



Katowice Committee of Experts on the Impacts of the Implementation of Response Measures

Ninth meeting

Dubai, United Arab Emirates
26–27 November 2023

Annotations to the provisional agenda

1. Opening of the meeting

1. **Background:** According to the rules of procedure of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures (KCI),¹ at least nine members must be present at a meeting to constitute a quorum.
2. **Action:** The KCI Co-Chairs will ascertain whether the members present constitute a quorum and, if so, will open the meeting.

2. Organizational matters

(a) Adoption of the agenda

3. **Background:** According to its rules of procedure, the KCI shall adopt the agenda at the beginning of each meeting. The provisional agenda for KCI 9 was prepared by the secretariat under the guidance of the KCI Co-Chairs and circulated among KCI members prior to the meeting.²
4. **Action:** The KCI will be invited to adopt the agenda for the meeting.

<i>KCI/2023/9/1</i>	<i>Provisional agenda for the 9th meeting of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures</i>
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(b) Organization of work

5. **Background:** KCI 9 will be held in Dubai, United Arab Emirates, from 26 to 27 November 2023 and will be open to attendance as observers by Parties and observer organizations, except where otherwise decided by the KCI. The meeting will be webcast live.
6. A tentative work schedule for the meeting was prepared by the secretariat under the guidance of the KCI Co-Chairs, which presents a proposed order and indicative timeline for taking up the agenda items.
7. **Action:** The KCI will be invited to take note of the proposed organization of the work for the meeting.

<i>KCI/2023/9/3</i>	<i>Tentative work schedule for the 9th meeting of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures</i>
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¹ Contained in annex II to decisions 19/CP.26, 7/CMP.16 and 23/CMA.3.

² All documents prepared for KCI 9 are available at [https:// unfccc.int/event/KCI9](https://unfccc.int/event/KCI9)

(c) **Membership matters**

8. **Background:** The Conference of the Parties (COP) at its twenty-sixth session, the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) at its sixteenth session and the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) at its third session adopted rules of procedure of the KCI containing revised information on the initial term of office of KCI members.³
9. At KCI 9, the secretariat will provide an update on the status of membership of the KCI.
10. **Action:** The KCI will be invited to take note of its membership status.

3. Update on relevant meetings, events and initiatives

(a) **Outcome of the Bonn Climate Change Conference of June 2023 and KCI activities**

11. **Background:** At KCI 7, the KCI agreed to include a standing agenda item entitled “Update on relevant meetings, events and initiatives” in the agenda for its future meetings.
12. At KCI 9, the secretariat will present the main outcomes of the conference, particularly those relevant to the work of the KCI. This will also include updates from events organised by the KCI and secretariat. The KCI Co-Chairs for 2023 will also report on their participation in relevant meetings and events. Additionally, KCI members will be invited to share information on other relevant meetings, events or initiatives that they participated in since KCI 8, including those related to activities under the workplan.
13. **Expected action:** The KCI will be invited to take note of the information provided.

(b) **Outlook for Dubai Climate Change Conference of November-December 2023 and KCI planned activities**

14. **Background:** At KCI 9, the secretariat will provide an overview of the intergovernmental work and process including major relevant events that will take place at COP 28 and are of relevance to the work of the KCI. Additionally, the secretariat will provide an overview of the planned activities of the KCI at COP 28.
15. **Action:** The KCI will be invited to take note of the information provided.

4. Implementation of the workplan of the Katowice Committee of Impacts for 2020–2025

(a) **Identify country-driven strategies and best practices on just transition of the workforce and creation of decent work and quality jobs and on economic diversification and transformation focusing on challenges and opportunities from the implementation of low greenhouse gas emission policies and strategies towards the achievement of sustainable development (activity 2)**

16. **Background:** As per the Activity 2 of the workplan of the forum and its KCI, the KCI is to implement this activity at its meetings held in conjunction with SB 54 and 58. The activity is implemented through input from experts, practitioners and relevant organizations, and concrete examples. KCI has published [a compilation of best practices from different countries](#) as the outcome of implementing this activity beginning at SB54.⁴ At KCI 6, members agreed on a strategy for implementing the activity at SB 58. At KCI 8, the KCI provided comments on the two draft technical documents prepared for SB 58.

³ [Decision 19/CP.26](#), 7/CMP.16 and 23/CMA.3, annex II, para. 7.

