

Meeting Summary
Global DNA Forum on Article 6 implementation

Panama City, Panama
20 & 22 May 2025

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1. Meeting details

1. Global DNA Forum on implementation of Article 6 took place for 2 days on 20 and 22 May 2025 during the Climate Week at the Megapolis Convention Centre in Panama City, Panama. The event was organized in a hybrid mode providing remote access and attended by more than 130 registered participants including DNAs from both the Article 6.4 and Clean Development Mechanism (CDM), MDBs, United Nation entities and others as well as Chairs and members of the Article 6.4 Supervisory Body and the CDM Executive Board providing a space for participants to exchange views and knowledges while identifying best practices and common challenges DNAs may face in operationalizing Article 6.4 mechanism. The list of participants is attached in [Appendix 1](#). The agenda of the meeting is attached in [Appendix 2](#).

2. Decisions made

2. The Article 6.4 DNA Forum was inaugurated during the event by adopting its Terms of Reference (ToR), as attached in [Appendix 3](#) and electing Ms. Cristina Figueroa Vargas, Ministry of Environment, Chile as the co-chair from developing country. According to the ToR, the Article 6.4 DNA Forum selects two co-chairs, one from a developing country and the other from a developed country. The seat of co-chair from developed country remains vacant until nomination/election completed by the A6.4 DNA Forum.
3. The CDM DNA Forum also took place during the event. According to According to the Provisions for the Operation of the DNA Forum, as attached in [Appendix 4](#), the CDM DNA Forum will select Chairing Committee, comprising of a representative from each of the five United Nations regional groups, through which it select two co-chairs, one being a DNA from a Party included in Annex I to the Convention (Annex I Party) and the other being a DNA from a Party not included in Annex I to the Convention (non-Annex I Party). In the absence of incumbent Chairing Committee and consideration of the current status of the CDM, the CDM DNA Forum considered election of co-chairs only at the global level and elected Ms. Ayan Harare, Ministry of Environment and Climate Change, Somalia as the co-chair from non-Annex I Party. The seat of co-chair from developed country remains vacant until nomination/election completed by the CDM DNA Forum.

3. Discussion points

4. The Global DNA Forum featured interaction between the DNAs and members of the Article 6.4 Supervisory Body and CDM Executive Board, respectively, presentations by the secretariat on a wider range of issues geared towards unpacking the key features of PACM, sharing of country experiences in terms of where some front-runner countries are in their participation in the PACM, hands-on exercises on how to fill in forms required to ensure their participation, as well as Q&A sessions.
5. The SBM Chair highlighted the importance of the DNA Forum as a platform to support implementation of Article 6.4, facilitating dialogue and promoting peer learning among DNAs. The Chair also underscored the key work undertaken by the Body pertaining to the development of rules and regulations for the Article 6.4 mechanism since its inception. During the interaction, the SBM members, on their part, indicated that DNA

engagement with the Supervisory Body is critical and this Forum will play a key role in serving as a bridge between the DNAs and the SBM.

6. The presentation made by the secretariat covered various aspects of the PACM, including the key features of the PACM, its architecture, and operational logic; understanding the difference between authorized units (which require corresponding adjustments and can be used for international compliance) and unauthorized units (MCUs – which can be used domestically or for climate finance claims without requiring adjustments); the similarities and differences between PACM and CDM; governance structure of the PACM; and requirements for the development and assessment of mechanism methodologies, as well as the accreditation processes for entities under PACM.
7. The Forum also provided a deep dive into the roles and responsibilities of Parties, including DNAs, across various stages of the activity cycle. These roles and responsibilities, categorized into four baskets, namely participation, methodological, activity-specific, and accounting, reporting and Article 6.2-related responsibilities, helped DNAs to unpack mandatory responsibilities and optional roles DNAs should undertake, ranging from submission of the host Party participation requirements to approval of activities and activity parties to the authorization of Article 6.4 ERs. This session also emphasized the enhanced roles and responsibilities of the Article 6.4 DNAs under the PACM. DNAs were also informed that fulfilment of participation requirements, which include, among others, identifying types of activities they would consider approving under the Article 6.4 mechanism, is an important prerequisite to participate in the mechanism. The presentation also highlighted what approaches DNAs may follow while filling the host Party participation form to identify eligible sectors, approval and authorization, and transition of CDM projects.
8. Experiences were shared by participating countries: Dominican Republic, Chile, Bhutan, Togo, and Mauritania. The table below provides summary of key discussion points.

