

A6.4-SBM014-AA

Annotated agenda

Fourteenth meeting of the Supervisory Body

Version 01.0

Date of meeting: 5 to 9 October 2024

Place of meeting: Baku, Azerbaijan



United Nations
Framework Convention on
Climate Change

TABLE OF CONTENTS	Page
ANNOTATIONS TO THE AGENDA	3
AGENDA ITEM 1. AGENDA AND MEETING ORGANIZATION	3
Agenda item 1.1. Opening.....	3
Agenda item 1.2. Adoption of the agenda.....	3
AGENDA ITEM 2. GOVERNANCE AND MANAGEMENT MATTERS	3
Agenda item 2.1. Membership issues	3
Agenda item 2.2. Strategic planning and direction	3
Agenda item 2.3. Performance management	4
Agenda item 2.4. Matters related to the Supervisory Body and its support structure	4
Agenda item 2.5. Designated National Authorities	5
AGENDA ITEM 3. REGULATORY AND PROCEDURAL MATTERS.....	5
Agenda item 3.1. Governance.....	5
Agenda item 3.2. Accreditation	6
Agenda item 3.3. Activity cycle.....	6
Agenda item 3.4. Methodologies.....	6
Agenda item 3.5. Registry	7
Agenda item 3.6. Policy matters.....	7
AGENDA ITEM 4. RELATIONS WITH STAKEHOLDERS	7
AGENDA ITEM 5. OTHER MATTERS	8
AGENDA ITEM 6. CONCLUSION OF THE MEETING	8
ANNEXES TO THE ANNOTATIONS	9

Annotations to the agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The Chair of the Supervisory Body of the mechanism established by Article 6, paragraph 4, of the Paris Agreement (Article 6.4 mechanism) (hereinafter referred to as the Supervisory Body or the SBM) shall ascertain whether:
 - (a) the members present constitute a quorum; and
 - (b) proper justification has been provided for the absence of any member or alternate member.

Background: Paragraph 46 of the “Rules of procedure of the Supervisory Body” (RoP) stipulates that at least three fourths of the members, including alternate members only when they are acting as members, shall constitute a quorum for meetings of the Supervisory Body.¹

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** The Supervisory Body may wish to adopt the proposed agenda for the meeting.

Background: The proposed agenda for the meeting of the Supervisory Body will be presented for adoption.

Agenda item 2. Governance and management matters

Agenda item 2.1. Membership issues

3. ► **Action:** Members and alternate members of the Supervisory Body may wish to declare whether they have any conflict of interest relating to any issues on the agenda of the meeting.

Background: As per paragraph 26 of the RoP, members and alternate members of the Supervisory Body shall avoid actual, potential, and perceived conflicts of interest and shall declare any actual, potential or perceived conflicts of interest at the start of a meeting.

Agenda item 2.2. Strategic planning and direction

4. ► **Action:** The Supervisory Body may wish to consider the “Draft addendum to the annual report of the Supervisory Body for the mechanism established by Article 6, paragraph 4, of the Paris Agreement to the CMA”, as contained in annex 1 to these annotations.

Background: The Supervisory Body, at its thirteenth meeting, agreed on its annual report to the Conference of the Parties serving as the meeting of the Parties to the Paris

¹ See decision 7/CMA.4, annex II, contained in document FCCC/PA/CMA/2022/10/Add.2.

Agreement (CMA) at its sixth session² and requested the secretariat to prepare an addendum of this report for consideration at its next meeting to cover the work undertaken by the Supervisory Body from 19 July 2024 until the end of its fourteenth meeting.

5. ► **Action:** The Supervisory Body may wish to take note of the update on carbon markets and carbon crediting standards.

Background: The Supervisory Body, at its fourth meeting, requested the secretariat to provide an update and analysis on developments in carbon markets and carbon crediting standards on a regular basis for consideration by the Supervisory Body.

Agenda item 2.3. Performance management

6. ► **Action:** The Supervisory Body may wish to take note of the status of the Article 6.4 mechanism resource allocation plan 2024–2025, as contained in annex 2 to these annotations.

Background: The Supervisory Body, through its workplan, agreed to its two-year Business and Resource Allocation Plan 2024–2025 at its seventh meeting and requested the secretariat to continue to provide regular updates the activities underway, and the financial and human resources, which supports the Supervisory Body and operation of the Article 6.4 mechanism.

7. ► **Action:** The Supervisory Body may wish to:

- (a) Take note of the updated “Workplan of the Supervisory Body 2024”, as contained in annex 3 to these annotations; and
- (b) Consider the “Preliminary workplan of the Supervisory Body 2025”, as contained in annex 4 to these annotations.

