available at <https://unfccc.int/documents/631350>.

20. Furthermore, COP 28, CMP 18 and CMA 5 requested KCI to include, in its annual report, progress in implementing the recommendations contained in sections I–III as applicable, and those in sections I–VI of decisions 20/CP.27, 7/CMP.17 and 23/CMA.4.
- (a) **Monitoring system to track the progress of implementation of mandates for the KCI**
21. **Expected action:** The KCI will be invited to establish a monitoring system to track the progress of implementation of its mandates.
- (b) **Response to relevant mandates and invitations from the United Nations Climate Change Conference in the United Arab Emirates**
22. **Expected action:** The KCI will be invited to consider relevant mandates and invitations from the conference in the context of implementation of the workplan of the forum and its KCI in 2024–2025.
- (c) **Strategy for implementing the activities from the outcome of the midterm review of the workplan of the forum and its KCI for 2020–2025**
23. **Background:** COP 28, CMP 18 and CMA 5 mandated the KCI to implement the activities arising from the outcome of the midterm review⁵ of the workplan of the forum and its KCI for 2024–2025.
24. **Expected action:** The KCI will be invited to discuss and develop a strategy for delivering each of the mandated activities included in the outcome of the midterm review of the workplan.

KCI/2024/10/4 Draft strategy to implement the activities from the outcome of the midterm review of the workplan of the forum and its KCI for 2020–2025

5. Implementation of the workplan of the forum and its Katowice Committee on Impacts for 2020–2025

- (a) **Enhance the capacity and understanding of Parties, through collaboration and input from stakeholders, on the assessment and analysis of the impacts of the implementation of response measures to facilitate the undertaking of economic diversification and transformation and just transition (activity 4)**
25. **Background:** Under activity 4 of the workplan of the forum and its KCI, the KCI is to implement this activity at its meetings held in conjunction with SB 52 and SB 63, using the modalities of input from experts, practitioners and relevant organizations, and technical paper. The KCI began implementing this activity at SB 52 and has published a technical paper as the outcome of its implementation.⁶
26. At KCI 8, members agreed on a strategy for implementing the activity up until SB 63.⁷ At KCI 9, the KCI considered a draft broad framework for the second technical paper for this activity and decided to agree on it by 29 March 2024.
27. At KCI 10, a member of the working group on this activity will be invited to present an update of progress on the activity.
28. **Action:** The KCI will be invited to take note of progress on the activity and provide inputs for finalising the broad framework for the second technical paper.

⁵ Available at <https://unfccc.int/documents/636521>

⁶ Available at <https://unfccc.int/documents/614633>.

⁷ See [annex IV](#) to KCI document KCI/2023/8/10.

https://unfccc.int/sites/default/files/resource/Meeting%20Report_KCI8_0.pdf#page=9

KCI/2024/10/5 Draft framework for technical paper on capacity-building for the assessment and analysis of the impacts of implementation of response measures to facilitate economic diversification and transformation and just transition

(b) Promote the availability and use of guidelines and policy frameworks to assist Parties in promoting just transition of the workforce and the creation of decent work and quality jobs within and across sectors, including training, retooling, retraining and reskilling systems and stakeholder engagement strategies (activity 6)

29. **Background:** Under activity 6 of the workplan of the forum and its KCI, the KCI is to implement this activity at its meeting held in conjunction with SB 60, using the modality of input from experts, practitioners and relevant organizations. At KCI 8, members agreed on a strategy for implementing the activity.⁸
30. At KCI 9, the KCI agreed to prepare, on the basis of the submissions⁹ received, a compilation and synthesis of guidelines and frameworks that promote just transition, and to promote their availability and use.
31. At KCI 10, a member of the working group on this activity will present the draft compilation and synthesis of guidelines and frameworks that promote their availability and use by Parties for just transition.
32. **Action:** The KCI will be invited to:
- a) Provide comments on the draft compilation and synthesis with a view to finalizing it;
 - b) Provide recommendations and/or key findings, as applicable, for inclusion in the meeting report for consideration by the forum in accordance with the strategy agreed for implementing this activity.

