

Twenty-fifth meeting of the Adaptation Committee

Bonn, Germany
12 – 15 March 2024

Provisional agenda and annotations

The Adaptation Committee (AC) looks forward to the active participation of observers in the meeting and kindly requests observers to come prepared with concrete proposals to support the work of the AC.

I. Provisional agenda

1. Opening and welcome.
2. Adoption of the agenda.
3. Election of the Co-Chairs.
4. Organization of work.
5. Collaboration with other adaptation-related institutional arrangements under the UNFCCC.
 - a. Reflections on the outcomes of COP 28:
 - i. Technical guidance and training materials to support the implementation of the UAE Framework for Global Climate Resilience (in collaboration with CGE and LEG);
 - ii. Recommendations on how to improve reporting on adaptation action and progress (in collaboration with CGE and LEG);
 - iii. Other collaborative activities.
 - b. Collaboration on National Adaptation Plans (NAPs):
 - i. Work of the Adaptation Committee Task Force on National Adaptation Plans;
 - ii. Dialogue on addressing developing countries' capacity gaps in accessing adaptation funding (Part II);
 - iii. Collaboration with the Paris Committee on Capacity Building on its focus area 2024: Capacity building support for adaptation, with a focus on addressing gaps and needs related to accessing finance for NAPs;
 - iv. Meeting of Party experts on the assessment of progress made in the process to formulate and implement NAPs (LEG, in collaboration with AC);
 - v. Training for developing country Parties on addressing identified gaps and needs in the formulation and implementation of NAPs.
 - c. Collaboration with partner organizations of the Nairobi work programme on impacts, vulnerability, and adaptation to climate change.
6. Awareness-raising, outreach and sharing of information:
 - a. Adaptation Forum;
 - b. State of Adaptation: Interactive portal of country profiles;
 - c. Regional engagement of the Adaptation Committee;
 - d. Communications plan and strategy of the Adaptation Committee.
7. Technical support and guidance:

- a. Recognizing the adaptation efforts of developing country Parties: 2024 Synthesis report;
 - b. Methodologies for reviewing the adequacy and effectiveness of adaptation and support (with LEG and in collaboration with SCF);
 - c. Monitoring and evaluation systems at the national and subnational level.
8. Flexible workplan of the Adaptation Committee for 2025-27.
 9. Organization of inter-sessional work.
 10. Dates and venues for future meetings.
 11. Any other matters.
 12. Closure of the meeting.

II. Annotations to the provisional agenda

1. Opening and welcome

1. The Co-Chairs will officially open the 25th meeting of the AC for members and observers on 13 March 2024 at 9.30. The open meeting will be preceded by an internal coordination meeting of AC members on 12 March.

2. Adoption of the agenda

2. The provisional agenda for the 25th meeting of the AC will be presented for adoption.

AC25/AA/2	Provisional agenda and annotations for the twenty-fifth meeting of the Adaptation Committee
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3. Election of the Co-Chairs

3. *Background:* Pursuant to decisions 2/CP.17 and 16/CP.19, the AC should elect annually its Co-Chairs, to serve for a term of one year each, with one being a member from an Annex I Party and the other being a member from a non-Annex I Party. If a Co-Chair is unable to complete the term of office, the Adaptation Committee shall elect a replacement to complete that term of office.
4. Elections were last held at AC 23 in March 2023. The elected Co-Chair from an Annex I Party resigned in July 2023. Therefore, the AC elected Ms. Giuliana Torta at AC 24 to complete the term of office of the previously elected Annex I Co-Chair.
5. *Action:* The AC will be invited to elect its Co-Chairs, in accordance with its revised rules of procedure, to serve for the period of one year, effective from the AC's first meeting in 2024.

