

## Informal summary

### Inputs from breakout sessions – Workshop: Discussion on the role of the NGCCFP

The present document is an informal summary of the workshop held virtually on 22 October 2020 to discuss and clarify the role and work of the National Gender and Climate Change Focal Points (NGCCFP) (decision 3/CP.25, annex, GAP activity A.2.).

This document sets out all the comments collected by the notetakers during the breakout groups aggregated and without attribution to individuals who participated (Spanish and French notes have been translated and included in the table) .

For transparency, all the original notes from all the breakout sessions are set out in the annex.

For more relevant information on the workshop, please visit the [event webpage](#).

### Breakout sessions

**Question 1. Describe, in your circumstances, the intended achievements expected to be gained through the appointment of an NGCCFP.**

<b>Short term</b>	<ul style="list-style-type: none"><li>• Role of NGCCFP is known</li><li>• Relevant stakeholders are identified/recognized</li><li>• Connections are made, tools are set up</li><li>• Information and data about gender and climate change is disseminated</li><li>• Capacities on climate change and gender are built</li><li>• Gender is considered in the sectorial national policies</li><li>• Gender is integrated in the NAP</li><li>• Gender and climate change gaps are identified</li></ul>
<b>Medium Term</b>	<ul style="list-style-type: none"><li>• Tools for articulation are identified</li><li>• Ministries are articulated</li><li>• Action plan is implemented</li><li>• All climate change related institutional arrangements include a gender focal person</li><li>• Participation in negotiation spaces</li><li>• Gender perspectives are integrated into all climate policy documents</li></ul>
<b>Long Term</b>	<ul style="list-style-type: none"><li>• Gender is integrated in different sectors</li><li>• Gender is monitored in projects and programmes</li><li>• Focal points from different countries exchange knowledge and work in an articulated manner</li><li>• Gender is integrated in all policy tools</li><li>• M&amp;E of the plan is followed</li><li>• UNFCCC GAP is channeled on a national level for sustainable positive impacts.</li><li>• Make article proposals (GAP)</li></ul>

**Question 2: Describe the type of skills and abilities needed to be successful in the role (work experience, language skills, computer/technology skills, education and knowledge background, etc)**

<b>Skills and abilities</b> <ul style="list-style-type: none"><li>• Networking skills</li><li>• Communication and public speaking skills</li></ul>
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- Leadership skills
- Teamwork skills
- Negotiation skills
- Emotional intelligence (empathy)
- Conflict resolution skills
- Community engagement skills
- Multi-tasking skills across different levels and among CSOs and NGOs. Ability to use the local government desk offices to capture data from grassroots that can assist the UNFCCC in decision making, policy formulating and resource allocation
- Ability to serve as intermediaries across government levels and departments
- Analytical skills
- Flexibility
- Open mind
- The ability to include youth in climate change action(?)

#### Knowledge:

- University degree
- Gender sensitive training / background
- Information Technology knowledge
- Knowledge of languages is important (minimum level of English), but leaving no one behind
- Knowledge of national climate policy
- Knowledge of international environmental policy
- Knowledge of climate change, risks, health
- Knowledge of the international climate change process
- Skills for developing UNFCCC documents
- Knowledge of the nexus gender in climate change with focus in intersectionality
- Should be well informed to integrate gender within work streaming within and outside of UNFCCC
- Continuous training - Trainings beyond COPs and SBs

#### Experience

- Experience in integrating climate change in policies related to gender equality and the empowerment of women

### Question 3: What do you consider is the minimum time needed to dedicate to your role as NGCCFP?

- Full dedication needed to achieve robust goals
- 70% of the time - Considering that the mandate will be to ensure gender mainstreaming on national and international levels.
- Half time
- 20% - 30% (role combined with other responsibilities)
- Depends on the complexity of the role
- Depends on the prioritized responsibilities
- Depends on the resources, tools, country

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#### Question 4: How can the NGCCFPs create a structure for their role? and what tools can support this structure?

##### Structure can be created:

- Nominating the NGCCFP via the National Focal Point
- Appointing a Gender Focal Point Committee and assigning a National Team to support the task
- Formalizing the ToR for the NGCCFP
- Ensuring mandatory participation in national and international events
- Making the structure more flexible
- Decentralizing the NGCCFP's role
- Increasing the linkages between national and international perspectives
- Connecting the NGCCFP or Gender Unit with the Gender Focal Point network throughout ministries
- Integrating gender and the importance of gender balance throughout government structures.
- Ensuring support at different levels to the NGCCFPs – a single person is not sufficient for the purpose
- Working across governance levels
- Expanding partnerships including NGOs, CSOs and the private sector (partnerships for action and scale)
- Allocating the material resources for the role
- Establishing a financing plan with the Ministry of Environment to allocate a specific budget
- Promoting that NGCCFPs are part of the UNFCCC delegations and continuity in representation
- Expanding networks to include celebrities/ artists and being looking out for situations that trigger messages related to Climate Change
- Creating other entities (ex: committees and coalitions) with NGOs to maximize impacts. Joint activities could be further implemented to analyze the NDCs
- Tapping into other traditional structures like kingships

##### Tools for the structure:

- Descriptive document of the role
- Define an annual workplan with specific indicators
- Align and design the yearly work plan with the NGCCFP in order to respond to future challenges
- Define a work plan in accordance with the hierarchy and the national political strategy
- Define a strategic action plan
- Establish an evaluation system
- Use the UNFCCC GAP as a tool to implement activities.
- Orientation to the NGCCFP (objectives, resources, role)
- Inclusive guidelines, to facilitate inclusion in the implementation
- Tools for Gender Responsive Budgeting
- Gender aspect should include more categories and work streams such as mitigation, adaptation and technology
- Use technology to collect data that is location specific
- Collaborate with telecommunication companies to disseminate climate information and to collect data

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**Question 5. Please share any other ideas or elements that you think are relevant for developing and clarifying the role (limitations of the role, training, enabling conditions, reporting process, coordination arrangement, etc.)**

