



**PERFORMANCE ASSESSMENT REPORT ON  
VERIFICATION/CERTIFICATION OF A  
PROGRAMME OF ACTIVITIES (PoA)  
(Version 01.0)**

**SECTION 1: GENERAL INFORMATION**

<b>Entity name</b>	
<b>UNFCCC entity ref. no</b>	
<b>Address of the site(s) visited</b>	
<b>Scope(s) of accreditation of the activity under performance monitoring</b>	
<b>Approved methodology(ies) and tool(s) used</b>	
<b>Version no</b>	
<b>Technical area(s) of the PoA</b>	
<b>UNFCCC PoA reference no.</b>	
<b>PoA title</b>	
<b>Type of the PoA</b>	<input type="checkbox"/> Emission reductions activity <input type="checkbox"/> Removals activity <input type="checkbox"/> Combined emission reductions and removals activity
<b>Total CPs included and numbers</b>	
<b>CPs subject to this verification</b>	
<b>Brief description of the PoA</b>	
<b>Brief description of the specific CP(s) selected for verification</b>	
<b>Monitoring period</b>	
<b>DOE team names and their roles</b>	
<b>A6.4-AT names and their roles</b>	
<b>Start date of the performance assessment</b>	<i>(include date of the site visit)</i>

**SECTION 2: EVALUATION**

*(Key: S = Satisfactory, NS = Not satisfactory, NA = Not applicable/Cannot comment)*

Each "NS" under the column "Rating" has to be supported by a non-conformity (NC) report. One NC report form can be used for one or more "NSs" if they relate to the same A6.4 accreditation requirement.

Criteria  <i>(as applicable to the activity assessed)</i>	Draft assessment	
	Rating	Comments

<b>1. Process requirements</b>		
<b>1.(a) Contract review and allocation of resources</b>		
(i) Did the DOE carry out an effective review of the request for application and supplementary information before entering into a contractual agreement with the activity participant to ensure:		
a. That there are no impartiality issues that contravene the A6.4 accreditation requirements;		
b. That the DOE has necessary human resources with required competence to perform the verification/certification;		
c. That the PoA falls within the DOE's accredited sectoral scopes;		
d. Other considerations.		
(ii) Has the DOE concluded the verification/certification contract with the Activity participant.		
<b>1.(b) Schedule for the site inspection</b>		
(i) Did the DOE notify the secretariat of the timing of the site inspection no later than four weeks prior to undertaking the on-site inspection for the verification?		
<b>1.(c) Assessment of effective planning by the entity</b>		
(i) Did the DOE follow procedure in compliance with the accreditation standard for selecting the team members/technical reviewer?		
(ii) Did the DOE confirm that the team selected have no conflict of interest with respect to the A6.4 PoA?		
(iii) Did the DOE change any team member during the process? If so, did the DOE follow procedures to ensure that the team continues to be competent and impartial?		
(iv) Were the tasks given to each member of the DOE's team clearly defined and communicated to the client with sufficient information to object to appointment?		
(v) Did the entity circulate any assessment plan for the on-site assessment?		
(vi) Did the DOE team identify and review the pertinent documents related to the programme of activity prior to the starting of verification assessment?		

<b>2. On-site visit</b>		
<b>2.(a) Knowledge and Skills of the Team</b>		
(i) Did the team leader show ability to plan and make effective use of human resources, represent the team while communicating, lead the team to reach to conclusion, prevent and resolve conflicts?		
(ii) Did the team members show knowledge/skills:		
a. Of all applicable A6.4 rules and requirements, as contained in CMA decisions and the Supervisory Body decisions, including those contained in the VVS-PoA and AS-PoA.		
b. To communicate effectively with the DOE's client, either through personal knowledge of the client's language or through an interpreter/translator.		
c. Of technological and methodological aspects including technical processes and technologies technical area relevant to the PoA, baseline and monitoring methodologies applied.		
d. Of environmental and social impacts as part of the A6.4 sustainable development tool/Sustainable development co-benefits tool.		
e. Of the regional aspects and relevant national policies and legislations, including macro policy evaluation and authorization of the host country(ies) of the A6.4 PoA.		
f. Quality or Environmental Management systems and GHG accounting and monitoring.		
g. Surveys and sampling.		
h. Additionality and Baseline assessment for PoAs undergoing Post Registration Changes (PRC).		
i. Compliance of Implemented PoAs/CPs and monitoring of emissions reduction as per the applicable requirements.		
j. Auditing knowledge and skills, including collecting information through effective interviews, listening, observing and review of documents, records and data.		