Table: Key discussion points

Article 6.4 rules and regulations in general	
Questions & concerns	
<ul style="list-style-type: none"> • It is difficult for developing countries to navigate through the complex rules and regulations. • Regarding the SD tool, should host Parties have to provide legal information relevant to SD? Should auditor conduct independent assessment? • Is corresponding adjustment necessary to pre-2020 CERs? • Are registration and issuance fees the same for MCUs and authorized Article 6.4 units? • How top-down methodology development is initiated? 	
Responses & clarifications	
<ul style="list-style-type: none"> • Manual was prepared by the secretariat for host Parties to navigate through the roles and responsibilities. • SD tool application requires local legal knowledge and DOEs must consult national laws when validating & verifying SD related project information. • CER issuance for pre-2020 vintages is still allowed to which no corresponding adjustment required for the use towards first NDC. • There is no differentiation. All units are subject to the same registration and issuance fees, regardless of their intended use. • Top-down development is initiated when the Supervisory Body identifies demand (e.g., a surge in green hydrogen projects). 	
Participation	
Questions & concerns	
<ul style="list-style-type: none"> • Should methodological or crediting period related elements be included in the participation requirement form or can it be sent separately? 	
Responses & clarifications	
<ul style="list-style-type: none"> • Methodological and crediting period related information can be included optionally when a country submits its participation requirement form. If a country has a general rule for such elements, it is helpful to include them. Alternatively, countries may specify them by updating the form or individually during project approvals. • Completion of participation requirement is a step necessary for participating in the Article 6.4. It is necessary to be completed before approving CDM project transition which has deadline of 31 December 2025. DNAs are encouraged to submit the form as soon as possible. 	
Authorization	
Questions & concerns	
<ul style="list-style-type: none"> • What is the implication of authorization and associated corresponding adjustment to NDC? • How non-authorized units are handled under CORSIA? • Whether the Article 6.2 reporting requirements apply to authorized Article 6.4 ERs? • How will the durability of removal activities for A6.4ER be considered within authorisation towards NDCs? • Are there any rules in place to ensure the purpose of a mitigation contribution unit is not to counterbalance emissions of the party/private entity financing the units? 	
Responses & clarifications	

<ul style="list-style-type: none"> • A DNA must have clear understanding on the implication of transferring authorized A6.4ERs amount of which is counted as emissions in the host country • Mitigation Contribution Unit which is not authorized A6.4ERs allows host Parties to retain mitigation benefits at their own country. • Only authorized emission reductions can be used under CORSIA. • Article 6.2 reporting requirements apply to authorized Article 6.4ERs. • Article 6.4 has strict permanence rules. All removals must show negligible reversal risk. Risk mitigation approaches (e.g., temporary credits, buffer pools) are under development. • MCUs cannot be used for compliance purpose. A Letter of Recognition may specify permissible use which differs from Letters of Authorization, which are legally binding and trigger corresponding adjustments.
Transition of CDM projects
Questions & concerns
<ul style="list-style-type: none"> • What are the eligible CDM projects for transition to Article 6.4 mechanism? • What are the definition and meaning of CDM project transition for host Parties? • Suppose a project with two completed CDM crediting periods seeks to transition to Article 6.4. What are the options?
Responses & clarifications
<ul style="list-style-type: none"> • Host country approval deadline is 31 December 2025. • Transition projects must comply with Article 6.4 requirements. • Approval by host country doesn't mean the authorization of resulted emission reductions from the transitioned projects. • If crediting periods are exhausted, the project may only be eligible for domestic use, e.g., national carbon market. Alternatively, the host Party may: approve a limited transition, only for certain units or timeframes; allow partial transition with some units as MCUs and others for international use; or reject the transition, depending on national priorities.
Capacity building
Questions & concerns
<ul style="list-style-type: none"> • Lack of support in West and Central Africa. • Request for modular training formats for DNAs to understand specific standards especially to make informed authorization decisions.
Responses & clarifications
<ul style="list-style-type: none"> • Capacity building should move beyond workshops to enable institutional integration and actual project development • Regional Collaboration Centres (RCCs) can play a central role for regional capacity building activities.
Others
Questions & concerns
<ul style="list-style-type: none"> • What is the process on updating the DNA contact information? • How to link MCUs to climate finance? • How the VCM standards evaluated/recognized under the Article 6.4?
Responses & clarifications
<ul style="list-style-type: none"> • NFP can notify the secretariat by sending an email the change of DNA contact information. • MCUs may allow private actors to contribute financially without requiring authorization.

