

**A6.4-INFO-GOV-020**

## Information note

---

# Workplan of the Accreditation Expert Panel 2025

Version 02.0



**United Nations**  
Framework Convention on  
Climate Change

## 1. Introduction

1. The support structure of the Supervisory Body (SBM) of the Article 6.4 mechanism, consisting of the Accreditation Expert Panel (AEP) and Methodological Expert Panel (MEP), is established under the Supervisory Body to assist in the performance of its functions related to the accreditation system and methodological issues concerning Article 6.4 mechanism activities.
2. The mandates of the panels are determined by their terms of reference, the rules of procedure of the Supervisory Body, and additional guidance provided by the Supervisory Body.
3. The 2025 workplan of the AEP outlines the expected tasks / products for consideration at each meeting throughout the year in support of the work of the Supervisory Body. It has been developed within the context of the Article 6.4 mechanism's two-year business and resource allocation plan 2024–2025.<sup>1</sup> The workplan includes routine operational activities as well as mandates from the Supervisory Body.
4. The AEP workplan for 2025 was approved by the Supervisory Body (refer to annex 3 of SBM 015 meeting report). The AEP co-chairs have agreed to cancel the virtual AEP meeting (AEP 004), which was tentatively scheduled for 15 April 2025. The next AEP meeting, currently set for 2 - 3 July 2025, will now be designated as AEP 004.

---

<sup>1</sup> Information note: Article 6.4 mechanism two-year business and resource allocation plan 2024–2025 (A6.4-INFO-GOV-007). Available at:  
<https://unfccc.int/sites/default/files/resource/A6.4-INFO-GOV-007.pdf>.

## 2. Accreditation Expert Panel workplan 2025

**Table 1. Accreditation Expert Panel workplan 2025**

Activity	Product	AEP 003	AEP 004	AEP 005	SBM consideration	Comments and mandates
Routine operational activities	Provide accreditation related guidance to the secretariat	Input	Input	Input	N/A	Procedure: Article 6.4 accreditation (A6.4-PROC-ACCR-001 <sup>2</sup> ); and Procedure: Selection and performance evaluation of experts on the Article 6.4 mechanism accreditation roster of experts (A6.4-PROC-GOV-005 <sup>3</sup> )
Assessment of applications for accreditation	Accreditation of new operational entities	Recommendation	Recommendation	Recommendation	SBM 015 SBM 016 SBM 017 SBM 018	Procedure: Article 6.4 accreditation
Revision of the Standard: Article 6.4 accreditation	Standard: Article 6.4 accreditation			Input	SBM 018	Standard: Article 6.4 accreditation
Revision of the Procedure: Article 6.4 accreditation	Procedure: Article 6.4 accreditation			Input	SBM 018	Procedure: Article 6.4 accreditation

---

<sup>2</sup> See <https://unfccc.int/sites/default/files/resource/A6.4-PROC-ACCR-001.pdf>.

<sup>3</sup> See <https://unfccc.int/sites/default/files/resource/A6.4-PROC-GOV-005.pdf>.

---

Activity	Product	AEP 003	AEP 004	AEP 005	SBM consideration	Comments and mandates
Direct interaction with stakeholders	Interaction with the DOE/Accredited Independent Entity (AIE) Coordination Forum		Info	Info	N/A	Procedure: Direct communication with stakeholders
	Interaction with the Accreditation Assessment Team (AT) via ARoE calibration workshop		Info		N/A	

**Table 2. Accreditation Expert Panel workplan 2025 number of items <sup>(a)</sup>**

Numbers of items	AEP 003	AEP 004	AEP 005
<b>Input</b>	1	1	3
<b>Info</b>	0	2	1
<b>Recommendation</b>	1	1	1
<b>Total</b>	<b>2</b>	<b>4</b>	<b>5</b>

(a) Total of items 2025: **11**

**Table 3. Legend**

<b>Legend</b>	
<b>Input</b>	Input by the AEP to the secretariat documents (e.g. concept notes)
<b>Info</b>	Information is provided through AEP reports to the Supervisory Body on interaction by AEP with stakeholders
<b>Recommendation</b>	Recommendation to the Supervisory Body (final recommendation on accreditation of designated operational entities)

- - - - -

### Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
02.0	20 May 2025	The Supervisory Body took note of this document (SBM 016, para. 11). This revision reflects the cancellation of an AEP meeting in April.
01.0	14 February 2025	SBM 015, Annex 3. Initial adoption

Decision Class: Operational  
Document Type: Information note  
Business Function: Governance  
Keywords: AEP, work organization, work programme