



## PRELIMINARY AGENDA

### **Regional hands-on training workshop on the ETF for Asia, Eastern Europe and Western Europe and Others Region**

#### **Tracking progress of NDCs under the ETF, including mitigation assessment, tracking progress of implementation and achievement of NDCs through use of indicators, and support needed and received in relation to tracking progress of NDCs**

*Organized by the Consultative Group of Experts with the assistance of the secretariat*

*Hosted by Government of Armenia and UNDP country office*

**19 October – 21 October 2022 (Yerevan, Armenia, Double Tree by Hilton, Milano Hall)**

#### **Objective and expected outcomes**

Despite the flexibility provisions enshrined in the Paris Agreement and detailed in the MPGs, many developing country Parties expect the efforts for the transition to be considerable. The enhanced depth, scope and frequency of reporting under the ETF would place a significant challenge to the resources and efforts of developing country Parties required to respond to the reporting requirements. In that context, Parties need to familiarize themselves with the common tabular formats<sup>1</sup> to report the information necessary to track progress made in implementing and achieving NDCs. In addition, Parties also need to understand the reporting aspects of support needed and received in relation to tracking progress of NDCs.

The main objective of the regional hands-on training workshop is, inter alia, to enhance the technical capacity of experts from developing country Parties in establishing or building upon the understanding and application of the reporting provisions relevant for the tracking of progress of NDCs, including identifying indicators, as well as for the support needed and received in relation to tracking progress of NDCs.

Specifically, after completing the hands-on training, participants are expected to:

- Further enhance the understanding of the existing MRV arrangements and the ETF;
- Acquire good knowledge of the key components of tracking progress of NDCs;
- Understand the key support needed and received in relation to implementing NDCs, who are the main stakeholders in terms of data ownership and how to compile the relevant information;
- Understand the key components to establish sustainable institutional arrangements to tracking progress of NDCs;
- Acquire examples of tools and practical experiences that can be built on and/or applied to develop relevant indicators to demonstration progress of implementation and achievement of NDCs;
- Discuss gaps and capacity-building needs to establish and report information on tracking progress of NDCs.

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<sup>1</sup> Decision 5/CMA.3 available at: [https://unfccc.int/sites/default/files/resource/cma2021\\_10a2\\_adv.pdf](https://unfccc.int/sites/default/files/resource/cma2021_10a2_adv.pdf)

## Approach

The training workshop will be held in a manner that engages participants in interactive discussions and exercises to the extent possible, so that it can effectively complement the efforts of the CGE to support developing country Parties.

The training workshop will be structured into three phases – preparatory, training and follow-up – that span over three weeks. The training itself will be held on 19-21 October 2022 over the course of three days.

Training materials and presentations will be made available to all participants in advance of the virtual training workshop. Arrangements for virtual participation will be explored based on the requests from Parties.

## Programme Details

### Preparatory phase

- Participants will be provided with introductory materials and survey, and strongly encouraged to self-study the introductory session, post questions and expectations via e-mail/survey. Should participants have any questions or wish to seek any clarification, they can contact the secretariat through e-mail ([cge@unfccc.int](mailto:cge@unfccc.int)).
- Participants can join online via ZOOM: <https://tinyurl.com/v6c2ywdm>
- The introductory materials are the following, which can be covered in about 1 hours:
  - [Benefits of national reporting](#);
  - [International consultation and analysis process under the UNFCCC](#);
  - [Introductory videos on MRV and ETF](#);
  - [Presentations from the CGE 2020 virtual training workshops](#);
  - [Presentations from the CGE 2021 virtual training workshops](#);

### Training phase

Time	19 October 2022, Wednesday (Day 1): Transitioning from MRV towards ETF
08:30-09:00	<b>Registration counter open</b>
09:00-10:00	<b>Session 1.1 Welcome by host country and organisers</b> (Government of Armenia, UNDP, UNFCCC) (20 min), <b>Opening remarks</b> (CGE) (10 min), round of introduction of participants and trainers (25 min); group photo (5 min)
10:00-10:10	<b>Session 1.2 Introduction (CGE) and icebreaker: Menti Quiz</b> (UNFCCC)
10:10-10:40	<b>Session 1.3 Understanding the ETF arrangements: (CGE)</b> - Overview of latest outcomes from Glasgow on ETF; How ETF is building on and enhancing MRV arrangements <i>(The presentation will introduce latest outcomes from the Glasgow Climate Conference (CMA 3) on the ETF and how the ETF is building-on and enhancing the existing MRV arrangements under the Convention, as well as on how transparency arrangements matter at the domestic level.)</i>
10:40-11:00	Tea/Coffee break
11:00-11:30	<b>Session 1.4 Plenary discussion on ETF preparations, including regional overview</b> (CGE) <i>(Participants will be invited to share information on their plans and/or projects aimed at enhancing their capacities to implement the ETF and/or preparing their first BTRs.)</i>
11:30-12:00	<b>Session 1.5 Introduction of the BTR outline and the common tabular formats for reporting information on tracking progress of NDCs</b> (CGE) <i>(Presentations will introduce the outline of the BTR and the common tabular formats to reporting of the information necessary to tracking progress of NDCs. A discussion on the</i>