- Continuous training on the linkages between gender and CC.
- Establish a dedicated team
- Improve collaboration with UN agencies
- Importance of data
- Integrate the participation of NGCCFPs as part of an inter-ministerial collaboration
- The NFP and NGCCFP roles must be distinct but complementary
- Gender responsive climate action requires a systematic response, so the focal point role is the one connecting different stakeholders at national and international levels
- The main limitation is the failure to understand the linking policies under different international mechanisms (ex: development, finance) with gender
- Need for stronger political will. Awareness about the link between climate change and gender among strong political figures would lead to productive decision-making
- Ensuring knowledge transfer between focal points
- A close coordination with the Ministry of Women is needed
- Awareness and education on SDGs
- Engagement of pre and post COP
- The ability to get international agencies located in the country to work with the CSO in the implementation of the GAP
- The limitation depends according to the capacity and the capabilities of the target community due to the inequality in opportunities (education/class) of different communities

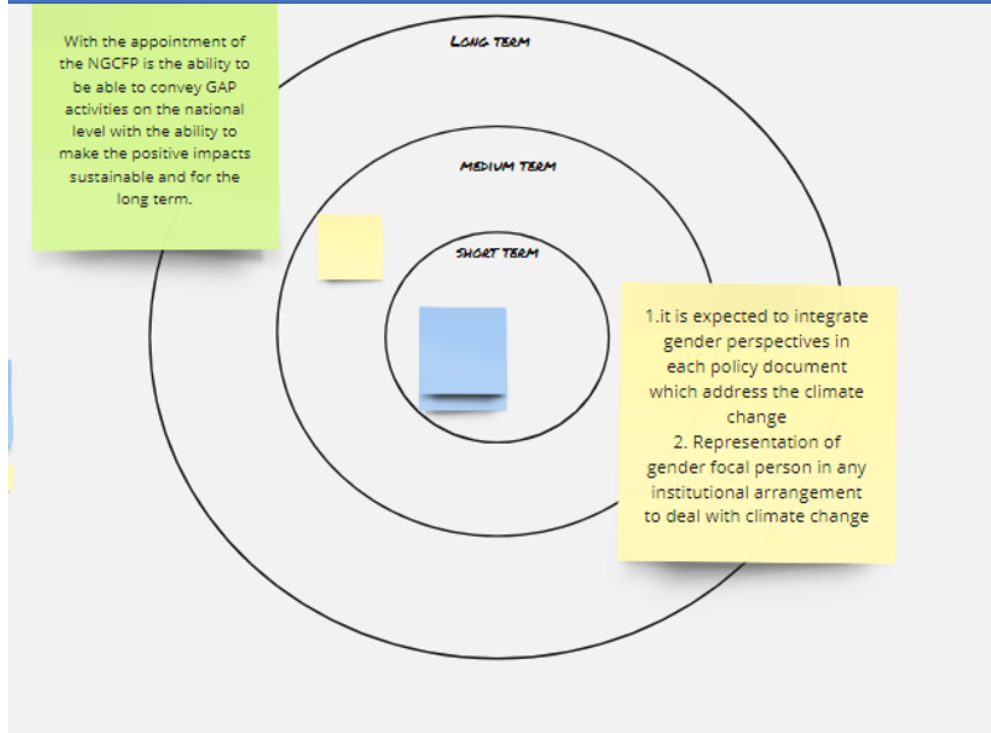
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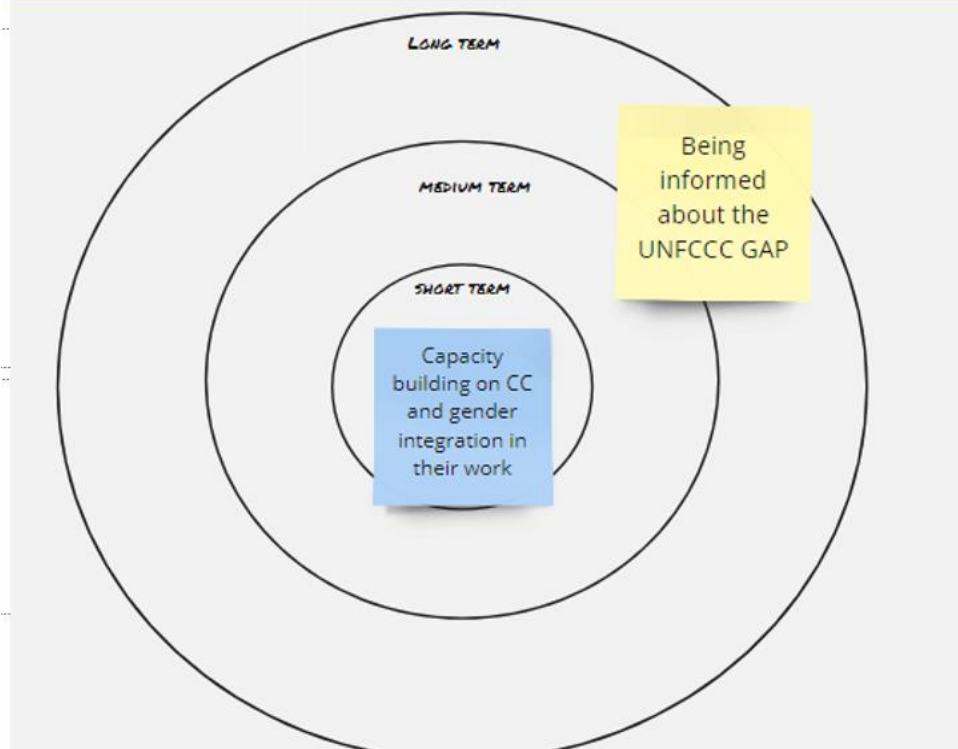
### Annex: original notes