4. Organization of work

6. The option of virtual attendance will be available to ensure inclusive participation, including by observers, while acknowledging the challenges posed by online participation.
7. The AC has continued to advance its work intersessionally through virtual means including exchanges on the AC MS Teams space and through a series of thematic conference calls.
8. To ensure transparency, all documents and updates will be posted on the [AC 25 website](#). Observers are invited to send in comments by email to AC@unfccc.int. Registered observers for the meeting will be welcome to attend the official meeting from 13 – 15 March unless otherwise decided by the Committee. They will be invited to make interventions under all agenda items and to participate in breakout group discussions, if such are established. The meeting can also be followed live and on demand. The recordings will be made available after the meeting on the [AC 25 website](#).

5. Collaboration with other adaptation-related institutional arrangements under the UNFCCC

9. *Background:* Collaboration with other adaptation-related institutional arrangements is a key element of the AC's work in promoting coherent action on adaptation under the Convention and the Paris Agreement. Several activities are contained in the AC's workplan to that effect, including those stemming from mandates from the Conference of the Parties (COP) and the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA).

AC25/INFO/5	Relevant adaptation-related outcomes from the 2023 Climate Change Conference held in Dubai, United Arab Emirates, and collaboration with other constituted bodies. Information note
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5.a Reflections on the outcomes of COP 28

5.a.i Technical guidance and training materials to support the implementation of the UAE Framework for Global Climate Resilience (in collaboration with CGE and LEG)

5.a.ii Recommendations on how to improve reporting on adaptation action and progress (in collaboration with CGE and LEG)

10. *Background:* By decision 4/CMA.3, Parties initiated the development of a framework for the global goal on adaptation to guide the achievement of the goal established in Article 7.1 of the Paris Agreement, and the review of overall progress in achieving it, with a view to reducing the increasing adverse impacts, risks and vulnerabilities associated with climate change, as well as enhance adaptation action and support.

11. By decision 2/CMA.5, Parties adopted the UAE Framework for Global Climate Resilience and established a two-year UAE – Belem work programme on the development of indicators for measuring progress achieved towards the targets outlined in the framework.

12. Paragraph 44 of the same decision invites the AC, in collaboration with the Consultative Group of Experts (CGE) and the Least Developed Countries Expert Group (LEG), to support the implementation of the UAE Framework for Global Climate Resilience with technical guidance and training materials thereon.

13. Paragraph 45 invites the AC, in collaboration with the CGE and the LEG, to develop recommendations on how to improve reporting on adaptation action and progress, including with a view to informing the review and update, as appropriate, of the modalities, procedures and guidelines for the transparency framework for action and support referred to in Article 13 of the Paris Agreement contained in the annex to decision 18/CMA.1 and the review of the training course referred to in decision 9/CMA.4, paragraph 10.

14. The AC invited representatives of the CGE and the LEG to an initial conversation on the mandates, which took place on 27 February 2024. As a result, the AC requested the secretariat to produce a preliminary mapping of existing relevant guidance and training materials produced under the Convention and the Paris Agreement as an input to further discussions on next steps at AC 25. Initial input to these discussions is contained in document AC25/INFO/5A

15. *Action: For discussion and decision:* The AC will be invited to agree on an approach and timeline for these mandates, including on the collaboration with the CGE and the LEG, and on other opportunities arising from the outcomes of the COP, as appropriate.

AC25/INFO/5A	Relevant adaptation-related outcomes from the 2023 Climate Change Conference held in Dubai, United Arab Emirates, and collaboration with other constituted bodies. Information note.
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5.a.iii Other collaborative activities

16. **Background:** As part of the outcome of the first global stocktake, decision 1/CMA.4, para. 186, invites the relevant work programmes and constituted bodies under or serving the Paris Agreement to integrate relevant outcomes of the first global stocktake (GST1) in planning their future work, in line with their mandates.

17. At an intersessional meeting of the AC's working group on the GGA on 5 February 2024, AC members agreed to consult with other adaptation-related constituted bodies on ways that the outcomes of GST1 can be integrated in their activities, as appropriate. It agreed to share guiding questions in this regard with the constituted bodies before the meeting.