KCI/2024/10/6 Draft compilation and synthesis: guidelines and frameworks on just transition of the workforce and the creation of decent work and quality jobs

(c) Facilitate the development and exchange of regional, country- and/or sector-specific case studies and approaches on (1) economic diversification and transformation and just transition of the workforce and creation of decent work and quality jobs, and (2) assessment and analysis of the impacts of the implementation of response measures with a view to understanding the positive and negative impacts (activity 7)

33. **Background:** Under activity 7 of the workplan of the forum and its KCI, the KCI is to implement this activity at its meetings held in conjunction with SB 59 onward, as decided by the forum or its KCI, using the modalities of input from experts, practitioners and relevant organizations, and examination of existing case studies to identify areas where it may develop new case studies, as appropriate.
34. At KCI 9, the KCI agreed to develop three case studies, on: (1) the effect of the global energy transition and related climate policy initiatives on vulnerable communities and workers, in collaboration with the Just Transition Alliance; (2) the use of standardized approaches for cost-efficient and net zero power planning for local conditions, including the consideration of severe economic and social equity issues, in collaboration with the Center for Climate Strategies; and (3) an assessment of the impact of economy-wide domestic and international mitigation policies on the economy of Maldives, in collaboration with the Maldivian Government. The KCI agreed to finalize the Maldives case study by KCI 10 and the other two case studies by KCI 11.

⁸ See [annex IV](#) to KCI document KCI/2023/8/10.

⁹ Available at <https://unfccc.int/event/KCI9>.

35. At KCI 10, a member of the working group leading each of the case studies will present an update on progress, including, for the Maldives case study, a draft.
36. **Action:** The KCI will be invited to:
- a) Provide comments on the draft of the Maldives case study with a view to finalizing it;
 - b) Discuss the two other case studies and provide inputs to develop them.

KCI/2024/10/7 Draft case study: assessing the impact of economy-wide domestic and international mitigation policies on the economy of Maldives

(d) Share experience and best practices in reporting and informing on efforts to assess and analyse the impacts of the implementation of response measures (activity 10)

37. **Background:** Under activity 10 of the workplan of the forum and its KCI, the KCI is to implement this activity at its meeting held in conjunction with SB 61, using the modality of exchange and sharing of experience and best practices. At KCI 8, members agreed on a strategy for implementing the activity.¹⁰ At KCI 9, the KCI agreed on questions for the call for inputs from experts, practitioners and relevant organizations to be issued in accordance with the strategy for implementing this activity. The call for inputs was issued after KCI 9.
38. At KCI 9, the KCI also agreed that the outcome of the exchange and sharing of experience and best practices by the KCI for this activity will be documented in the report of the KCI 11, which will be in alignment with the enhanced transparency framework under the Paris Agreement.
39. At KCI 10, the KCI will consider inputs received in response to the call together with any other relevant information available.
40. **Action:** The KCI will be invited to:
- a) Provide guidance on conducting the exchange and sharing of experience and best practices and on preparing information to be included in the KCI 11 meeting report containing the outcome of this activity;
 - b) Identify, a few Parties or other stakeholders to exchange and share their experience and best practices at SB 61 (during which KCI 11 will be held).

6. Rules of procedure of the Katowice Committee on Impacts

41. **Background:** COP 28, CMP 18 and CMA 5 adopted the updated functions, work programme and modalities of the forum on the impact of the implementation of response measures and its KCI¹¹ and requested the KCI to propose updates to its rules of procedure for the forum to consider and make recommendations to the subsidiary bodies with a view to the subsidiary bodies providing recommendations for consideration and adoption at COP 29, CMP 19 and CMA 6.¹²
42. The Co-Chairs of the KCI will present a draft of the updated rules of procedure of the KCI.
43. **Action:** The KCI will be invited to provide comments and agree on the updated rules of procedure to be proposed to the forum.

KCI/2024/10/8 Draft updates to the rules of procedure of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures

¹⁰ See [annex IV](#) to KCI document KCI/2023/8/10.

