

Flexible workplan of the Adaptation Committee for the years 2025-2027

Draft for further consideration

Recommended action by the Adaptation Committee

The Adaptation Committee (AC), at its 26th meeting, will be invited to consider the draft workplan contained in this document and agree on its flexible three-year workplan for the years 2025-2027.

1. Introduction and background

1.1. Mandate

1. By decision 2/CP.17, the Conference of the Parties (COP) requested the AC to develop a three-year plan for its work, in accordance with its agreed functions. Since then, the AC has kept up the practice of using three-year plans to guide its work. The fourth workplan was agreed at the AC's 20th meeting (September 2021), covering the years 2022 to 2024. The AC has been keeping its workplans flexible to take on new and emerging tasks and allow for flexibility regarding the timing of activities and revisions of the workplan, as needed.

1.2. Progress made since the 25th meeting of the AC

2. As the current workplan concludes at the end of 2024, the AC, at its 25th meeting, initiated the elaboration of a new workplan to be agreed in the 2nd half of 2024. It considered a [background note](#) containing possible guiding principles, priority themes and next steps to support the AC in the elaboration of its next workplan. The AC agreed on the timeline for the establishment of its workplan (see box below). It also agreed to consult with other constituted bodies in the process. It requested the secretariat to prepare an [overview of adaptation-related activities](#) in the respective workplans of other adaptation-related constituted bodies to take into consideration during the development of its workplan, and requested the secretariat to prepare a [compilation of adaptation-related decisions and mandates](#) under the UNFCCC and the Paris Agreement.

3. AC members highlighted that Parties give guidance to the AC through the negotiation process, and that observers are always invited to provide input to the AC during its regular meetings and to the Secretariat by e-mail throughout the year.¹ Furthermore, findings from a survey issued by the AC to identify technical and training needs can also be reflected in the final version of the flexible workplan.²

¹ AC@unfccc.int.

² The AC, in consultation with the CGE and the LEG, conducted two surveys to collect inputs from Parties, relevant organizations and other stakeholders to inform its work on technical guidance and training materials to support the implementation of the UAE Framework for Global Climate Resilience. See <https://unfccc.int/documents/640226>.

At its 25th meeting, held in March 2024, the AC agreed on a timeline for formulating the flexible workplan:

- a) April 2024: Co-Chairs, interested AC members and the secretariat perform a screening of the priority areas discussed, and elaborate a first set of possible activities to address these areas, in alignment with mandated activities;
- b) May 2024: 1st conference call with interested AC members to discuss:
 - i) The structure of the workplan (see chapter 4 below);
 - ii) An overview of adaptation-related activities from other adaptation-related constituted bodies;
 - iii) Modalities and timing of consultations with other constituted bodies;
 - iv) The possibility of seeking inputs from observers;
- c) End of June 2024: 2nd conference call with interested AC members to discuss a first order draft of the work plan;
- d) Mid-August 2024: 3rd conference call with interested AC members to discuss a second order draft of the workplan;
- e) July – September 2024: Consultations on collaboration opportunities with Constituted Bodies
- f) AC 26 (9-13 September 2024): Approval of the workplan for inclusion in the 2024 annual report of the AC

2. Flexible workplan of the Adaptation Committee for the years 2025-2027. Third draft, September 2024

4. In the preparation of its flexible 3-year workplans the AC takes into consideration the objective and functions of the AC which are stipulated by decision 1/CP.16. The overall objective of the AC is to promote the implementation of enhanced action on adaptation in a coherent manner under the Convention, through its five functions:

- a) Providing technical support and guidance to the Parties, respecting the country-driven approach, with a view to facilitating the implementation of adaptation activities;
- b) Strengthening, consolidating and enhancing the sharing of relevant information, knowledge, experience and good practices, at the local, national, regional and international levels, taking into account, as appropriate, traditional knowledge and practices;
- c) Promoting synergy and strengthening engagement with national, regional and international organizations, centres and networks, in order to enhance the implementation of adaptation actions, in particular in developing country Parties;
- d) Providing information and recommendations, drawing on adaptation good practices, for consideration by the Conference of the Parties when providing guidance on means to incentivize the implementation of adaptation actions, including finance, technology and capacity-building and other ways to enable climate-resilient development and reduce vulnerability, including to the operating entities of the financial mechanism of the Convention, as appropriate;
- e) Considering information communicated by Parties on their monitoring and review of adaptation actions, support provided and received, possible needs and gaps and other relevant information, including information communicated under the Convention, with a view to recommending what further actions may be required, as appropriate.

5. The AC also notes cross-cutting mandates received by the Parties, including for:

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- a) All constituted bodies to undertake activities set out in, and enhance the implementation of, the gender action plan, as appropriate, and continue to include in their regular reports information on progress towards integrating a gender perspective into their processes;³
 - b) Relevant bodies under the Convention to take into account the recommendations of the Facilitative Working Group to the SBSTA on the engagement and input of indigenous peoples and local communities across the UNFCCC process;⁴
 - c) Relevant work programmes and constituted bodies under the UNFCCC to consider how to integrate and strengthen ocean-based action in their existing mandates and workplans and to report on these activities within the existing reporting processes, as appropriate;⁵
 - d) Relevant work programmes and constituted bodies under or serving the Paris Agreement to integrate relevant outcomes of the first global stocktake in planning their future work, in line with their mandates.⁶
6. Concrete mandates assigned to the AC by the COP, CMA and the subsidiary bodies are included and referenced in the workplan below.
 7. The AC will continue regional work by linking it to concrete activities as appropriate.
 8. The AC continues to keep its workplan flexible to allow for adjustments to accommodate new mandates and developments in terms of adding, reconsidering and prioritizing deliverables and actions in line with these mandates, developments and availability of resources.

³ Decision 3/CP.25, and 24/CP.27.

⁴ Decision 16/CP.26, para. 2.

⁵ Decision 1/CP.26, para. 60.

⁶ Decision 1/CMA.5, para. 186.

Thematic area	Mandate and priority (flexibility)	Activity	Delivery deadlines, milestones and modalities ¹			Collaboration ²
			2025	2026	2027	
Workstream 1: Providing technical support and guidance for the implementation of national adaptation processes						
Assessment Options: 1. [Risk assessment] 2. [Risk and adaptive capacity assessment]	New proposals	[Regularly update guidance document] [Landscape analysis on risk assessments available/ used by countries and action needs/support options for international community]				[LEG WIM UN organizations (experts/ expert group)]
Planning and implementation Options: 1. [including enhancing [developing] countries' capacities to access finance] 2. [including enhancing countries' capacities to de-risk and mobilize finance]	AC workplan Flexible New proposals	Periodically update the online resource on navigating the landscape of support for the process to formulate and implement NAPs ³ [Provide tools, workshops, training for developing countries to enhance their capacity] [Provide technical guidance, tools, workshops, training for developing countries to enhance their capacity; incl. based on results of survey] [Hold capacity building activities, in partnership with other UNFCCC]	Update online resource		Update online resource	Operating entities of the Financial Mechanism and LEG

¹ See also the modalities at the AC's disposal as stipulated by decision 2/CP.17: Workshops and meetings; expert groups; compilation, review, synthesis, analysis reports of information, knowledge, experience and good practice; channels for sharing information, knowledge and expertise; coordination and linkages with all relevant bodies, programmes, institutions and networks, within and outside the Convention.

² Adaptation-related constituted bodies include those relating to means of implementation.

³ <https://unfccc.int/napsupport>.

