

Twenty-sixth meeting of the Adaptation Committee

Bonn, Germany
9–13 September 2024¹

Provisional agenda and annotations

The Adaptation Committee (AC) looks forward to the active participation of observers in the meeting and kindly requests observers to come prepared with concrete proposals to support the work of the AC.

I. Provisional agenda

1. Opening and welcome.
2. Adoption of the agenda.
3. Organization of work.
4. Report back on accomplished and finalized work.
5. Technical guidance and training materials to support the implementation of the UAE Framework for Global Climate Resilience (in collaboration with CGE and LEG).
6. Recommendations on how to improve reporting on adaptation action and progress (in collaboration with CGE and LEG).
7. Identifying information on indicators reported by Parties in their national reports and communications in the context of the work referred to in paragraph 45 of decision 2/CMA.5.
8. Work of the Adaptation Committee Task Force on National Adaptation Plans.
9. State of Adaptation Action by Parties: Interactive portal of country profiles.
10. Recognizing adaptation efforts of developing country Parties: 2024 synthesis report.
11. Awareness-raising, outreach and sharing of information:
 - a. New publication: 30 years of Adaptation;
 - b. Adaptation Committee activities at COP 29/CMA 6;
 - c. Communications plan and strategy of the Adaptation Committee.
12. Flexible workplan of the Adaptation Committee for 2025-2027.
13. Report of the Adaptation Committee to COP 29.
14. Organization of inter-sessional work.
15. Dates and venues for future meetings.
16. Any other matters.
17. Closure of the meeting.

¹ Official meeting days for observers: 10-13 September.

II. Annotations to the provisional agenda

1. Opening and welcome

1. The Co-Chair(s) will officially open the 26th meeting of the AC for members and observers on 10 September 2024 at 9.30 am. The open meeting will be preceded by an internal coordination meeting of AC members on 9 September 2024.

2. Adoption of the agenda

2. The provisional agenda for the 26th meeting of the AC will be presented for adoption.

AC26/AA/2	Provisional agenda and annotations for the twenty-sixth meeting of the AC
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3. Organization of work

3. The option of virtual attendance will be available to ensure inclusive participation, including by observers, while acknowledging the challenges posed by online participation.
4. The AC has continued to advance its work intersessionally through virtual means including exchanges on the AC MS Teams space and through a series of thematic conference calls. To ensure transparency, all documents and updates will be posted on the [AC 26 webpage](#). Observers are invited to send comments by email to AC@unfccc.int. Registered observers for the meeting will be welcome to attend the official meeting from 10–13 September 2024, unless otherwise decided by the Committee. They will be invited to make interventions under all agenda items and to participate in breakout group discussions, if such are established. The meeting can also be followed live and on demand. The recordings will be made available after the meeting on the [AC 26 webpage](#). Dedicated exchange sessions with observers could be organised where needed.

4. Report back on accomplished and finalized work

5. *Background:* The Co-Chairs will update the AC on work accomplished since AC 25:
 - a) The [2024 Adaptation Forum](#), which focused on the theme of *Promoting solutions toward achieving the global goal on adaptation: opportunities for action and collaboration*;
 - b) Accomplishments in the area of addressing developing countries' capacity gaps in accessing adaptation funding, including the [second part of the Dialogue on addressing developing countries' capacity gaps in accessing adaptation funding – convened by the Adaptation Committee](#);
 - c) The AC's participation in the [NAP Expo 2024 \(training and contribution to meeting of Party experts for the assessment of progress in the process to formulate and implement NAPs, see document AC26/xx/4 below\)](#);
 - d) The AC's contribution to the [13th Durban Forum on Capacity Building](#), held on 5 June 2024;
 - e) Finalization of a [Toolkit for Monitoring, Evaluation, and Learning for National Adaptation Plan Processes](#), jointly prepared with the NAP Global Network, and corresponding [webinar](#);
 - f) The AC's contribution to the SCF's 2024 draft guidance to the operating entities of the Financial Mechanism;
 - g) Exchange between the Co-Chairs of the AC and the Co-Chairs of IPCC's Working Group II on collaboration opportunities;
 - h) An [informal decision booklet](#) summarizing COP and CMA decisions and SB conclusions pertaining to the AC.
 - i) [Invitation](#) to other UNFCCC constituted bodies and relevant organizations to provide information to the AC and the LEG on activities that have the aim of addressing gaps and needs related to the process to formulate and implement NAPs, including information on the regions and countries in which the constituted bodies and organizations provide support (decision 9/CP.27 para 10);