#### English sessions

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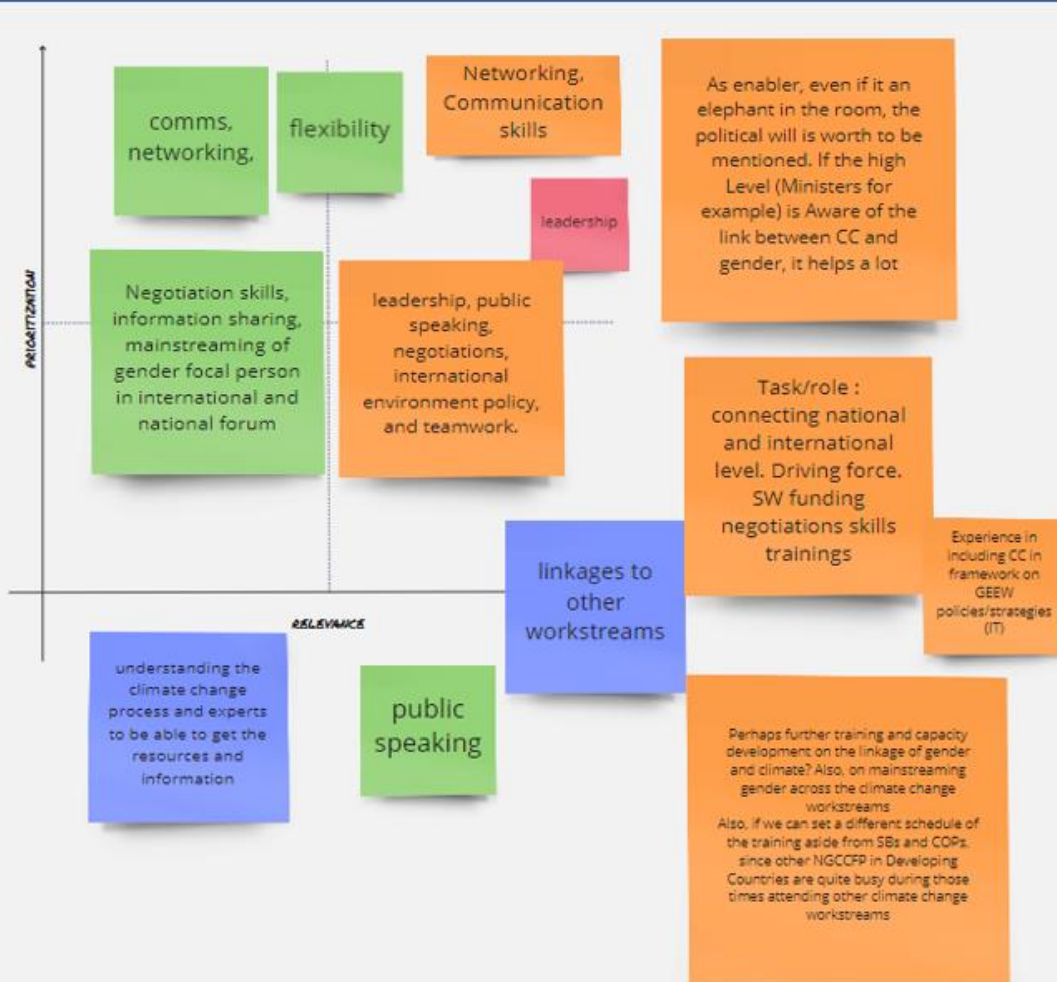
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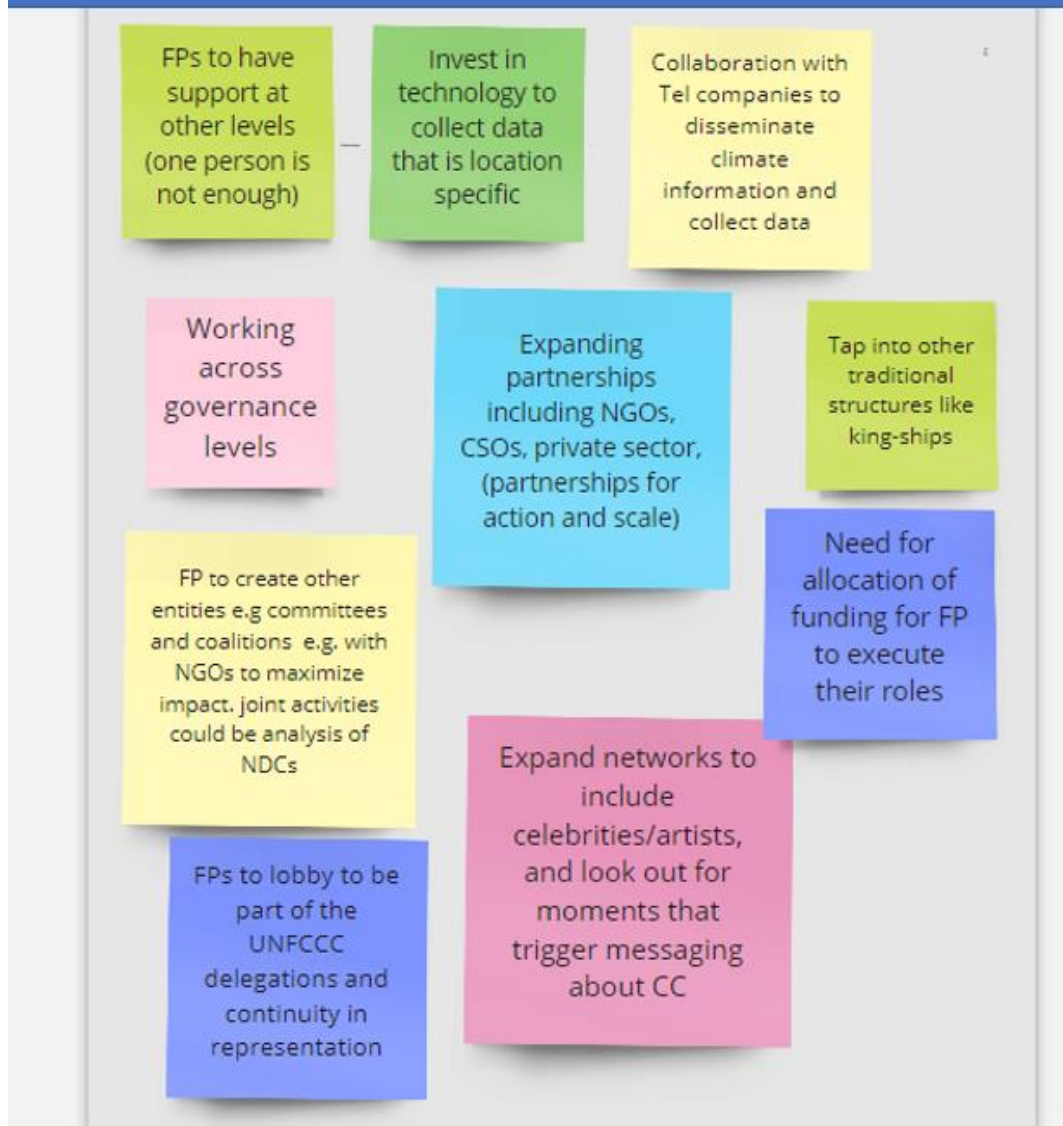
How can the NGCCFPs create a structure for their role? (for example, terms of reference, work plan included in the job description, summary of anticipated work, etc) and how this structure can be created?



