

**A6.4-SBM014-AA-A04**

Information note

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Preliminary workplan of the Supervisory  
Body 2025

Version 01.0



**United Nations**  
Framework Convention on  
Climate Change

## COVER NOTE

### 1. Procedural background

1. The Supervisory Body, at its first meeting in 2025, will approve its yearly workplan. In order for the Supervisory Body to plan its work for 2025, the preliminary workplan contained in this document has been prepared to provide indicative timelines for the products to be considered and actions to be taken by the Supervisory Body at each meeting in 2025 to operationalize the mechanism.

### 2. Purpose

2. The preliminary 2025 workplan provides an overview of the issues to be considered by the Supervisory Body at each meeting during the year. This allows the Supervisory Body to plan its work throughout the year, ensuring a balanced workload and an efficient use of meeting time.

### 3. Key issues and proposed solutions

3. The preliminary workplan has been prepared taking into account the following matters:
  - (a) The proposed workplan for 2025 has been developed in accordance with the approved Business and Resource Allocation Plan 2024-2025;
  - (b) The assumption that the Supervisory Body will be meeting four times in 2025. Four meetings will allow for more time to prepare the deliverables and ensure a higher quality of the documents. The meeting and dates for these are to be considered by the Supervisory Body at the last meeting in 2024 (SBM 014);
  - (c) The assumption that all issues as indicated in the workplan 2024 will be taken up by the Supervisory Body as agreed at the last meeting in 2024. Any changes will be updated at the first meeting of the year in 2025 (SBM 015);
  - (d) The CMA may be providing further guidance to the Supervisory Body at the Conference of the Parties (COP) 29 in Baku in November and further mandates may be provided to the Supervisory Body.

### 4. Impacts

4. The regular review and updating of the workplan will ensure efficiency and transparency of the decision-making process and facilitate the management of the workload.
5. The product development stage included in the workplan indicate the action to be taken by the Supervisory Body as indicated in table 1 below:

**Table 1. Product development stage**

<b>Stage of development (not category of document)</b>	<b>Definition of stage</b>	<b>Action by the Supervisory Body</b>
<b>Concept</b>	Presents a proposal and a recommended course of action to the regulatory body regarding a specific regulatory matter. Its purpose is to solicit feedback and guidance from the regulatory body.	Provide direction
<b>Draft</b>	Presents a preliminary version of a regulation, subject to revisions and updates by the regulatory body before it becomes the final version.	Comment to an initial draft
<b>Final</b>	Presents a completed draft regulation, representing the end product pending approval by the regulatory body.	Adopt final version/decision
<b>Info</b>	Presents a document, presentation or item intended to inform or update the regulatory body without necessitating any action or decision-making on their part.	Take note, no decision-making (reports, updates)

**5. Subsequent work and timelines**

6. Based on the feedback provided by the Supervisory Body at its 14<sup>th</sup> meeting and the guidance provided by the CMA at its sixth session, the secretariat will revise the workplan for consideration and approval by the Supervisory Body at its first meeting in 2025 and will provide updates on the status of work to the Supervisory Body at each subsequent meeting.

**6. Recommendations to the Supervisory Body**

7. The secretariat recommends the Supervisory Body to consider the preliminary workplan 2025.

# 1. Preliminary Supervisory Body workplan 2025

1. Table 1 below provides an overview of the preliminary workplan of the Article 6.4 Supervisory Body for 2025.

**Table 1. Supervisory Body preliminary workplan 2025**

Area	Sub-area	Activity	Product	2025				Mandates and comments
				SBM 015	SBM 016	SBM 017	SBM 018	
Governance	Supervisory Body	Organize Supervisory Body meetings	Selection of Chair/Vice Chair for SB, including chairs and vice-chairs of panels	Final				Decision 3/CMA.3, annex, para. 18
			Calendar of meetings	Final			Draft	
			Supervisory Body report to CMA		Concept <sup>1</sup>	Final		Decision 3/CMA.3, annex, para. 24(d)
			Interaction with observers	Info	Info	Info	Info	
		Develop and implement workplan	SBM workplan	Final	Info	Info	Info	
		Develop Resource and Allocation plan for 2026-2027	Resource and Allocation plan for 2026-2027			Draft	Final	
		Carbon markets and carbon crediting standards	Update and analysis of standards				Info	
		Support the forum on response measures (Product to be included once/if request is received)						Decision 3/CMA.3, para. 12