18. **Action: For information and discussion:** Representatives of the adaptation-related constituted bodies will be invited to inform the meeting on the progress of the adaptation-related work they are undertaking and flag any opportunities for collaboration for consideration, including from the outcomes of COP 28/CMA 5, as appropriate.

5.b Collaboration on National Adaptation Plans (NAPs)

5.b.i Work of the Adaptation Committee Task Force on National Adaptation Plans (NAP Taskforce)

19. **Background:** The AC's NAP Taskforce was established with the aim of further supporting developing countries seeking to formulate and implement NAPs. It comprises members of the AC, the LEG, the SCF, the TEC, the Adaptation Fund, the GEF and the GCF, and contributors from the CGE, the WIM Excom, the LCIPP FWG and the PCCB. At its 21st meeting, the AC took note of the progress report on the work of the NAP Taskforce, including its flexible workplan for the years 2022-2024, as contained in document [AC21/INFO/7C](#). A co-lead of the NAP Taskforce regularly reports back to the AC on progress made in implementing its workplan.

20. The NAP Taskforce met on 28 February 2024 to discuss on its activities for 2024 as included in its flexible workplan for 2022-2024¹ —including proposed changes—, provide updates on relevant activities by each member or contributor, and share opportunities for collaboration. Activities for 2024 include preparing a policy brief on the application of traditional knowledge, knowledge of indigenous peoples and local knowledge systems in adaptation, supporting the AC activities in the NAP Expo 2024, and supporting the second part of the Dialogue on addressing developing countries' capacity gaps in accessing adaptation funding.

Action: For information and discussion: The AC will be invited to consider the information presented by the co-lead of the NAP Taskforce and the information note as contained in document AC25/INFO/5B, discuss potential activities to be included in the next flexible workplan of the NAP Taskforce for 2025-2027, and provide guidance to secretariat on the policy brief on progress, good practices and lessons learned, challenges and opportunities in the application of traditional knowledge, knowledge of Indigenous Peoples and local knowledge systems in adaptation, as appropriate.

AC25/INFO/5B	Work of the NAP Taskforce. Information note
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5.b.ii Dialogue on addressing developing countries' capacity gaps in accessing adaptation funding (Part II)

21. **Background:** At AC 23, the AC decided to use its regular dialogue with adaptation-related constituted bodies to discuss the progress made in addressing developing countries' capacity gaps in accessing adaptation funding and on possible ways to enhance further progress, building on previous work undertaken by the AC on this topic. The AC agreed to hold the dialogue in two parts.

¹ As included in the [Annex to document AC21/INFO/7C](#).

22. Part I was held on 10 July 2023 and convened the adaptation-related constituted bodies under the UNFCCC.² The second part of the dialogue will be held on 6 March 2024 as a broader event among the adaptation-related constituted bodies and agencies, donors and NWP partners, open to Parties and observers. Based on the discussions held at AC 24, the event will focus on addressing developing countries' capacity gaps in translating adaptation priorities and plans into finance and investment strategies, plans and projects. Participants will be invited to make proposals of collaborative activities to address these gaps.
23. **For information and discussion:** The AC will be invited to consider the outcomes of the dialogue and agree on other next steps as needed.

AC25/REP/5B

Draft report on the second part of the Dialogue on addressing developing countries' capacity gaps in accessing adaptation funding convened by the Adaptation Committee

5.b.iii. Collaboration with the Paris Committee on Capacity Building on its focus area 2024: Capacity-building support for adaptation, with a focus on addressing gaps and needs related to accessing finance for NAPs

24. *Background:* The PCCB annually focuses on an area related to enhanced technical exchange on capacity-building. Based on the theme of the AC's 2024 Dialogue with adaptation -related constituted bodies, the PCCB's focus area for 2024 is "capacity-building support for adaptation, with a focus on addressing gaps and needs related to accessing finance for NAPs". Much of the PCCB's work in 2024 will be aligned with this focus area. A [call for submissions](#) on the most pressing needs in regard to capacity building for the agreed focus area was issued to all Parties, bodies, entities and processes under the Convention and the Paris Agreement, as well as all NPS. The AC was invited to provide feedback to the call for submissions before it was issued.

