



PRELIMINARY AGENDA

Regional hands-on training workshop on the ETF for Latin America and Caribbean Region

Tracking progress of NDCs under the ETF, including mitigation assessment, tracking progress of implementation and achievement of NDCs through use of indicators, and support needed and received in relation to tracking progress of NDCs

Organized by the Consultative Group of Experts with the assistance of the secretariat

5 to 7 December 2022

UN Campus, Bonn, Germany

Objective and expected outcomes

Despite the flexibility provisions enshrined in the Paris Agreement and detailed in the MPGs, many developing country Parties expect the efforts for the transition to be considerable. The enhanced depth, scope and frequency of reporting under the ETF would place a significant challenge to the resources and efforts of developing country Parties required to respond to the reporting requirements. In that context, Parties need to familiarize themselves with the common tabular formats¹ to report the information necessary to track progress made in implementing and achieving NDCs. In addition, Parties also need to understand the reporting aspects of support needed and received in relation to tracking progress of NDCs.

The main objective of the regional hands-on training workshop is, inter alia, to enhance the technical capacity of experts from developing country Parties in establishing or building upon the understanding and application of the reporting provisions relevant for the tracking of progress of NDCs, including identifying indicators, as well as for the support needed and received in relation to tracking progress of NDCs.

Specifically, after completing the hands-on training, participants are expected to:

- Further enhance the understanding of the existing MRV arrangements and the ETF;
- Acquire good knowledge of the key components of tracking progress of NDCs;
- Understand the key support needed and received in relation to implementing NDCs, who are the main stakeholders in terms of data ownership and how to compile the relevant information;
- Understand the key components to establish sustainable institutional arrangements to tracking progress of NDCs;
- Acquire examples of tools and practical experiences that can be built on and/or applied to develop relevant indicators to demonstration progress of implementation and achievement of NDCs;
- Discuss gaps and capacity-building needs to establish and report information on tracking progress of NDCs.

¹ Decision 5/CMA.3 available at: https://unfccc.int/sites/default/files/resource/cma2021_10a2_adv.pdf

Approach

The training workshop will be held in a manner that engages participants in interactive discussions and exercises to the extent possible, so that it can effectively complement the efforts of the CGE to support developing country Parties.

The training workshop will be structured into three phases – preparatory, training and follow-up – that span over three weeks. The training itself will be held on 5-7 December 2022 over the course of three days. Training materials and presentations will be made available to all participants in advance of the training workshop. Arrangements for virtual participation will be explored based on the requests from Parties.

Programme Details

Preparatory phase

Participants are provided with the introductory materials and a survey, and strongly encouraged to self-study the materials, post questions and expectations via e-mail/survey. Should participants have any questions or wish to seek any clarification, they can contact the secretariat through e-mail (CGEsupport@unfccc.int).

Training phase

Time	5 December 2022 (Monday-Day 1): Transitioning from MRV towards ETF
07:30-09:00	Registration counter open
09:00-10:00	Session 1.1 Welcome by secretariat (UNFCCC – Jigme) Opening remarks (CGE – Virginia Sena), round of introduction of participants and trainers; group photo
10:00-10:10	Session 1.2 Introduction (CGE – Virginia Sena) and icebreaker: Menti Quiz (UNFCCC- Bhava Dhungana)
10:10-10:40	Session 1.3 Understanding the ETF arrangements: (CGE-Orlando Rey Santos) - Overview of latest outcomes from Glasgow on ETF, and how ETF is building on and enhancing MRV arrangements <i>(The presentation will introduce latest outcomes from the Glasgow Climate Conference (CMA 3) on the ETF and how the ETF is building-on and enhancing the existing MRV arrangements under the Convention, as well as on how transparency arrangements matter at the domestic level.)</i>
10:40-11:00	Tea/Coffee break
11:00-12:30	Session 1.4 Plenary discussion on ETF preparations, including regional overview (CGE- Jenny Mager) <i>(Participants will be invited to share information on their plans and/or projects aimed at enhancing their capacities to implement the ETF and/or preparing their first BTRs.)</i>
12:30-13:45	Lunch break
13:45-15:30	Session 1.5 Introduction of the BTR outline and the common tabular formats for reporting information on tracking progress of NDCs (CGE-Marcelo Rocha) <i>(Presentation will introduce the outline of the BTR and the common tabular formats to reporting of the information necessary to tracking progress of NDCs. A discussion on the terminology will be held to enhance understanding of the technical terminology, i.e. structured summary; projections; policies, measures, actions and plans, including those with mitigation co-benefits resulting from adaptation actions and economic diversification plans; qualitative and quantitative indicators in tracking progress of NDCs, etc.)</i>
15:30-15:45	Tea/Coffee break

15:45-16:30	Session 1.6 Moderated discussion – Participant will be asked questions about the reporting areas for tracking progress of NDCs (Mentimeter will be used to solicit information) (UNFCCC - Bhava Dhungana)
16:30-17:00	Wrap up for session 1; Introduction to Session 2: Reporting on progress made in implementing and achieving NDCs (WRI- Neelam Singh)

