



Hands-on training workshop on identifying and reporting adaptation actions in national communications (African region)

23–26 July 2018

Lomé, Togo

Provisional agenda version: 17 July 2018

Time	Agenda items
	Day 1: Monday, 23 July 2018
08:00–09:00	Registration
09:00–09:20	Opening session of the workshop <ul style="list-style-type: none"> - Welcome remarks – Mr. Jigme, UNFCCC secretariat - Welcome remarks – Mr. Christophe AGUESSY, Special Advisor to the President, Banque Ouest Africaine de Développement (BOAD) - Keynote Address – H.E. André Kouassi Ablom JOHNSON, Minister of the Environment and Forest Resources, Government of Togo - Workshop opening remarks – Mr. Gervais Ludovic ITSOUA MADZOUS, Rapporteur of the Consultative Group of Experts (CGE)
09:20–09:45	Introductory session – Mr. Jigme, UNFCCC secretariat <ul style="list-style-type: none"> - Introduction – workshop participants - Overview of workshop – objectives, agenda and expectations
09:45–10:15	Coffee break
10:15–12:30	A. Big picture: Global landscape of climate change impacts and action <ul style="list-style-type: none"> - Overview of global landscape of climate change: key results from the work of the IPCC Working Group II – Mr. Pius Yanda (IPCC WGII Vice-Chair) <i>{This session aims to provide global context on climate change impacts and adaptation and will cover key messages drawing from the Fifth Assessment Report of the Intergovernmental Panel on Climate Change Working Group II: observed impacts, vulnerability, and future risks; approaches to climate change adaptation; and climate-resilient pathways and transformation in the context of sustainable development, and adaptation policies and institutions.}</i> - Overview of intergovernmental action to tackle climate change under the Convention, the Kyoto Protocol and the Paris Agreement – Mr. Stephen King'uyu (CGE member) <i>{This session aims to provide a broad picture of how national governments from both developed and developing countries collectively respond to tackle climate change as the part of the intergovernmental processes, including the Convention, the Kyoto Protocol and the Paris Agreement. The emphasis will be mostly on adaptation in the context of developing countries. However, in order to have a complete global picture, an overview of those elements relating to developed countries will also be broadly addressed.}</i>
12:30–14:00	Lunch break
14:00–15:30	B. General steps in V&A assessments and V&A frameworks – Mr. John Matthews (AGWA) and Mr. Ad Jeuken (Deltares) <ul style="list-style-type: none"> - General steps in conducting V&A assessments <ul style="list-style-type: none"> a. Identifying objectives, audience and outcomes of V&A assessments; b. Planning and conducting V&A assessments; c. Identification and selection of adaptation options; d. Planning and implementation of adaptation measures; and e. Monitoring of the effectiveness of adaptation measures. - V&A frameworks <ul style="list-style-type: none"> a. Overview of current practices (e.g. top-down and bottom-up approaches; integrative approaches); b. How to plan and select an appropriate and practical V&A framework that best suits national circumstances and sectoral approaches; key questions to be asked <i>{This session aims to outline general steps in V&A assessments and provide a quick start guide by step, including key questions to be asked. It will also introduce some types of V&A frameworks, but the focus will be more on how to select an appropriate and practical framework that best suits national circumstances and sectoral approaches, leading to the group exercise.}</i>



