

## LOGISTICS NOTE

### Fourth Meeting of the Board of the Fund for Responding to Loss and Damage

2-5 December 2024 | Manila, Philippines

#### VENUE

The fourth meeting of the Board of the Fund for Responding to Loss and Damage will be hosted in Manila, Philippines at the Philippine International Convention Center (PICC). This will convene from 2 to 5 December 2024.

Please note the location of the [PICC](#) on Google Maps.



Source: BusinessWorld Online

Address: PICC Complex, Pasay City 1307, Metro Manila, Philippines  
Email: [info@picc.gov.ph](mailto:info@picc.gov.ph)  
Trunkline: (+63) 8789 4789  
Website: <https://picc.gov.ph/>

#### MEETING INFORMATION

Meeting documents and the provisional agenda will be made available on the [event webpage](#).

#### REGISTRATION

##### Venue access / On-site registration

Registration and welcome coffee for the Board meeting will take place from 30 November 2024. For registration, please bring a valid personal ID to enter the conference center and receive your badge.

Please note that access to the meeting area is restricted to registered participants only. To comply with the security requirements of the interim secretariat, participants are expected to wear their badges visibly at all times and in all areas.

If you lose your badge, please report this to Mary Grace Barrientos ([MBarrientos@unfccc.int](mailto:MBarrientos@unfccc.int)) or Marsel Kuzyakov ([MKuzyakov@gcfund.org](mailto:MKuzyakov@gcfund.org)) from the interim secretariat immediately.

## **Webcast**

The Board meeting can be followed through webcast via the dedicated YouTube channels indicated on the website. The webcast link will be provided in due course.

## **VISA**

### **Visa-Free Entry**

Visa accommodations are extended for entry of foreign nationals, including “No-Visa Entry” for nationals of 157 Countries for a stay not exceeding 30 days under Executive Order No. 408. To qualify, nationals must hold a passport valid at least six (6) months beyond their contemplated period of stay in the Philippines and a return ticket to their country of origin or a ticket and/or visa to their destination.

For countries that have entered into Visa Waiver Agreements (VWA) with the Philippines, visa requirements are waived for holders of diplomatic and official/service passports for temporary visits, including tourism, pleasure, attend seminars, conferences, meetings, and negotiations.

For more information, please visit this link: <https://bit.ly/PHVisaFreeEntry>.

### **Application for Philippine Visa**

Board members and attendees of meetings required to apply for a 9(e) visa (for diplomatic and official passports) or a 9(a) temporary visitor's visa before entering the Philippines should submit their visa applications and required documents at the nearest Philippine Embassy or Consulate.

For the Requirements for Issuance of 9(e) Visa for diplomatic and official passports and 9(a) Temporary Visitor's visa, please visit this link: <https://bit.ly/9E9AVisaRequirements>.

For visa inquiries, please direct them to the Philippine Department of Foreign Affairs Focal Person (Ms. Angelita Sugcang with email address: [oca.visa@dfa.gov.ph](mailto:oca.visa@dfa.gov.ph)).

### **Additional Information for Foreign Nationals Arriving in the Philippines**

All arriving visitors to the Philippines are required to register with the Philippines' e-travel online Health Declaration and Contact Tracing platform via this link prior to their flight: <http://etravel.gov.ph>.

All foreign and Filipino travelers (including infants and children) should register individually to the e-travel at least seventy-two (72) hours prior to the intended date of arrival. The Bureau of Immigration shall no longer require the paper-based arrival card effective 05 December 2022.

## ACCOMMODATION

All participants are responsible for their own hotel bookings and are kindly advised to contact the hotel of their choice directly. A list of hotels with special rates is provided in **Annex A**.

## ARRIVAL IN THE PHILIPPINES

### Ground transport on arrival and transport to and from the meeting venue

The Government of the Philippines will provide transportation to the FRLD Board Co-Chairs, Board Members, Alternate Board Members, and the Interim Secretariat members, upon arrival in Manila and for the duration of the meeting. More information will be circulated at a later stage.

Other participants should make their own transportation arrangements from Manila International Airport (also known as Ninoy Aquino International Airport / NAIA) to their respective hotels. Please coordinate with your chosen hotel for airport transfer services or visit the link below for more helpful information:

<https://www.miaa.gov.ph/index.php/announcements/miaa-announcements/all-transportation-options-at-naia>

Other participants are advised to make their own transportation arrangements from their hotel to PICC. The most recommended ride-hailing application is **Grab** which can be downloaded from Google Play Store or Apple Store. (Location: PICC or Philippine International Convention Center)

## GENERAL INFORMATION

### Time zone

Philippine Standard Time (PHT) is 8 hours ahead of Coordinated Universal Time (UTC).