Thematic area	Mandate and priority (flexibility)	Activity	Delivery deadlines, milestones and modalities ¹			Collaboration ²
			2025	2026	2027	
		<p>Bodies, in hybrid format to ensure universal participation]</p> <p>[Webinar series on de-risking private sector/mobilising private sector based on overview technical briefing]</p> <p>[Continue previous work on engaging the private sector: Technical briefing on how countries can engage the private sector, including small and medium-sized enterprises, in national adaptation planning processes.]</p>	[AC27 – technical briefing and Webinar]	[Webinar]	[Webinar]	[SCF, private sector experts]
	3/CMA.1, paragraph 8 and 9/CP.27 para. 5 Not flexible	Input to SCF's draft guidance to the operating entities of the Financial Mechanism	Written input 2 nd half of each year	Written input 2 nd half of each year	Written input 2 nd half of each year	
Identifying gaps and needs	9/CP.27, paras 7 and 8 Flexible New proposal	<p>Continue identifying and addressing priority gaps and needs of developing countries related to the process to formulate and implement NAPs [including as follow-up from NAP Expo and following up with LEG]</p> <p>[Analysis of gaps and needs in countries that have yet to communicate their national adaptation plans, policy instruments]</p>				LEG

Thematic area	Mandate and priority (flexibility)	Activity	Delivery deadlines, milestones and modalities ¹			Collaboration ²
			2025	2026	2027	
		and planning processes and/or strategies by (2025)]				
	9/CP.27, para. 9 Flexible	[Support NAP Expo] [Organize training] for developing country Parties on addressing identified gaps and needs	As required, in conjunction with the NAP Expo, the Adaptation Forum or other events	As required, in conjunction with the NAP Expo, the Adaptation Forum or other events	As required, in conjunction with the NAP Expo, the Adaptation Forum or other events	LEG
Monitoring, evaluation and learning	AC workplan flexible	<i>Follow-up work from technical paper and toolkit, as appropriate</i>				
Technical guidance and training materials	Decision 2/CMA.5, para. 44 Not flexible	Support the implementation of the UAE Framework for Global Climate Resilience with technical guidance and training materials thereon. <i>Follow up from the 2024 strategy paper</i>	[tbd upon consideration of the guidance paper]	[tbd upon consideration of the guidance paper]	[tbd upon consideration of the guidance paper]	CGE, LEG, PCCB other stakeholders as appropriate
Further thematic work	New proposal	<i>[Activity on cities (with a view to IPCC SR, to be released early 2027)]</i>				
	AC workplan flexible	New thematic dialogues in conjunction with existing meetings	Thematic dialogue on topic [tbd]	Thematic dialogue on topic [tbd]	Thematic dialogue on topic [tbd]	Constituted bodies and/or other UN agencies as appropriate
Workstream 2: Considering Party information on adaptation						

Thematic area	Mandate and priority (flexibility)	Activity	Delivery deadlines, milestones and modalities ¹			Collaboration ²
			2025	2026	2027	
Reporting	Decision 2/CMA.5, para. 45 Mandate fixed, timeline flexible	Provide recommendations on how to improve reporting on adaptation action and progress, in collaboration with CGE and LEG	Updated mapping and analysis upon receipt of BTRs. Draft recommendations	Follow-up work as required		CGE, LEG
State of adaptation action by Parties	AC workplan flexible	Regularly update the AC's interactive portal of country profiles, including validation by countries	Update	Update	Update	All Parties
	New proposal	[Regular synthesis report]		[Options • Once per GST period • Twice per GST period]		[LEG, SBI and SBSTA Co-Chairs GST Co-Chairs]
Recognizing the adaptation efforts of developing country Parties	11/CMA.1, para. 13 Not flexible	Provide guidance to the secretariat on the preparation of the synthesis reports in the context of recognizing the adaptation efforts of developing country Parties	First half of the year: Agree on theme for 2026 report	Provide guidance to the secretariat on the preparation of the 2026 report	First half of the year: Agree on theme for 2028 report	
Adequacy and effectiveness of adaptation and support	11/CMA.1, para. 35 Mandate fix, timeline flexible	Continue to compile existing methodologies for reviewing the adequacy and effectiveness of adaptation and support	Ongoing	Ongoing	Ongoing	
Workstream 3: Communication, collaboration and coherence						

