ANNUAL REPORT

Thank you for participating in the Climate Neutral Now initiative. As committed in your pledge, you must report annually on your climate actions. To do so, please fill in this Report and send it back to us via email (climateneutralnow@unfccc.int). If you report to CDP, this report is not necessary and in this case, please advise us via email.

GENERAL

1.What is the name of the reporting organization?

2.Please indicate the reporting period correspondent to this Report
Starting date – dd/mm/yyyy   *Ending date – dd/mm/yyyy*

3.What are the challenges and opportunities to climate action that might affect the financial or strategic plans of your business?
Please describe here.

4.Have climate-related risks and opportunities been considered in your organization's strategy and/or financial planning? *Please describe here.*

5.Did your organization's operations substantively change in the reporting period, affecting your GHG emissions?

    Yes
    No

6.Do you engage with your value chain on climate-related issues? Please advise who with.

    Suppliers
    Customers
    Other partners in the value chain
    Do no engage

7.Please indicate any awareness raising or advocacy initiatives that were active within the reporting year. *Note that this can include those in the planning and/or implementation phases.*

STEP 1. MEASURE

8.What standard or methodology are you using when measuring your GHG inventory

GHG Protocol Corporate Reporting & Accounting Standard

GHG Protocol Product Life Cycle Accounting & Reporting Standard

ISO 14064, International Standard for GHG Emissions Inventories and Verification PAS 2050 - Specification for the assessment of the life cycle greenhouse gas emissions of goods and services

Defra Guidance on how to measure and report

Bilan Carbone

Others

If you chose "Others", please describe below:

9.Is your GHG inventory publicly available?

Yes

No

If yes, please provide a web link here:

10.Which GHGs are included in your estimation?

Carbon dioxide (CO2)

Methane (CH4)

Nitrous oxide (N2O)

Hydrofluorocarbons (HFCs)

Perfluorocarbons (PFCs)

Sulphur hexafluoride (SF6)

Hydrochlorofluorocarbons (HCFCs)

Chlorofluorocarbons (CFCs)

11.What were your GHG emissions in the reporting period (metric tons of CO2 equivalent)?

12. Which scopes are included in your GHG inventory?
Scope 1: includes direct emissions from sources owned or controlled by your organization.
Scope 2: includes indirect emissions from the purchase of electricity, steam, heating and cooling consumed by your organization.
Scope 3 - Partially: includes other indirect emissions (excluding scope 2) that occur in your organization's value chain. Scope 3 - Complete: includes all other indirect emissions (excluding scope 2) that occur in your organization's value chain.

Scope 1

Scope 2

Partial Scope 3

Complete Scope 3

13.Which categories are included in your estimation?

Fuels

Refrigerants

Owned vehicles

Electricity and heat

Well to tank fuels

Transmissions and distributions

losses Water

Material use

Waste

Flight and/or hotel

Business travel - land and/or

sea Freighting goods

Employees commuting

Food

14.How have you developed your GHG inventory?

Self-declared GHG inventory

Third-party verified GHG inventory with partial scope 3

Third-party verified GHG inventory including full scope 3

15.How much of the total emissions (metric tons of CO2 equivalent) correspond to Scope 1?

16.How much of the total emissions (tons of CO2 equivalent) are corresponding to Scope 2 using the Market Approach?
A market-based method reflects emissions from electricity that companies have purposefully chosen (or their lack of choice).

17. How much of the total emissions (tons of CO2 equivalent) are corresponding to Scope 2 using the Location Approach?
A location-based method reflects the average emissions intensity of grids on which energy consumption occurs (using mostly grid-average emission factor data).

18. How much of the total emissions (tons of CO2 equivalent) are corresponding to Scope 3?
Scope 3 includes indirect emissions that occur in your organization's value chain. If you are not measuring this scope, answer with "0", please.

19. Please select the categories included in your Scope 3, and their status
You can find a detailed description of the categories on the Corporate Value Chain (Scope 3) Accounting and Reporting Standard, p. 34 (https://ghgprotocol.org/standards/scope-3-standard)

	Relevant, calculated	Relevant, not yet calculated	Not relevant, calculated	Not relevant, not calculated
Purchased goods and services				
Capital goods				
Fuel-and-energy-related (non-Scopes 1 or 2)				
Upstream transportation and distribution				
Waste generated in operations				
Business travel				
Employee commuting				
Upstream leased assets				
Downstream transportation and distribution				
Use of sold products				
End of life treatment of sold products				
Downstream leased assets				
Franchises				
Other (upstream)				
Other (downstream)				

STEP 2. REDUCE

20. Did you have a GHG emissions target that was active in the reporting year?
Yes
No

21. What was your GHG emissions target in the reporting year?
e.g. 5% reduction in 2021 (target year) compared to 2020 (base year)

22. What were your GHG emissions in the base year (metric tons of CO2 equivalent)?

23. Are your reductions and progress towards your targets third-party verified?
    Yes
    No

If yes, please provide a link to the verification opinion or report, or send us a copy of it (climateneutralnow@unfccc.int).

24. How developed is your plan to reduce GHG emissions?
    Target established, with incomplete or no reduction plan
    Reduction plan with intermediate targets to achieve Net Zero by 2050 or earlier
    Reduction plan with intermediate targets to achieve Net Zero by 2050 or earlier + at least 5% reduction year-on-year

Please provide a link here or send your emissions reduction plan at climateneutralnow@unfccc.int

25. What emission reductions actions did you implement during the reporting period?
Note that this can include actions in the implementation phase.

    Energy efficiency in buildings
    Waste reduction and material circularity
    Low-carbon energy consumption
    Low-carbon energy generation
    Non-energy industrial process emissions reductions
    'Green' Company policy or behavioral change
    Transportation
    No emissions reductions initiatives in place
    Other

If you chose other, please specify here:

26. Please give details on the actions that you have implemented during this reporting period to reduce your GHG emissions.
You may want to keep in mind the GHG emissions management hierarchy (avoid, reduce, replace).
e.g. for energy efficiency in buildings: change of light bulbs in the whole office

27. Has your organization achieved at least 5% reduction in your GHG inventory from the last reporting period to this one?
    Yes
    No

STEP 3. CONTRIBUTE

28.Are you contributing to encourage more emission reductions, avoidance or capture through the use of carbon credits (offsets)?

If you answer to this question is 'No' skip the last questions and save your Report

Yes, all my emissions

Yes, part of my emissions

No contribution

29.Please indicate the types of offsets you are using in your climate strategy

Offsets coming from reduction and avoidance projects (e.g. renewal energy, biomass waste, cookstoves, transport & other projects)

Short-term capture (Nature-based solutions such as forestry, peat land management, mangroves restoration or similar projects)

Long-term capture (Carbon Capture & Storage, Biomass with Carbon Capture Storage, or other technologies)

30.Please specify here your offsets according to the each standard

CDM

VCS

Gold Standard

CCBS

Other

Total

Please provide a link to a relevant public registry/website or send us the certificate to climateneutralnow@unfccc.int

31. Which scopes did you offset?

Scope 1

Scope 2

Partial Scope 3

Complete Scope 3

Thank you for participating in the Climate Neutral Now
initiative. We will get back to you in up to one week