

## First Meeting of Lead Reviewers of Biennial Transparency Reports

### Agenda

(Version of April 19, 2024)

Day 1 – 24 April 2024	
AAH Upper Conference Room	
08:00 – 09:30	Registration
Opening session	
09:30 – 10:45	<p><b>Opening remarks</b>  <i>Donald Cooper</i>, Director, Transparency Division, UNFCCC secretariat  <i>Ramil Abdullayev</i>, COP29 incoming Presidency (observer)</p> <p><b>Highlights of work over the past year and overlook for 2024/25</b>  <i>Xuehong Wang</i>, Manager, MRV/ETF Reporting and Review Subdivision, UNFCCC secretariat</p> <p><b>Report back and wrap-up of GHG LRs and NC/BR LRs' work</b>  <i>Vitor Góis Ferreira</i>, Team Lead, GHG Inventory unit, UNFCCC secretariat  <i>Ruta Bubniene</i>, Team Lead, BR and NC unit, UNFCCC secretariat</p> <p><b>Report back on requests from previous LRs meetings</b>  <i>Javier Hanna</i>, Programme Officer, GHG Inventory unit, UNFCCC secretariat  <i>Federico Brocchieri</i>, Programme Officer, BUR-FSV unit, UNFCCC secretariat</p>
10:45 – 11:15	Coffee break
Operationalizing BTR reviews – part I	
11:15 – 11:45	<p><b>Review guidance for BTR reviews</b>  <i>Veronica Colerio</i>, Team Lead, ETF Coordination unit, UNFCCC secretariat  <i>Co-facilitated by Thelma Krug and Ole-Kenneth Nielsen (lead reviewers)</i></p>
11:45 – 12:30	<p><b>Addressing confidentiality in BTR reviews</b>  <i>Javier Hanna</i>, Programme Officer, GHG Inventory unit, UNFCCC secretariat  <i>Lisa Hanle</i>, UNFCCC secretariat  <i>Co-facilitated by Thelma Krug and Ole-Kenneth Nielsen (lead reviewers)</i></p>
12:30 – 14:00	Lunch break
Operationalizing BTR reviews – part II	
14:00 – 14:10	<p><b>The interlinkages between PAICC and the ETF</b>  <i>Luisa Rodriguez</i>, Legal Officer – Secretary to the PAICC, UNFCCC secretariat</p>
14:10 – 15:40	<p><b>Approaches to reviewing information necessary to track progress in implementing and achieving NDCs</b>  <i>Nalin Srivastava</i>, Programme Officer, BR and NC unit, UNFCCC secretariat  <i>Co-facilitated by Thelma Krug and Ole-Kenneth Nielsen (lead reviewers)</i></p>
15:40 – 16:10	Coffee break
16:10 – 17:00	<p><b>Attention to respective national capabilities and circumstances of developing countries</b>                      (paragraph 147 of the MPGs)  <i>Alma Jean</i>, Team Lead, BUR unit, UNFCCC secretariat  <i>Co-facilitated by Thelma Krug and Ole-Kenneth Nielsen (lead reviewers)</i></p>
End of day 1	
17:30 – 19:00	<b>Social event</b> (celebration of the conclusion of reviews under the MRV process)

Day 2 – 25 April 2024	
AAH Upper Conference Room	
Operationalizing BTR reviews – part III	
<b>09:00 – 10:00</b>	<p><b>Attention to respective national capabilities and circumstances of developing countries</b> (paragraph 147 of the MPGs) (cont.)</p> <p><i>Alma Jean</i>, Team Lead, BUR unit, UNFCCC secretariat <i>Co-facilitated by Thelma Krug and Ole-Kenneth Nielsen (lead reviewers)</i></p>
<b>10:00 – 10:30</b>	Coffee break
<b>10:30 – 12:30</b>	<p><b>Simplified review procedures of National Inventory Reports (NIR)</b></p> <p><i>Pedro Torres</i>, Programme Officer, GHG Inventory unit, UNFCCC secretariat <i>Co-facilitated by Thelma Krug and Ole-Kenneth Nielsen (lead reviewers)</i></p>
<b>12:30 – 14:00</b>	Lunch break
Conclusions	
<b>14:00 – 15:15</b>	<p><b>Conclusions of the First Meeting of Lead Reviewers of Biennial Transparency Reports</b></p> <p><i>Co-facilitated by Thelma Krug and Ole-Kenneth Nielsen (lead reviewers)</i></p>
<b>15:15 – 15:45</b>	Coffee break
<b>15:45 – 17:00</b>	<p><b>Conclusions of the First Meeting of Lead Reviewers of Biennial Transparency Reports (cont.)</b></p> <p><i>Co-facilitated by Thelma Krug and Ole-Kenneth Nielsen (lead reviewers)</i></p>
<b>17:00</b>	<p><b>Closing remarks</b></p> <p><i>Xuehong Wang</i>, Manager, MRV/ETF Reporting and Review Subdivision, UNFCCC secretariat</p>
End of day 2	