

**A6.4-AEP004-AA**

## Annotated agenda

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# Fourth meeting of the Accreditation Expert Panel

Version 01.0

Date of meeting: 2 and 3 July 2025

Place of meeting: Bonn, Germany



**United Nations**  
Framework Convention on  
Climate Change

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## Annotations to the proposed agenda

### Agenda item 1. Agenda and meeting organization

#### Agenda item 1.1. Opening

1. ► **Action:** The Co-Chair of the Article 6.4 mechanism Accreditation Expert Panel (hereinafter referred to as the AEP) shall open the fourth meeting of the AEP.

#### Agenda item 1.2. Adoption of the agenda

2. ► **Action:** The AEP may wish to adopt the proposed agenda of the fourth meeting.

*Background:* The agenda was drawn up based on the draft AEP workplan, version 02.0, which was published as an annex to the annotations of the Supervisory Body at its 16<sup>th</sup> meeting<sup>1</sup>.

3. ► **Action:** Members of the AEP may wish to provide statements on any potential conflict of interest concerning the issues on the agenda for the meeting and take action as appropriate.

*Background:* In accordance with paragraph 28 of the “Terms of reference of the Article 6.4 mechanism expert panels”, members of a panel shall abide by the code of conduct of the Supervisory Body, as well as by the provisions related to conflict of interest and transparency of the Supervisory Body, taking into account specific confidentiality requirements. They shall declare whether they have a pecuniary or financial interest in an issue presented to them as a member of the panel, and if so, refrain from participating in any discussion or decision on the issue. Members of a panel shall not disclose any confidential or proprietary information that comes to their knowledge from serving on a panel.

### Agenda item 2. Governance and management matters

#### Agenda item 2.1. Matters related to the Accreditation Expert Panel

4. ► **Action:** The AEP may wish to take note of the update on the outcome of the 15<sup>th</sup> and the 16<sup>th</sup> meeting of the Supervisory Body (SBM 015 and SBM 016) relevant to the work of the AEP.

*Background:* SBM 015 meeting took place from 11 to 14 February 2025 in Thimphu, Bhutan and SBM 016 meeting took place from 12 to 16 May in Bonn, Germany.

5. ► **Action:** The AEP may wish to take note of its next meeting dates.

*Background:* SBM 015 approved the meeting dates for AEP in 2025, the same was updated noting cancellation of AEP meeting in April 2025.

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<sup>1</sup> [A6.4-SBM016-AA-A02](#) - Information note: Workplan of the Accreditation Expert Panel 2025 (version 02.0).

## Agenda item 2.2. Status update on applications received

6. ► **Action:** The AEP may wish to take note the update from the secretariat on applications received from applicant entities for getting accredited under the Article 6.4 mechanism.

*Background:* As part of the AEP workplan for 2025 (A6.4-SBM015-A03), the assessment of applications for accreditation, including the accreditation of new operational entities, is a priority task.

## Agenda item 3. Rulings (case-specific matters)

7. ► **Please note:** Due to confidentiality provisions, the case-related information is restricted to the AEP.

## Agenda item 4. Relations with forums and other stakeholders

8. ► **Please note:** There is no interaction planned with the Chair of the DOE/AIE forum, as such forum is not yet established under the Article 6.4 Mechanism.

9. ► **Action:** The AEP may wish to interact with the accreditation assessment team (AT) leaders.

*Background:* The AT leaders, selected from the Accreditation roster of experts, provide services to the AEP by undertaking assessments of DOEs. This interaction aims to calibrate and align accreditation assessments and the application of the accreditation requirements. This interaction has been scheduled for the first day of the AEP meeting.

## Agenda item 5. Other matters

10. No other issues are scheduled for this meeting.

## Agenda item 6. Conclusion of the meeting

11. ► **Action:** The AEP may wish to approve the meeting report.

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