<p>k. Verify accuracy of collected information and confirm the sufficiency and appropriateness of gathered evidence to support verification findings, and conclusion and prepare verification reports.</p>		
<p><b>2.(b) Mitigation of Threats and Impartiality</b></p>		
<p>Whether the verification team:</p> <p>a. Acted impartially in their work through contractual or employment conditions and assignment conditions;</p> <p>b. Did not provide any advice, consultancy, or recommendation to the A6.4-Activity participant on how to address identified deficiencies.</p>		
<p><b>3. Verification</b></p>		
<p><b>3.(a) Does the verification process and the report reflect the capability of the DOE system to apply standard auditing techniques to assess the quality of the information, in order to verify and report the following requirements as per applicable version of the VVS-PoA, relevant decisions of the CMA and the A6.4 Supervisory Body</b></p>		
<p>(i) PoA implementation in accordance with the registered PoA-DD;</p>		
<p>(ii) CP(s) implemented in accordance with the generic CP-DD (VVS-PoA);</p>		
<p>a. Implementation status</p>		
<p>b. Actual operation or any deviation or the proposed or actual changes in the implementation or operation of the PoA and/or the CPs comply with the relevant requirements in the activity standard</p>		
<p>c. The sum of the amount of GHG emission reductions or net GHG removals requested for issuance and the cumulative amount of GHG emission reductions or net GHG removals already issued for the PoA are up to the maximum annual amount of GHG emission reductions or net GHG removals approved by the host Party;</p>		
<p>(iii) Compliance of the monitoring plan with the monitoring methodology VVS-PoA)</p>		
<p>(iv) Compliance of implementation of monitoring of parameters in accordance with the monitoring plan contained in the registered PoA-DD, CP-DD or any accepted revised monitoring plan (VVS-</p>		

PoA)		
a. Monitoring plan has been properly implemented and followed		
b. All parameters have been monitored and updated as applicable		
c. Monitoring results are consistently recorded as per approved frequency		
d. QA/QC procedures have been applied;		
(v) Compliance with the calibration frequency requirements for measuring instruments)		
(vi) Any other information and references relevant to the GHG emission reductions or net GHG removals achieved by the included CPs (e.g. Intergovernmental Panel on Climate Change (IPCC) reports, data on electricity generation in the national grid or laboratory analysis, national regulations)		
a. Completeness of data verified		
b. Cross-checked with other sources		
c. Calculations of emissions in accordance with the formulae and methods described in the monitoring plan and the applied methodology		
d. Justification of assumption		
e. Correct application of default values including the application of appropriate GWPs		
(vii) verify and certify the correct implementation and operation of the record-keeping system		
(viii) Continuous engagement of stakeholders		
a. Has the DOE determined whether the activity participants have received comments on the implementation or operation of the registered A6.4 PoA and the included CPs after their registration or inclusion through the process of continuous engagement		
b. whether comments on the compliance of the registered PoA and included CPs with applicable Article 6.4 mechanism rules and requirements have been submitted from Parties, stakeholders and UNFCCC-admitted observer organizations		

and published on the UNFCCC website		
(ix) The avoidance of double issuance		
(x) Reversal related actions for component projects involving removals and emission reductions component projects with reversal risks		
(xi) For CPs involving removals, the DOE shall determine whether the monitoring report includes the following specific elements as per the activity standard and the respective provisions of the removals standard and any applied methodological regulatory documents		
<b>3. (b) verification of the environmental impacts, social impacts and sustainable development impacts</b>		
(i) For transitioned activities that have applied A6.4 SD Tool:		
a. Has the DOE verified the appropriateness, relevance, and sufficiency of information provided in the monitoring of the:		
1. Environmental and social indicators in the A6.4 Environmental and social management plan form		
2. A6.4 activity-level SD indicators in the A6.4 Sustainable development impact form.		
b. Has the DOE reviewed inputs and comments received via continuous engagement of local stakeholders in accordance with the activity standard		
c. Has the DOE conducted interviews with local stakeholders, and employed professional judgement in the evaluation of the ex-post fulfilment of risk assessments and SD impacts due to the CP		
d. Has the DOE confirmed that the activity participants have measured, monitored, and reported the parameters established in the A6.4 Environmental and social management plan form and A6.4 Sustainable development impact form submitted at the registration stage.		
(ii) For transitioned activities that have applied “Sustainable development co-benefits tool” under the CDM:		
Has the DOE determined:		
1. whether the monitoring report		

