



Executive Committee of the Warsaw International Mechanism

25 March 2022

**Fifteenth meeting of the Executive Committee of the Warsaw International Mechanism for Loss and Damage
associated with Climate Change Impacts Bonn, Germany**

5–8 February 2022

Note by the co-chairs

Provisional agenda

1. Opening of the meeting.
2. Adoption of the agenda.
3. Election of the Co-Chairs.
4. Organizational matters.
5. Reports by the expert groups of the Executive Committee.
6. Engagement and outreach.
 - (a) 2022 annual outreach events.
 - (b) Presentation by the Consultative Group of Experts (CGE) on its work on the enhanced transparency framework as it relates to loss and damage, with a view to exploring potential collaboration with the CGE.
 - (c) Ways to enhance collaboration with the operating entities of the Financial Mechanism.
 - (d) Other activities.
7. Updating of the ExCom five-year rolling workplan.
8. Emerging needs and cross-cutting issues.
 - (a) How the latest climate science can inform policymaking relevant to averting, minimizing and addressing loss and damage.
 - (b) Cooperation with the SBI in the organization of the Glasgow Dialogue.
 - (c) Thematic areas of work to promote collaboration across the expert groups, including a coordinated approach to the development of the technical guides.¹
9. Dates of the next meeting.
10. Organization of intersessional work.
11. Any other matters.
12. Closure of the meeting.

¹ Decision 2/CMA.2, paragraph 26.

II. Annotations

1. Opening of the meeting.

1. The Co-Chairs of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts (ExCom) will open the 15th meeting of the ExCom (ExCom 15) on 5 April 2021 at 09:00 CEST.

2. Adoption of the agenda.

2. The provisional agenda for ExCom 15 will be presented for adoption.

EXCOM/2022/15/1

<i>Provisional agenda and annotations</i>

3. Election of the Co-Chairs.

3. Pursuant to decision 2/CP.20, ExCom 12 (September 2020), elected its co-chairs to serve for a term of one year, effective from the closure of ExCom 12, with one being a member from an Annex I Party and the other being a member from a non-Annex I Party.²

Action:

4. The ExCom will be invited to elect its co-chairs, in accordance with its rules of procedure, to serve for a term of one year, effective from the beginning of ExCom 15 (the first meeting in 2022).

4. Organizational matters.

Meeting proceedings

5. ExCom 15 will be held in a hybrid format from 5 to 8 April 2022.³ Before the official opening of ExCom 15, the co-chairs will convene an informal gathering of ExCom members on 4 April.
6. After two years of holding meetings in a virtual setting due to the COVID-19 pandemic, the ExCom will resume holding its regular meetings in person to the extent possible while offering the option of virtual attendance to ensure participation of those unable to travel, and inclusive participation of observers, while acknowledging the challenges and limitations posed by online participation.
7. The ExCom has continued to advance its work through virtual means, including on ExCom's virtual MS Teams space and thematic conference calls. Relevant documents and updates will be posted on the ExCom 15 [webpage](#) for observers. The working language of the meeting is English, and there will be no translation.

Observer participation

8. Registered observers for ExCom 15 will be welcome to attend the meeting from 5–8 April 2022 unless otherwise decided by the committee. They will be invited to make interventions under substantive agenda items and participate in parallel working group discussions during the meeting if such are established. Registered observers are also invited to send in comments by email to loss-damage@unfccc.int in the context of

² The non-Annex I co-chair resigned from the ExCom membership in November 2021. The ExCom elected a replacement co-chair in January 2022 to complete that term of office as per the rules of procedure of the ExCom.

³ See indicative schedule of work for the details.

respective agenda items. The meeting can also be followed live and on-demand. The recordings will be available after the meeting via the ExCom 15 web page.

Representation of members in the expert groups

9. Four members – two from Annex I Parties (A1) and two from non-Annex I Parties (NA1)– represent the ExCom in each of the five expert groups. The ExCom currently has 12 vacant slots for its members in its five expert groups (see Table).

	<i>A1</i>	<i>NA1</i>
SOEs expert group	1	1
NELs expert group	1	1
Technical expert group on comprehensive risk management	--	1
Task Force on Displacement	2	1
Action & Support expert group	2	2

10. The ExCom will be invited to confirm its members who will serve in these expert groups, effective immediately.

5. Reports by the expert groups of the Executive Committee.

11. The ExCom has five expert groups in operation that support the ExCom in the implementation of the five strategic workstreams of the current five-year rolling workplan, slow onset event, non-economic losses, comprehensive risk management, human mobility, including migration, displacement and planned relocation, and action & support, respectively.
12. Under this agenda item, all expert groups will update the ExCom on the status of their work, including areas where the ExCom's guidance at this meeting may facilitate the progress in implementing their respective plans of action.
13. Coordination of approaches for the development of the technical guides will be considered under interlinked item 8(c) of the provisional agenda of ExCom 15.