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| <ul style="list-style-type: none">• Voluntary markets may allow use of non-authorized units, but not for compliance purpose.• Supervisory Body will assess each methodology proposed under the Article 6.4 and those aligned with Article 6.4 requirements be accepted.• No blanket recognition is provided to external standards. |
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4. Key takeaways

9. The Article 6.4 DNA Forum is now firmly established as a bridge between DNAs and the Supervisory Body. It provides a platform for DNAs to bring forward collective perspectives, challenges, and insights.
10. Throughout the sessions, a vibrant exchange of knowledge: peer-to-peer learning, the sharing of best practices, and open dialogue were conducted. Importantly, the Forum also created space for solution-oriented discussions on the practical challenges DNAs face in transitioning from the CDM to the Article 6.4 Mechanism, strengthening the technical competence of DNAs across diverse national contexts
11. With the identified gaps and needs for support and further communication through the DNA Forum, the secretariat together with broader stakeholders will effectively work on enhancing participation in the PACM.
12. DNAs are encouraged to submit Host Party Participation forms, provide approvals for CDM project transitions as applicable before 31 December 2025; engage with RCCs for technical assistance and monitor updates on rules and regulations including methodologies and the SD tool.

Appendix 1. List of Participants¹

Parties (on-site): 68 persons

Argentina	Liberia
Macarena Moreira Muzio	Zargou Elijah Whapoe
Azerbaijan	Madagascar
Parviz Yarmammad	Lantonirina Ratovonjanahary
Bahamas	Malawi
Chanel Williams	Patrick Mkwapatira
Bhutan	Maldives
Chimi Dorji	Ahmed Masoon
Bolivia (Plurinational State of)	Mali
Sergio Andrés Bowles Chávez	Abdel Kader Bamadio
Carlos Mauricio Fernandez Mavrich	Mauritania
Brazil	Alioun Fall
Marina Moreira Costa Pittella	Mexico
Ana Cavallente	Andrea Hurtado Epstein
Klenize Favero	Mozambique
Burkina Faso	Carmen Baptista
Arouna Dolobzanga	Niger
Cabo Verde	Mahamado Laoualy
Carla Semedo	Nigeria
Cameroon	Dr Nkiruka Maduekwe
Kagonbe Temothee	Oman
Central African Republic	MAHA Albalushi
Boris BEMOKOLO	Pakistan
Chad	Sana Rasool
Hamid Abakar Souleymane	Panama
Chile	Javier Martínez
Cristina Figueroa	Gabriela Santamaría
Colombia	Philippines
Adriana Lizette Gutierrez Bayona	Albert Magalang
Congo	Russian Federation
Belvare Grâce Ayele	Mariia Mitkina
Costa Rica	Saint Lucia
Gilmar Navarrete-Chacón	Onika Stellingburg
Cuba	Sao Tome and Principe
Alejandro García Moya	Madival Neves
Dominica	Senegal
Florian Mitchel	Pape Lamine Diouf
Dominican Republic	Seychelles
Luz Alcantara	George Uzice
Ecuador	Sierra Leone

¹ Alphabetical order. Information as provided at the registration.