### Weather

The Philippines can be divided into two major seasons: (1) the rainy season, from June to November; and (2) the dry season, from December to May. Current weather conditions in Manila can be found at: <https://www.pagasa.dost.gov.ph/>.

## Dress Code

The dress code for the event is smart casual.

## Currency

The Philippine unit of currency is the Philippine Peso (PHP).

1 EUR = 62 PHP

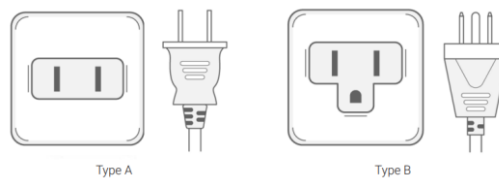
1 USD = 57 PHP

Updated exchange rates can be viewed at:

<https://www.bsp.gov.ph/sitepages/statistics/exchangerate.aspx>

## Electricity

The standard voltage in the Philippines is 220 V and Type A and Type B power plugs/sockets (outlets) are used. It is advisable to bring suitable adapters if necessary.



## CONTACT

For any queries regarding information not covered in this document, please contact

[LDfinance@unfccc.int](mailto:LDfinance@unfccc.int)

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**Annex A. Options of Hotels for Accommodation of Delegates for  
Loss and Damage Fund Board Meeting**

HOTELS	ADDRESS	DISTANCE FROM PHILIPPINE INTER- NATIONAL CONVENT- ION CENTER (PICC)	DISTANCE FROM AIRPORT	ROOM TYPE	ROOM RATE (in US\$: exchange rate as of Oct. 24, 2024)	CATEGORY
<p>1. The Peninsula Manila (<a href="https://www.peninsula.com/en/manila/5-star-luxury-hotel-makati">https://www.peninsula.com/en/manila/5-star-luxury-hotel-makati</a>)</p> <p><a href="#">Manila Peninsula Quotation Proposal</a></p>	1226 Makati Ave., Makati, Metro Manila	6.9 km	8.2 km	<ul style="list-style-type: none"> <li>Deluxe Room, (1 King Bed, 2 Twin Beds)</li> <li>Grand Deluxe Room, (1 King Bed, 2 Twin Beds)</li> <li>Premiere Suite</li> <li>Executive Suite</li> </ul>	<p><b>Special Rates</b></p> <p><b>Deluxe Room:</b> From USD 164/ Night</p> <p><b>Grand Deluxe Room:</b> From USD 181 / Night</p> <p><b>Premier Suit:</b> From 276/ Night</p> <p><b>Executive Suit:</b> From 327/Night</p>	<b>5-star</b>
<p>2. Diamond Hotel Manila (<a href="https://diamondhotel.com/">https://diamondhotel.com/</a>)</p> <p>(No Deadline Indicated)</p>	Roxas Boulevard Corner Dr. J Quintos Street, Manila 1000,	2.9 km	7.64 km	<ul style="list-style-type: none"> <li>Deluxe Grand (1 King Bed)</li> <li>Premier King</li> <li>Diamond Club Twin</li> </ul>	<p><b>Special Rates</b></p> <p><b>Deluxe Rooms:</b> From USD 114 / Night</p> <p><b>Premier Rooms:</b> From USD 150 /Night</p> <p><b>Premier Regency:</b> From USD</p>	<b>5-star</b>