Time	6 December 2022 (Tuesday-Day 2): Enhancing institutional arrangements to support ETF implementation
09:00-09:15	Session 2.1 Welcome Recap of day 2 and overview for day 3 (UNFCCC – Bhava Dhungana)
09:15-10:00	Session 2.2 Sharing relevant information and experience on preparation of the fourth Biennial Report of Japan (Government of Japan, Mr. Senoo, remote participation) <i>(Presentation will share how Japan has built on their experiences of climate change reporting to include elements of the ETF modalities, procedures and guidelines as a precursor to preparations for submitting biennial transparency reports) (30 min presentation; 10 min discussion)</i>
10:00-10:30	Session 2.3 Institutional arrangements to support implementation of MRV and the ETF (CGE -Virginia Sena) <i>(Presentation will introduce the key components of institutional arrangements, how these arrangements can support preparation of BTRs and tracking progress made in implementing NDCs.)</i>
10:30 -10:45	Tea/Coffee break
10:45-12:00	Session 2.4 Moderated discussion on institutional arrangements and political buy-in (Mentimeter will be used to solicit information) (CGE – Carlos Mendes; UNFCCC –Bhava Dhungana) <ul style="list-style-type: none"> - What are the key emerging challenges and needs in setting up robust and sustainable institutional arrangements for implementation of the ETF? - How does domestic political buy-in affect the national efforts to successfully implement the existing MRV arrangements under the Convention and the transition to the ETF under the Paris Agreement? - What are the root causes of a weaker domestic political buy-in? - How can these identified root causes be addressed and who are the key actors? - How do you engage with senior/high-level actors to enhance support climate change reporting (MRV & ETF)?
12:00-13:15	Lunch break
13:15-14:15	Session 2.5 Introduction of the common tabular formats for reporting information on support needed and received for the implementation of the ETF (UNFCCC - Pdraig Oliver) <i>(The CTFs adopted by decision 5/CMA.3 in Glasgow will be introduced, focusing on the tables for reporting information on support needed and received by developing country Parties for implementation of the ETF, including for transparency-related capacity-building)</i>
14:15 -14:45	Tea/Coffee break
14:45-15:15	Session 2.6 - Moderated discussion on experiences from BURs on reporting information on support needed and received. (CGE moderated; country representatives) <i>(Pre-selected case owners from the region will present their experience in preparing their BURs and reporting information on support needed and received under the MRV system, including lessons learned and good practices. They will also be invited to discuss how the existing MRV arrangements can be adapted and/or enhanced to support the implementation of the enhanced transparency framework to address challenges and gaps for reporting information on support needed and received.)</i>
15:15-15:30	Tea/Coffee break

15:30-16:30	<p>Session 2.6 - Moderated discussion on experiences from BURs on reporting information on support needed and received. (CGE moderated; country representatives)</p> <p><i>(Pre-selected case owners from the region will present their experience in preparing their BURs and reporting information on support needed and received under the MRV system, including lessons learned and good practices. They will also be invited to discuss how the existing MRV arrangements can be adapted and/or enhanced to support the implementation of the enhanced transparency framework to address challenges and gaps for reporting information on support needed and received.)</i></p>
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Time	7 December 2022 (Wednesday-Day 3): Reporting on progress made in implementing and achieving NDCs
09:00-09:30	Recap of day 2 and overview for day 3 (Jenny Mager)
09:30-10:30	<p>Session 3.1 Estimating and accounting for GHG emissions and removals to track progress of NDCs (WRI- Saul Pereyra & Neelam Singh)</p> <p><i>(An overview of the steps involved in assessing and reporting progress toward GHG reduction goals, key concepts, checklist of the accounting requirements that could be followed for a goal assessment.)</i></p>
10:30-10:45	Tea/Coffee break
10:45-11:45	Group work (WRI- Saul Pereyra & Neelam Singh): An exercise on selecting relevant indicators and applying the steps to account for the GHG emissions and assessing the goal achievement. This exercise will be conducted on an example NDC, which includes a GHG reduction target.
11:45-13:00	Plenary discussion (WRI- Saul Pereyra & Neelam Singh): Reflections on the group work and discussion on the overview of challenges/gaps in compiling and managing the relevant information for accounting and reporting on progress of NDCs.
13:00-14:00	Lunch break
14:00-15:00	<p>Session 3.2 Estimating mitigation outcomes of policies and actions to track progress of NDCs – Continued (WRI- Saul Pereyra & Neelam Singh)</p> <p><i>(An overview of the steps involved in estimating and reporting of GHG effects of policies and actions toward NDC goals, key concepts, checklist of the accounting requirements that could be followed for a goal assessment.)</i></p>
15:00-16:15	Group work (WRI- Saul Pereyra & Neelam Singh): An exercise on selecting relevant indicators and applying the steps to account for the GHG outcomes of the policies. This exercise will be conducted on an example NDC, which includes policy targets.
16:15-16:30	Tea/Coffee break
16:30-17:00	Plenary discussion (WRI- Saul Pereyra & Neelam Singh): Reflections on the group work and discussion on the overview of challenges/gaps in compiling and managing the relevant information for accounting and reporting on progress of NDCs.
17:00-17:30	<p>Session 3.3 Closing (CGE- Jenny Mager; UNFCCC- Tugba Icmeli)</p> <p>- Technical support available from the CGE and expectations of the participants Feedback on the training workshop (online feedback survey)</p>

Follow-up phase (after the training)

- Continued remote technical advice will be offered to the participants, upon request;
- Continued exchange of experiences and lessons learned as well as relevant technical resources among participants will be promoted.