Time	Agenda items	
15:30-16:00	Coffee break	
16:00-18:00	B. General steps in V&A assessments and V&A frameworks (cont'd) – <ul style="list-style-type: none"> - Group exercise: selecting an appropriate and practical framework - Report back (30 min) 	
Day 2: Tuesday, 24 July 2018		
09:00-10:30	C.1 Sectoral V&A assessment, planning and implementation (in parallel) <ul style="list-style-type: none"> - A walk through of the V&A assessment process in each sector <i>{In this session, an overview of tools available plus examples of commonly used tools to assess vulnerability in each sector will be provided. For each tool, the discussion will cover the general description, type of data/input needed to use the tool, outputs from the tool, and strengths and limitation.}</i> 	
	Sector 1 Agriculture, livestock, rangeland and food production systems Ms. Mariko Fujisawa (FAO)	Sector 2 Coastal systems and low-lying areas Mr. John Matthews (AGWA) Mr. Ad Jeuken (Deltares)
10:30-10:45	Coffee break	
10:45-12:00	C.2 Sectoral V&A assessment, planning and implementation (in parallel) <ul style="list-style-type: none"> - A walk through of the identification/selection of adaptation options based on the assessment results in each sector - Assessing the costs and benefits of adaptation options - Addressing uncertainty issues <i>{This session will highlight the interlinkage between the assessment, planning and implementation by demonstrating steps/examples of identifying/selecting adaptation options and formulating policy, plans, programmes, projects based on the assessment results.}</i> 	
	Sector 1 Agriculture, livestock, rangeland and food production systems Ms. Mariko Fujisawa (FAO)	Sector 2 Coastal systems and low-lying areas Mr. John Matthews (AGWA) Mr. Ad Jeuken (Deltares)
12:00-13:30	Lunch break	
13:30-15:00	C.3 Sectoral V&A assessment, planning and implementation (in parallel) <ul style="list-style-type: none"> - Hands-on exercise <i>{The participants will engage in a hands-on exercise using a tool/software and sample time series data: (a) to assess vulnerability; and (b) identify/select adaptation options in the sector}</i> 	
	Sector 1 Agriculture, livestock, rangeland and food production systems Ms. Mariko Fujisawa (FAO)	Sector 2 Coastal systems and low-lying areas Mr. John Matthews (AGWA) Mr. Ad Jeuken (Deltares)
15:00-15:15	Coffee break	
15:15-16:45	C.1 Sectoral V&A assessment, planning and implementation (in parallel) <ul style="list-style-type: none"> - A walk through of the V&A assessment process in each sector <i>{In this session, an overview of tools available plus examples of commonly used tools to assess vulnerability in each sector will be provided. For each tool, the discussion will cover the general description, type of data/input needed to use the tool, outputs from the tool, and strengths and limitation.}</i> 	
	Sector 3 Water resources Mr. John Matthews (AGWA) Mr. Ad Jeuken (Deltares)	Sector 4 Human health Mr. Waltaji Kutane (WHO) Ms. Sally J. Edwards (WHO)



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16:45-18:00	<p>C.2 Sectoral V&A assessment, planning and implementation (in parallel)</p> <ul style="list-style-type: none"> - A walk through of the identification/selection of adaptation options based on the assessment results in each sector - Assessing the costs and benefits of adaptation options - Addressing uncertainty issues <p><i>{This session will highlight the interlinkage between the assessment, planning and implementation by demonstrating steps/examples of identifying/selecting adaptation options and formulating policy, plans, programmes, projects based on the assessment results.}</i></p>	
	<p>Sector 3</p> <p>Water resources</p> <p>Mr. John Matthews (AGWA)</p> <p>Mr. Ad Jeuken (Deltares)</p>	<p>Sector 4</p> <p>Human health</p> <p>Mr. Waltaji Kutane (WHO)</p> <p>Ms. Sally J. Edwards (WHO)</p>

Time	Agenda items	
	Day 3: Wednesday, 25 July 2018	
09:00-10:30	<p>C.3 Sectoral V&A assessment, planning and implementation (in parallel)</p> <ul style="list-style-type: none"> - Hands-on exercise <p><i>{The participants will engage in a hands-on exercise using a tool/software and sample time series data: (a) to assess vulnerability; and (b) identify/select adaptation options in the sector}</i></p>	
	<p>Sector 3</p> <p>Water resources</p> <p>Mr. John Matthews (AGWA)</p> <p>Mr. Ad Jeuken (Deltares)</p>	<p>Sector 4</p> <p>Human health</p> <p>Mr. Waltaji Kutane (WHO)</p> <p>Ms. Sally J. Edwards (WHO)</p>
10:30-10:45	Coffee break	
10:45-12:00	<p>C.4 Reflections from hands-on exercise – Moderated by Ms. Rehab Ahmed Hassan (CGE member)</p> <p><i>{This session will provide a platform where the participants share their reflections from the hands-on exercise of conducting sectoral V&A assessment and identifying adaptation options from the assessment results.}</i></p>	
12:00-13:30	Lunch break	
13:30-15:15	<p>D. Translating sectoral V&A assessment results into national policy & plan – Ms. Julie Teng (UNDP NAP-GSP)</p> <p>D.1 Overview of the process (30min)</p> <p><i>{This session aims to outline the process to consolidate the results from sectoral V&A assessments and thereby sectoral options into national adaptation policy and plan: developing criteria for and conducting prioritization}</i></p> <p>D.2 Practical examples (30min presentation each)</p> <ul style="list-style-type: none"> - 2 countries each will present their experiences, focusing on: <ul style="list-style-type: none"> a. What process did they use to integrate sectoral V&A assessments into decision making and adaptation planning at national level? b. What were the lessons learned? c. What were main challenges in the process? 	
15:15-15:45	Coffee break	
15:45-17:30	<p>D.3 Hands-on exercise</p> <ul style="list-style-type: none"> - Group exercise: developing criteria for and conducting prioritization - Report back (30min) <p><i>{The participants will engage in a hands-on exercise of developing criteria for and conducting prioritization and thereby informing national adaptation policy and plan.}</i></p>	



