



ARTICLE 6.4 MECHANISM REGISTRY ENTITY CHANGE OF AUTHORIZED REPRESENTATIVES FORM (Version 01.0)

This form is to be used by entities to request to change their authorized representatives in the Article 6.4 mechanism registry.

The completed form, including attachments, should be submitted electronically by an authorized representative to a6.4mechanism-registry@unfccc.int

SECTION 1: GENERAL INFORMATION

Holding account number(s):

Entity name:

SECTION 2: CHANGE TO AUTHORIZED REPRESENTATIVES

Entities must have at least two representatives who will manage the entity's accounts in the registry. Activity participants may designate their focal point representatives.

The registry administrator will contact the proposed authorized representatives directly to undertake identity verification processes to ensure they comply with all applicable policies for the registry.

A. FIRST AUTHORIZED REPRESENTATIVE

A. Please tick as appropriate. If replacement is requested, please complete B and C below:

No action

Update details

Replace

Remove

☐
☐
☐
☐

B. Name of current authorized representative:

C. Incoming authorized representative:

Title:

Family name:

First name(s):

Passport number:

Address:

Email address:

Phone number:

B. SECOND AUTHORIZED REPRESENTATIVE

A. Please tick as appropriate. If replacement is requested, please complete B and C below:

No action

Update of details

Replace

Remove

☐
☐
☐
☐

B. Name of current authorized representative:

C. Incoming authorized representative:

Title:

Family name:

	First name(s):			
	Passport number:			
	Address:			
	Email address:			
	Phone number:			
C. THIRD AUTHORIZED REPRESENTATIVE (IF APPLICABLE)				
A. Please tick as appropriate. If replacement or removal is requested, please complete B and C below:	No action	Update of details	Replace	Remove
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Name of current authorized representative:				
C. Incoming authorized representative:	Title:			
	Family Name:			
	First Name(s):			
	Passport number:			
	Address:			
	Email address:			
	Phone number:			
SECTION 4: DECLARATIONS				
Declaration 1: <i>(to be completed by a legal representative of the entity)</i> I hereby declare that I have the authority to request change the authorized representatives on behalf of the entity named in section 1.A above:	Name:			
	Signature:			
	Date:			
Declaration 2: <i>(to be completed by individuals nominated in section 2 above)</i> I/We hereby declare that I/we will administer this holding account in accordance with the decisions of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement, the decisions of the Article 6.4 Supervisory Body, and any additional instructions/guidance from the Article 6.4 mechanism registry administrator.	Name of proposed authorized representative:			
	Signature:			
	Date:			

I/We understand that failure to do so may result in suspension or removal of my status as an authorized representative by the Article 6.4 mechanism registry administrator:	Name of proposed authorized representative:
	Signature:
	Date:
	Name of proposed authorized representative:
	Signature:
	Date:
SECTION 5: SUPPORTING DOCUMENTS <i>(the following documents must be attached)</i>	
For the legal representative of entity (Declaration 1): proof of authority (Power of Attorney or company registry certificate), notarized and dated within one year of submission, confirming their right to act on behalf of the entity:	<input type="checkbox"/> Please tick to confirm attachment

Document information

Version	Date	Description
01.0	5 September 2025	Initial publication of template.

Decision Class: Regulatory
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