<a href="#">Diamond Hotel Quotation Proposal</a>	Metro Manila				172/ Night	
3. Conrad Manila <a href="#">Conrad Manila</a>	Seaside Boulevard, Coral Way, Pasay, 1300 Metro Manila	4.5 km	6.3 km	<ul style="list-style-type: none"> <li>• Twin Deluxe Room</li> </ul>	<b>Special Rates</b> From USD 196.99 / Night	<b>5-star</b>
4. Lanson Place ( <a href="https://lansonplace.com/mallofasi">https://lansonplace.com/mallofasi</a> )  <a href="#">Lanson Place Hotel Quotation Proposal</a>	Mall of Asia Complex, Blk 12 Palm Coast Avenue, cor Seaside Blvd, Pasay, 1300 Metro Manila	3.7 km	6.9 km	<ul style="list-style-type: none"> <li>• Superior Room</li> <li>• Deluxe Room</li> <li>• Hotel Suites</li> </ul>	<b>Special Rates</b> <b>Superior Room</b> <ul style="list-style-type: none"> <li>• <b>(Single):</b> From USD 119.46 / Night</li> <li>• <b>(Double)</b> From USD 132.23/Night</li> </ul> <b>Deluxe Room</b> <ul style="list-style-type: none"> <li>• <b>(Single):</b> From USD 140.74 / Night</li> <li>• <b>(Double)</b> From USD 153.50</li> </ul> <b>One Bedroom Junior Suite</b> <ul style="list-style-type: none"> <li>• <b>(Single)</b> From USD 183.29 / Night</li> <li>• <b>(Double)</b> From USD 196.05/Night</li> </ul> <b>One Bedroom Grand Suite</b> <ul style="list-style-type: none"> <li>• <b>(Single)</b> From USD</li> </ul>	<b>4.5-star</b>

					204.56 / Night <ul style="list-style-type: none"> <li>• <b>(Double)</b> From USD 217.33/Night</li> </ul> <b>One Bedroom Lanson Suite</b> <ul style="list-style-type: none"> <li>• <b>(Single)</b> From USD 225.84/Night</li> <li>• <b>(Double)</b> From USD 238.60/ Night</li> </ul>	
5. Seda Manila Bay  <b>(Deadline: October 18, 2024)</b>  <a href="#">Seda Manila Bay Hotel Quotation Proposal</a>	Abueva Road, cor. Aseana Ave., Aseana City	4.3 km	5.0 km	<ul style="list-style-type: none"> <li>• Suite Room</li> <li>• Deluxe Room (Single)</li> <li>• Deluxe Room (Twin)</li> </ul>	<ul style="list-style-type: none"> <li>• Deluxe Room (Single) - USD 105</li> <li>• Deluxe Room (Twin) - USD 115</li> </ul>	<b>4-star</b>
6. Citadines Bay City Manila <a href="https://citadinesbaycity.hotel-manila.com/">(https://citadinesbaycity.hotel-manila.com/)</a>  <b>(No Deadline Indicated)</b>  <a href="#">Citadines Bay City Quotation Proposal</a>	Diosdado Macapagal Boulevard corner Coral Way, Pasay, 1300 Metro Manila Philippines	4.5 km	4.5 km	<ul style="list-style-type: none"> <li>• Studio Deluxe</li> <li>• Studio Deluxe Twin</li> <li>• Studio Premier</li> <li>• 1 Bedroom Premier</li> </ul>	<b>Special Rates</b>  <b>Apartment Type</b> <b>Studio Deluxe:</b> From USD 107 / Night <b>Studio Deluxe Twin:</b> From USD 107 / Night <b>Studio Premier:</b> From USD 125 / Night	<b>4-star</b>
7. Hyatt Regency	Belle avenue,	5.2 km	2.6 km	<ul style="list-style-type: none"> <li>• Guest room, 2 Double</li> <li>• 1 King Bed</li> </ul>	<b>Special Rates Standard Room</b>	<b>5-star</b>

<p>Manila, City of Dreams  <a href="https://www.hyatt.com/hyatt-regency/en-US/">(https://www.hyatt.com/hyatt-regency/en-US/)</a></p> <p><b>(Deadline: October 16, 2024)</b></p> <p><a href="#">Hyatt Regency City of Dreams Quotation Proposal</a></p>	<p>Entertainment City, Manila</p>				<ul style="list-style-type: none"> <li>• <b>Single:</b> From USD 149.83 / Night</li> <li>• <b>Twin:</b> From USD 171.22 / Night</li> <li>• <b>Triple:</b> From USD 203.34 / Night</li> </ul> <p><b>Deluxe Room</b>  <b>Single:</b> From USD 171.22 / Night  <b>Twin:</b> From USD 192.63 / Night  <b>Triple:</b> From USD 224.73 / Night</p> <p><b>Club Room</b>  <b>Single:</b> From USD 203.34 / Night  <b>Twin:</b> From USD 235.44 / Night  <b>Triple:</b> From USD 267.54</p> <p><b>King City View</b>  <b>Single:</b> From USD 224.73 / Night  <b>Twin:</b> From USD 256.83 / Night  <b>Triple:</b> From USD 288.95 / Night</p>	
<p>8. Discovery Primea  <a href="https://www.discoveryprimea.com/">https://www.discoveryprimea.com/</a></p> <p><b>(Deadline October 18, 2024)</b></p> <p><a href="#">Discovery Primea</a></p>	<p>Abenida Ayala, Makati, Metro Manila</p>	<p>7.1 km</p>	<p>6.9 km</p>	<ul style="list-style-type: none"> <li>• Business Flat - King</li> <li>• Executive Suite</li> <li>• Primea Suite - Twin</li> </ul>	<p><b>Special Rates</b></p> <ul style="list-style-type: none"> <li>• Executive Suite: From USD 158 / Night</li> <li>• Primea Suite (two-bedroom suite): From USD 236/Night</li> </ul>	<p><b>5-star</b></p>