Ronny Tarira
Egypt
Taghareed Elgoweily
El Salvador
Eduardo Echeverría
Eswatini
Duduzile Nhlengethwa-Masina
Gambia
Lamin S. Jammeh
Germany
Thomas Forth
Guatemala
Maria Alejandra Salguero Pérez
Haiti
Valery Fils Aime
Indonesia
Nurul Azizah
Iran (Islamic Republic of)
Mandana Maghsoodi Darbeh
Kazakhstan
Shattyk Tastemirova
Kenya
Ressa Kombi
Lao People's Democratic Republic
Vanhthone Phonnasane
Lesotho
Marealeboha Boutu

Michael Samuel Baimba
Somalia
Ayan Harare
South Sudan
Payai Manyok John
Sudan
Nagla Jebory
Togo
Azankpo Komla
Türkiye
Eyup Kaan Morali
Uganda
Irene Chekwoti
Ukraine
Serhi Dykyi
United Kingdom of Great Britain and
Northern Ireland
Dexter Lee
United Republic of Tanzania
Risper Koyi
Uruguay
Mariana Kasprzyk
Uzbekistan
Anait Khurshudyan
Zimbabwe
Tapiwa Junior Kamuruko

Parties (virtual): 25 persons

Argentina
Maria Luciana Alonso
Australia
Ingrid Kropman
Bahamas
Larissa Ferguson-Cartwright
Benin
Biao Mongazi Wilfried
Bhutan
Sonam Tashi
Canada
Patrick Cloutier
Dominican Republic
Pamela Abreu
Shakira Jimenez
Eswatini
Mbhekeni Wilfred Nxumalo

Japan
Kentaro Takahashi
Kazakhstan
Yerlik Karazhan
Mozambique
Eduardo Baixo
Peru
Kathia Caceres
Rogelio Humberto Campos Garcia
Philippines
Emmanuel Causon
Republic of Korea
Zinhyun Park
Soonchul Park
Yusi Won
Russian Federation
Sofia Litvinova

France	Sweden
Laura Tirollois	Anna Persson
Gambia	United Republic of Tanzania
ModouCham	Kanizio Fredrick Kahema Manyika
India	Zimbabwe
krishan Kishor Garg	Tirivanhu Muhwati

Article 6.4 Supervisory Board: 3 persons

Martin Hession (Chair) Virtual German Obando-Vargas	Nikita Charles Hamilton
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CDM Executive Board: 2 persons

Frank Wolke (Chair)	Spencer Thomas
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Others (On-site): 19 persons

Coalition for Rainforest Nations (CfRN) Eduardo Reyes	International Finance Corporation (IFC) Mia Rodriguez
Corporación Andina de Fomento (CAF) Cristian Grisales	UNEP – Regional Office for Latin America and the Caribbean (UNEP/ROLAC) Judith Walcott
European Investment Bank Kristina Eisele	UNEP – Regional Office for Latin America and the Caribbean (UNEP/ROLAC) Ana Gabriela Davila Gavilanes
European Union International Technical Assistance to the Ministry of Environment and Water Bolivia HERNAN BENCHAYA	United Nations Environment Programme (UNEP) Mariano Cirone
Fundación para la Promoción del Conocimiento Indígena (FPCI) Emil Sirén Gualinga	United Nations Research Institute for Social Development (UNRISD) Maria Noel Estrada Ortiz
Indigenous Education Network of Turtle Island (IENTI/IEN) Tamra Gilbertson	World Bank Group Roberto Rubio Miranda
Inter-American Development Bank (IDB) Julian Eduardo Gonzalez Martinez Hilen Meirovich	Javier Castellon Tao Wang Ridolfi Paola Kamau Ndirangu
International Emissions Trading Association (IETA) Camilo Trujillo	

Others (Virtual): 8 persons

Article 6 Implementation Partnership Thelma Tsungirirayi Mahachi Government of Saint Lucia Alison Griffith Mc Diarmed	UNEP Risøe Centre on Energy, Climate and Sustainable Development (URC) Karen Olsen United Nations Environment Programme (UNEP)
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Institute for Global Environmental
Strategies (IGES)
Hayato Nakamura
Kayleigh Crabb
Supanut Chotevitayatarakorn