Background: The Supervisory Body, at its tenth meeting, approved its 2024 workplan and requested the secretariat to include any new mandates arising from meetings in future versions of the workplan for the Supervisory Body to take note of. A preliminary workplan for 2025 is presented at this meeting for consideration. A revised draft version of this workplan will be prepared for consideration and approval by the Supervisory Body at its fifteenth meeting, taking into account guidance at SBM 014 and CMA 6.

Agenda item 2.4. Matters related to the Supervisory Body and its support structure

8. ► **Action:** The Supervisory Body may wish to take note of the operations of the Accreditation Expert panel (AEP).

Background: The AEP held its second meeting on 19 September 2024 to consider

² Annual report of the Supervisory Body for the mechanism established by Article 6, paragraph 4, of the Paris Agreement to the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (unfccc.int) was published on 6 August 2024 and is available at: <https://unfccc.int/documents/640309>.

products related to the assessment of applications for accreditation and DOE performance monitoring in accordance with the approved workplan of the AEP.

9. ► **Action:** The Supervisory Body may wish to take note of the operations of the Methodological Expert Panel (MEP).

Background: The MEP held its third meeting from 9 to 13 September 2024 to consider products related to methodologies, removals, and revisions to CDM methodologies/tools in accordance with the approved workplan of the MEP.

10. ► **Action:** The Supervisory Body may wish to select members for the MEP.

Background: The Supervisory Body, at its tenth meeting, selected members of the MEP to serve for a one-year term. Further, the Supervisory Body requested to launch a focused call for a period of at least six weeks for experts from Least Developed Countries, Small Island Developing States and Eastern European States with an aim to improving regional balance in the roster of experts and for consideration to serve the MEP in future.

Agenda item 2.5. Designated National Authorities

11. ► **Action:** The Supervisory Body may wish to take note of the 93 designated national authorities (DNAs) established as of 20 September 2024, and 8 countries who have submitted information on the fulfilment of the host Party participation requirements, as listed on the United Nations Framework Convention on Climate Change (UNFCCC) website.³

Background: The CMA, in decision 3/CMA.3, annex, paragraph 26(c), decided that each host Party of Article 6.4 activities shall, prior to participating in the Article 6.4 mechanism, ensure that it has a DNA for the mechanism and has communicated that designation to the secretariat.

Agenda item 3. Regulatory and procedural matters

Agenda item 3.1. Governance

12. ► **Action:** The Supervisory Body may wish to consider and adopt the draft procedure “Direct communication with stakeholders” as contained in annex 5 to these annotations.

Background: According to the RMPs, the Supervisory Body shall support the implementation of the mechanism by facilitating dialogues with host Parties and other stakeholders. At its sixth meeting, the Supervisory Body requested the secretariat to prepare a draft procedure to enhance communication with stakeholders for consideration at a future meeting. At its thirteenth meeting, the Supervisory Body requested the secretariat to revise the draft procedure, taking into account the feedback provided by the members and alternate members, for consideration and adoption at a future meeting. Once adopted, the draft procedure will replace the procedure “Consideration of unsolicited letters to the Supervisory Body” which the Body adopted at its fourth meeting.

³ See: <https://unfccc.int/process-and-meetings/the-paris-agreement/article-64-mechanism/national-authorities>.

Agenda item 3.2. Accreditation

13. ► **Action:** The Supervisory Body may wish to consider and adopt the draft procedure “Performance monitoring of designated operational entities”, as contained in annex 6 to these annotations.

Background: The Supervisory Body, at its eighth meeting, adopted the Article 6.4 accreditation procedure, which outlines the performance assessment of DOEs. The draft procedure was prepared in consultation with the AEP at its second meeting.

Agenda item 3.3. Activity cycle

14. ► **Action:** The Supervisory Body may wish to consider and adopt the revised draft “Article 6.4 sustainable development tool”, as contained in annex 7 to these annotations.

Background: The Supervisory Body, at its thirteenth meeting, requested the secretariat to continue working on the latest version of the draft tool, as contained in annex 5 of that meeting’s report.⁴ The work was to be done in consultation with the informal working group for this matter, which comprises members and alternate members, aiming to adopt the draft tool on the first day of this meeting.

Agenda item 3.4. Methodologies

(a). Work related to the guidance on the requirements for methodologies and activities involving removals

15. ► **Action:** The Supervisory Body may wish to consider and adopt the draft standards for “Requirements for activities involving removals” and “Application of the requirements of Chapter V.B (Methodologies) for the development and assessment of Article 6.4 mechanism methodologies”, as contained in annex 8 and 9, respectively, to these annotations.

Background: At its thirteenth meeting, the Supervisory Body provided guidance to the secretariat that it shall iterate the draft guidance contained in annex 1 and annex 2 of the meeting report of the ninth meeting,⁵ taking into account stakeholder inputs and feedback from the Supervisory Body provided at that meeting, for consideration by the Supervisory Body at its fourteenth meeting.