	<i>terminology will be held to enhance understanding of the technical terminology, i.e. structured summary; projections; policies, measures, actions and plans, including those with mitigation co-benefits resulting from adaptation actions and economic diversification plans; qualitative and quantitative indicators in tracking progress of NDCs, etc.)</i>
12:00-12:30	<b>Session 1.6 Moderated discussion – Participant will be asked questions about the reporting areas for tracking progress of NDCs (Mentimeter will be used to solicit information) (UNFCCC)</b>
12:30-13:45	Lunch break
13:45-14:00	<b>Wrap up for session 1; Introduction to Session 2: Reporting on progress made in implementing and achieving NDCs (WRI)</b>
14:00-14:45	<b>Session 1.7 Estimating and accounting for GHG emissions and removals to track progress of NDCs (WRI)</b> <i>(An overview of the steps involved in assessing and reporting progress toward GHG reduction goals, key concepts, checklist of the accounting requirements that could be followed for a goal assessment.)</i>
14:45-15:00	Tea/Coffee break
15:00-16:00	<b>Group work (WRI):</b> An exercise on selecting relevant indicators and applying the steps to account for the GHG emissions and assessing the goal achievement. This exercise will be conducted on an example NDC, which includes a GHG reduction target.
16:00-17:00	<b>Plenary discussion (WRI):</b> Reflections on the group work and discussion on the overview of challenges/gaps in compiling and managing the relevant information for accounting and reporting on progress of NDCs.

<b>Time</b>	<b>20 October 2022, Thursday (Day 2): Reporting on progress made in implementing and achieving NDCs</b>
09:00-09:30	<b>Recap of day 1 and overview for day 2 (WRI)</b>
09:30-10:30	<b>Session 2.1 Estimating mitigation outcomes of policies and actions to track progress of NDCs – Continued (WRI)</b> <i>(An overview of the steps involved in estimating and reporting of GHG effects of policies and actions toward NDC goals, key concepts, checklist of the accounting requirements that could be followed for a goal assessment.)</i>
10:30-10:45	Tea/Coffee break
10:45-11:45	<b>Group work (WRI):</b> An exercise on selecting relevant indicators and applying the steps to account for the GHG outcomes of the policies. This exercise will be conducted on an example NDC, which includes policy targets.
11:45-12:30	<b>Plenary discussion (WRI):</b> Reflections on the group work and discussion on the overview of challenges/gaps in compiling and managing the relevant information for accounting and reporting on progress of NDCs.
12:30-13:00	Discussion and wrap up for day 2 (WRI)
13:00-14:00	Lunch break
14:00-16:00	Climate action in Armenia: on-site visit
16:00-18:00	Welcome function by Government of Armenia

<b>Time</b>	<b>21 October 2022, Friday (Day 3): Enhancing institutional arrangements to support ETF implementation</b>
09:00-09:30	<b>Session 3.1 Welcome</b> <b>Recap of day 2 and overview for day 3 (UNFCCC)</b>
09:30-10:00	<b>Session 3.2 Presentation:</b> <i>Introduction of the common tabular formats for reporting information on support needed and received for the implementation of the ETF (CGE)</i>

	<i>(The CTFs adopted by decision 5/CMA.3 in Glasgow will be introduced, focusing on the tables for reporting information on support needed and received by developing country Parties for implementation of the ETF, including for transparency-related capacity-building)</i>
10:00-10:15	Tea/ Coffee break
10:15-12:00	<b>Session 3.3 country representatives Moderated discussion</b> on experiences from BURs on reporting information on support needed and received. <b>(CGE moderated)</b> <i>(Pre-selected case owners from the region will present their experience in preparing their BURs and reporting information on support needed and received under the MRV system, including lessons learned and good practices. They will also be invited to discuss how the existing MRV arrangements can be adapted and/or enhanced to support the implementation of the enhanced transparency framework to address challenges and gaps for reporting information on support needed and received.)</i>
12:00-13:00	Lunch break
13:00-13:45	<b>Session 3.4 Sharing relevant information and experience on preparation of the fourth Biennial Report of Japan (Japan, Mr. Senoo, virtual participation)</b> <i>(Presentation will share how Japan has built on their experiences of climate change reporting to include elements of the ETF modalities, procedures and guidelines as a precursor to preparations for submitting biennial transparency reports) (30 min presentation; 15 min discussion)</i>
13:45-14:15	<b>Session 3.4 Institutional arrangements to support implementation of MRV and the ETF (CGE)</b> <i>(Presentation will introduce the key components of institutional arrangements, how these arrangements can support preparation of BTRs and tracking progress made in implementing NDCs.)</i>
14:15-15:15	<b>Session 3.5 Moderated discussion on institutional arrangements and political buy-in (Mentimeter will be used to solicit information) (UNFCCC)</b> <ul style="list-style-type: none"> <li>- What are the key emerging challenges and needs in setting up robust and sustainable institutional arrangements for implementation of the ETF?</li> <li>- How does domestic political buy-in affect the national efforts to successfully implement the existing MRV arrangements under the Convention and the transition to the ETF under the Paris Agreement?</li> <li>- What are the root causes of a weaker domestic political buy-in?</li> <li>- How can these identified root causes be addressed and who are the key actors?</li> <li>- How do you engage with senior/high-level actors to enhance support climate change reporting (MRV &amp; ETF)?</li> </ul>
15:15-15:30	Tea/Coffee break
15:30-16:30	<b>Session 3.6 Closing (CGE, UNFCCC)</b> <ul style="list-style-type: none"> <li>- Technical support available from the CGE and expectations of the participants</li> <li>- Feedback on the training workshop (online feedback survey)</li> </ul>

#### **Follow-up phase (after the training)**

- Continued remote technical advice will be offered to the participants, upon request;
- Continued exchange of experiences and lessons learned as well as relevant technical resources among participants will be promoted.