

Guidance for the working group 1

6(a) Engagement and outreach: annual outreach events and side events

(09:20–13:00, including coffee/tea break, 7 April 2022)

Meeting Room 2 (Upper conference room)

Facilitator: Le-Anne Roper

Rapporteur: Alfonso Pino

ExCom 14 (September 2021) decided to organize outreach events annually targeting national loss and damage contact points, national focal points and other national stakeholders, and also decided that:

- The events should be scheduled to accommodate various time zones across the regions;
- The events would facilitate greater visibility and application of the outcomes and outputs of the work of the ExCom and its Expert Groups; and
- Provide a forum for engaging with and receiving feedback from loss and damage contact points and national focal points.

Report back:

On Side-events:

1. The overall theme will be related to science. It will include invitations to the IPCC, esp. WGII and possibly WMO.
2. There will be 5-6 panelists as speakers, and key messages from selected high level representatives.
3. Imran and Nedal support to act as Excom champions for the event. At least one additional A1 ExCom member will be required.
4. ExCom will reach out to EGs and seek their input within a two-week period (with additional time as needed for responses from experts). Two weeks thereafter will allow for the concept note to be prepared.
5. It will be held in a hybrid format – in-person with the possibility to participate virtually.

On the outreach event:

1. Umbrella theme: Achievements and challenges of Loss and Damage on the ground.
2. Countries will be invited to share stories. Up to countries to decide who would speak on their behalf (could be L&D focal point or someone else).
3. Expert groups will be invited to contribute sub-themes. The ExCom's workstreams will be used to guide the discussions.
4. Format: Option 1: virtual, for approx. 90 min. Option 2: hybrid event (in-person and virtual participation), which will require more time.
5. For an in-person event, the team would need to know whether there is a budget available.
6. Champions supporting this: Alfonso, Le-Anne, Jerome – one additional A1 member needed.

7. The team will continue to work intersessionally.
8. Dates: Before ExCom meeting immediately preceding COP27, e.g., early September.
This will be further discussed by the Champions.

Tasks for the working group

Noting the importance of basing the work of the ExCom and its expert groups on the best available science, consider below and present the respective proposals to the plenary for endorsement by ExCom.

1. Overarching theme(s) to be applied in events organized under the ExCom in 2022 – e.g., side events, annual outreach events, etc.

For the 2022 ExCom outreach event,

2. Advance the drafting of a draft concept note for the outreach events as much as possible, including the following elements, *inter alia*:
 - a. Objective and expected results
 - b. Draft programme
 - c. Invitation, "PR", complementary awareness-raising of WIM products
 - d. Collaborative partners, if any
 - e. ...
3. Timing of holding the events and indicative milestone/timeframe for the preparation, the format of the events