<sup>1</sup> This product may be a presentation made to the Supervisory Body

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Area	Sub-area	Activity	Product	2025				Mandates and comments
				SBM 015	SBM 016	SBM 017	SBM 018	
Governance <i>(cont.)</i>	Supervisory Body <i>(cont.)</i>	Special circumstances of least developed countries (LDCs) and small island developing States (SIDS)	Implementation of the requirements in relation to the LDCs and SIDS			Info <sup>2</sup>		SBM 007 report para. 11 Decision 3/CMA.3, para. 5(f)
		Engagement with Local Communities and Indigenous Peoples Platform (LCIPP)	Engagement with LCIPP		Info			Decision 3/CMA.3, para. 5(h)
		Consider gender action plan	Gender action plan			Info <sup>2</sup>		SBM 006 report, para. 36 Decision 3/CMA.3, para. 5(i)
		Strategy session	Strategic discussion	Info				
		Communications and outreach	Update on the implementation of the communications strategy	Info				SBM 008 report para. 9 SBM 005 report para. 7
			Side events				Info	
		Establishment of panels	Selection of panel members				Final	SBM 010 report, para 18 SBM 008 report, para 10
	Host Parties	National authorities and host Parties	Designation of national authorities (DNAs)	Info	Info	Info	Info	Decision 3/CMA.3, annex para. 26(c)
			DNA related activities		Info			
			Interaction with the Article 6.4 DNA Forum Co-Chairs		Info		Info	
			Interaction with the DOE/AIE Coordination forum	Info	Info	Info	Info	
			Roles and responsibilities of host Parties in various stages of the activity cycle	Draft manual		Info		
	Regulations	Structured review of regulations	Concept	Draft	Draft	Final	SBM 010 report para 35-36	
	Activity cycle	Relation to Stakeholders	Glossary of terms	Draft	Final			SBM 011 report para 25

<sup>2</sup> Included in the annual report to the CMA

Area	Sub-area	Activity	Product	2025				Mandates and comments
				SBM 015	SBM 016	SBM 017	SBM 018	
Activity cycle (cont.)	Regulations (cont.)	Relation to Stakeholders (cont.)	Possibility for incorporating a Know-Your-Customer (KYC) process within the Article 6.4 mechanism regulations	Info				SBM 011 report para 26
		Develop Sustainable development tool	Revision of the Article 6.4 SD Tool taking into account specific types of activity			Info		SBM 013 report para 14-16 SBM 011 report para 20-22 SBM 010 report para. 29 and 30 SBM 008 report paras 19, 20 Decision 3/CMA.3, para. 5(c)
Registry		Develop Article 6.4 mechanism registry requirements and modalities of its operation	Operational procedure of the Article 6.4 mechanism registry incl. options for the fee schedule	Final				SBM 013 report para 18-20 SBM 011 report para. 28-29 SBM 010 report para. 31 SBM 006 report para. 25 Decision 3/CMA.3, annex, paras. 55, 58-61, 63-65
			Terms and conditions for the authorized account holders	Draft				SBM 013 report para 21 SBM 011 para. 28-29
			Roles and responsibilities for Party account holders	Draft				SBM 013 report para 21
			Analysis of the pros and cons related to framing users' rights with regard to control versus confirming ownership of account holdings	Info				SBM 013 report para 21
			Legal, technical and financial implications of providing functionality for the treatment of financial security interests in Article 6.4 emissions reductions (A6.4ERs) within the mechanism registry	Info				SBM 011 report para. 30

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Area	Sub-area	Activity	Product	2025				Mandates and comments
				SBM 015	SBM 016	SBM 017	SBM 018	
Registry <i>(cont.)</i>	Regulations <i>(cont.)</i>	Voluntary cancellation platform			Concept			SBM 013 report para 22 SBM 006 report para. 27
Entity assessment	Process operation	Consideration of cases <sup>3</sup>		Final	Final	Final	Final	Procedure: Article 6.4 accreditation
Activity assessment		Consideration of transitioning cases		Final	Final	Final	Final	Procedure: Transition of CDM activities to the Article 6.4 mechanism
		Registration & issuance cases		Final	Final	Final	Final	Article 6.4 activity cycle procedure for projects and programme of activities
Methodologies	Products related to requirements for methodologies and activities involving removals	Work related to requirements for methodologies	Various standards, tools and concept notes (see table 2) (recommended through MEP report)	Final	Final	Final	Final	Decision 7/CMA.4, para. 20 and 21 Decision 3/CMA.3, para. 6(c) and 6(d) SBM 010 report para. 33, annex 5 SBM 004 report para. 21 and annex 3
		Work related to requirements for activities involving removals	Various standards and concept notes (see table 2) (recommended through MEP report)	Final	Final	Final	Final	
	Top-down development of methodologies/tools	Revision of CDM methodologies/tools	Various top-down methodologies and tools (see table 2) (recommended through MEP report)	Final	Final	Final	Final	SBM 010 report para. 33, annex 5 SBM 004 report para. 21, and annex 3 Decision 3/CMA.3, para. 5(b)
	Bottom-up development of methodologies/tools	Processing of new methodologies/tools, requests for revision, and requests for clarification	Proposed new methodologies/tools, requests for revision, and requests for clarification submitted by	Final	Final	Final	Final	Procedure: Development, revision and clarification of methodologies and methodological tools