25. In implementing its 2024 focus area and as part of its mandate to enhance the coherence and coordination of capacity-building efforts under the Convention and Paris Agreement, the PCCB has shared its interest to continue liaising closely with the AC, and aims to directly engage the AC, LEG and other relevant bodies and entities in its work, with a view to effectively informing and contributing to their ongoing and future work in this area.

26. The PCCB will be invited to inform the meeting on planned activities under the 2024 focus area and opportunities for collaboration with the AC throughout the year.

27. *Action: For information and discussion:* The AC will be invited to consider the information presented by the PCCB representative and agree on next steps as appropriate.

5.b.iv. Meeting of Party experts on the assessment of progress made in the process to formulate and implement NAPs (LEG, in collaboration with AC)

28. *Background:* The COP, through decision 3/CP.26, para. 3d), requested the SBI, at its sixtieth session (June 2024), to initiate the assessment of progress in the process to formulate and implement NAPs referred to in decision 8/CP.24, paragraph 19, and to make recommendations on this matter for consideration and adoption by the COP at its twenty-ninth session (November 2024).

29. In this regard, the COP decided on a series of actions and steps necessary for the SBI to initiate the assessment, which included a request to the LEG, in collaboration with the AC, to organize a meeting of Party experts. A synthesis of submissions prepared by the secretariat on the progress towards the achievement of the objectives of the process to formulate and implement NAPs, as well as on experience, best practices, lessons learned, gaps and needs, and support provided and received will be considered, with a view to providing a summary of progress in the process to formulate and implement NAPs. The COP also requested the LEG, in collaboration with the AC and with the support of the secretariat, to prepare a report

² <https://unfccc.int/event/dialogue-on-addressing-developing-countries-capacity-gaps-in-accessing-adaptation-funding-convened>.

on the meeting, for consideration by the SBI at its sixtieth session in its assessment of progress in the process to formulate and implement NAPs. The SBI 59 conclusions on NAPs recalled this request.

30. The meeting of Party experts is planned to be held in conjunction with the NAP Expo 2024, which will take place from 22-25 April in Dhaka, Bangladesh. The LEG created an advisory group, consisting of representatives of the LEG, the AC, and other constituted bodies and organizations, to prepare for the meeting.

31. The LEG will be invited to provide an update on the plans for delivering the meeting of Party experts and the plans for the NAP Expo 2024, as discussed during its 45th meeting. The AC representatives to the advisory group will be invited to complement the update, as appropriate.

32. **Action: For information and discussion:** The AC will be invited to consider the information presented by the LEG representative and the AC representative on the advisory group and agree on next steps as appropriate.

5.b.v. Training for developing country Parties on addressing identified gaps and needs in the formulation and implementation of NAPs

33. **Background:** The COP, through decision 9/CP.27, para. 9, requested the AC and the LEG to organize training for developing country Parties on addressing identified gaps and needs, which could be held in conjunction with the NAP Expo, the Adaptation Forum or other events outlined in their respective work programmes. The SBI 59 conclusions on NAPs recalled this request.

34. The training is planned to be held in conjunction with the NAP Expo 2024, which will take place from 22-25 April in Dhaka, Bangladesh.

35. **Action: For discussion and decision:** The AC will be invited to consider a concept note with options for training sessions at forthcoming events as contained in document AC25/CN/5B, and to decide on next steps, as appropriate.

