 DECLARATION OF OTHER OFFICES PERFORMING VALIDATION AND VERIFICATION/CERTIFICATION FUNCTIONS (Version 01.0)	
Entity name	Earthood Services Private Limited
UNFCCC entity ref. no.	
Do you allocate functions to offices other than your central office or to other legal entities (outsourced entities)? Note: this form shall be provided with the submission of the application for accreditation or upon the A6.4 mechanism accreditation panel's request. Subsequent changes to the information provided in this form shall be notified to the secretariat in accordance with paragraphs 36 and 267 of the Article 6.4 mechanism accreditation procedure (version 01.0).	<input type="checkbox"/> Yes <input type="checkbox"/> No If "yes", complete the sections below.
Description of other offices (add rows as necessary)	
Name of the office number 1.1	Earthood UK Limited
Physical address	33 Hanworth Road, Sunbury-on-Thames, London, TW16 5DA
Country	United Kingdom
Postal address	33 Hanworth Road, Sunbury-on-Thames, London, TW16 5DA
Country	United Kingdom
Legal entity status at the location	Registered
Relationship with the DOE For example: Branch (i.e., office other than the central office)	Subsidiary of Earthood Services Private Limited, India
Number of personnel Personal directly involved in validation and verification/certification activities on the date of submitting this form	02
Functions allocated Summary of functions allocated to the office other than the central office	No function allocated as there is no activity related to CDM or Article 6.4 performed from this office.
Name of the office number 1.2	Earthood Karbon Ve Çevresel Sertifikasyon Hizmetleri A.Ş.
Physical address	Beştepe Mah. 31.Sok. 2/B İç Kapı No:104 Yenimahalle/Ankara
Country	Turkey
Postal address	Beştepe Mah. 31.Sok. 2/B İç Kapı No:104 Yenimahalle/Ankara
Country	Turkey
Legal entity status at the location	Registered
Relationship with the DOE For examples: Independent company, office of other legal entity belonging to the same group, etc.	Subsidiary of Earthood Services Private Limited, India

Number of personnel Personal directly involved in validation and verification/certification activities on the date of submitting this form	02
Functions allocated Summary of functions allocated to the outsourced entity	No function allocated as there is no activity related to CDM or Article 6.4 performed from this office.
Name of the office number 1.3	Earthood Rus Limited Liability Company
Physical address	Moscow, 60- Letiya Oktyabrya Ave, 10A, 6 Floor, premise VIII, room 3m
Country	Russia
Postal address	Moscow, 60- Letiya Oktyabrya Ave, 10A, 6 Floor, premise VIII, room 3m
Country	Russia
Legal entity status at the location	Registered
Relationship with the DOE For example: Branch (i.e., office other than the central office)	Subsidiary of Earthood Services Private Limited, India
Number of personnel Personal directly involved in validation and verification/certification activities on the date of submitting this form	04
Functions allocated Summary of functions allocated to the office other than the central office	No function allocated as there is no activity related to CDM or Article 6.4 performed from this office.

Outsourced functions in accordance with appendix 1


Use the following table to indicate which functions have been outsourced, as defined by paragraphs 57–62 of the Article 6.4 mechanism accreditation standard (version 01.0). Indicate the function by entering the office number (as defined above) of the outsourced entity.

*Outsourcing can be done exclusively in the context of the other functions that are carried out by the outsourced body.

Chapter	Requirement		Function	Para	Outsourcing	Office number of the outsourced entity (from above)
6	Legal status and matters			11-15	N/A	
7	Liability and finance	Financial stability		16-17	NO	
		Liability		18-19	NO	
8	Entity's management	Management structure		20-23	NO	
		Management functions		24-26	NO	
9	Safeguarding impartiality	General		27-29	N/A	
		Safeguarding impartiality at the policy level		30-32	NO	
		Safeguarding impartiality at the organization level		33-37	NO	
		Safeguarding impartiality at the operational level		38-45	YES*	
		Review of effectiveness		46-48	NO	
10	Human resources and competence	Sufficiency of human resources	General	49-55	NO	
			Recruitment and outsourcing to an entity	56-62	No	
			Use external individuals	63-65	YES*	
		Competence requirements	Initial competence analysis	66-70	NO	
			Competence for validation or verification/certification teams	71	NO	

Chapter	Requirement		Function	Para	Outsourcing	Office number of the outsourced entity (from above)
			Competence for technical experts	71	NO	NA
			Competence for technical reviewers	71	NO	NA
		Management of human resource and competence	Demonstration of competence and qualification of personnel	72-76	NO	NA
			Monitoring of performance and ensuring competence and training	77-83	NO	NA
			Personnel records	84	NO	NA
11	Information management	Information to be made available in the public domain		85	NO	NA
		Confidentiality		86-88	YES*	NA
12	Validation and verification/certification process	Contract review	Validation/verification contract review	89-91	YES	NA
				92-94	NO	NA
		Selection of the validation or verification/certification personnel		95, 97-99	YES, excluding appointment of technical review teams	NA
				96	NO	NA
		Validation and verification/certification		100	YES	NA
				101	NO	NA
		Technical review		102-103	NO	NA
		Issuance of final validation or verification/certification opinions and reports		104-106	NO	NA
13	Quality management system	General		107-108	NO	NA

Chapter	Requirement		Function	Para	Outsourcing	Office number of the outsourced entity (from above)
		Responsibilities of top management		109-110	NO	NA
		Article 6.4 quality manager		111	NO	NA
		Document and record management system	Control of documents	112-113	NO	NA
			Control of records	114-117	YES*	NA
			Records pertaining to validation and/or verification/certification functions	118(a), 118(c) –(e), and 119	YES*	NA
			Records pertaining to validation and/or verification/certification functions	118(b), and 118(f) –(l)	NO	NA
		Internal audits		120-122	NO	NA
		Corrective and preventive actions		123-128	NO	NA
		Management review		129-132	NO	NA
14	Handling complaints, disputes and appeals	Complaints		133-134	NO	NA
		Disputes		135-137	NO	NA
		Appeals		138-140	NO	NA

Name of entity representative	Dr. Kaviraj Singh
Signature of entity representative	
Date (DD/MM/YYYY)	06-08-2024

Document information

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