<sup>3</sup> Pending outcome of the AEP, refer to AEP workplan 2025

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Area	Sub-area	Activity	Product	2025				Mandates and comments
				SBM 015	SBM 016	SBM 017	SBM 018	
			proponents (recommended through MEP report)					
Capacity building		Implementation of the capacity-building programme	Update of capacity-building programme		Info		Info	SBM 008 report para. 23 SBM 004 report para. 30 Decision 3/CMA.3, para. 14



**Table 2. Products related to methodologies**

<b>Activity</b>	<b>List of products</b>
<b>Work related to requirements for methodologies</b>	<ul style="list-style-type: none"> <li>- Standard: Baselines and downward adjustment, and standardized baselines</li> <li>- Standard: Suppressed demand</li> <li>- Standard: Additionality</li> <li>- Tool: Investment Analysis</li> <li>- Standard: Leakage</li> <li>- Concept note: Large scale crediting Programmes</li> <li>- Concept note: Equitable sharing of mitigation benefits</li> <li>- Concept note: Taking account of policies and measures, and relevant circumstances</li> <li>- Concept note: Transboundary activities</li> <li>- Simplified approaches for additionality (Upon request)</li> </ul>
<b>Work related to requirements for activities involving removals</b>	<ul style="list-style-type: none"> <li>- Standard: Addressing non permanence/reversals including: <ul style="list-style-type: none"> <li>a. Post-crediting period monitoring, reporting, and remediation of reversals, post reversal action, and host Party roles;</li> <li>b. Late, incomplete or missing monitoring report submissions, and treatment of activities for which a reversal results in a removals level that falls below baseline</li> <li>c. Reversal risk assessment</li> <li>d. Avoidable and unavoidable reversals, and reversal compensation</li> </ul> </li> <li>- Concept note: Applicability of removal guidance to emission reductions activities and vice versa</li> </ul>
<b>Revision of CDM methodologies/tools</b>	<ul style="list-style-type: none"> <li>- ACM0002: Grid connected electricity generation from renewable sources</li> <li>- AMS-I.D.: Grid connected renewable electricity generation</li> <li>- AMS-I.C.: Thermal energy production with or without electricity</li> <li>- ACM0001: Flaring or use of landfill gas</li> <li>- AMS-II.G.: Energy efficiency measures in thermal applications of non-renewable biomass</li> <li>- AMS-I.E: Switch from non-renewable biomass for thermal applications by the user</li> <li>- Tool: Emission factor for an electricity system</li> <li>- Tool: Project or leakage CO<sub>2</sub> emissions from fossil fuel combustion</li> <li>- Tool: Baseline, project and/or leakage emissions from electricity consumption and monitoring of electricity generation</li> <li>- Tool: Project and leakage emissions from biomass</li> <li>- Tool: Remaining lifetime of equipment</li> <li>- Tool: Emissions from solid waste disposal sites</li> <li>- Tool: Project emissions from flaring</li> <li>- Tool: Determining the baseline efficiency of thermal or electric energy generation systems</li> <li>- Tool: Project and leakage emissions from transportation of freight</li> <li>- Tool: Mass flow of a greenhouse gas in a gaseous stream</li> <li>- Tool: Calculation of the fraction of non renewable biomass</li> <li>- Standard: Sampling and Surveys for CDM project activities and programmes of activities</li> <li>- Guidelines: Sampling and Surveys for CDM project activities and programmes of activities</li> <li>- Tool: Default values for common parameters</li> </ul>

**Table 3. Supervisory Body draft workplan 2025 number of items<sup>(a)</sup>**

<b>Numbers of items</b>	<b>2025</b>			
	<b>SBM 015</b>	<b>SBM 016</b>	<b>SBM 017</b>	<b>SBM 018</b>
<b>Concept</b>	1	2	0	0
<b>Draft</b>	4	1	2	1
<b>Final</b>	11	8	8	10
<b>Info</b>	8	8	8	7
<b>Total</b>	<b>24</b>	<b>19</b>	<b>18</b>	<b>18</b>

(a) Total of items: 79

## 2. Regular reports to the Supervisory Body

2. Reports on activities and performance will be prepared by the secretariat on a regular basis for consideration of the Body. General public documents are to be published on the UNFCCC SBM website, whereas confidential information pertaining to these reports will be provided to the SBM via other means, as required.
3. Any member or alternate member of the Body may request to consider a specific report at the coming meeting after its publication, taking into account the deadline stipulated by the rules of procedure of the SBM.
4. The list of regular reports as shown in table 4 below will be updated on a regular basis and any new reports mandated by the SBM will be added. The regular reports will be available on the UNFCCC webpage.

**Table 4. Regular reports to the Supervisory Body**

	<b>Frequency</b>
<b>SBM RAP review reports</b>	Biannually
<b>Annual communications report to the SBM</b>	Yearly

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### Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
01.0	20 September 2024	Published as an annex to the annotated agenda of SBM 014.
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