Abhishek Kaushik
Andi Sanusi

Secretariat (Onsite & virtual): 8 persons

Perumal Arumugam
Nadine Nimal
Naoki Torii
Muluneh Hedeto

Ayami Kabaya
Ana Dominguez Lopez
Martin Rabbia
Camilla Torcia

Appendix 2. Agenda of the Global DNA Forum



United Nations Climate Change
Regional Collaboration Centres

Agenda - Global DNA Forum

20 and 22 May 2025

Megapolis Convention Centre (9th floor)
Panama City, Panama

Day 1 - 20 May 2025		Room 3
Welcome and Opening		
8:30 – 8:40	Opening remarks <ul style="list-style-type: none">▪ Secretariat Housekeeping announcement <ul style="list-style-type: none">▪ Secretariat <p>Moderator: Secretariat</p>	
Article 6.4 DNA Forum		
8:40 – 9:15	Organizational matters <ul style="list-style-type: none">▪ Adoption of Rules of procedure for Article 6.4 DNA Forum▪ Election of Co-chairs of Article 6.4 DNA Forum	
9:15-9:45	Presentation on the work of Article 6.4 SBM <ul style="list-style-type: none">▪ Message by the Chair of the SBM<ul style="list-style-type: none">▪ Martin Hession (Chair of the SBM) - online▪ Key highlights of SBM's work on development of rules and regulations for the Article 6.4 mechanism<ul style="list-style-type: none">▪ Martin Hession (Chair of the SBM) - online	
9:45 – 11:00	Interaction / Q&A with the SBM <ul style="list-style-type: none">▪ Martin Hession (Chair of the SBM) – online▪ Maria AlJishi (Vice-Chair of the SBM) - online▪ German Obando-Vargas (SBM Member)▪ Charles Hamilton (SBM Member) <p>Moderator: Secretariat</p>	
11:00 – 11:15	Coffee break	
CDM DNA Forum		

For logistical information, please see: <https://unfccc.int/process-and-meetings/conferences/first-sessional-period-2025/information-for-participants-a-z-climate-week-2025-in-panama-city#Venue->

11:15 – 11:45	Organizational matters <ul style="list-style-type: none"> Election of Co-chairs of CDM DNA Forum
11:45 - 13:00	Remarks from the CDM EB Chair <ul style="list-style-type: none"> Frank Wolke (Chair of the CDM EB) Interaction / Q&A with the CDM EB <ul style="list-style-type: none"> Frank Wolke (Chair of the CDM EB) Spencer Thomas (The CDM EB member) Moderator: Secretariat
13:00 - 14:00	Lunch break
Thematic session 1	
14:00 – 15:45	Presentation / Q&A – Understanding PACM <ul style="list-style-type: none"> Secretariat Moderator: A6.4 DNA Forum Co-chairs
15:45 – 16:15	Coffee break
Thematic session 2	
16:15 – 18:00	Presentation / Q&A – Participation & methodological functions roles and responsibilities <ul style="list-style-type: none"> Secretariat Sharing experiences in participating in the PACM <ul style="list-style-type: none"> DNA representatives Hands on training on participation recruitment Moderator: A6.4 DNA Forum Co-chairs

Day 2 - 22 May 2025		Room 3
Thematic session 3		
9:30 – 11:00	Presentation / Q&A –Activity specific-approval, authorization, and others roles and responsibilities	

	<ul style="list-style-type: none"> ▪ Secretariat <p>Hands on training on authorization (TBC)</p> <p>Moderator: A6.4 DNA Forum Co-chairs</p>
11:15 – 11:30	Coffee break
Thematic session 4	
11:30 – 13:00	<p>Presentation / Q&A - Update on the status of transition of CDM activities to the Article 6.4 mechanism / process of host Party approval</p> <ul style="list-style-type: none"> ▪ Secretariat <p>Sharing experiences on CDM transition and host Party approval</p> <ul style="list-style-type: none"> ▪ DNA representatives <p>Moderator: A6.4/CDM DNA Forum Co-chairs</p>
13:00 - 14:00	Lunch break
Thematic session 5	
14:00 – 15:00	<p>Hands on training on host party approval of CDM project transition</p> <p>Moderator: A 6.4 DNA Forum Co-chairs</p>
Wrap-up and ways forward	
15:00 - 15:30	<p>Areas of work of DNA forums</p> <p>Work plan</p> <p>Moderator: A6.4 & CDM DNA Forum Co-chairs</p>
15:30 - 15:45	Coffee break
Regional Dialogues on Carbon Pricing (REDiCAP) Latin America (only for invited participants)	
15:45 – 18:00	Details provided separately

Appendix 3. Terms of Reference for the operation of the Article 6.4 Designated National Authorities Forum

Terms of Reference for the operation of the Article 6.4 Designated National Authorities Forum