⁴ <https://unfccc.int/documents/624596>

17. At KCI 9, the member of the open-ended working group of the KCI leading on the activity, supported by the secretariat, will be invited to present the revised draft reports.
18. **Action:** The KCI will be invited to:
- a) Provide comments on the draft reports, with a view to finalizing them.
 - b) Provide recommendations and/or key findings, as applicable, for inclusion in the meeting report for consideration by the forum in accordance with the strategy agreed for implementation of the activity.⁵

KCI/2023/9/4 Draft technical paper on tracking progress on just transition

KCI/2023/9/5 Draft technical paper on economic diversification and low greenhouse gas emission policies: pathways to sustainable development

(b) **Enhance the capacity and understanding of Parties, through collaboration and input from stakeholders, on the assessment and analysis of the impacts of the implementation of response measures to facilitate the undertaking of economic diversification and transformation and just transition (activity 4)**

19. **Background:** Under activity 4 of the workplan of the forum and its KCI, the KCI is to implement this activity at its meetings held in conjunction with SB 52 and SB 63, using the modality of input from experts, practitioners and relevant organizations, and technical paper. KCI has published [a technical paper](#) as the outcome of implementing this activity beginning at SB52.⁶ At KCI 8, members agreed on a strategy for implementing the activity at SB 63.⁷
20. At KCI 9, a member of the open-ended working group, with support of secretariat, will present the broad framework of technical paper.
21. **Action:** The KCI will be invited to agree on broad framework of technical paper for implementation of the activity.

KCI/2023/9/6 Draft framework for capacity building on the assessment and analysis of the impacts of implementation of response measures to facilitate economic diversification and transformation and just transition

(c) **Promote the availability and use of guidelines and policy frameworks to assist Parties in promoting just transition of the workforce and the creation of decent work and quality jobs within and across sectors, including training, retooling, retraining and reskilling systems and stakeholder engagement strategies (activity 6)**

22. **Background:** Under activity 6 of the workplan of the forum and its KCI, the KCI is to implement this activity at its meetings held in conjunction with SB 60, using the modality of input from experts, practitioners and relevant organizations. At KCI 8, members agreed on a strategy for implementing the activity.⁸
23. At KCI 9, a member of the open-ended working group, will present the inputs received from experts, practitioners and relevant organizations.
24. **Action:** The KCI will be invited:
- a) to agree on any next steps, as relevant, such as to prepare a compilation of guidelines and frameworks that promote just transition and promote their availability and use.

⁵ https://unfccc.int/sites/default/files/resource/Meeting%20Report_KCI6_Final.pdf#page=12

⁶ <https://unfccc.int/documents/614633>

⁷ https://unfccc.int/sites/default/files/resource/Meeting%20Report_KCI8_0.pdf#page=9

⁸ https://unfccc.int/sites/default/files/resource/Meeting%20Report_KCI8_0.pdf#page=9

b) to also identify stakeholders to engage in discussion at KCI 10, if needed.

- (d) **Facilitate the development and exchange of regional, country- and/or sector-specific case studies and approaches on (1) economic diversification and transformation and just transition of the workforce and creation of decent work and quality jobs, and (2) assessment and analysis of the impacts of the implementation of response measures with a view to understanding the positive and negative impacts (activity 7)**

25. **Background:** Under activity 7 of the workplan of the forum and its KCI, the KCI is to implement this activity at its meetings held in conjunction with SB 59 and onward, as decided by the forum or KCI, using the modality of input from experts, practitioners and relevant organizations, and examination of existing case studies to identify an area where it may develop a case study, as appropriate. At KCI 8, members requested the secretariat to approach other organizations to seek their interest in collaborating with the KCI to develop case studies in line with the options contained in the concept note.

26. At KCI 9, the secretariat will be invited to provide an update on the progress of work.

27. **Action:** The KCI will be invited to provide guidance for the delivery of work in accordance with the strategy agreed for implementation of the activity.⁹

- (e) **Identify and exchange experiences and best practices in engaging the private sector, including small and medium-sized enterprises and public-private partnerships, to facilitate the creation of decent work and quality jobs in low greenhouse gas emission sectors (activity 8)**

28. **Background:** Under activity 8 of the workplan of the forum and its KCI, the KCI is to implement this activity at its meetings held in conjunction with SB 59 using the modality of input from experts, practitioners and relevant organizations, and by producing a technical paper. At KCI 8, the KCI took note of the progress and provided comments on the survey to be conducted to develop the technical paper.

29. At KCI 9, the members of the open-ended working group of the KCI leading on the activity, supported by the secretariat, will present the draft technical paper.

30. **Action:** The KCI will be invited to:

- a) Provide comments on the draft technical paper, with a view to finalizing it;
- b) Provide recommendations and/or key findings, as applicable, for inclusion in the meeting report for consideration by the forum in accordance with the strategy agreed for implementation of the activity.¹⁰

KCI/2023/9/7 Draft technical paper on best practices in engaging the private sector, including small and medium-sized enterprises and public-private partnerships, to facilitate the creation of decent work and quality jobs in low greenhouse gas emission sectors

- (f) **Identify and assess the impacts of the implementation of response measures taking into account intergenerational equity, gender considerations and the needs of local communities, indigenous peoples, youth and other people in vulnerable situations (activity 9)**

31. **Background:** Under activity 9 of the workplan of the forum and its KCI, the KCI is to implement this activity at its meetings held in conjunction with SB 56 and 62 using the modality of input from experts, practitioners and relevant organizations, and by producing a technical paper. At KCI 8, members provided comments and guidance to revise the second draft of the technical paper.