AC25/CN/5B	Options for training sessions on gaps and needs. Concept note
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5.c Collaboration with partner organizations of the Nairobi work programme on impacts, vulnerability, and adaptation to climate change (NWP)

36. **Background:** The AC has been providing advice on the delivery of NWP mandates that relate to the work programmes of constituted bodies. Additionally, it provided recommendations on opportunities to align efforts with relevant bodies, workstreams and institutional arrangements in response to an invitation from SBSTA 48.1.³ Building on the initial advice provided by the AC, SBSTA 50 requested the secretariat, under the guidance of the SBSTA Chair, to communicate information on the work and mandates of the NWP to the relevant constituted bodies and to invite collaboration, as appropriate. The secretariat therefore provides regular updates to the AC on the work of the NWP progress, including its implementation of advice from the AC.

37. At an intersessional meeting on 8 February 2024 of the AC's NWP working group, some potential topics were discussed for consideration at AC 25. The secretariat was requested to prepare a background note for with information on the NWP's modalities of work and possible areas of collaboration.

38. The secretariat will be invited to provide an oral update of the NWP activities since AC24, as well as share information on the University Partnership Programme, including on any activities in the Latin America and the Caribbean region.

39. **Action: For information and discussion:** The AC will be invited take note of an oral update on the activities by the NWP, consider the draft advice to the NWP as contained in document XX and to request the secretariat to communicate the advice to the Chair of the SBSTA.

AC25/INFO/5C	Draft advice to the Nairobi work programme.
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³ Paragraph 19 of document [FCCC/SBSTA/2018/4](#).

6. Awareness-raising, outreach and sharing of information

6.a Adaptation Forum

40. *Background:* The AC has regularly held Adaptation Forums since 2013. At AC 24, The AC considered a concept note prepared for the meeting, contained in document [AC24/CN/6D](#), and revised it based on the discussion. It agreed for the Forum to be held back-to-back with AC 25.

41. During the intersessional period, the AC Adaptation Forum working group met several times to discuss and revise the concept note and approach to the Forum. With this guidance, the secretariat prepared a revised concept note and supported the preparations of the event.

42. The [Adaptation Forum 2024](#) will take place from 18 to 19 March in Bonn, Germany.

43. The secretariat will be invited to provide an update on the status of preparations of the Forum.

44. *Action: For information and discussion:* The AC will be invited to take note of the presentation by the secretariat, discuss on ways to capture and disseminate the outcomes of the Adaptation Forum, and agree on next steps as appropriate.

6.b State of Adaptation: Interactive portal of country profiles

45. *Background:* In its workplan for 2022-2024 the AC agreed to prepare annual “flagship publications”, starting in 2022, to inform Parties and other stakeholders of recent adaptation-related developments, and summarizing adaptation-related facts and figures from national reports submitted to the secretariat.

46. During AC 23, the AC took note of a presentation by the secretariat on the evolution and progress made on the information series and provided further guidance on the preparation of online country profiles containing information provided by Parties under the UNFCCC and the Paris Agreement.

47. At AC 24, the AC took note of a presentation by the secretariat on the progress made in developing an interactive profile of country profiles. It agreed to establish a working group to work with the secretariat on finalizing the country profiles in line with the guidance received by the AC.

48. The secretariat prepared and published [a preview of the State of Adaptation Action by Parties interactive portal](#), which was presented during the a COP 28 event on “[Lessons learned and potential ways forward in reviewing the adequacy and effectiveness of adaptation and support – Findings of the joint work by the AC, LEG and SCF](#)” on 6 December 2023.

49. During an intersessional meeting of the AC’s working group on this topic, AC members requested the secretariat to prepare a document containing the draft methodological approach used to develop the profiles to be published as part of the online portal, as well as a timeline towards publication, including the validation process, to be discussed at AC 25.

50. The secretariat will be invited to provide an update on the status of development of the profiles and online portal, as well as the possible use of the country profiles for other AC products and workstreams.

51. *Action: For information and discussion:* The AC will be invited to consider the information presented by the secretariat on progress made, as well as the information contained in the information note on the methodological approach to, and further use of, the country profiles, and provide further guidance on next steps, as appropriate.

