



**VERIFICATION AND CERTIFICATION REPORT FORM  
FOR ARTICLE 6.4 PROGRAMMES OF ACTIVITIES  
(Version 01.0)**

**DETAILS OF THE MONITORING REPORT**

<b>PoA title:</b>	>>		
<b>UNFCCC reference number:</b>	>>		
<b>Monitoring period:</b>	<b>Start date:</b> Click or tap to enter a date. <b>End date:</b> Click or tap to enter a date. <b>Sequence number:</b> >> <b>Batch number:</b> >>		
<b>PoA Period:</b>	<b>Start date:</b> Enter a date. <b>End date:</b> Enter a date. <b>Sequence number:</b> Choose a PoA period.		
<b>CPs covered in the monitoring period:</b> <i>(Add/remove rows as necessary)</i>	<b>CP reference number</b>	<b>CP title</b>	<b>Date of inclusion in the PoA</b>
	>>	>>	Enter a date.
	>>	>>	Enter a date.
	>>	>>	Enter a date.
<b>Version number of the PoA-DD to which this verification and certification report applies:</b>	>>		
<b>Host Parties:</b> <i>(Add/remove rows as necessary)</i>	<b>Host Parties</b>	<b>Is this a host Party to a CP covered in this report? (yes/no)</b>	
	Choose a Party		
	Choose a Party		
	Choose a Party		
<b>Applied methodologies and standardised baselines, and their versions:</b>	>>		
<b>Sectoral scope(s):</b>	>>		
<b>Post-registration changes:</b>	<input type="checkbox"/> This request for issuance <u>does not</u> include post-registration changes		
	<input type="checkbox"/> This request for issuance includes the following post-registration changes:		

	<input type="checkbox"/> <b>Temporary deviations from the registered monitoring plan of CPs, applied methodologies, standardized baselines or other methodological regulatory documents<sup>1</sup></b>  <input type="checkbox"/> <b>Permanent changes:</b> <input type="checkbox"/> Corrections to the PoA-DD <input type="checkbox"/> Permanent changes to the description of how to develop the monitoring plan of each CP <input type="checkbox"/> Changes to the programme design <input type="checkbox"/> <b>Registration under or overlap with other crediting scheme</b> <input type="checkbox"/> <b>Change of activity participant</b>		
<b>Emission reductions or net removals achieved by the CPs included in the request for issuance in this monitoring period (tCO<sub>2</sub>e):</b>	>>		
<b>Maximum annual emission reductions or net removals approved by the host Parties (tCO<sub>2</sub>e) (if applicable):</b>	<b>Host Parties</b>	<b>Before the post-registration change</b>	<b>After the post-registration change</b>
	Choose a Party	>>	>>
	Choose a Party	>>	>>
<b>DETAILS OF THE VERIFICATION AND CERTIFICATION REPORT</b>			
<b>Version number and date of completion of the verification and certification report:</b>	<b>Version number:</b>  <b>Date of completion:</b> Enter a date.		
<b>Name and UNFCCC reference number of the DOE:</b>	>>		
<b>Name, position and signature of the approver of the verification and certification report:</b>	>>		

<sup>1</sup> "Any other standards, methodologies, methodological tools and guidelines (to be) applied in accordance with the selected(applied) methodologies" are collectively referred to as the other (applied) methodological regulatory documents.

**SECTION A. Executive summary**

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**SECTION B. Verification team, technical reviewer and approver****B.1. Verification team members***(Copy/paste rows as necessary)*

No.	Role	Type of resource <sup>2</sup>	Last Name	First Name	Affiliation (e.g. name of central or other office of DOE or outsourced entity)	Involved in			
						Desk/document	On-site inspection	Interviews	Verification findings
>>	Chose an item	Chose an item.	>>	>>	>>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**B.2. Technical reviewer and approver of the verification and certification report***(Copy/paste rows as necessary)*

No.	Role	Type of resource	Last Name	First Name	Affiliation (e.g. name of central or other office of DOE or outsourced entity)
>>	Choose an item.	>>	>>	>>	>>

<sup>2</sup> Use of one of the following abbreviations referring to the standard “Article 6.4 accreditation”:

- (a) IR (Internal Resource);
- (b) EI (External Individuals);
- (c) OR (Outsourced Resource).