Thematic area	Mandate and priority (flexibility)	Activity	Delivery deadlines, milestones and modalities ¹			Collaboration ²
			2025	2026	2027	
Communication	AC 25 agreement flexible	Address issues identified in the AC's 2023/2024 audience assessment survey and amend/upgrade the communication strategy as appropriate	Implement communication strategy	Implement communication strategy	Implement communication strategy	
	8/CP.27, para. 2 10/CMA.4, para.2 flexible	Translate priority deliverables in other UN languages, as needed				
	AC workplan flexible	Issue Adaptation Finance Bulletin	Online bulletin 2-4 times per year	Online bulletin 2-4 times per year	Online bulletin 2-4 times per year	
Communication and collaboration	flexible	[Prepare an Adaptation Action (and Finance) Bulletin]				
Collaboration and coherence	AC workplan and underlying COP and SB mandates flexible	Convene the NAP Taskforce and prepare and implement its workplan, aligned with the workplan of the AC	Prepare NAP TF workplan 2025-2027 Convene two meetings per year	Convene two meetings per year	Convene two meetings per year	NAP Taskforce incl. adaptation-related constituted bodies
	AC practice	Support NAP Expo, in coordination with LEG, as appropriate	As appropriate	As appropriate	As appropriate	
	AC workplan flexible	Overview of COP/CMA mandates and coherence on adaptation, incl. constituted bodies	Ahead of AC 27	Ahead of AC 29	Ahead of AC 31	

Thematic area	Mandate and priority (flexibility)	Activity	Delivery deadlines, milestones and modalities ¹			Collaboration ²
			2025	2026	2027	
	AC 25 agreement flexible	Update AC decision booklet	After each session of the COP/CMA/SBs	After each session of the COP/CMA/SBs	After each session of the COP/CMA/SBs	
	AC practice, AC 25 agreement flexible	Exchange with other constituted bodies for operational planning	At AC 27 and throughout the year as needed	At AC 29 and throughout the year as needed	At AC 31 and throughout the year as needed	All adaptation-related constituted bodies
	AC practice flexible	Participate upon invitation, as appropriate, in expert groups and events of other constituted bodies or workstreams under the Convention and the PA	Ongoing	Ongoing	Ongoing	Other adaptation-related constituted bodies
	FCCC/SBSTA/2018/4, para. 19 flexible	Advice to NWP: Identify additional areas of work that could benefit from active knowledge support to be provided by NWP partner organizations.	Letter to SBSTA Chair as required. Discuss at 1 st AC meeting of the year	Letter to SBSTA Chair as required. Discuss at 1 st AC meeting of the year	Letter to SBSTA Chair as required. Discuss at 1 st AC meeting of the year	
Communication, collaboration and coherence	New proposal	[Adaptation Forum on State of Adaptation Action by Parties]	[AC 28: draft concept note and list of potential collaboration partners]	[Until AC 29: outreach to and confirmation of collaboration partners/steering committee Until AC 30: consolidation of collaboration partners and draft programme]	[Adaptation Forum in preparation of GST 2]	[LEG and other CBs, OEs of FM; UN and other lead institutions, observers; science]

Thematic area	Mandate and priority (flexibility)	Activity	Delivery deadlines, milestones and modalities ¹			Collaboration ²
			2025	2026	2027	
Process-related work						
Annual report	2.CP.17, para. 96 and 11/CMA.1, para.1 Not flexible	To report annually to the COP and the CMA, through the subsidiary bodies, including on the AC's activities and the performance of its functions, guidance, recommendations and other relevant information arising from its work	Annual report before the COP	Annual report before the COP	Annual report before the COP	