AC25/INFO/6B

State of Adaptation Action by Parties: Interactive portal of country profiles

6.c Regional engagement of the Adaptation Committee

52. *Background:* The COP and CMA, through decisions 8/CP.27 and 10/CMA. 4, encouraged the AC to make further use of the organization of regional events as ways to improve the dissemination, understanding and

use of its knowledge products by organizations and practitioners within and outside the UNFCCC process and in all geographical regions.

53. In response to this mandate, and with the aim of enhancing its role in providing coherence and guidance on adaptation, promoting synergies, and strengthening engagement with national, regional, and international organizations, centres, and networks, the AC organized a [series of events on “Boosting region-wide coherence on adaptation” in the second half of 2023](#).

54. The regional workshops were integrated into larger events: the Korea Global Adaptation Week, Incheon City, Republic of Korea (workshop held on 28-29 August); the Africa Regional Climate Week, Nairobi, Kenya (5-6 September); the Middle East & North Africa Regional Climate Week, Riyadh, Saudi Arabia (8 October); and the Latin America & the Caribbean Regional Climate Week, Panama City, Panama (26-27 October). The information gathered during the workshops were complemented by surveys that the AC issued for each of the regions.

55. At AC 24, the AC agreed that topics for next editions of regional events shall be linked to the workplan, including solutions to existing gaps and needs, as well as capacity building activities, potentially in collaboration with other constituted bodies. The AC requested the secretariat to prepare a short internal document containing the main outcomes and lessons learned from the regional activities in 2023, to serve as the basis of discussions at AC 25 on the focus and approach of the regional work for 2024.

56. **Action: For information and discussion:** The AC will be invited to consider the outcomes of the regional events in 2023 as contained in document AC25/INFO/6C and discuss possibilities of further regional engagement, subject to the availability of resources.

AC25/INFO/6C

Adaptation Committee’s regional activities 2023. Informal summary.

6.d Communications plan and strategy of the Adaptation Committee

57. **Background:** The COP, by decision 2/CP.26, invited the AC to improve its efforts to measure the outreach of its events and publications by including, in its flexible workplan, the collection of statistics disaggregated by gender and region on its awareness-raising, outreach and information sharing efforts such as events and publications.

58. By decisions 8/CP.27 and 10/CMA.4, Parties encouraged the AC to make further use of platforms for outreach, communication in languages other than English and knowledge dialogues as ways to improve the dissemination, understanding and use of its knowledge products by organizations and practitioners within and outside the UNFCCC process and in all geographical regions.

59. At AC 24, the AC agreed to enhance its efforts to disseminate its products, including through social media, and requested the secretariat to update the AC website to facilitate the finding of information and products. In response to these requests, the secretariat has regularly posted AC-related information in the UNFCCC adaptation social media channels and is in the process of updating the AC website.

60. During an intersessional meeting of the AC Communications working group on 8 February 2024, the secretariat provided an update on the communications strategy and plan for 2024-2025, including the results of the audience assessment survey. The working group member agreed to close the survey, update the AC product on [“25 Years of Adaptation under the UNFCCC”](#) by preparing a 30 years edition, as well as to open future working group meetings to observer participation.

61. The AC has published 16 editions of the [Adaptation Finance Bulletin](#) since 2017. At AC 24, there was a proposal to expand the content of the bulletin to include other topics on adaptation action.

62. **Action:**

- a) **For information and discussion:** The AC will be invited to take note of the communications strategy and plan for 2024-2025 as contained in document XX and provide further guidance to the secretariat as needed.

- b) **For discussion and decision:** The AC will be invited to consider the draft outline of the product on “30 Years of Adaptation under the UNFCCC” contained in the concept note AC25/CN/6A
- c) , and provide further guidance as needed.
- d) **For discussion:** The AC will be invited to discuss on the way forward on the scope of its bulletin and agree on next steps as appropriate.