Time	Agenda items
	Day 4: Thursday, 26 July 2018
09:00-10:30	<p>E. Reporting to the Convention – Ms. Sandra Motshwanedi (CGE member)</p> <ul style="list-style-type: none">- Reporting/presentation of the methods and results from V&A assessments in national communications: the context and mandate, and approaches and examples- MRV arrangements (i.e. its importance, potential benefits at national level, and the key provisions, approaches and good practices for the reporting) <p><i>{This session provides an overview of the context and mandate for developing countries to report information on adaptation in their national communications. It also provides possible approaches for communication of information consistent with the reporting requirements under the current MRV arrangements. The approaches are further elaborated through examples drawn from information submitted by developing countries in their national communications.}</i></p>
10:30-11:00	Coffee break
11:00-12:30	<p>F. Setting-up or enhancing institutional arrangements – Mr. Gervais Ludovic Itsoua Madzous (CGE rapporteur)</p> <p><i>{This session provides overview of key components of national institutional arrangements for preparing and submitting national communications. It also includes examples of institutional arrangements put in place by some developing countries which managed to support the increased frequency of the preparation of national reports. For example, improving coordination of information to be included in NCs and BURs; clearly defining roles and responsibilities of key stakeholders involved in the process; and addressing resource capacity constraints through partnership or collaboration.}</i></p>
12:30-14:00	Lunch break
14:00-16:00	<p>G. Peer exchange – Moderated by Mr. Jigme (UNFCCC secretariat)</p> <ul style="list-style-type: none">- Country presentations focusing on:<ol style="list-style-type: none">a. Experiences in conducting V&A assessments in the context of the preparation of their national communications, <i>outlining institutional arrangements</i>;b. Experiences of V&A assessment being beneficial for the development/informing of national adaptation strategies and/or relevant sectoral policies and strategies;c. Lessons learned, best practices, constraints and gaps, related support needed to prepare and report information on V&A and way forward.- Moderated discussion <p><i>{Based on the context set by the country presentations, an interactive discussion will be followed where a moderator will facilitate the discussion by posing targeted questions relating to challenges, experiences and lessons learned in conducting V&A assessments in the context of the preparation of national communications.}</i></p>
16:00-17:00	<p>H. Workshop evaluation and closing – Moderated by Mr. Jigme (UNFCCC secretariat)</p>



Annex 1. Agenda at a glance

	Day 1	Day 2		Day 3		Day 4
Morning	Registration Opening session Introduction to WS A. Big picture	C. Sectoral V&A assessment, planning and implementation <i>(in parallel)</i>		C. Sectoral V&A assessment, planning and implementation <i>(in parallel)</i>		E. Reporting to the Convention F. Setting-up or enhancing institutional arrangements
		Sector 1 C.1	Sector 2 C.1	Sector 3 C.3	Sector 4 C.3	
		C.2	C.2	C.4 Reflections from hands-on exercise		
Afternoon	B. General steps in V&A assessments and V&A frameworks *Exercise: selecting an appropriate and practical framework	Sector 1 C.3	Sector 2 C.3	D. Translating sectoral V&A assessment results into national policy & plan D.1 Overview of the process D.2 Practical examples (2 country presentations) D.3 Hands-on exercise & presentations		G. Peer exchange H. Workshop evaluation and closing
		Sector 3 C.1	Sector 4 C.1			
		C.2	C.2			