**SECTION C. Application of materiality****C.1. Consideration of materiality in planning the verification**

No.	Risk that could lead to material errors, omissions or misstatements	Assessment of the risk		Response to the risk in the verification plan and/or sampling plan
		Risk level	Justification	
>>	>>	>>	>>	>>

**C.2. Consideration of materiality in conducting the verification**

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**SECTION D. Means of verification****D.1. Desk/documents review**

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**D.2. On-site inspection***(Copy/paste rows as necessary)*

Duration of on-site inspection: Enter a date. to Enter a date.				
No.	Activity performed on-site	Site Location	Date	Team member
>>	>>	>>	Enter a date	>>

**D.3. Interviews***(Copy/paste rows as necessary)*

No.	Interviewee			Date	Subject	Team Member
	Last Name	First Name	Affiliation			
>>	>>	>>	>>	Enter a date.	>>	>>

**D.4. Sampling approach**

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**D.5. Clarification requests (CLs), corrective action requests (CARs) and forward action requests (FARs)**

Area of verification findings	No. of CLs	No. of CARs	No. of FARs
Compliance of the monitoring report with the monitoring report form	>>	>>	>>

Remaining forward action requests from validation of PoA, validation of CP inclusion and/or previous verifications	>>	>>	>>
CPs considered for verification and covered in this report	>>	>>	>>
<b>Programme of activities</b>			
Compliance of the PoA implementation and operation with the registered programme design document	>>	>>	>>
Post-registration change			
- Permanent changes – Corrections to the PoA	>>	>>	>>
- Permanent changes – changes to the description of how to develop the monitoring plan of each CP	>>	>>	>>
- Permanent changes – Changes to the programme design	>>	>>	>>
- Registration under or overlap with other crediting scheme	>>	>>	>>
- Change of activity participant	>>	>>	>>
<b>Component projects</b>			
Compliance of the CPs implementation with the included CP-DDs	>>	>>	>>
Post-registration change			
- Temporary deviations from the registered monitoring plan of CPs, applied methodologies, standardized baselines or other methodological regulatory documents	>>	>>	>>
- Permanent changes – Corrections to the CPs	>>	>>	>>
- Permanent changes – Change to the start date of the crediting period of CPs	>>	>>	>>
- Permanent changes – Inclusion of monitoring plan of CPs	>>	>>	>>
- Permanent changes – changes to the registered monitoring plan, or permanent deviation of monitoring from the applied methodologies, standardized baselines, or other methodological regulatory documents	>>	>>	>>
- Permanent changes – Changes to the design of CPs	>>	>>	>>
Compliance of the monitoring plan of included CPs with the methodologies including applicable tools and standardized baselines	>>	>>	>>
Compliance of monitoring activities with the registered monitoring plan of CPs			
- Data and parameters fixed ex ante or at renewal of crediting period	>>	>>	>>
- Data and parameters monitored	>>	>>	>>

- Implementation of sampling plan	>>	>>	>>
Compliance with monitoring and addressing of reversals	>>	>>	>>
Compliance with the calibration frequency requirements for measuring instruments	>>	>>	>>
Assessment of data and calculation of emission reductions or net removals	>>	>>	>>
- Calculation of baseline emissions/removals	>>	>>	>>
- Project emissions/removals	>>	>>	>>
- Leakage emissions	>>	>>	>>
- Summary calculation of emission reductions or net removals	>>	>>	>>
- Comparison of actual emission reductions or net removals with estimates in registered CP-DDs	>>	>>	>>
- Remarks on difference from estimated value in registered CP-DDs	>>	>>	>>
- Comparison of cumulative emission reductions or net removals against maximum annual amount approved by the host Party	>>	>>	>>
Implementation of the monitoring of activity-level environmental and social indicators and activity-level SD indicators	>>	>>	>>
Continuous engagement with stakeholders	>>	>>	>>
Avoidance of double issuance	>>	>>	>>
Others (please specify)	>>	>>	>>
<b>TOTAL</b>	<b>&gt;&gt;</b>	<b>&gt;&gt;</b>	<b>&gt;&gt;</b>

## SECTION E. Verification of compliance with specific requirements

### E.1. Compliance of the monitoring report with the monitoring report form

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**E.2. Remaining forward action requests from validation and/or previous verifications***(Copy/paste tables for each FAR left open from the validation or from the previous verification)*