1. At its tenth meeting, the Supervisory Body agreed to establish a forum of the Article 6.4 designated national authorities (A6.4 DNA Forum) to support the implementation of the Article 6.4 mechanism and to facilitate a dialogue with host Parties and to report to the CMA accordingly.¹ Further, it requested the secretariat to provide support to this forum, including the preparation of a term of reference for the operation of A6.4 DNA Forum.
2. The purpose of the A6.4 DNA Forum is to enable representatives of designated national authorities (DNAs) to exchange views and share experiences relating to the Article 6.4 mechanism as well as to bring common views and issues to the attention of the Supervisory Body.
3. The A6.4 DNA Forum aims to foster peer-to-peer learning and best practice-sharing, and address challenges faced by DNAs, while enhancing national, and regional capacity to host and engage in Article 6.4 mechanism-related activities.
4. The A6.4 DNA Forum may undertake additional tasks as requested by the Supervisory Body, in line with its purpose.
5. Participation in A6.4 DNA Forum activities is open to representatives from DNAs and, if a DNA has not been designated, nominated officials from Parties. Invitations to participate in the A6.4 DNA Forum will be addressed to DNAs or national focal points as appropriate.
6. The A6.4 DNA Forum selects two co-chairs, one from a developing country and the other from a developed country on a rotational basis, striving for regional and gender balance. Co-chairs serve a two-year term, beginning at the start of the calendar year or otherwise decided by the A6.4 DNA Forum.
7. If a co-chair is unable to fulfil its duties for the remainder of the term, the A6.4 DNA Forum selects a replacement. If a co-chair cannot attend a meeting, the A6.4 DNA Forum selects an acting co-chair for that meeting.
8. The co-chairs, in addition to roles assigned by the A6.4 DNA Forum, open and close meetings, preside at meetings, grant speaking rights, and maintain order during meetings.
9. A6.4 DNA Forum meeting is held at least once a year. Subject to resource availability, A6.4 DNA Forum meetings are held alongside other international meetings and held jointly with the clean development mechanism (CDM) DNA Forum meetings, where applicable, either in-person, virtually or in a hybrid mode, in order to account for efficient use of resources. Meetings of the A6.4 DNA Forum may include workshops on the Supervisory Body's latest decisions and any other DNA-specific topics regarding the Article 6.4 mechanism.
10. The co-chairs, with support from the secretariat, and in consultation with the A6.4 DNA Forum, draft a provisional agenda for each A6.4 DNA Forum meeting and distribute it to all DNAs or national focal points if no DNA has been designated at least 20 days

¹ See paragraph 38: https://unfccc.int/sites/default/files/resource/58010_report.pdf

before the meeting. The secretariat aims to make all other necessary documentation for the meetings available at least 10 days prior to the meeting.

11. An agenda item upon which consideration has not been completed is to be included in the agenda for the next meeting, considered electronically, or addressed as otherwise decided by the A6.4 DNA Forum.
12. The co-chairs, supported by the secretariat, provide meeting summary notes to all DNAs or national focal points if no DNA has been designated within 15 days of the conclusion of a meeting.
13. The A6.4 DNA Forum operates independently of the Supervisory Body.
14. The secretariat supports the A6.4 DNA Forum and, subject to resource availability, undertakes the following:
 - a. Facilitating co-chairs' interaction with the Supervisory Body;
 - b. Maintaining and make publicly available documentation and information related to the A6.4 DNA Forum;
 - c. Receiving, reproducing and distributing documents;
 - d. Establishing and maintaining electronic communications including creation of a designated mailing list; and
 - e. Carrying out the tasks requested by the A6.4 DNA Forum;
15. The secretariat primarily utilizes electronic communication systems for documentation transmission and storage.
16. The A6.4 DNA Forum's working language is English. At the request of the A6.4 DNA Forum, and subject to resources, translations of documentation in other United Nations official languages may be made available.
17. The financial and administrative regulations and procedures of the United Nations and UNFCCC applies.