- j) [Adaptation Finance Bulletin](#);
 - k) Collaboration on Adequacy and Effectiveness with SCF and LEG;
 - l) [Side-event at SB60 on Supporting the UAE Framework for Global Climate Resilience](#);
 - m) Advice to the Nairobi work programme on impacts, vulnerability and adaptation to climate change (letter sent to the SBSTA Chair on 17 April 2024).
6. **Action:** The AC will be invited to take note of the report by its Co-Chairs, discuss lessons learnt for future work as needed; and agree on next steps as appropriate.

AC26/REP/4

Summary report on AC participation at the NAP Expo 2024

5. Technical guidance and training materials to support the implementation of the UAE Framework for Global Climate Resilience (in collaboration with CGE and LEG)

7. **Background:** By decision 2/CMA.5, Parties adopted the UAE Framework for Global Climate Resilience and decided that the purpose of the Framework is to guide the achievement of the global goal on adaptation and the review of overall progress in achieving it with a view to reducing the increasing adverse impacts, risks and vulnerabilities associated with climate change, as well as to enhance adaptation action and support.
8. Paragraph 44 of the same decision invites the AC, in collaboration with the Consultative Group of Experts (CGE) and the Least Developed Countries Expert Group (LEG), to support the implementation of the UAE Framework for Global Climate Resilience with technical guidance and training materials thereon.
9. At AC 25, the AC considered an information note² in relation to this mandate and agreed to:
- a) Expand the mapping of existing technical guidance and training materials relevant to the Framework and its targets, themes and cross-cutting considerations, and prepare an analysis to identify technical guidance and training needs relevant to implementing the Framework (First draft to be prepared in advance of SB 60 (June 2024);
 - b) Gather inputs from Parties and other stakeholders, including through an in-person session at SB 60 (June 2024), and to consider the outcomes of the Adaptation Forum (18-19 March 2024) and issue a survey for further input after June 2024; and
 - c) Prepare a strategy paper, based on the preparatory work above, for consideration by AC 26 (September 2024).
10. The AC hosted a side event on "[Supporting the UAE Framework for Global Climate Resilience](#)" at SB 60 on 5 June 2024, with representatives from the LEG, CGE and PCCB. The goal of the event was to seek inputs from participants in order to inform the planning and prioritization of technical guidance and training materials.
11. On 19 July 2024, the AC, in consultation with the CGE and the LEG, launched two surveys to collect inputs from Parties, relevant organizations and other stakeholders to inform this work. The first survey was intended for Parties to indicate priorities with respect to the implementation of the UAE Framework, including technical guidance and training materials thereon. The second survey was targeted to Parties, organizations and other stakeholders to submit relevant existing technical guidance and training materials.
12. The strategy paper with options for next steps is available in document AC26/STRAT/5.
13. **Action:** The AC will be invited to consider the proposed next steps outlined in the strategy paper included in document AC26/STRAT/5 and agree on further action, as appropriate.

AC26/STRAT/5

Technical guidance and training materials to support the implementation of the UAE Framework for Global Climate Resilience. Draft Strategy Paper

² See [AC25/INFO/5A](#).

6. Recommendations on how to improve reporting on adaptation action and progress (in collaboration with CGE and LEG)

14. *Background:* Paragraph 45 of decision 2/CMA.5 invites the AC, in collaboration with the CGE and the LEG, to develop recommendations on how to improve reporting on adaptation action and progress, including with a view to informing the review and update, as appropriate, of the modalities, procedures and guidelines (MPGs) for the transparency framework for action and support referred to in Article 13 of the Paris Agreement contained in the annex to decision 18/CMA.1 and the review of the training course referred to in decision 9/CMA.4, paragraph 10.³

15. At AC 25, the AC considered an information note⁴ in relation to this mandate and agreed to prepare, for consideration by AC 26 (September 2024), a mapping and analysis of existing adaptation reporting requirements, guidelines and practices under the Convention and the Paris Agreement, including examining how relevant elements of decision 2/CMA.5 are already addressed in any of the existing reporting guidelines, and which gaps exist.