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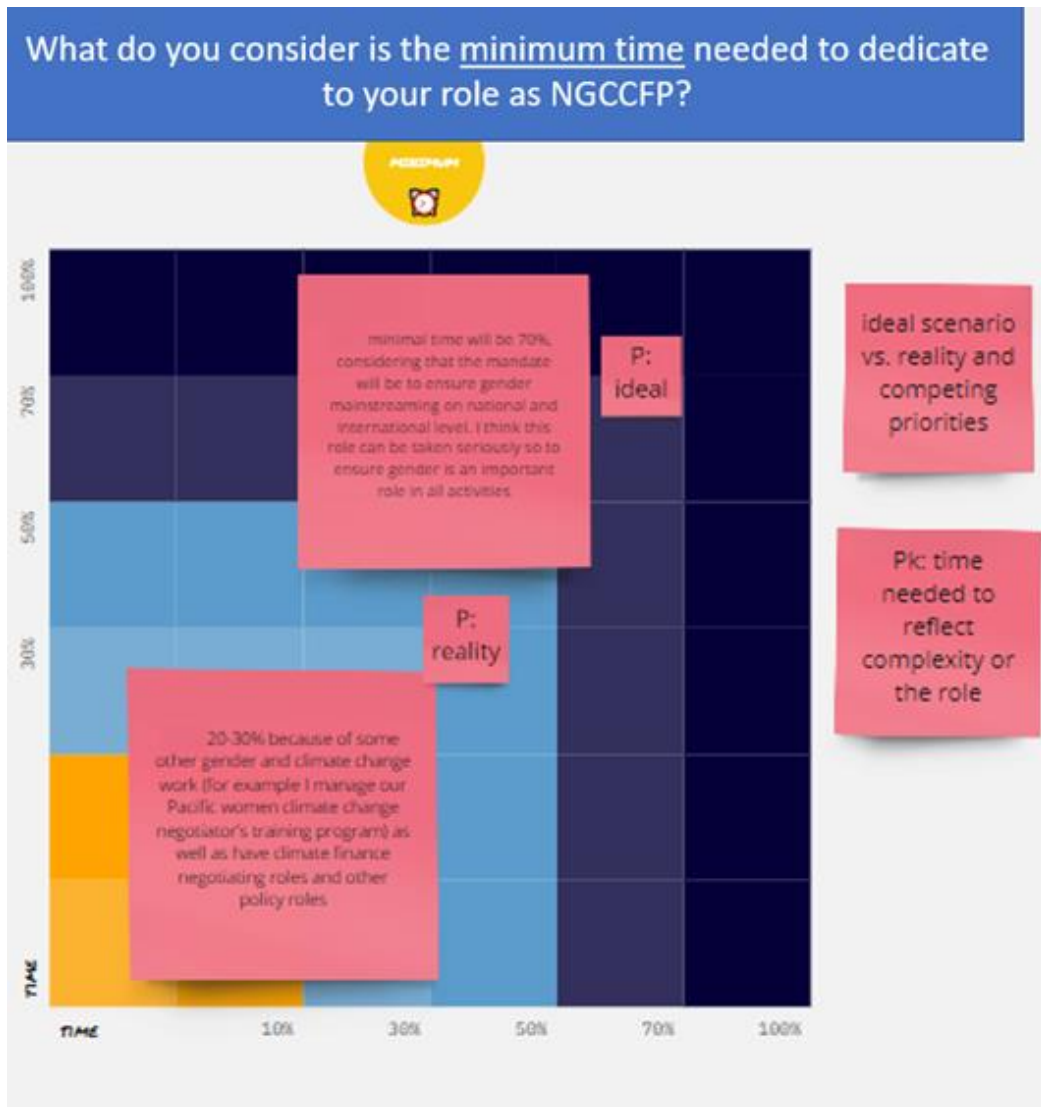
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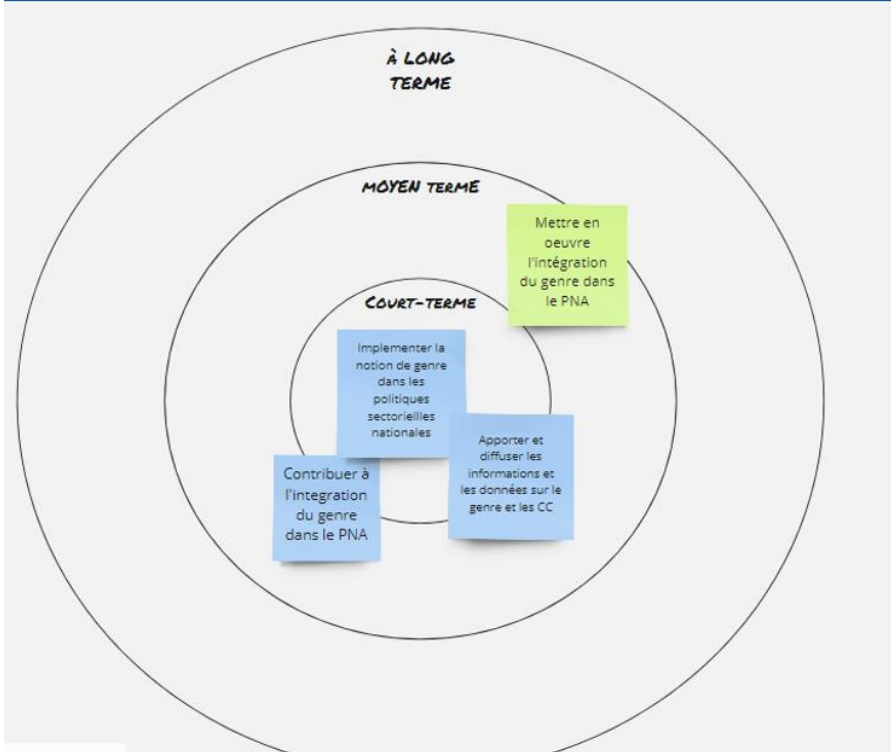
Ensuring knowledge transfer between FPs, engagements pre-and post CoP