Action:

14. The ExCom will be invited to take note of the progress of the work of the five expert groups and provide further guidance as necessary.

<i>Further information</i>	<i>Plan of Action of the Technical Expert Group on Comprehensive risk management – status update as 23 March 2022</i> <i>Plan of Action of the Task Force on Displacement – status update as at 18 March 2022</i> <i>Plans of Action of the Expert Group on Slow onset events, Non-economic losses and Action and support</i>
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6. Engagement and outreach.

(a) 2022 annual outreach events.

15. By implementing their mandated work, the ExCom and its expert groups have been producing a multitude of technical products and information materials, covering the extensive range of themes under the WIM. The ExCom's 2020 self-evaluation⁴ of the effectiveness of its work identified, among others, a need for further dissemination of

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https://unfccc.int/sites/default/files/resource/Excom12_Excom%E2%80%99s%202020%20evaluation.pdf

its products and to consider the end-users when preparing products to ensure the products are practical and accessible.

16. Against this backdrop, ExCom 13 (October 2020) decided to hold outreach events in 2021, virtually, to increase awareness of averting, minimizing and addressing loss and damage at the national level. The event presented selected work concerning ExCom's three priority themes for 2021,⁵ with loss and damage contact points⁶ and country representatives nominated by the national focal points as the main targeted audience. The event was held in two time zones in September 2021 to maximize the participation of interested Parties.⁷
17. Based on the summary report, ExCom 14 decided to organize outreach events annually and, in doing so, to establish a group of champions at its first meeting of each year to coordinate these events under the guidance of the co-chairs.⁸

Action:

18. The ExCom will be invited to exchange initial views on the timing and modalities for the 2022 outreach events and establish a group of champions to coordinate the organization of the event under the guidance of the co-chairs.

(b) Presentation by the Consultative Group of Experts (CGE) on its work on the enhanced transparency framework as it relates to loss and damage, with a view to exploring potential collaboration with the CGE.

19. The Paris Agreement established an Enhanced Transparency Framework (ETF)⁹ designed to build trust and confidence that all countries are contributing their share to the global effort. Decision 18/CMA.1 contains a detailed set of modalities, procedures and guidelines (MPGs) that make it operational. Its Annex IV–G states that each interested Party may provide, as appropriate, information related to enhancing understanding, action and support, on a cooperative and facilitative basis, to avert, minimize and address loss and damage associated with climate change impacts, taking into account projected changes in climate-related risks, vulnerabilities, adaptive capacities and exposure, including, as appropriate.
20. Capacity-building and support from developed country Parties will be crucial to facilitating improvement in reporting over time. Noting paragraph 15 of Decision 18/CMA.1, through which the CMA decided that the CGE support the implementation of the ETF, ExCom 14 decided to invite the CGE and/or CBIT to present, at ExCom 15, on their work on the ETF as it relates to loss and damage, with a view to exploring potential collaboration with the CGE in this regard and agree on follow up steps, as appropriate.
21. Accordingly, the CGE will present, virtually, its relevant work under this agenda item.

Action:

22. The ExCom will be invited to exchange initial views on ways in which it can collaborate with the CGE to assist interested developing countries with their reporting concerning loss and damage in line with the provisions contained in annex VI–G of decision 18/CMA.1 and agree on next steps, as appropriate.

⁵ As decided at ExCom 13, the themes for 2021 were as follows: 1) Exploring regional impacts of SOEs; 2) The role of risk assessments in averting, minimizing and addressing loss and damage; and 3) Advancing Action and Support through partnerships.

⁶ <https://unfccc.int/topics/adaptation-and-resilience/workstreams/loss-and-damage-ld/collaboration-and-outreach/loss-and-damage-contact-points>.

⁷ Invitations to Parties' loss and damage contact points and UNFCCC national focal points (NFP) were sent on 9 August 2021.

⁸ ExCom 14 summary of decisions, para 10.

⁹ <https://unfccc.int/process-and-meetings/transparency-and-reporting/reporting-and-review-under-the-paris-agreement>

(c) Ways to enhance collaboration with the operating entities of the Financial Mechanism.