16. *Action:* The AC will be invited to consider the draft mapping and analysis of existing reporting requirements as included in document AC26/INFO/6 and agree on further action, as appropriate.

AC26/INFO/6	Draft mapping and analysis of existing reporting requirements. Information note.
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7. Identifying information on indicators reported by Parties in their national reports and communications in the context of the work referred to in paragraph 45 of decision 2/CMA.5.

17. *Background:* The SBSTA and the SBI, at their 60th sessions, requested their Chairs to prepare, with the support of the secretariat, in collaboration with relevant United Nations organizations and specialized agencies, and with contributions from relevant constituted bodies, a compilation and mapping of existing indicators relevant to measuring progress towards the targets referred to in paragraphs 9–10 of decision 2/CMA.5, including information on areas potentially not covered by existing indicators.

18. The SBSTA and the SBI invited the AC to contribute to this compilation and mapping by identifying information on indicators reported by Parties in their national reports and communications, as per paragraph 45 of decision 2/CMA.5. This contribution is to be discussed at a hybrid workshop for Parties and technical experts prior to CMA 6, together with the compilation and mapping prepared by the SB Chairs.

19. To respond to this mandate, the AC compiled adaptation indicators reported by Parties in their national reports and communications and mapped them to the targets referred to in paragraphs 9–10 of decision 2/CMA.5. Information on progress made is contained in document AC26/INFO/7.

20. *Action:* The AC will be invited to consider the draft contribution and provide final guidance to the secretariat on its finalization and publication ahead of the workshop mentioned in paragraph 18 above.

AC26/INFO/7	Information on adaptation indicators reported by Parties in their national reports and communications. Information note.
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8. Work of the Adaptation Committee Task Force on National Adaptation Plans

21. *Background:* The AC's NAP Taskforce was established with the aim of further supporting developing countries seeking to formulate and implement NAPs. It comprises members of the AC, the LEG, the SCF, the

³ The SBSTA is requested undertake the first review and update, as appropriate, of the MPGs no later than 2028 on the basis of experience in reporting, technical expert review and facilitative, multilateral consideration of progress. The training course on the BTRs will take place in the context of the aforementioned review of the BTR MRVs.

⁴ See [AC25/INFO/5A](#).

TEC, the Adaptation Fund, the GEF and the GCF, as well as contributors from the CGE, the WIM Excom, the FWG of the LCIPP and the PCCB. At its 21st meeting, the AC took note of the progress report on the work of the NAP Taskforce, including its flexible workplan for the years 2022-2024.

22. At its first meeting of the year, on 28 February 2024, NAP Taskforce members and contributors updated the 2024 activities in the flexible workplan, which were agreed by the AC at its 25th meeting. The updated workplan can be found [online](#).⁵ Representatives of the NAP Taskforce will provide a status report on progress made.

23. During the NAP Taskforce' meeting in February, as well as at AC 25, members discussed and agreed on an annotated outline of a policy brief on *progress, good practices and lessons learned, challenges and opportunities in the application of traditional knowledge, knowledge of indigenous peoples and local knowledge systems in adaptation* and requested the secretariat to prepare a draft for consideration by the AC at AC 26.

24. **Action:** The AC will be invited to consider the draft policy brief as circulated internally to AC members and provide further guidance to the secretariat on its finalization and publication. The AC will also be invited to take note of the actions accomplished by the NAP TF in line with its 2022-2024 workplan and provided further guidance as appropriate.

9. State of Adaptation: Interactive portal of country profiles

25. **Background:** In its workplan for 2022-2024 the AC agreed to prepare annual "flagship publications", starting in 2022, to inform Parties and other stakeholders of recent adaptation-related developments, and summarizing adaptation-related facts and figures from national reports submitted to the secretariat.

26. During AC 23, the AC took note of a presentation by the secretariat on the evolution and progress made on the information series and provided further guidance on the preparation of online country profiles containing information provided by Parties under the UNFCCC and the Paris Agreement.

