

A6.4-SB011-A01

Workplan of the Accreditation Expert Panel 2024

Version 01.0



United Nations
Framework Convention on
Climate Change

1. Introduction

1. The support structure of the Supervisory Body of the Article 6.4 mechanism (hereinafter referred to as “the Supervisory Body”) consisting of the Accreditation Expert Panel (AEP) and Methodological Expert Panel (MEP), is established under the Supervisory Body to assist in the performance of its functions related to the accreditation system and methodological issues concerning Article 6.4 mechanism activities.
2. The mandates of the panels are determined by their terms of reference, the rules of procedure of the Supervisory Body, and additional guidance provided by the Supervisory Body.
3. The 2024 workplan of the AEP outlines the expected tasks / products for consideration at each meeting throughout the year in support of the work of the Supervisory Body. It has been developed within the context of the Article 6.4 mechanism’s two-year business and resource allocation plan 2024–2025. The workplan includes routine operational activities as well as mandates from the Supervisory Body.

2. Accreditation Expert Panel workplan 2024

Table 1. Accreditation Expert Panel workplan 2024

Activity	Product	AEP 001	AEP 002	SBM consideration	Comments and mandates
Routine operational activities	Provide accreditation related guidance to the secretariat	Input	Input	N/A	Procedure: Article 6.4 accreditation (A6.4-PROC-ACCR-001 ¹); and Procedure: Selection and performance evaluation of experts on the Article 6.4 mechanism accreditation roster of experts (A6.4-PROC-GOV-005 ²)
	Establishment of accreditation roster of experts (ARoE)	Info	-	SBM 011	
Assessment of applications for accreditation	Accreditation of new operational entities ³	-	Input	SBM 014	
DOE performance monitoring	DOE performance monitoring procedure	-	Input	SBM 014	
Direct interaction with stakeholders	Interaction with the DOE/Accredited Independent Entity (AIE) Coordination Forum	-	Info	N/A	
	Interaction with the Accreditation Assessment Team (AT) via ARoE calibration workshop	-	Info	N/A	

¹ Refer to <https://unfccc.int/sites/default/files/resource/A6.4-PROC-ACCR-001-v01.0.pdf>.

² Refer to <https://unfccc.int/sites/default/files/resource/A6.4-PROC-GOV-005-v01.0.pdf>.

³ Depending on whether there is any initial accreditation assessment completed before AEP 002 meeting.

Table 2. Accreditation Expert Panel workplan 2024 number of items ^(a)

Numbers of items	AEP 001	AEP 002
Info	1	2
Input	1	3
Total	2	5

(a) Total of items 2024: 7

Table 3. Legend

Legend	
Info	Information to the Supervisory Body (either through written document such as Information note or oral update)
Input	Input by the AEP to secretariat documents (e.g. concept notes)

Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
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