23. The ExCom is mandated to guide the implementation of the functions of the WIM, one of which is to enhance action and support to enable countries to undertake actions referred to in [Decision 3/CP.18, paragraph 6](#) via “*facilitating the mobilization and securing of expertise, and enhancement of support, including... finance, to strengthen existing approaches and, where necessary, facilitate the development and implementation of additional approaches to address loss and damage associated with climate change impacts, including extreme weather events and slow onset events.*”
24. As part of the guidance to the ExCom in Glasgow, Parties encouraged the ExCom to commence, continue and/or explore potential ways to enhance, as appropriate, collaboration with the operating entities of the Financial Mechanism¹⁰ to inform the work of the ExCom and its expert group on action and support.¹¹
25. The ExCom’s collaboration with the operating entities of the Financial Mechanism, to date, has been twofold: 1) holding a dialogue with a representative from the Green Climate Fund (GCF) Secretariat at the regular meetings of the committee; and 2) participating in the annual meetings of the GCF with the bodies under the UNFCCC, convened by the co-chairs of the GCF Board in the margins of the COPs.
26. The relevant products to be produced under the plan of action of the Expert Group on Action and Support include:
 - (a) A periodic summary of the types of projects funded by the GCF related to the strategic workstreams of the ExCom’s five-year rolling workplan and of the financial instruments used to fund them, and a compilation of lessons learned, good practices and challenges related to the GCF investments identified in the periodic summary, as well as a range of sample funding proposals;
 - (b) Collection and mapping of available sources of support, including the GCF and other sources of support at the national, regional and global levels.¹²

Action:

27. The ExCom will be invited to explore ways to enhance, as appropriate, collaboration with the GCF and commence and/or explore potential ways to collaborate with the GEF to inform the work of the ExCom and its expert group on action and support.

(d) Other activities.

28. Under this sub-item, the ExCom will be invited to consider other engagement and outreach-related activities not covered in (a)–(c) above and that may require attention before its next meeting, for instance, regarding:
 - (a) Events, including side event(s) in the lead up to or at the 56th sessions of the subsidiary bodies (SB 56, June 2022);
 - (b) Responses to calls for submissions relevant to constituted bodies, arising from work in Glasgow;¹³
 - (c) Finalizing its input concerning a technical workshop on the institutional arrangements of the Santiago Network,¹⁴ being organized under the guidance of the Chairs of the subsidiary bodies to take place prior to SB 56.¹⁵

¹⁰ The [Global Environment Facility \(GEF\)](#) and the [Green Climate Fund \(GCF\)](#). The [Special Climate Change Fund \(SCCF\)](#) and the [Least Developed Countries Fund \(LDCF\)](#) are managed by the GEF. The [Adaptation Fund \(AF\)](#) was established under the Kyoto Protocol.

¹¹ Decision -/CMA.3, para 12(b).

¹² In the context of activities a.2 and b, of the plan of action of the expert group on action and support: https://unfccc.int/sites/default/files/resource/sb2021_04E.pdf pages 13–14.

¹³ https://unfccc.int/sites/default/files/resource/Calls_for_submissions_from_Glasgow.pdf. (The list includes all calls for submission.)

¹⁴ <https://unfccc.int/event/tech-workshop-SN-Loss-and-Damage>.

¹⁵ Paragraph 10(b) of decisions -/CMA.3 and -/CP.26.

7. Updating of the ExCom five year-rolling workplan.

29. The indicative implementation time frame of the activities contained in the current five-year rolling workplan ranges from ExCom 7 (March 2018) to 2021.¹⁶ At ExCom 11 (March 2020), the members shared their reflections on the successes, shortcomings, and lessons learned from implementing the five-year rolling workplan.
30. ExCom 12 (October 2021) took note of these reflections for informing ExCom's deliberations on the development of new activities. To prepare draft elements for updating the rolling workplan, ExCom 13 discussed how to take into consideration input from Parties, expert groups and other stakeholders as appropriate and the work of its expert groups to avoid duplication.
31. Based on the progress thus far, ExCom 14 agreed on the general process for updating the ExCom's rolling workplan and requested the secretariat to review the implementation status of the current workplan and compile the information on ongoing or planned activities by the expert groups. ExCom 14 also established an intersessional group of members to propose additional activities and indicative timeframe for carrying them out, informed by information from external stakeholders, including those represented in the expert groups of the ExCom.

Action:

32. The ExCom will be invited to take note of the outcome of the intersessional work and agree on the next steps and associated timeframe, with a view to adopting its updated five-year rolling workplan at its last meeting of 2022.

