



WORK PLAN FOR A6.4 ASSESSMENT TEAM (Version 1.0)

Entity name and address of site(s) to be assessed:	
UNFCCC ref no.:	
Type of assessment:	<input type="checkbox"/> Initial/re-accreditation <input type="checkbox"/> Extension of sectoral scopes <input type="checkbox"/> Regular surveillance <input type="checkbox"/> Spot-check <input type="checkbox"/> Entity office <input type="checkbox"/> Other office <input type="checkbox"/> Outsourced entity/ies
Scopes applied for:	
Scopes already accredited:	
A6.4-AT leader name:	
A6.4-AT members names:	
Information (background) relevant to the present work plan:	
a) Status of the entity in the accreditation process; b) Information from previous related assessments; c) Issues previously raised by the AEP;	
Information on performance of the entity:	
a) Previous performance assessments; b) Outcomes from performance monitoring of the validation and verification functions of the entity;	
Issues to be focused on during the assessment in relation to compliance with the Article 6.4 mechanism accreditation requirements:	
a) Legal status and matters; b) Liability and finance; c) Entity's management;	

- d) **Safeguarding impartiality;**
- e) **Human resources and competence;**
- f) **Information management;**
- g) **Validation and verification process;**
- h) **Quality management system;**
- i) **Complaints, disputes and appeals process;**

Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
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