27. AC 24 took note of progress made in developing an interactive portal of country profiles and established a working group to work with the secretariat on finalizing the country profiles in line with the guidance received by the AC. The secretariat prepared and published [a preview of the State of Adaptation Action by Parties interactive portal](#), which is available on the AC's landing page.

28. AC 25 took note of the proposed next steps on the finalization of the first version of the interactive portal and considered the draft note on the methodological approach used to develop the country profiles. It agreed to finalize and adopt the methodological approach intersessionally, share it with countries as part of the validation process of the country profiles and publish it on the interactive portal. It agreed to update the profiles, once completed, on an ad-hoc basis subject to availability of resources.

29. Intersessionally, the AC adopted the note on the methodological approach, which was subsequently used by the secretariat to initiate the process of validating the completed profiles with the respective countries. As of 27 August 2024, 53 countries had validated their profiles. During a working group meeting, the secretariat provided an update on the digital tool to the AC, noting that no financial contributions specifically earmarked for the AC have been received, including those needed to finalize the interactive portal. As a result, the secretariat is currently exploring alternative solutions. The secretariat will be invited to provide an update on the development status of the profiles and the alternative interactive portal.

30. **Action:** The AC will be invited to consider the information presented by the secretariat on progress made, and provide further guidance on next steps, as appropriate.

10. Recognizing adaptation efforts of developing country Parties: 2024 synthesis report

31. **Background:** The CMA, in its decision 11/CMA.1, requested the secretariat, under the guidance of the AC and the LEG and in collaboration with relevant stakeholders, to prepare synthesis reports every two years starting in 2020 on specific adaptation themes, focusing on relevant lessons learned and good

⁵ See: <https://unfccc.int/documents/638614>.

practices in developing country Parties. This mandate was issued in the context of the CMA's consideration of recognizing adaptation efforts of developing countries.⁶

32. At AC 23, the AC considered potential topics for the 2024 synthesis report and agreed to merge the topics "Efforts of developing countries in setting up institutional arrangements to plan and implement adaptation at different levels of government"; and "Efforts of developing countries in engaging stakeholders in adaptation planning and implementation" to be further refined.

33. AC 24 and 25 considered and refined the draft outline for the report, including possible next steps. AC 25 requested the secretariat to prepare an annotated outline of the report for intersessional consideration by the AC, a first draft of the report for consideration by AC 26, and a final draft for intersessional consideration in October 2024. The annotated outline of the report was shared with the AC in July for written feedback. Progress on the report has slowed due to secretariat's current resource limitations.

34. *Action:* The AC will be invited to consider the draft synthesis report contained in document AC26/SREP/10, and provide further guidance for finalization of the report.

AC26/SREP/10	Recognizing the adaptation efforts of developing country Parties: Institutional arrangements and stakeholder engagement. Draft synthesis report by the secretariat.
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11. Awareness-raising, outreach and sharing of information:

11.a New publication: 30 years of Adaptation - From the Convention to the Paris Agreement and beyond

35. *Background:* In 2019, the AC published a report titled [25 Years of Adaptation Under the UNFCCC](#), which served as an update of an earlier publication, titled [The State of Adaptation under the United Nations Framework Convention on Climate Change](#), released in 2013. The report was launched at COP 25 through a side event inviting representatives of other adaptation-related constituted bodies to reflect on the history and future of adaptation under the UNFCCC process.

36. The 2019 edition continues to be a widely consulted document and remains in the AC's top five downloaded publications five years after publication. The year 2024 marks another key milestone, namely 30 years since the entry into force of the Convention, and therefore a timely opportunity to update the publication. In addition, the five years since the publication of the 2019 report have seen significant developments on adaptation in the UNFCCC process, including the UAE Framework for Global Climate Resilience and the conclusion of the first global stocktake.

37. At AC 25, the AC considered a concept note and draft outline of the report.⁷ The AC agreed to update the report in advance of COP 29 and provided the secretariat with some initial guidance to inform the drafting of the report. A first draft has been shared with the AC for an initial review ahead of AC 26.

38. *Action:* The AC will be invited to provide further guidance to the secretariat with a view to launching the report at COP 29.