AC25/COMMS-PLAN/6A	Communications plan and strategy of the Adaptation Committee 2024-2025
AC25/CN/6A	30 Years of Adaptation under the UNFCCC. Draft outline.

7. Technical support and guidance

7.a Recognizing the adaptation efforts of developing country Parties: 2024 Synthesis report

63. *Background:* The CMA, in its decision 11/CMA.1, requested the secretariat, under the guidance of the AC and the LEG and in collaboration with relevant stakeholders, to prepare synthesis reports every two years starting in 2020 on specific adaptation themes, focusing on relevant lessons learned and good practices in developing country Parties. This mandate was issued in the context of the CMA’s consideration of recognizing adaptation efforts of developing countries.⁴

64. At AC 23, the AC considered potential topics for the 2024 synthesis report and agreed to merge the topics “Efforts of developing countries in setting up institutional arrangements to plan and implement adaptation at different levels of government”; and “Efforts of developing countries in engaging stakeholders in adaptation planning and implementation” to be further refined.

65. At AC 24, The AC considered the draft outline for the 2024 synthesis report and confirmed the previously selected thematic focus. It requested the secretariat to revise the concept note based on the discussion held at this meeting and to share it with the AC for comments. It further requested the secretariat, under the guidance of the AC working group on this matter, to prepare an annotated outline for the AC’s intersessional review.

66. During an intersessional meeting of the AC’s respective working group on 13 February, the secretariat presented a revised outline for the 2024 synthesis report which took into account comments received at AC 24. The AC members agreed on the outline and requested the secretariat to prepare a short concept note for AC 25 with a proposed way forward.

67. *Action: For discussion:* The AC will be invited to consider the draft outline and concept on the way forward contained in the concept note AC24/CN/7A, and discuss the way forward, taking into account the wider landscape of existing adaptation mandates and workstreams and options for creating synergies with other products and activities.

AC24/CN/7A	Recognizing the adaptation efforts of developing country Parties: Institutional arrangements and stakeholder engagement. Outline and possible ways forward
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⁴ Decision 11/CMA.1, para. 13.

7.b Methodologies for reviewing the adequacy and effectiveness of adaptation and support

68. *Background:* By decision 1/CP.21, paragraphs 45 (b), Parties requested the AC and the LEG jointly with the SCF and other relevant institutions, to develop methodologies and make recommendations on reviewing the adequacy and effectiveness of adaptation and support referred to in Article 7, paragraph 14(c) of the Paris Agreement. CMA 1, in considering the recommendations provided by the three bodies in addressing the mandate, noted that the current state of knowledge was not sufficient to address the mandate and invited Parties, academia and other stakeholders to undertake further technical work. It further invited the AC and the LEG, in collaboration with the SCF, and relevant experts to contribute to the technical work by continuing to compile existing methodologies.⁵

69. In response to this request, the three constituted bodies established a joint working group, tasked with agreeing on a way forward on the joint mandate. The joint working group regularly reports to the AC on progress made, and progress updates from the working group are available on the web page that the three bodies established for that topic.⁶

70. In 2023, the joint working group finalized a [reference paper](#) containing the current compilation of existing methodologies. Additionally, the paper includes examples of their application at different scales and respective lessons learned, gaps and challenges. It also contains considerations regarding the global review of the adequacy and effectiveness of adaptation and support, including proposals from recent discussions under the GST technical dialogues and other forums and suggestions for possible future areas of work which could contribute towards a more systematic review under subsequent global stocktakes.

71. The joint working group met on 29 February 2023 and discussed the way forward, including further disseminating the document issued in late 2023. An overview of progress made by the joint working group is contained in document AC-LEG/2024/1.

72. *Action: For information and discussion:* The AC will be invited to take note of the information contained in document AC-LEG/2024/1, and provide further guidance to the joint working group, as appropriate.

