

A6.4-SB011-AA-A02

Information note

Draft workplan of the Accreditation Expert Panel 2024

Version 01.0

DRAFT



United Nations
Framework Convention on
Climate Change

COVER NOTE

1. Procedural background

1. The support structure of the Supervisory Body of the Article 6.4 mechanism (hereinafter referred to as “the Supervisory Body”) consisting of the Accreditation Expert Panel (AEP) and Methodological Expert Panel (MEP), is established under the Supervisory Body to assist in the performance of its functions related to the accreditation system and methodological issues concerning Article 6.4 mechanism activities.
2. The mandates of the panels are determined by their terms of reference, the rules of procedure of the Supervisory Body, and additional guidance provided by the Supervisory Body.
3. The 2024 workplan of the AEP outlines the expected tasks / products for consideration at each meeting throughout the year in support of the work of the Supervisory Body. It has been developed within the context of the Article 6.4 mechanism’s two-year business and resource allocation plan 2024–2025. The workplan includes routine operational activities as well as mandates from the Supervisory Body.
4. The workplan provides information regarding tasks to be performed / products to be considered by the AEP at each meeting. The type of products included in the workplan indicate the actions to be taken by the AEP as outlined in table 1 below:

Table 1. Product development stage

Stage of development (not category of document)	Definition of stage	Action by the Accreditation Expert Panel
Info	Secretariat presents a document, presentation, or item intended to inform or update the AEP without necessitating any action on their part.	Take note, no further action (reports, updates)
Input	Secretariat presents a document, presentation, or item intended to inform or update the AEP and requests the AEP to provide its input to the secretariat.	Provide input to the secretariat
Recommendation	Secretariat presents a document, presentation, or item intended to inform or update the AEP requesting its recommendation to be forwarded to the Supervisory Body.	Recommend the document to the Supervisory Body for its consideration

Table 2. Accreditation Expert Panel workplan 2024

Activity	Product	AEP 1	AEP 2	SB consideration	Comments and mandates
Routine operational activities	Provide accreditation related guidance to the secretariat	Input	Input	N/A	Procedure: Article 6.4 accreditation (A6.4-PROC-ACCR-001 ¹); and Procedure: Selection and performance evaluation of experts on the Article 6.4 mechanism accreditation roster of experts (A6.4-PROC-GOV-005 ²)
	Establishment of accreditation roster of experts (ARoE)	Info	-	SB 011	
Assessment of applications for accreditation	Initiate initial accreditation process of DOEs	-	Input	N/A	
	Accreditation of new operational entities	-	Input	SB 014	
DOE performance monitoring	DOE performance monitoring procedure	-	Input	SB 014	
Direct interaction with stakeholders	Interaction with the DOE/Accredited Independent Entity (AIE) Coordination Forum	-	Info	N/A	
	Interaction with the CDM Assessment Team (CDMAT) via ARoE calibration workshop	-	Info	N/A	

¹ Refer to <https://unfccc.int/sites/default/files/resource/A6.4-PROC-ACCR-001-v01.0.pdf>

² Refer to <https://unfccc.int/sites/default/files/resource/A6.4-PROC-GOV-005-v01.0.pdf>

Table 3. Accreditation Expert Panel workplan 2024 number of items ^(a)

Numbers of items	AEP 1	AEP 2
Info	1	2
Input	1	4
Recommendation	-	-
Total	2	6

^(a) Total of items 2024: 8

Document information

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