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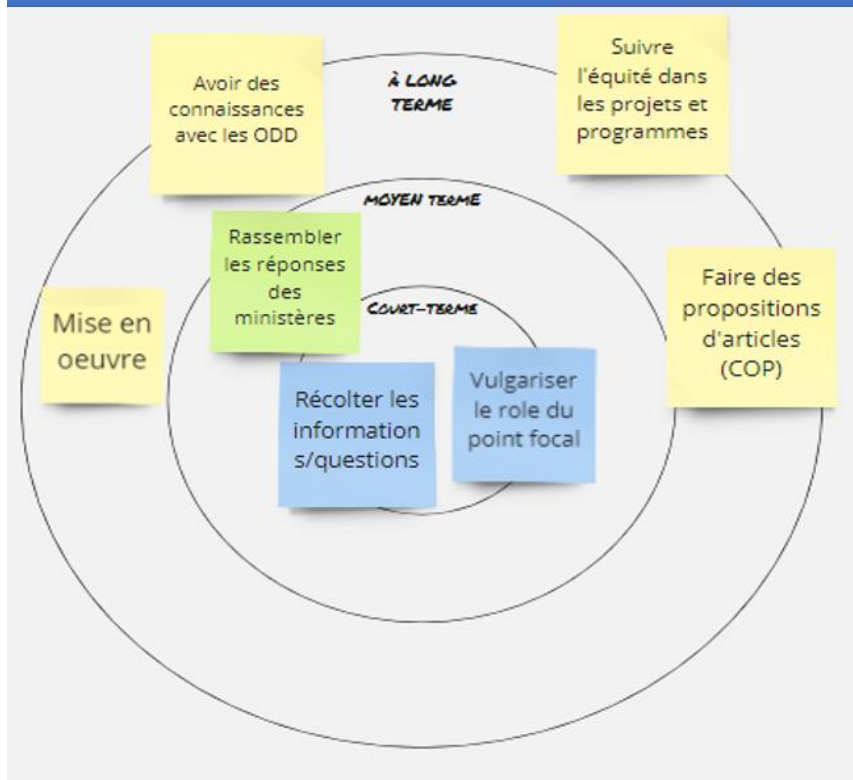
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### French sessions

Quelles sont les réalisations escomptées suite à la nomination d'un NGCCFP?



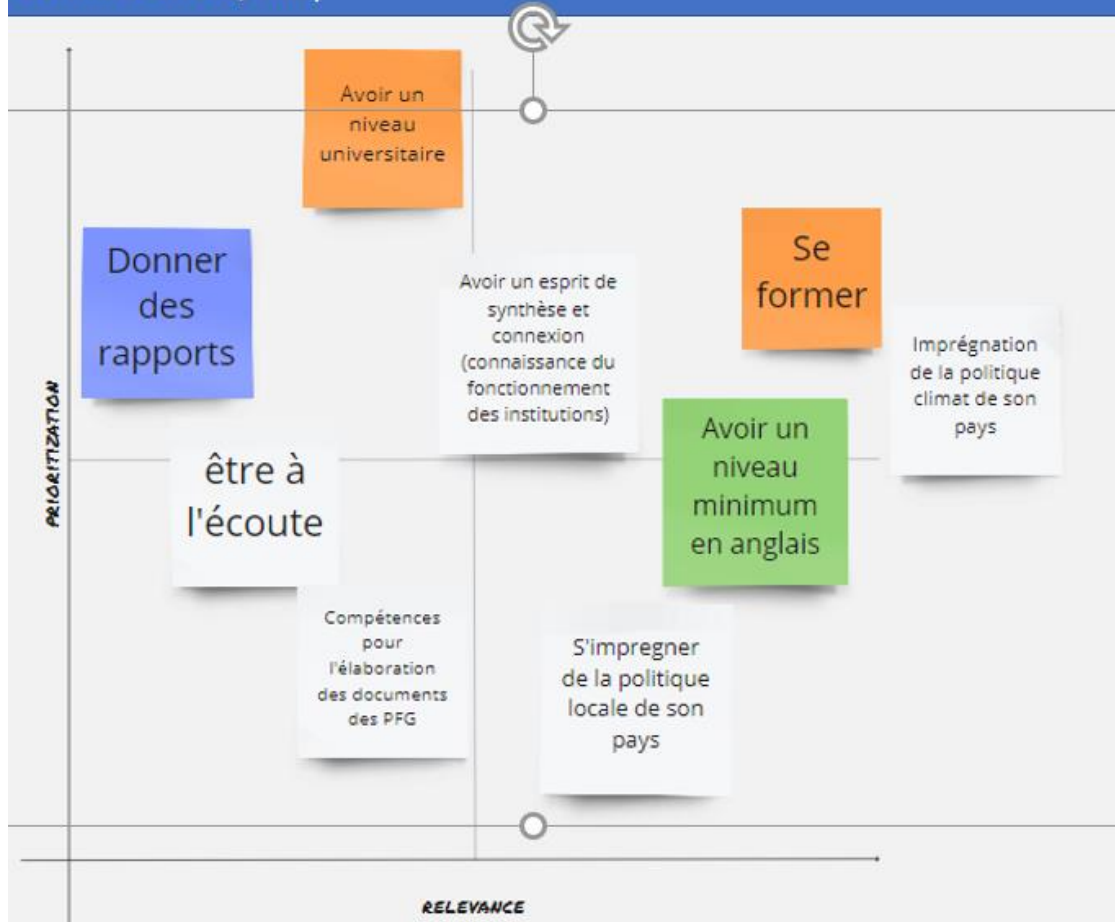
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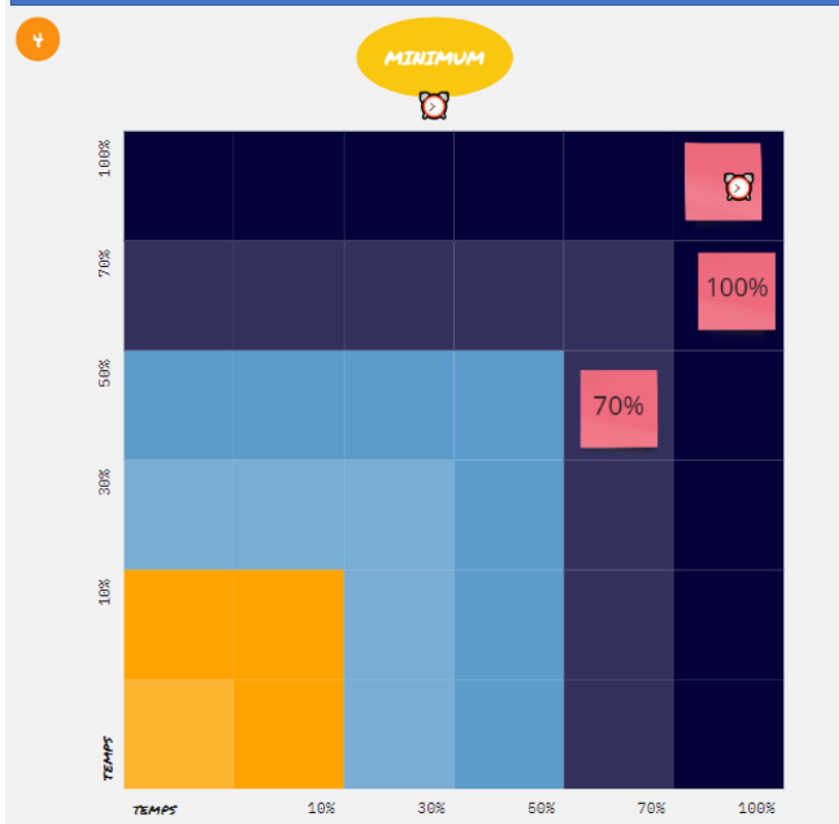
Quelles sont les compétences et capacités nécessaires pour réussir dans le rôle (expérience de travail, compétences linguistiques, compétences informatiques / technologiques, formation et connaissances, etc.)