⁹ https://unfccc.int/sites/default/files/resource/Meeting%20Report_KCI6_Final.pdf#page=12

¹⁰ https://unfccc.int/sites/default/files/resource/Meeting%20Report_KCI6_Final.pdf#page=12

32. At KCI 9, the member of the open-ended working group of the KCI leading on the activity, supported by the secretariat, will be invited to present the final technical paper for consideration by the KCI.
33. **Action:** The KCI will be invited to consider the fourth version of the draft technical paper and provide recommendations and/or key findings, as applicable, for inclusion in the meeting report for consideration by the forum.

KCI/2023/9/8	<i>Draft technical paper version 4: Identifying and assessing the impacts of the implementation of response measures taking into account intergenerational equity, gender considerations and the needs of local communities, indigenous peoples, youth and other people in vulnerable situations</i>
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(g) **Share experience and best practices in reporting and informing on efforts to assess and analyse the impacts of the implementation of response measures (activity 10)**

34. **Background:** Under activity 10 of the workplan of the forum and its KCI, the KCI is to implement this activity at its meetings held in conjunction with SB 61, using the modality of exchange and sharing of experience and best practices. At KCI 8, members agreed on a strategy for implementing the activity.¹¹
35. At KCI 9, a member of the open-ended working group, with support of secretariat, will present the draft call for inputs from experts, practitioners and relevant organizations.
36. **Action:** The KCI will be invited to agree on questions for the call for inputs from experts, practitioners and relevant organizations in accordance with the strategy agreed for implementation of the activity.¹²

KCI/2023/9/9	<i>Background note containing draft call for inputs experience and best practices in reporting and informing on efforts to assess and analyse the impacts of the implementation of response measures</i>
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5. Incorporating relevant outcomes from the Glasgow and Sharm el-Sheikh Conferences to the existing workplan of the Katowice Committee on Impacts

37. **Background:** At KCI 8, members considered the background note identifying the potential impacts of all relevant outcomes from the Glasgow and Sharm el-Sheikh Conferences and requested its Co-Chairs to propose how the KCI can incorporate the relevant outcomes listed in the background note into its existing work plan, as appropriate, for consideration at KCI 9.
38. At KCI 9, the KCI Co-Chairs, supported by the secretariat, will present the background note on this matter.
39. **Action:** The KCI will be invited to provide guidance for finalising the concept note and its implementation.

KCI/2023/8/10	<i>Background note: Incorporating relevant outcomes from the Glasgow and Sharm el-Sheikh Conferences to the existing workplan of the Katowice Committee on Impacts</i>
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¹¹ https://unfccc.int/sites/default/files/resource/Meeting%20Report_KCI8_0.pdf#page=9

¹² https://unfccc.int/sites/default/files/resource/Meeting%20Report_KCI8_0.pdf#page=9

6. Communication and outreach strategy

40. **Background:** The KCI agreed to a communication and outreach strategy at its 6th meeting. At KCI 8, the KCI agreed to continue utilizing its communication and outreach strategy, review it in the future as necessary, and also agreed to review the key performance indicator at each KCI meeting.
41. At KCI 9, the secretariat will be invited to present a report on performance indicators and experience of using policy briefs by other constituted bodies for outreach.
42. **Action:** The KCI will be invited to take note of the information provided and provide guidance, as necessary.

7. Mainstreaming gender considerations

43. **Background:** At KCI 5, the KCI adopted approaches to integrating gender into its work, including by establishing an informal network of experts for response measures, and, at KCI 6, agreed to strive for both gender and regional balance when selecting experts, speakers and consultants for its work.
44. At KCI 9, the KCI gender focal points, supported by the secretariat, will report on progress in mainstreaming gender considerations.
45. **Action:** The KCI will be invited to take note of the report of the gender focal points and provide any further guidance for the work of the KCI on this matter.

8. KCI annual report 2023

46. **Background:** CMA 1 decided that the KCI shall prepare an annual report for the forum to consider with a view to making recommendations to the COP, the CMP and the CMA.¹³
47. At KCI 9, the Co-Chairs will present the draft annual report covering work undertaken in 2023 (since after KCI 7) for the consideration of the KCI.
48. **Action:** The KCI will be invited to consider and agree on its annual report to the forum.

<i>KCI/2023/8/11 Draft annual report of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures 2023</i>
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9. Date and venue of the next meeting

49. **Background:** In accordance with its rules of procedure, the KCI shall meet twice per year, for two days per meeting, in conjunction with the sessions of the subsidiary bodies.
50. At KCI 9, the Co-Chairs of the KCI will propose dates for the next meetings in 2024.
51. **Action:** The KCI will be invited to take note of the dates for next meetings.

10. Other matters

(a) Enhance work of the KCI

52. **Background:** At KCI 8, the KCI discussed and agreed to consider how KCI can enhance its work at KCI 9.

¹³ Decision 7/CMA.1, annex, para. 4(j).

53. **Action:** At KCI 9, the KCI may discuss approaches to enhance its work taking into account discussions at KCI 8 and KCI 9.
54. The KCI may wish to consider any other matters raised at the meeting and to consider any follow-up activities, as appropriate.

11. Closure of the meeting

55. The KCI Co-Chairs will be invited to summarize the key outcomes of and close the meeting.
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