(b). Recommendations to the CMA on requirements for methodologies and activities involving removals

16. ► **Action:** The Supervisory Body may wish to consider the recommendations to the CMA related to the requirements for the development and assessment of methodologies and on activities involving removals under the mechanism established by article 6, paragraph 4, of the Paris Agreement.

⁴ Draft Tool: Article 6.4 sustainable development tool (v.08.0) available at <https://unfccc.int/sites/default/files/resource/A6.4-SBM013-A05.pdf>.

⁵ Annexes to the 9th meeting report of the Article 6.4 Supervisory Body available at <https://unfccc.int/event/Supervisory-Body-9>.

Background: At its thirteenth meeting, the Supervisory Body provided guidance to the secretariat that it shall prepare draft recommendations on requirements for methodologies and on activities involving removals, respectively, for the consideration and adoption of the CMA, in consultation with an informal working group, for consideration by the Supervisory Body at its fourteenth meeting, containing (i) detailed explanations of the guidance for activities involving removals and requirements for methodologies agreed by the Supervisory Body so far in response to its mandates from CMA, and (ii) recommendations to CMA, including any additional areas where guidance from the CMA is required.

Agenda item 3.5. Registry

17. ► **Action:** The Supervisory Body may wish to take note that no registry matters are to be considered at this meeting.

Agenda item 3.6. Policy matters

18. ► **Action:** The Supervisory Body may wish to take note that no policy matters are to be considered at this meeting.

Agenda item 4. Relations with stakeholders

19. ► **Action:** The Supervisory Body may wish to take note of the update of work on the capacity building programme.

Background: Under decision 3/CMA.3, the secretariat was requested to design and implement capacity building programmes to assist Parties in voluntarily participating in the cooperative mechanisms under Article 6. This capacity building programme need to be developed and implemented through the secretariat's Regional Collaboration Centres, in consultation with the Supervisory Body.

20. ► **Action:** The Supervisory Body may wish to interact with registered observers.

Background: The Supervisory Body, at its first meeting, agreed to interact with registered observers (in person and virtually) at the end of each meeting.

21. ► **Action:** The Supervisory Body may wish to consider unsolicited letters received from stakeholders, if any, and agree on any actions, as appropriate.

Background: In accordance with the “Procedure: Consideration of unsolicited letters to the Supervisory Body”, any letters addressed to the Supervisor Body that the Chair and the Vice-Chair have jointly decided to forward the letter for consideration by the Supervisory Body at its next meeting will be considered if a letter is received more than 28 days prior to the meeting. Otherwise, the letter shall be placed on the agenda of the subsequent meeting unless otherwise decided by the Chair of the Supervisory Body.

22. ► **Action:** The Supervisory Body may wish to consider public comments on documentation of this meeting.

Background: The Supervisory Body shall receive public comments, including from

stakeholders, on meeting documentation until one week prior to the meeting, unless otherwise decided by the Chair.

Agenda item 5. Other matters

23. ► **Action:** The Supervisory Body may wish to agree on its tentative calendar of meetings for 2025.

Background: In the context of its workplan, the Supervisory Body is to consider a draft calendar of meetings for 2025.

24. ► **Action:** The Supervisory Body may wish to consider any other business it deems necessary.

Agenda item 6. Conclusion of the meeting

25. ► **Action:** The Supervisory Body may wish to approve the report of the fourteenth meeting.

Background: The Chair will summarize the meeting and adopt the report, including references to any decisions taken, as per the RMPs.

- - - - -

Annexes to the annotations

- Annex 1 - Draft addendum to the annual report of the Supervisory Body for the mechanism established by Article 6, paragraph 4, of the Paris Agreement to the CMA
- Annex 2 - Information note: Status of Article 6.4 mechanism resource allocation plan 2024–2025 implementation (1 January – 30 June 2024)
- Annex 3 - Information note: Workplan of the Supervisory Body 2024
- Annex 4 - Information note: Preliminary workplan of the Supervisory Body 2025
- Annex 5 - Draft procedure: Direct communication with stakeholders
- Annex 6 - Draft procedure: Performance monitoring of designated operational entities
- Annex 7 - Draft: Article 6.4 sustainable development tool
- Annex 8 - Draft standard: Requirements for activities involving removals under the Article 6.4 mechanism
- Annex 9 - Draft standard: Application of the requirements of Chapter V.B (Methodologies) for the development and assessment of Article 6.4 mechanism methodologies

Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
01.0	20 September 2024	Initial publication.
Decision Class: Operational Document Type: Annotated agenda Business Function: Governance Keywords: Annotated agenda, annotations, Article 6.4 Supervisory Body		