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Selon vous, quel est le temps minimum nécessaire pour vous consacrer à votre rôle de NGCCFP?



Comment la structure a été créée pour le rôle (ou pourrait être créée) (exemple: termes de référence, plan de travail inclus dans la description de poste, résumé du travail prévu, etc.)  
Quels outils et ressources soutiendraient cette structure? (par exemple, indicateurs de progrès, allocation budgétaire pour les activités, formation des NGCCFP, renforcement des capacités des collègues et superviseurs concernés, etc.)

Definir un plan de travail en accord avec la hierarchie et la strategie politique nationale

Considerer le genre dans les projets financés par le mécanisme de la convention

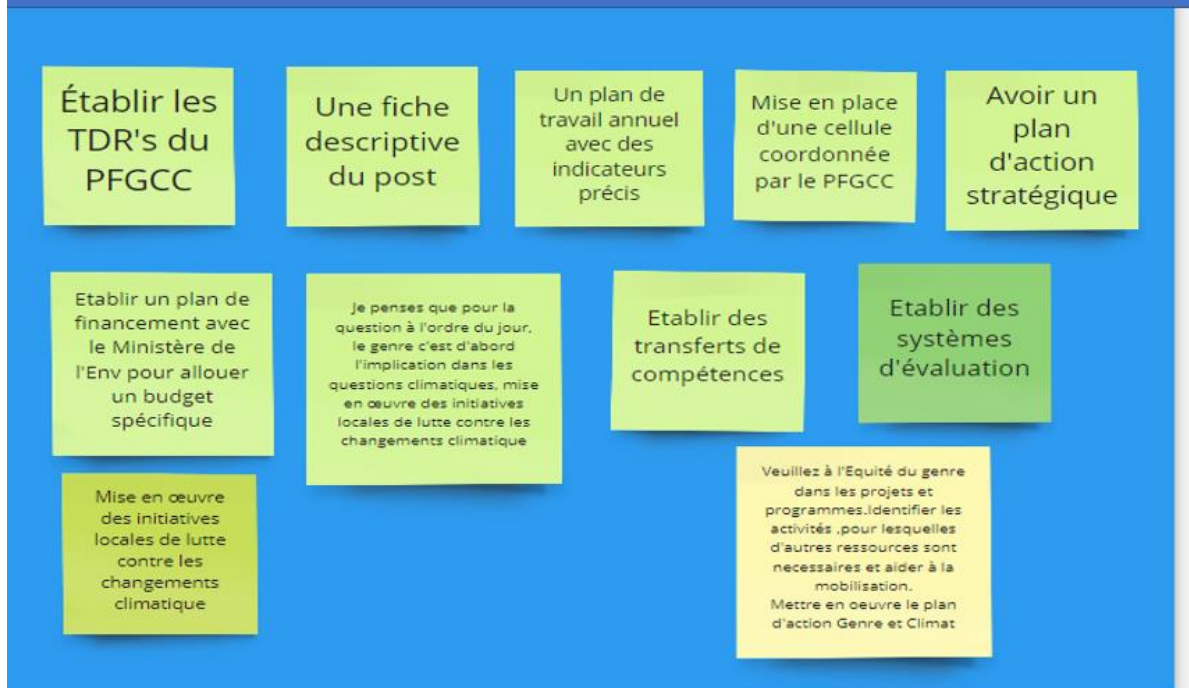
Allouer des moyens matériels à la fonction