AC-LEG/2024/1	Progress made by the joint AC-LEG-SCF working group
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7.c Monitoring and evaluation systems at the national and subnational level

73. *Background:* Monitoring and evaluation of adaptation has been a consistent feature of the work of the AC since its first workplan. In October 2023, the AC concluded work on its most recent technical product under this workstream, namely its technical paper on *Monitoring and evaluation of adaptation at the national and subnational levels*.⁷ In 2023, the AC also agreed to collaborate with the NAP Global Network on a toolkit on monitoring, evaluation, and learning for national adaptation plan processes. This toolkit is expected to be finalized and published in April 2024.

The AC's technical paper was launched during a session of the Adaptation Futures 2023 Conference, which was co-hosted by the AC and the NAP Global Network.⁸ During the session, the NAP Global Network also presented initial work on the toolkit. Additionally, the AC and NAP Global Network co-hosted a session as part of the 5th Capacity-Building Hub at COP 28 to present the findings of the technical paper and seek audience feedback on the draft toolkit.⁹

⁵ Decision 11/CMA.1, paras. 32–36.

⁶ <https://unfccc.int/process-and-meetings/bodies/constituted-bodies/mandates-from-the-cma/methodologies-adequacy-and-effectiveness>.

⁷ Available at https://unfccc.int/sites/default/files/resource/AC_TechnicalPaper_AdaptationMandE_2023.pdf.

⁸ See further information at https://unfccc.int/event/future_mel.

⁹ See further information at <https://unfccc.int/event/monitoring-evaluation-and-learning-for-adaptation-interactive-feedback-session-on-new-toolkit>.

74. The AC's flexible workplan for 2022-2024 includes a placeholder for follow-up work on monitoring and evaluation systems in 2024. As the toolkit nears finalization, the AC is invited to consider which types of follow-up work to undertake in order to build on its recent technical work on monitoring and evaluation of adaptation. The concept note contained in document AC25/CN/7C includes possible next steps, which have been reviewed and supported by members participating in a call of the AC's M&E working group on 13 February 2024.

75. **Action: For information and discussion:** The AC will be invited to consider the potential next steps contained in the concept note and provide guidance to the secretariat to proceed with follow-up work on monitoring and evaluation of adaptation.

AC25/CN/7C

Next steps on monitoring and evaluation systems. Concept note.

8. Flexible workplan of the Adaptation Committee for 2025-27

76. **Background:** The AC adopted its flexible workplan for the years 2022-2024 at AC 20 and included it as an annex to its 2021 report to the COP,¹⁰ which the COP took note of in decision 2/CP.26, para. 1.

77. **Action: For discussion:** The AC will be invited to consider the initial approach, considerations and elements to be included in its fourth flexible workplan, to cover the years 2025-2027, along with possible next steps as contained in document AC25/WP/8.

AC25/WP/8

Initial considerations for the next workplan of the Adaptation Committee for 2025-2027

9. Organization of inter-sessional work

78. **Background:** During the intersessional mid-term call of the AC on 25 January 2024, members agreed to discuss at AC 25 whether the current groups align with the AC workstreams and activities, and revise if needed.

79. **Action: For decision:** The AC will be invited agree on leads/co-leads and members of its groups established to guide the implementation of its activities, as well as revise the current list of groups if needed. It will further be invited to revisit the modalities of its intersessional work.

10. Dates and venues for future meetings

80. **Action: For decision:** At AC 24, the AC had agreed on the dates and venue for AC 25 (Bonn, 12-15 March 2024) and the date for AC 26 (10-13 September 2024). The AC will be invited to agree on the venue for AC 26 (the default is Bonn) and the tentative date and venue for AC 27.

11. Any other matters

81. **Action:** Any other matters arising during the meeting will be taken up under this item.

12. Closure of the meeting.

¹⁰ As contained in documents FCCC/SB/2021/6 and FCCC/SB/2021/6/Corr.1.