11.b Adaptation Committee activities at COP 29/CMA 6

39. *Background:* To continue collaboration on the PCCB's 2024 theme of "Capacity-building for addressing gaps and needs for accessing finance for NAPs," the PCCB extended an invitation to the AC to collaborate to a thematic day on this topic during the 2024 Capacity Building Hub (see item 9 above). In response, the secretariat, on behalf of the AC, submitted an expression of interest to secure a slot during that day.

40. Similarly, the NAP Global Network submitted an expression of interest to hold an event during the Capacity Building Hub to further support the dissemination of the AC/NAP GN *Toolkit for Monitoring, Evaluation, and Learning for National Adaptation Plan Processes*, and to discuss how it can be useful in line with the UAE Framework on Global Climate Resilience and the UAE-Belem Work Programme.

⁶ Decision 11/CMA.1, para. 13.

⁷ See document [AC25/CN/6D](#).

41. Lastly, the AC may wish to consider applying for a side event to launch its completed work, including, for example, the interactive portal of country profiles, the report on 30 years of adaptation, and the policy brief on the application of traditional knowledge, knowledge of indigenous peoples and local knowledge systems in adaptation.

42. *Action:* The AC will be invited to consider if and how it wishes to conduct or contribute to the activities described above.

11.c Communications plan and strategy of the Adaptation Committee

43. *Background:* At AC 25 the AC took note of document [AC25/COMMS-PLAN/6D](#) which provides information on the AC's communications plan and strategy for the years 2024-2025, as well as an update on the work undertaken to operationalize the AC's communications strategy for 2022-2023.

44. The AC agreed that its communications working group would continue discussions intersessionally on communications activities, including translations of AC products, further dissemination of information, and the newly introduced feedback surveys on AC events and publications.

45. *Action:* The AC will be invited take note of a progress report on its communication and outreach efforts as contained in document AC26/INFO/11C, and to agree on next steps in its communications and outreach work, as appropriate.

AC26/INFO/11C	Status overview of the Adaptation Committee's communication and outreach. Information note.
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12. Flexible workplan of the Adaptation Committee for 2025-2027

46. *Background:* The AC adopted its flexible workplan for the years 2022-2024 at AC 20 and included it as an annex to its 2021 report to the COP,⁸ which the COP took note of in decision 2/CP.26, para. 1. At AC 24, the AC revised its flexible workplan for 2022 – 2024, to reflect additional activities. The updated plan can be accessed [here](#).

47. At AC 25, the AC discussed initial considerations for the next workplan for 2025-2027, as contained in document [AC25/WP/8](#), and agreed to continue discussions on the flexible workplan for 2025-2027 intersessionally, with a view to reaching agreement at AC 26. The AC conducted three intersessional conference calls to discuss its next workplan and requested the secretariat to prepare a draft for consideration at AC 26.

48. *Action:* The AC will be invited to agree on the draft flexible workplan for the years 2025-2027 as contained in document AC26/WP/12.

AC26/WP/12	Draft flexible workplan for the years 2025-2027.
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13. Report of the Adaptation Committee to COP 29

49. *Background:* The COP, by decision 2/CP.17, requested the AC to report annually to the COP, through the subsidiary bodies, including on its activities, the performance of its functions, guidance, recommendations and other relevant information arising from its work and, as appropriate, on further action that may be required under the Convention, for consideration by the COP. The CMA, by decision 11/CMA.1, decided that the AC shall serve the Paris Agreement.

50. *Action:* The AC will be invited to consider its 2024 draft report as circulated internally to AC members, to request the secretariat to finalize the draft report with the agreements from AC 26, including possible recommendations to the COP and the CMA, and share it with AC members for approval shortly after AC 26.

⁸ As contained in documents FCCC/SB/2021/6 and FCCC/SB/2021/6/Corr.1.

14. Organization of inter-sessional work

51. Action: Members are invited to revisit the working modalities to adapt these to the new workplan as well as the needs and possibilities for intersessional work. The AC will furthermore be invited to identify leads/co-leads and members of internal working groups established to guide the implementation of its activities.

15. Dates and venues for future meetings

52. Action: The AC will be invited to agree on the tentative date and venue for AC 27.

16. Any other matters

53. Action: Any other matters arising during the meeting will be taken up under this item.

17. Closure of the meeting.