Dedier un budget aux actions genrées

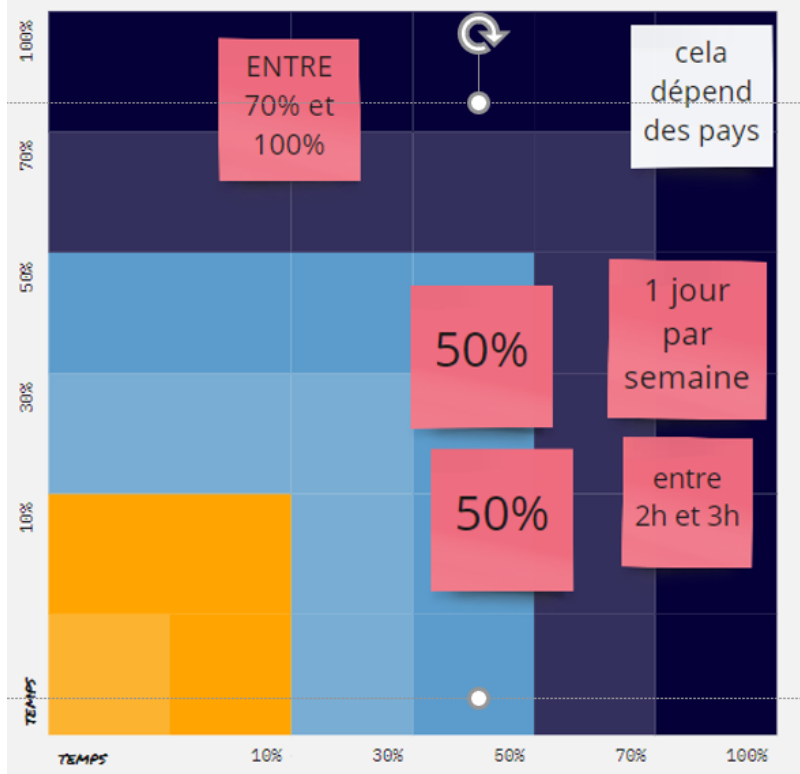
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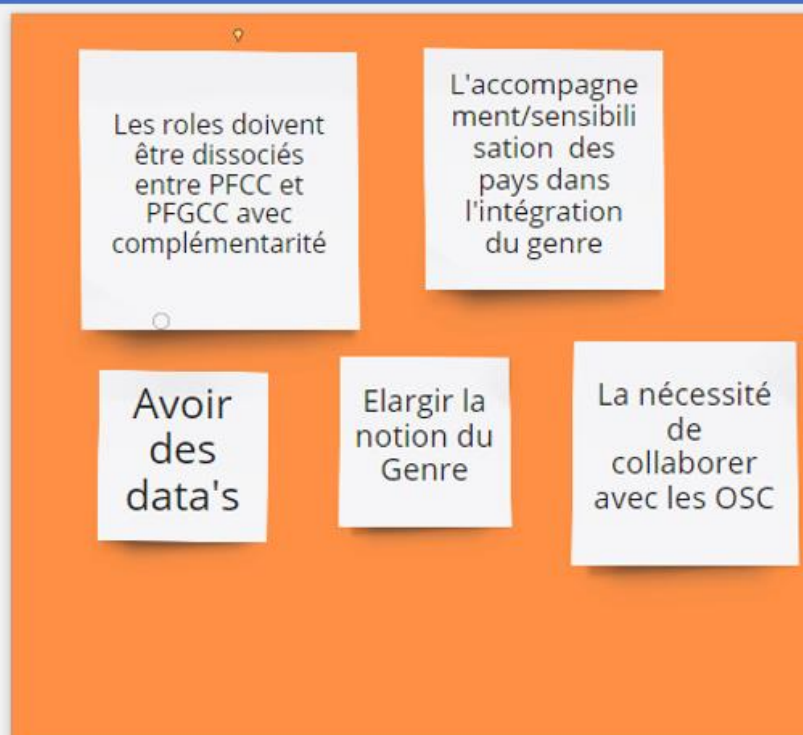
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Veillez partager toute autre idée ou tout autre élément qui, selon vous, est pertinent pour développer et clarifier le rôle (limites du rôle, formation, conditions favorables, processus de rapport, arrangement de coordination, etc.)