Appendix 4. Provisions for the Operation of the DNA Forum

PROVISIONS FOR THE OPERATION OF THE DNA FORUM

1. The Designated National Authorities Forum (DNA Forum) was established by the Executive Board of the Clean Development Mechanism (CDM) in response to a request by the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (COP/MOP) in its first session¹. The COP/MOP requested the Board to broaden participation in the CDM, including through regular meetings with a designated national authority forum in conjunction with meetings of the COP/MOP and its subsidiary bodies.
2. The purpose of the DNA Forum is to provide opportunities to designated national authority (DNA) representatives to exchange views and share experiences relating to the CDM.
3. The DNA Forum will also undertake other tasks requested by the Executive Board as appropriate, in accordance with its purpose.
4. The DNA Forum will operate independently and report to the Executive Board as required.
5. The participation of DNA Forum activities will be open to representatives from officially designated national authorities and, in the absence of a designated national authority, to nominated officials from Parties.
6. The DNA Forum will select, during each meeting held in conjunction with COP/MOP meetings, the Chairing Committee ("The Committee"), comprising of a representative from each of the five United Nations regional groups. Each representative will be selected for the period of one year. The Committee will be guided by the principle of consensus in its activities.
7. If any member of the Committee ceases to be able to carry out his or her functions, that region will appoint a new member to the Committee.
8. The Committee will select two co-chairs, one being a DNA from a Party included in Annex I to the Convention (Annex I Party) and the other being a DNA from a Party not included in Annex I to the Convention (non-Annex I Party). The co-chairs will be selected for a period of one year, and will represent an Annex I country and a non-Annex I country. The term of the co-chairs will commence at the start of the calendar year.
9. If any of the co-chairs cease to be able to carry out his or her functions for the remainder of the term, a new co-chair will be appointed by the Committee. In case of a co-chair not able to participate in a meeting, the Committee will select a new co-chair for that particular meeting.
10. In addition to exercising the functions conferred upon the co-chairs by the DNA Forum, the co-chairs will declare the opening and closing of meetings, preside at meetings and accord the right to speak. The co-chairs will have complete control of the proceedings and over the maintenance of order at meetings being guided by the principle of consensus.
11. The Committee will, in consultation with the CDM Executive Board, and subject to availability of resources, encourage regional DNA Forum meetings and dialogues, as appropriate.

¹ See decision 7/CMP.1 - Paragraph 36. *Requests* the Executive Board to broaden participation in the clean development mechanism, including through meetings with a designated national authority forum on a regular basis, in conjunction with meetings of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol and its subsidiary bodies;

12. The Committee, in consultation with the UNFCCC secretariat, will encourage the regional mechanisms to include DNA issues into their agendas.
13. Meetings of the DNA Forum will take place at the headquarters of the UNFCCC secretariat, unless other arrangements are made by the UNFCCC secretariat in consultation with the Committee. The DNA Forum, subject to availability of resources, will hold two meetings in a year. Effort will be made to convene Forum meetings in conjunction with meetings of the Executive Board in order to facilitate interaction with the Board.
14. The dates of meetings will be determined by the Committee, in consultation with their respective regions and the UNFCCC secretariat.
15. Invitations are to be addressed to DNAs and to the National Focal Points where a DNA does not yet exist.
16. The Committee, assisted by the UNFCCC secretariat, and in consultation with their regions will draft the provisional agenda of each meeting of the DNA Forum and transmit it to all DNAs not less than 20 days before the meeting.
17. Any agenda item upon which consideration has not been completed will be included on the provisional agenda of the next meeting, or considered through electronic means or as otherwise decided by the DNA Forum.
18. All documentation required for a DNA Forum meeting will be made available, through the UNFCCC secretariat, to all those invited to the meeting, if possible 10 days before the meeting.
19. The working language of the DNA Forum will be English; translation in another UN official language may be subject to availability of dedicated resources.
20. The Committee, with the assistance of the UNFCCC secretariat, will make available within 15 days after the end of the meeting their summary notes of the meeting to all DNAs.
21. The UNFCCC secretariat will service the DNA Forum. The UNFCCC secretariat will, in accordance with above, and subject to the availability of resources:
 - (a) Maintain documentation and information relating to the work of the DNA Forum and make it available to the public;
 - (b) Receive, reproduce and distribute documents;
 - (c) Establish, maintain and facilitate electronic communication;
 - (d) Perform work requested by the DNA Forum.
22. The UNFCCC secretariat, in serving its mandate, will primarily use electronic communication/information systems to transmit and store documentation.
23. The financial and administrative regulations and procedures of the United Nations and UNFCCC will apply.