<p>includes the outcome of monitoring of the sustainable development co-benefits of the project based on the document describing how the activity participant monitors sustainable development co-benefits of the activity,</p> <p>2. the frequency of reporting of monitoring results in accordance with relevant provisions of the “Standard: Transition of CDM activities to the A6.4 mechanism”.</p>		
<p><b>3.(c) Has the DOE adequately verified and reported post-registration changes identified or reported by the activity participant which do not require prior approval from the Supervisory Body?</b></p>		
<p>(i) Temporary deviations from the registered monitoring plan, the A6.4 SD Tool forms (A6.4 Environmental and social safeguards risk assessment form, A6.4 Environmental and social management plan form and A6.4 Sustainable development impact form) and/or monitoring methodology</p>		
<p>(ii) Corrections</p>		
<p>(iii) Changes to the start date of the crediting period of the included CP</p>		
<p>(iv) Inclusion of a monitoring plan</p>		
<p>(v) Permanent changes to the registered monitoring plan to the A6.4 SD Tool forms (A6.4 Environmental and social safeguards risk assessment form, A6.4 Environmental and social management plan form and A6.4 Sustainable development impact form), or permanent deviation of monitoring from the applied methodologies or standardized baseline or other methodological regulatory documents, including the A6.4 SD Tool</p>		
<p>(vi) Changes to the programme design of a registered PoA or CP design</p>		
<p>(vii) Inclusion of CPs</p>		
<p><b>3.(d) Has the applied sampling approach ensured that a statistically sound sample of CPs from each version of the PoA are being verified?</b></p>		
<p><b>3.(e) Was the internal quality control process adequate to capture issues missed by the</b></p>		

<b>verification team?</b>		
<b>4. Assessment of the presentation of the draft verification report</b>		
<b>4.(a) Was the draft report, correct representation of the work carried out by the DOE team?</b>		
<b>4.(b) Were the raised CARs/CLs/FARs accurately identified, formulated, discussed and concluded adequately by the DOE team?</b>		
<b>4.(c) Did the draft verification report include:</b>		
(i) An overview of the verification process used by the DOE in order to arrive at its verification conclusions, identification of verification findings and justification;		
(ii) The scope of verification;		
(iii) Details of the verification team, technical experts, internal reviewers involved, together with their roles in the verification activity and details of who conducted the on-site visit;		
(iv) Findings of the desk review and site visit;		
(v) All of the DOE's findings and conclusions for each requirement;		
(vi) A list of each parameter specified by the monitoring plan and a statement on how the values in the monitoring report have been verified;		
(vii) A statement that identifies any changes to the registered PoA-DD, and their date of approval by the A6.4 Supervisory Body;		
(viii) An assessment and close-out of any CARs, CLs or FARs issued to the activity participants;		
(ix) An assessment of remaining issues from the previous verification period, if appropriate;		
(x) A conclusion on the verified amount of emission reductions achieved.		
<b>Did the DOE conduct the verification/certification activity competently?</b>	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>A6.4-AT Leader (signature)</b>		
<b>Date</b>		

<b>SECTION 3: CLARIFICATION ON FINDINGS BY THE DOE</b>	
<b>SECTION 4: ASSESSMENT OF CLARIFICATION BY THE A6.4-AT AND RAISING NCs</b>	
<b>General comments</b>	
<input type="checkbox"/> <b>Case to be presented to the A6.4-AEP since there is evidence that the DOE intentionally provided false information, intentionally omitted to provide information that should have been provided, or deliberately violated accreditation requirement.</b>	
<i>The A6.4-AT shall substantiate issues in this section, if the checkbox above is ticked.</i>	
<b>Final conclusions</b>	
<b>Signature by A6.4-AT leader:</b>	
<b>Date</b>	

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**Document information**

<i>Version</i>	<i>Date</i>	<i>Description</i>
01.0	13 October 2025	Initial publication of form template.

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