New frame



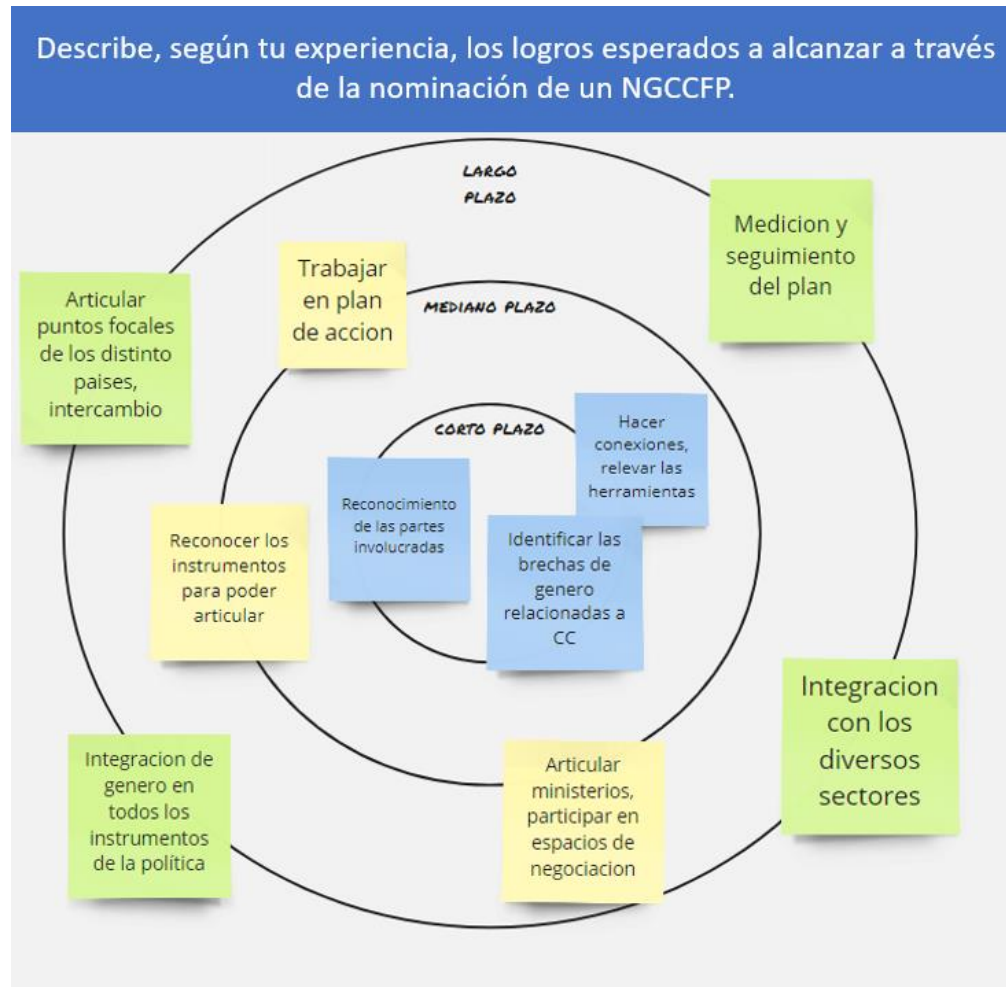
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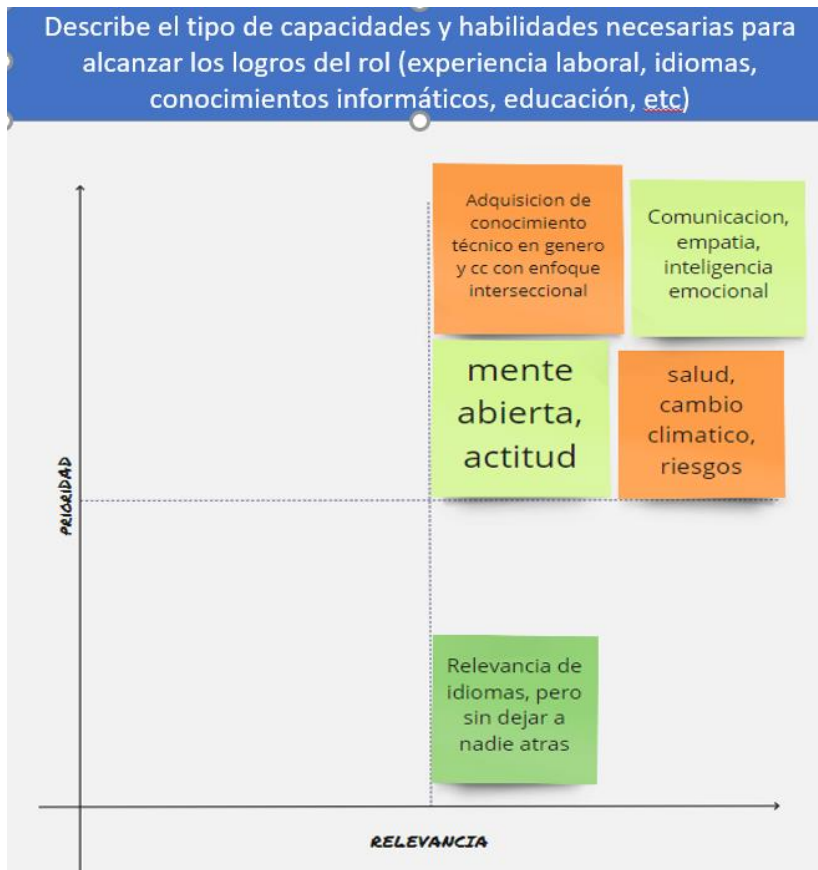
### Spanish session



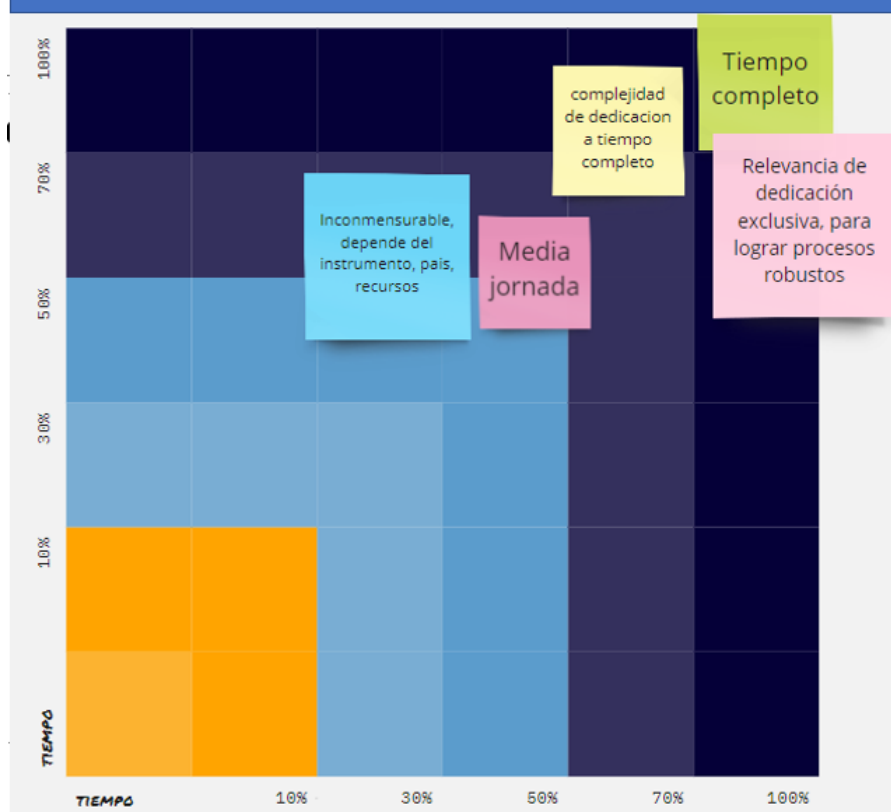


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¿Cuál consideras es el tiempo mínimo que se debe invertir en el rol como NGCCFP?



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¿Cómo pueden los NGCCFPs crear una estructura sobre su rol? ¿cómo podría crearse esta estructura?

orientacion a puntos focales en objetivos, roles, recursos

Generar manuales inclusivos, para facilitar la integracion a la hora de actuar, con el fin de propiciar un ambiente interno seguro y replicarlo al exterior

Marco organizacional, FODA

Intercambio entre puntos focales (esperiencias, buenas practicas), ejercicio colectivo de construccion

Por favor comparta cualquier otra idea o elemento que considere relevante para desarrollar y delimitar el rol de NGCCFP (limitaciones del rol, capacitación, condiciones propicias, proceso de reporte, arreglos de coordinación, etc)

Concientización en educación ODS5

Se requiere una coordinación estrecha con ministerio de mujer

Falta de voluntad política, falta de conocimiento sobre el tema de la población general (las personas no conocen, minimizan o satanizan la lucha de genero y de cambio climático)

Voluntad, política, buenas practicas