

A6.4-SB011-AA

Annotated agenda

Eleventh meeting of the Supervisory Body

Version 01.0

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Place of meeting: Bonn, Germany



United Nations
Framework Convention on
Climate Change

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Annotations to the agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The Chair of the Supervisory Body of the mechanism established by Article 6, paragraph 4, of the Paris Agreement (Article 6.4 mechanism) (hereinafter referred to as the Supervisory Body) shall ascertain whether: (a) the members present constitute a quorum; and (b) proper justification has been provided for the absence of any member or alternate member.

Background: Paragraph 46 of the “Rules of procedure of the Supervisory Body” (RoP) stipulates that at least three fourths of the members, including alternate members only when they are acting as members, shall constitute a quorum for meetings of the Supervisory Body.¹

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** The Supervisory Body may wish to adopt the proposed agenda for the meeting.

Background: The proposed agenda for the meeting of the Supervisory Body will be presented for adoption.

Agenda item 2. Governance and management matters

Agenda item 2.1. Membership issues

3. ► **Action:** Members and alternate members of the Supervisory Body may wish to declare whether they have any conflict of interest relating to any issues on the agenda of the meeting.

Background: As per paragraph 26 of the RoP, members and alternate members of the Supervisory Body shall avoid actual, potential and perceived conflicts of interest and shall declare any actual, potential or perceived conflicts of interest at the start of a meeting.

Agenda item 2.2. Strategic planning and direction

4. ► **Action:** The Supervisory Body may wish to consider an update of the work related to communications and outreach.

Background: The Supervisory Body, at its tenth meeting, considered the update on the implementation of the communications strategy and through its workplan requested the secretariat to provide an update of the work at this meeting.

5. ► **Action:** The Supervisory Body may wish to provide guidance on the key messages to be conveyed in its annual report to the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) at its sixth session (CMA 6).

¹ See decision 7/CMA.4, annex II, contained in document FCCC/PA/CMA/2022/10/Add.2.

Background: The Supervisory Body's annual report to the CMA is to be finalized at its thirteenth meeting. At this meeting, the Body is to agree on any messages it wishes to convey to the CMA.

6. ► **Action:** The Supervisory Body may wish to take note of the updated "Workplan of the Supervisory Body 2024", as contained in annex 1 to these annotations.

Background: The Supervisory Body, at its tenth meeting, approved its 2024 workplan and requested the secretariat to include any new mandates arising from meetings in future versions of the workplan for the Supervisory Body to take note of.

7. ► **Action:** The Supervisory Body may wish to adopt the draft workplans and the draft calendars of meetings of the Accreditation Expert Panel (AEP) and the Methodological Expert Panel (MEP) for 2024, as contained in annex 2 and annex 3 to these annotations.

Background: Draft workplans of the AEP and the MEP have been prepared based on the workplan of the Supervisory Body agreed at its tenth meeting, including products mandated to these expert panels.

8. ► **Action:** The Supervisory Body may wish to take note of an update of implementation of the Resource Allocation Plan (RAP).

Background: The Supervisory Body, at its third meeting, approved its RAP for 2023 for the operationalization of the Article 6.4 mechanism. The RAP provides an estimated budget for the Supervisory Body to implement its work in 2023 as outlined in its workplan, as well as other activities deemed essential to operationalize the Article 6.4 mechanism. The Supervisory, at its sixth meeting, had the opportunity to review and monitor progress and make any adjustments at the mid-point of the implementation of its RAP.

9. ► **Action:** The Supervisory Body may wish to take note of the operations of the AEP.

Background: The Supervisory Body at its tenth meeting selected the chair and vice-chair of the AEP and its members for a term of two years. The AEP will hold its first meeting from 25 to 26 April 2024.

10. ► **Action:** The Supervisory Body may wish to take note of the operations of the MEP.

Background: The Supervisory Body at its tenth meeting selected the chair and vice-chair of the MEP and its members for a term of one year. The MEP will hold its first meeting from 15 to 19 April 2024.

11. ► **Action:** The Supervisory Body may wish to take note of the 74 designated national authorities (DNAs) established as of 15 April 2024, as listed on the United Nations Framework Convention on Climate Change (UNFCCC) website.²

Background: The CMA, in decision 3/CMA.3, annex, paragraph 26(c), decided that each host Party of Article 6.4 activities shall, prior to participating in the Article 6.4 mechanism, ensure that it has a DNA for the mechanism and has communicated that designation to the secretariat.