<a href="#">Quotation Proposal</a>						
9. Raffles Makati <a href="https://www.affles.com/makati/?goto=fiche_hotel&amp;code_hotel">https://www.affles.com/makati/?goto=fiche_hotel&amp;code_hotel</a>  <a href="#">Raffles Makati Quotation Proposal</a>	Makati Avenue, Makati, Metro Manila	7.8 km	6.0 km	<ul style="list-style-type: none"> <li>Artists Suite King</li> <li>Artists Suite 2 Queens</li> <li>Legacy Suite</li> </ul>	<b>Special Rates</b>  <b>Raffles Artists Suite:</b> From USD 390 / Night  <b>Raffles Legacy Suites:</b> From USD 539 / Night	<b>5-star</b>
10. Fairmont Makati <a href="https://www.fairmont.com/makati/">https://www.fairmont.com/makati/</a>  <a href="#">Fairmont Makati Quotation Proposal</a>	Makati Avenue, Makati, Metro Manila	7.8 km	6.1 km	<ul style="list-style-type: none"> <li>Fairmont Room King Bed</li> <li>Deluxe Room</li> </ul>	<b>Special Rates</b>  <b>Fairmont Room</b> <b>Single:</b> From USD 176/ Night <b>Double:</b> From USD 198 / Night  <b>Deluxe Room</b> <b>Single:</b> From USD 198 / Night <b>Double:</b> From USD 219 / Night  <b>Fairmont Gold</b> <b>Single:</b> From USD 230 / Night <b>Double:</b> From USD 283 / Night	<b>5-star</b>
11. New World Makati Hotel <a href="https://manila.newworldhotels.com/en/">https://manila.newworldhotels.com/en/</a>  <a href="#">New World Hotel</a>	Esperanza Street, cor Makati Avenue, Ayala Center, Makati City 1228	8.0 km	5.7 km	<ul style="list-style-type: none"> <li>2 Twin Beds Deluxe</li> <li>Superior Room (1 King Bed)</li> </ul>	<b>Special Rates</b>  <b>Superior</b> <b>Single:</b> From USD 121.67 / Night <b>Double:</b> From USD 139.05 / Night	<b>5-star</b>

<a href="#">Quotation Proposal</a>					<b>Deluxe</b> <b>Single:</b> From USD 139.05 / Night <b>Double:</b> From USD 156.43  <b>Residence Club Deluxe</b> <b>Single:</b> From USD 177.28 / Night <b>Double:</b> From 177.28 / Night  <b>One Bedroom Suite</b>  <b>Single:</b> From USD 217.26 / Night <b>Double:</b> From USD 217.26	
12. Dusit Thani Manila ( <a href="https://www.dusit.com/dusitthani-manila/">https://www.dusit.com/dusitthani-manila/</a> )  <a href="#">Dusit Thani Quotation Proposal</a>	Makati, Metro Manila	8.4 km	6.7 km	<ul style="list-style-type: none"> <li>• Dusit Room King</li> <li>• Dusit Room Twin</li> <li>• Premier - King</li> <li>• Premier - Twin</li> </ul>	<b>Special Rates</b>  <b>Dusit Room</b> <b>Single:</b> From USD 127.24 / Night <b>Double:</b> From USD 144.21 / Night  <b>Premier Room</b> <b>Single:</b> From USD 137.85 / Night <b>Double:</b> From USD 154.81 / Night  <b>Club Premier Executive Suite</b> <b>(Single:</b> From USD 184.50 / Night <b>Double:</b> From USD 201.47 /	<b>5-star</b>

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