¹¹ Decisions 13/CP.28, 4/CMP.18 and 19/CMA.5, para. 5.

¹² Decisions 13/CP.28, 4/CMP.18 and 19/CMA.5, para. 8.

7. Implementation of mandates arising from decisions 20/CP.27, 7/CMP.17 and 23/CMA.4

44. **Background:** KCI 9 considered a background note¹³ on incorporating relevant outcomes from the Glasgow Conference and the Sharm el-Sheikh Conference into the existing workplan of the forum and its KCI and agreed to implement the actions that are proposed therein.
45. To deliver outcome 1 in the background note (comprising mandates in paras. 5, 20 and 32 of decisions 20/CP.27 and 7/CMP.17, and paras. 5, 21 and 33 of decision 23/CMA.4), the KCI requested the secretariat to prepare, in collaboration with the KCI, regional collaboration centres and other intergovernmental agencies, a concept note on the design and implementation of a capacity-building programme for Parties wishing to undertake an assessment of the impacts of the implementation of response measures. The note should cover, inter alia:
- a) Guidance on assessing and analysing the impacts of response measures, including as the impacts relate to decent work and quality jobs, and including economic, social, environmental, domestic, cross-border, positive and negative impacts;
 - b) Facilitation of the development of case studies, as appropriate;
 - c) Organization of targeted regional hands-on training workshops.
46. KCI 9 agreed that the concept note must complement the work under activities 3–4 of the workplan of the forum and its KCI and that a draft of the concept note will be considered at KCI 10.
47. At KCI 10 the secretariat will present the draft concept note.
48. **Action:** The KCI will be invited to consider the draft concept note on the capacity-building programme and provide guidance on further work on this matter with a view to delivering the mandated outcome.

KCI/2024/10/9 *Concept note: draft capacity-building programme to assist Parties in undertaking an assessment of the impacts of the implementation of response measures*

8. Communication and outreach strategy

49. **Background:** The KCI agreed to a communication and outreach strategy at KCI 6. At KCI 8, the KCI agreed to continue utilizing its communication and outreach strategy and review it in the future as necessary, and it also agreed to review the key performance indicators at each KCI meeting.
50. At KCI 10, the secretariat will be invited to present a report on the performance indicators.
51. **Action:** The KCI will be invited to take note of the information provided and provide guidance, as necessary.

9. Mainstreaming gender considerations

52. **Background:** At KCI 5, the KCI adopted approaches to integrating gender into its work, including by establishing an informal network of experts for response measures, and, at KCI 6, agreed to strive for both gender and regional balance when selecting experts, speakers and consultants for its work.

¹³ KCI document [KCI/2023/9/10](#). The outcomes are listed in the annex.

53. At KCI 10, the KCI gender focal points, supported by the secretariat, will report on progress in mainstreaming gender considerations.
54. **Action:** The KCI will be invited to take note of the report of the gender focal points and provide any further guidance for the work of the KCI on this matter.

10. Date and venue of the next meeting

55. **Background:** In accordance with the updated functions, work programme and modalities of the forum and its KCI adopted at COP 28, CMP 18 and CMA 5, the KCI shall meet two times a year, with the first meeting to be held over two days in conjunction with the sessions of the subsidiary bodies in the first sessional period of the year and the second meeting to be held intersessionally over three days.
56. At KCI 10, the Co-Chairs of the KCI will propose dates for the second meeting of the KCI in 2024.
57. **Action:** The KCI will be invited to take note of the dates for KCI 10.

11. Other matters

Enhance the work of the KCI

58. **Background:** At KCI 9, the KCI took note of the comments on how the KCI can enhance its work and requested the Co-Chairs to prepare a background note on this matter.
59. At KCI 10, the Co-Chairs will present the background note on how to enhance the work of the KCI.
60. **Action:** The KCI will be invited to consider the approaches proposed in the background note and agree on how to enhance its work.

<p><i>KCI/2024/10/10 Background note: enhancing the work of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures</i></p>

12. Closure of the meeting

61. The KCI Co-Chairs will be invited to summarize the key outcomes and close the meeting.