

Online workshop series on BTRs:

“Reporting information on support needed and received in BTRs”

Registration link: <https://forms.office.com/e/unpCnyclfW>

Background and the objectives

2024 is a milestone for implementation of the enhanced transparency framework (ETF), as Parties will submit their first biennial transparency reports (BTRs) by December 2024 at the latest, acknowledging that LDCs and SIDS may submit at their discretion.

The findings from the CGE’s latest [capacity-building needs assessment \(CBNA\) report](#) on problems, constraints, lessons learned and capacity-building needs in preparing national communications (NCs) and biennial update reports (BURs) showcased, regarding the reporting on support needed and received, the challenges and needs identified by developing country Parties were evenly spread across all the thematic areas, namely institutional arrangements, methodology and tools, as well as data and information. Under these thematic areas, the need for practical guidance, tools and methods accounted for the largest share of total reported issues.

In that context, the secretariat is organizing a series of online hands-on training workshops on reporting information on financial, technology development and transfer, and capacity-building support needed and received, with a view to facilitate preparation of BTRs by developing country Parties, in particular to equip the participants with the knowledge and skills for reporting information on support needed and received. The schedule of the event series is presented below:

- Asia and Pacific region: 2 and 4 July, 09:00 CEST
- Africa and Eastern Europe regions: 2 and 4 July, 13:00 CEST
- Latin America and Caribbeans region: 3 and 5 July, 17:00 CEST

During the online workshops, the participants will be introduced with an overview of the ETF, BTRs, key provisions related to reporting information on support needed and received, will be invited to work on the hands-on exercises and later report back and exchange on their reflections regarding preparation of the respective BTR chapter on support needed and received.

Approach

The online workshop will be held at two days (2-2.5 hours each day) with a self-study day in between, to allow participants to complete the hands-on exercises and to reflect on their experience with the exercise in preparing the respective chapter of the BTR and related common tabular formats (CTFs):

- Day 1: online workshop
- Day 2: individual (home) work
- Day 3: online workshop

Participation will be confirmed through a registration process and the technical materials will be shared with the registered participants in advance the online training workshop.

Target Audience / Participants

Technical experts from developing countries which are involved in the ETF related processes, including practitioners collecting and managing data for reporting information on support needed and received in their BTR.

Programme

<p>Day 1: Virtual training workshop: Overview of the ETF and BTRs. Introduction to the provisions on reporting information on support needed and received. Introduction of the hands-on exercises. (2.5 hours)</p>	
5 min	Opening: Objectives and programme of the online training workshop, engagement rules
10 min	Scene setting presentation <ul style="list-style-type: none"> - Overview of the ETF and key provisions related to BTRs
30 min	Technical presentations <ul style="list-style-type: none"> - Key provisions on reporting information of support needed and received - Introduction of the MPGs tool, with a focus on the support needed and received section - Introduction of the common tabular formats for reporting information on support needed and received
20 min	Moderated Q&A session on the technical presentations
20 min	Case example: CTFs for reporting information on support needed and received <i>At this session participants will be presented with an example of how information on support needed and received may be reported in the common tabular formats (CTFs), using existing and actual information from national reports.</i>
10 min	Moderated Q&A session on the case example
20 min	Introduction of the hands-on exercises <ol style="list-style-type: none"> 1. Support received: Participants will be introduced with the hands-on exercise to prepare an example CTF for support received, using the OECD DAC database, and identify potential gaps and challenges. 2. Support needed: Participants will be introduced with the hands-on exercise to prepare an example CTF for support needed, using the information in their national reports such as biennial update reports, national communications, NDCs, NAPs, etc., and identify potential gaps and challenges.
25 min	Moderated Q&A session on the exercise and next steps
5 min	Closing
<p>Day 2: Individual work on hands-on exercise (self-study day) Participants are requested to work on the hands-on exercises, identify challenges and note their reflections on preparing the respective chapter V of their BTR and the hands-on exercises.</p>	
<p>Day 3: Virtual training workshop: Reporting back on the findings from the hands-on exercise; plenary exchange on lessons learned and experiences (2 hours)</p>	
10 min	Opening: Objectives of the day and engagement rules
60 min	Report-back session on the individual hands-on exercise <i>Participants will be invited to report back on their experience and reflection with the hands-on exercise, share their questions and identified gaps and challenges related to preparation of the respective BTR chapter on support needed and received.</i>
40 min	Moderated Q&A session
10 min	Closing by the moderator and feedback on the event <i>The moderator will summarize key take aways and conduct a Mentimeter survey to solicit feedback from the participants on the online workshop.</i>