² See: <https://unfccc.int/process-and-meetings/the-paris-agreement/article-64-mechanism/national-authorities>.

Agenda item 3. Matters related to the Article 6.4 mechanism

12. ► **Action:** The Supervisory Body may wish to consider the updated information note “Roles and responsibilities of host Parties”, as contained in annex 4 to these annotations, and provide guidance as necessary.

Background: The Supervisory Body, at its seventh meeting, requested the secretariat to prepare a note, summarizing the roles and responsibilities of host Parties in various stages of the activity cycle, based on the regulatory documents adopted by the Supervisory Body. At its tenth meeting, the Supervisory Body considered this information note and requested the secretariat to update the information note for consideration at this meeting.

13. ► **Action:** The Supervisory Body may wish to consider and adopt the revised draft procedure “Appeal and grievance processes under the Article 6.4 mechanism”, as contained in annex 5 to these annotations.

Background: The Supervisory Body, at its tenth meeting, considered and provided guidance to the revised draft “Procedure: Appeal and grievance process under the Article 6.4 mechanism”, and requested the secretariat to revise the draft procedure based on matters identified in paragraph 26 of the SB 010 meeting report and to prepare an expanded cover note with further analysis on (i) the scope of an appeal and a grievance; (ii) information availability for appeal and grievance processes; (iii) their interlinkages with established stakeholders' engagement processes; and (iv) the substantiation of an option on fees with differentiation of applicable fees depending on the type of an appeal and a grievance.

14. ► **Action:** The Supervisory Body may wish to consider and adopt the revised draft “Article 6.4 sustainable development tool”, as contained in annex 6 to these annotations and request secretariat to prepare the respective A6.4 Environmental and Social Safeguards Risk Assessment Form, A6.4 Sustainable Development Tool Form and A6.4 Environmental and Social Management Plan Form, referred in the A6.4 Sustainable Development Tool.

Background: The Supervisory Body, at its tenth meeting, considered and provided guidance to the revised draft “Article 6.4 Sustainable Development Tool”, and requested the secretariat to revise the draft tool and to prepare an expanded cover note summarizing how the stakeholder comments received during the call for inputs to the annotated agenda of the tenth meeting, are considered in the revised draft tool, with a view to adopting this tool at this meeting.

15. ► **Action:** The Supervisory Body may wish to consider the concept note “Development of activity standard, validation and verification standard, and activity cycle procedure for programmes of activities” contained in annex 7 to these annotations and the three regulatory documents: the draft procedure “Activity cycle procedure for programmes of activities”, the draft standard “Activity standard for programmes of activities” and the draft standard “Validation and verification standard for programmes of activities”, which are appendices referenced in the concept note and published as separate documents, contained in annex 8, annex 9, and annex 10 to these annotations.

Background: The CMA, through decision 3/CMA.3, paragraph 5(a), requested the Supervisory Body to develop provisions for the development and approval of

methodologies, validation, registration, monitoring, verification and certification, issuance, renewal, first transfer from the mechanism registry, voluntary cancellation and other processes.

16. ► **Action:** The Supervisory Body may wish to consider an update on the status of the request for transition from the Clean Development Mechanism (CDM) and provide guidance, as necessary.

Background: The Supervisory Body, at its eighth meeting, adopted the revised “Standard: Transition of CDM activities to the Article 6.4 mechanism” and revised “Procedure: Transition of CDM activities to the Article 6.4 mechanism”, and agreed to make them effective from 1 January 2024. The deadline for project participants interested in expressing their intent to transition to submit their transition request was 31 December 2023.

17. ► **Action:** The Supervisory Body may wish to consider the draft procedure “A6.4 mechanism registry”, as contained in annex 11 to these annotations.

Background: The Supervisory Body, at its tenth meeting, considered the concept note “Operation of the mechanism registry”, and requested the secretariat to prepare a draft procedure for the Article 6.4 mechanism registry covering elements of the registry.