<i>Further information</i>	<i>Current five-year rolling workplan of the WIM ExCom;</i>
	<i>Status of implementation of the activities of the current five-year rolling workplan</i>
	<i>Information on ongoing and already planned activities under the Plans of Action of the expert groups</i>
	<i>Draft template for the five-year rolling workplan (2023–2027)</i>

8. Emerging needs and cross-cutting issues.

33. ExCom 6 decided to include an agenda item in future ExCom meetings to consider emerging needs and cross-cutting issues.
- (a) How the latest climate science can inform policymaking relevant to averting, minimizing and addressing loss and damage.
34. As part of the guidance to the ExCom in Glasgow, Parties encouraged the ExCom to consider including in the agendas for its regular meetings a standing item on how the latest climate science can inform policymaking.¹⁷
 35. The Working Group II contribution to the IPCC Sixth Assessment Report, published in February 2022, assesses the impacts of climate change, looking at ecosystems, biodiversity, and human communities at global and regional levels. It also reviews vulnerabilities and the capacities and limits of the natural world and human societies to adapt to climate change.
 36. Under this sub-item, Working Group II will present key findings from its contribution related to the objectives of the WIM.

Action:

¹⁶ https://unfccc.int/sites/default/files/resource/5yr_rolling_workplan.pdf.

¹⁷ Decision 19/CMA.3, paragraph 4(b), and noted in Decision 17/CP.26, paragraph 4(b).

37. The ExCom will be invited to explore how latest climate science can inform policymaking, at relevant levels, and agree on the next steps as appropriate.

(b) Cooperation with the SBI in the organization of the Glasgow Dialogue.

38. The Glasgow Climate Pact established the Glasgow Dialogue to discuss the arrangements for the funding of activities to avert, minimize and address loss and damage associated with the adverse impacts of climate change and requested the Subsidiary Body for Implementation (SBI) to organize it in cooperation with the Executive Committee.¹⁸

39. The first Dialogue will take place at the SBI 56 (June 2022) between Parties, relevant organizations and stakeholders and in the first sessional period of each year of the SBI, concluding at its sixtieth session (June 2024).

Action:

40. The ExCom will be invited to consider ways in which it will cooperate with the SBI for the organization of the Dialogue and agree on the next steps.

<i>Further information</i>	<i>The mandate relating to the Glasgow Dialogue is contained in the Glasgow Climate Pact (paras 73–74).</i>
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(c) Thematic areas of work to promote collaboration across the expert groups, including a coordinated approach to the development of the technical guides.¹⁹

41. Parties, by its decision 2/CMA.2, requested the ExCom and its thematic expert groups to develop technical guides within their work on their respective thematic areas, avoiding duplication of work across workstreams.

42. ExCom 12 took note of ideas on the general approach. It expanded on general principles, in particular, for the expert groups to discuss ideas and topics for technical guides and present preliminary outlines bearing in mind the mandate as contained in decision 2/CMA.2 and communicate proposal(s) to the ExCom.²⁰

43. In the context of the development of technical guides, ExCom 12 noted that, at its first meeting of the year, in future years, the ExCom to prioritize discussion of activities in thematic areas of work to promote collaboration across the expert groups.²¹

Action:

44. The ExCom will be invited to endorse the topics and plans by its expert groups, for technical guides to be developed this year and provide guidance on how different expert groups can collaborate.

<i>Further information</i>	<i>The mandate for technical guides is contained in decision 2/CMA.2, para 26, and further information related the technical guides is available on the ExCom page at: https://unfccc.int/topics/adaptation-and-resilience/workstreams/loss-and-damage-ld/executive-committee-of-the-warsaw-international-mechanism-for-loss-and-damage/development-of-technical-guides</i>
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¹⁸ Decision 1/CMA.3, paragraphs 73 and 74

¹⁹ Decision 2/CMA.2, paragraph 26.

²⁰ For the process, general approach and guiding principles, see <https://unfccc.int/topics/adaptation-and-resilience/workstreams/loss-and-damage-ld/executive-committee-of-the-warsaw-international-mechanism-for-loss-and-damage/development-of-technical-guides>.

²¹ See under item 4 of ExCom 12 summary of decisions:
https://unfccc.int/sites/default/files/resource/Excom%2012_Summary%20of%20Decision%20Points.pdf

9. Dates of the next meeting.

45. At its 14th meeting, the ExCom decided to 1) hold, as necessary, three meetings in 2022, noting the heavy workload; and 2) to explore, in planning its future meetings, the possibility of holding some of them in developing countries, as appropriate.

Action:

46. The ExCom will be invited to decide whether to hold one or two more meetings in 2022, along with the associated tentative timing.²²

10. Organization of intersessional work.

Action:

47. The ExCom will be invited to agree on leads/co-leads for the intersessional working groups established during the meeting and on the corresponding work of the groups.

11. Any other matters.

48. Any other matters arising during the meeting will be taken up under this item.

12. Closure of the meeting

49. ExCom 15 is scheduled to close on 8 April 2022.
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²² Determination of the venue of the meetings will be in accordance with the UNFCCC secretariat's provisions.