

# COP 27

## Daily Badge System

The Daily Badge System allows for a more robust participation at UNFCCC sessions, while maintaining the process of nominations and confirmations.

### Objective

The objective of the Daily Badge System is to allow for enhanced and flexible participation for observers attending UNFCCC sessions.

- This flexibility is being implemented without affecting the existing nominations and confirmations process.
- This will be an add-on complementary process to enable a more enhanced utilization of the quota for badges.
- The system will not increase the quota allocated; however, it will allow for a rotation of the confirmed delegates for specific dates.

### Process

Please note that the Daily Badge system will work on top of the existing process as an add-on. An organization may simply choose not to request Daily Badges and proceed as in the past. There are some prerequisites before a Designated Contact Point of an organization can request a Daily Badge, these are listed below:

- The delegates should have been nominated by the nomination deadline;
- A quota has been allocated to your organization as applicable; and
- The delegates have been confirmed by the Designated Contact Point in the ORS (as in the past).

Once the above steps have been completed, the Designated Contact Point (DCP) may request a Daily Badge for any nominated delegate who has not been confirmed. The steps to request a Daily Badge are detailed in the Daily Badge System user manual. Please also see the FAQ section below. We request you to kindly read this information prior to submitting a Daily Badge request.

Note that once a Daily Badge request is submitted, it cannot be changed or altered due to operational and technical reasons.

### Note to DCPs:

It is the **responsibility of the DCP to inform the Donor** of the changes, i.e. that his/her attendance days have been partly assigned to a Recipient via the Daily Badge System. ORS sends an email to all involved (Donor, Recipient and DCP) automatically. Kindly note: In case that the email is not seen by the Donor or it ends up in the Spam folder of the Donor's email inbox, the Donor cannot claim that he/she is not aware of the reassignment.

## Deadlines

The application window for **COP 27 Daily Badge requests** is from **10 October to 15 October 2022, 08:00 hrs CEST**. Unfortunately, we cannot accept any application beyond the deadline.

## User Manual and Quick Video Guide

[Daily Badge System user manual](#)

[Daily Badge quick video guide](#)

## Support

The UNFCCC [service desk](#) is the first point of contact for any technical issues. In case of registration related errors or queries, please submit a query through the **communications log of the ORS system**. The contacts are linked on the bottom of each page in your ORS account. If your reported issues are still not resolved, you can contact the support team via the [ORS Support Form \(office.com\)](#).

**For delegates:** Please liaise with your Designated Contact Point for the organization to check if you have been confirmed as a Daily Badge Recipient.

## Frequently Asked Questions (FAQ)

### What is the Daily Badge System?

The objective of the Daily Badge System is to allow for a more enhanced and flexible participation for observers attending UNFCCC sessions. It is an add-on complementary process to enable a more enhanced utilization of the quota for badges for those organizations that would like to bring in certain nominated delegates on specific, but not all, dates of the conference.

### How many requests can be made using the Daily Badge System?

Designated Contact Points can make up to **five** requests for Daily Badges for their organization. Note that if a Daily Badge is requested for two (or more) consecutive dates in the request submission, it will be treated as a single request as long as both the Donor and the Recipient are the same person on each day.

Several continuous dates will be considered as one Daily Badge request as long as there is no gap between the days and it is one Donor “donating” to one Recipient.

### What is the definition of a Donor of a Daily Badge?

A Donor is a delegate who has been confirmed by the Designated Contact Point of an organization to participate in the COP as per the regular past practices and processes.

### What is the definition of a Recipient of a Daily Badge?

A Recipient can be any non-confirmed delegate of your organization’s list. Not yet confirmed due to various limitations, such as quota restrictions, short notice nominations etc.

### **How do I apply for a Daily Badge?**

Requests for Daily Badges can be submitted via the Communication Log of the [online registration system](#). Please refer to our short [video tutorial](#) on how to apply for a Daily Badge.

In addition, please find step-by-step instructions in the [Daily Badge System user manual](#).

### **Will the Daily Badge System increase the quota of an organization?**

No, the Daily Badge System will not increase the quota allocated to an organization. However, it will allow for a rotation of the confirmed delegates for specific dates, based on the dates and persons chosen by the Designated Contact Point of that organization when submitting a Daily Badge request.

### **Does the Daily Badge System change the existing process of nominations and confirmations?**

No, the flexibility of the Daily Badge System is provided without affecting the existing nominations and confirmations process currently in place. An organization may also choose not to use the Daily Badge System.

### **Can an additional new person be nominated for a Daily Badge?**

Yes, a new person can be nominated for a Daily Badge - without increasing the quota – (just as you can create new persons until the confirmation deadline within the allotted quota). The Designated Contact Point of the organization can request a Daily Badge for any delegate that is nominated but not confirmed. A Daily Badge can however not be requested for a delegate that has already been confirmed within the regular quota.

### **What is the deadline to apply for a Daily Badge?**

The window for the application of Daily Badges is scheduled to start from **10 October to 15 October 2022, 08:00 hrs. CEST**. Note that the applications for Daily Badges can only start after the Designated Contact Point of the organization has confirmed all the delegates based on the allocated quota.

### **Can we make changes once a Daily Badge has been requested?**

No, due to operational and technical reasons, no changes will be entertained once a Daily Badge has been requested and allocated.

### **Will the Daily Badge Recipients receive a visa support letter?**

Unfortunately, at present the visa support letter is sent only to the primary registered participants, namely the Donor of the Daily badge.

### **Where can I find further information on how to collect Daily Badges at the venue and other operational details?**

The Daily Badge Recipients should approach the Registration Desk to collect their Daily Badges.