

OUTCOMES SUMMARY AGENDA ITEM 5. CONSTITUTED BODIES AND SUPPORT TEAM.

This is a summary of inputs from phase 2 to agenda item 5. The proposed solutions listed under the sub-themes reflect comments and suggestions made under focus group discussions, written submissions and bilateral meetings. Suggestions are not agreed upon for implementation and in several cases fall outside the purview of the review process. They should be read as a collection of ideas and possible actions that served as input for the spin-off discussions during Phase 3. The project report under phase 3 will consolidate the diverse inputs provided across all agenda items and present a list of agreed upon action points aimed at addressing the issues raised throughout the review process, whenever possible.

5.1 Quality of engagement with constituted bodies and support team	
5.1.1 What are the good practices of modes of engagement from observers' perspective?	
II. Shared understanding & secretariat clarifications:	
<p>(i) Various constituted bodies often provide the observers with the opportunity for direct engagement, through participation in meetings, task forces or working groups, as well as requests for inputs and open collaboration. The mapping matrix shows how various constituted bodies, work programmes and other initiatives and activities are engaging stakeholders.</p> <p>(ii) As mentioned in the background note, different constituted bodies have different mandates relating to stakeholder engagement. Also, as the work of the various constituted bodies differ in nature and function, so does the type and level of observer engagement in each of the bodies; that includes the level of commitment by observers themselves, which is more consistent in certain groups than in others.</p> <p>(iii) Good practices include fostering an open environment, encouraging active engagement from and interaction with observers and ensuring transparency (in processes, documents etc).</p>	
5.1.2 Areas for improvement – how can the mandates of each constituted body be more prominently shared and understood? How can interested stakeholders be directed to the relevant Constituted Body that most closely aligns with their area of activity and expertise?	
I. Key Concerns:	
<p>(i) Lack of clarity on constituted bodies (work programmes, mandates, opportunities and rules of participation for observers); in some cases, limited updates to the processes for follow-up; lack of information on what meetings are open to observers, either in person or virtually. I.e., there is a need for more efficient and effective means of communication with observers.</p> <p>(ii) Language barriers: in addition to a good understanding of English, engagement requires an advanced level of technical expertise and understanding of these processes, which limits the participation of grassroots organizations and other observers with different types of knowledge.</p>	
II. Shared understanding & secretariat clarifications	
<p>(i) As in other agenda items, capacity-building can help observers understand better the work of the constituted bodies and how to best engage. Cross-constituency exchanges can be very helpful in that as well.</p> <p>(ii) Admitted organizations with more resources can work in collaboration with others and the secretariat towards bringing more representativeness to the process.</p> <p>(iii) More possibilities of engagement through virtual means can also foster better engagement.</p>	
III. Proposed solutions:	Proposed ownership:
(i) PCCB: continue and extend practice of inviting experts from different constituencies to working groups (have constituencies nominate them instead of direct invitations to allow for internal alignment instead of individual experts' views).	Presiding Officers, secretariat
(ii) TEC: include WGC in the taskforce.	Presiding Officers, secretariat
(iii) SCF: improve virtual participation and invitation to observers (send joining links in the emails) and provide documents before meetings in a more timely manner; consider providing more speaking time to observers.	Presiding Officers, secretariat
(iv) ACE: if possible, resume active engagement when it comes to constituency support to publications or work on NAPs, for example (e.g., through consultations).	secretariat

(v) LEG: invite observers to meetings, as many constituencies are formed by LDC individuals.	Presiding Officers, secretariat
(vi) Ex Com: consider all constituencies when reviewing the composition of the expert group.	Presiding Officers, secretariat
(vii) GAP: explore ways to involve other constituencies.	secretariat
(viii) Include observers' engagement with Constituted Bodies as part of selection criteria in quota allocation for COPs (e.g., part of a scoring system) as a way to encourage increased observers' interaction with Constituted Bodies and contributions to the process.	secretariat
(ix) Exchange information and promote cross-constituency capacity-building on Constituted Bodies.	Constituency Focal Points (CFPs), Presiding Officers, secretariat
(x) Connect and collaborate on opportunities for capacity-building, financing etc.	Observers
5.1.3 Way forward – what could be ways to coordinate/communicate better with support teams of constituted bodies and observer relations team?	
I. Key Concerns:	
(i) Insufficient information/ communication.	
II. Shared understanding & secretariat clarifications:	
(i) With different mandates and work programmes, constituted bodies' engagement with observers vary from non-existent to very active collaboration; as such, encouraging an exchange of lessons learned and best practices in observers' engagement between Constituted Bodies and among chairs can instigate wider and better engagement, in addition to potentially building standard procedures for this practice across Constituted Bodies.	
(ii) It would be useful to have more clarity/transparency on the flow of information across Constituted Bodies and work programmes, and also on how observers' inputs are incorporated and used by the Constituted Bodies in their work and in negotiations, so as to better inform observers on how to improve their contribution.	
III. Proposed solutions:	Proposed ownership:
(i) Hold world-café style information sessions between observers and constituted body members to provide the space for participants to exchange views (preferably not during COPs).	Presiding Officers, secretariat
(ii) Provide clarity on how observer contributions are used in the negotiations (e.g., explanation in future capacity-building materials).	Presiding Officers, secretariat
(iii) Encourage and facilitate cross-collaboration in Constituted Bodies (regarding observers' engagement).	Presiding Officers, secretariat
(iv) Enhance visibility of cross-collaboration in Constituted Bodies.	Presiding Officers, secretariat
(v) Encourage exchange of views on lessons learned & best practices across Constituted Bodies and work programmes.	secretariat
(vi) Create MS Teams channel with standardized templates dedicated to Constituted Bodies, so that observers (CFPs) can communicate directly with the support teams (e.g., nominating participants to meetings) and have better access to information (e.g., if virtual participation or other languages are available for specific meetings, etc).	secretariat
(vii) Co-create a platform to bring together all observers under UNFCCC in order to facilitate the coordination of participants and representatives, preparing of joint submissions, pooling of resources such as badges, and funding, assisting in identifying experts/representatives in specific fields as well as enabling those who want to be involved to organize and mobilize on relevant issues.	Observers, secretariat
(viii) Provide clearer regulation of which meetings observers are able to attend.	Presiding Officers, secretariat