18. ► **Action:** The Supervisory Body may wish to consider an update on the preparation related to the engagement with Parties and stakeholders during the UNFCCC sessions in June 2024 in Bonn to facilitate the further work in relation to documents developed by the Supervisory Body, at its ninth meeting (i.e. A6.4-SB009-A01: Requirements for the development and assessment of Article 6.4 mechanism methodologies and A6.4-SB009-A02: Activities involving removals under the Article 6.4 mechanism).

Background: The Supervisory Body, at its tenth meeting, considered the concept note “Further work on the methodological products for the Article 6.4 mechanism” and provided guidance for further work on the Requirements for the development and assessment of Article 6.4 mechanism methodologies (A6.4-SB009-A01) and Activities involving removals under the Article 6.4 mechanism (A6.4-SB009-A02). This further work include engagement with Parties and stakeholders during the UNFCCC sessions in June 2024 in Bonn.

Agenda item 4. Relation with stakeholders

19. ► **Action:** The Supervisory Body may wish to take note of activities undertaken with regard to DNAs.

Background: The Supervisory Body, at its tenth meeting, agreed to establish a forum of the Article 6.4 DNAs to support the implementation of the Article 6.4 mechanism and to facilitate a dialogue with host Parties.

20. ► **Action:** The Supervisory Body may wish to interact with registered observers.

Background: The Supervisory Body, at its first meeting, agreed to interact with registered observers (in person and virtually) at the end of each meeting.

21. ► **Action:** The Supervisory Body may wish to take note of the engagement with the Local Communities and Indigenous Peoples Platform (LCIPP) and its Facilitative Working Group (FWG).

Background: The CMA, through decision 3/CMA.3, paragraph 5(h), requested the Supervisory Body to consider opportunities to engage with the LCIPP and its FWG.

22. ► **Action:** The Supervisory Body may wish to take note of the update of work on the capacity building programme”.

Background: Under decision 3/CMA.3, the Secretariat was requested to design and implement capacity building programmes to assist Parties in voluntarily participating in the cooperative mechanisms under Article 6. These capacity building programmes need to be developed and implemented through the Secretariat's Regional Collaboration Centres, and in consultation with the Supervisory Body.

23. ► **Action:** The Supervisory Body may wish to consider public comments on documentation of this meeting.

Background: The Supervisory Body shall receive public comments, including from stakeholders, on meeting documentation until one week prior to the meeting, unless otherwise decided by the Chair.

24. ► **Action:** The Supervisory Body may wish to consider unsolicited letters received from stakeholders, if any, and agree on any actions, as appropriate.

Background: In accordance with the “Procedure: Consideration of unsolicited letters to the Supervisory Body”, any letters addressed to the Supervisor Body that the Chair and the Vice-Chair have jointly decided to forward the letter for consideration by the Supervisory Body at its next meeting will be considered if a letter is received more than 28 days prior to the meeting. Otherwise, the letter shall be placed on the agenda of the subsequent meeting unless otherwise decided by the Chair of the Supervisory Body.

Agenda item 5. Other matters

25. ► **Action:** The Supervisory Body may wish to consider any other business it deems necessary.

Agenda item 6. Conclusion of the meeting

26. ► **Action:** The Supervisory Body may wish to approve the report of the eleventh meeting.

Background: The Chair will summarize the meeting and adopt the report, including references to any decisions taken, as per the RMPs.

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Annexes to the annotations

- Annex 1 - Information note: Workplan of the Supervisory Body 2024
- Annex 2 - Information note: Draft workplan of the Accreditation Expert Panel 2024
- Annex 3 - Information note: Draft workplan of the Methodological Expert Panel 2024
- Annex 4 - Information note: Roles and responsibilities of host Parties
- Annex 5 - Draft procedure: Appeal and grievance processes under the Article 6.4 mechanism
- Annex 6 - Draft tool: Article 6.4 sustainable development tool
- Annex 7 - Concept note: Development of activity standard, validation and verification standard, and activity cycle procedure for programmes of activities
- Annex 8 - Draft procedure: Article 6.4 activity cycle procedure for programmes of activities
- Annex 9 - Draft standard: Article 6.4 activity standard for programmes of activities
- Annex 10 - Draft standard: Article 6.4 validation and verification standard for programmes of activities
- Annex 11 - Draft procedure: Article 6.4 mechanism registry

Document information

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