<b>FAR ID:</b>	>>		
<b>FAR raised at:</b>	<input type="checkbox"/> Validation for registration of the PoA <input type="checkbox"/> Validation for inclusion of the following CPs: Click or tap here to enter text. <input type="checkbox"/> Validation for renewal of the PoA period <input type="checkbox"/> Validation for renewal of the crediting period of the following CPs: Click or tap here to enter text. <input type="checkbox"/> Previous verification		
<b>DOE that raised the FAR:</b>	>>		
	<b>Validation or verification report version number and date:</b>	<b>Date:</b>	Enter a date
		<b>Version:</b>	>>
<b>Description of the issue:</b>	>>		
	<b>Requirements:</b>	>>	
<b>Responses from activity participants:</b>	>>		
	<b>Evidences provided:</b>	<b>Date:</b>	Enter a date
<b>DOE assessment:</b>	>>		<b>Date:</b> Enter a date

**E.3. CPs considered for verification and covered in this report***(Copy/paste rows as necessary)*

Title and UNFCCC reference number of the CP	Date of inclusion of the CP in the PoA	Version of the PoA-DD	Is the CPA considered for this verification? (Y/N)	Confirmation that a request for issuance including the CP has been published for the previous monitoring period (Y/N)
>>	Click or tap to enter a date.	>>	>>	>>

**E.4. Compliance of the PoA implementation and operation with the registered programme design document**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**E.5. Post-registration changes to the PoA****E.5.1. Permanent changes – Corrections to the PoA**

<b>Approval status</b>	<input type="checkbox"/> There were corrections after the registration of the PoA or renewal of the PoA period <input type="checkbox"/> Already approved by the Supervisory Body: Check this box and provide the dates of approval of the corrections Date of approval: DD/MM/YYYY (Ref. number: >>) Date of approval: DD/MM/YYYY (Ref. number: >>) Date of approval: DD/MM/YYYY (Ref. number: >>) <i>(Add rows as needed)</i> <input type="checkbox"/> Not yet approved by the Supervisory Body <input type="checkbox"/> There were no corrections after the registration of the PoA or renewal of the PoA period
<b>Changes to be validated</b>	>>
<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**E.5.2. Permanent changes – Changes to the description of how to develop the monitoring plan of each CP**

<b>Approval status</b>	<input type="checkbox"/> There were changes after the registration of the PoA or renewal of the PoA period <input type="checkbox"/> Already approved by the Supervisory Body: Date of approval: DD/MM/YYYY (Ref. number: >>) Date of approval: DD/MM/YYYY (Ref. number: >>) <i>(Add rows as needed)</i> <input type="checkbox"/> Not yet approved by the Supervisory Body <input type="checkbox"/> There were no changes after the registration of the PoA or renewal of the PoA period
<b>Changes to be validated</b>	>>
<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**E.5.3. Permanent changes – Changes to the programme design**

<b>Approval status</b>	<input type="checkbox"/> There were changes after the registration of the PoA or renewal of the PoA period <input type="checkbox"/> Already approved by the Supervisory Body: Date of approval: DD/MM/YYYY (Ref. number: >>) Date of approval: DD/MM/YYYY (Ref. number: >>) <i>(Add rows as needed)</i> <input type="checkbox"/> Not yet approved by the Supervisory Body <input type="checkbox"/> Already approved by the Host Party (if applicable) Date of approval: DD/MM/YYYY <input type="checkbox"/> There were no changes after the registration of the PoA or renewal of the PoA period
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Changes to be validated	>>
Means of verification	>>
Findings	>>
Conclusions	>>

**E.5.4. Registration under or overlapping with other crediting scheme**

Approval status	<input type="checkbox"/> Already approved by the Supervisory Body: Date of approval: DD/MM/YYYY (Ref. number: >>) Date of approval: DD/MM/YYYY (Ref. number: >>) ( <i>Add rows as needed</i> ) <input type="checkbox"/> Not yet approved by the Supervisory Body
Changes to be validated	>>
Means of validation	>>
Findings	>>
Conclusions	>>

**E.5.5. Change of activity participants**

Approval status	<input type="checkbox"/> There were changes to activity participants after the registration of the PoA Date of approval: DD/MM/YYYY (Ref. number: >>) Date of approval: DD/MM/YYYY (Ref. number: >>) ( <i>Add rows as needed</i> ) <input type="checkbox"/> There were <b><u>no</u></b> changes to activity participants after the registration of the PoA
Means of validation	>>
Findings	>>
Conclusions	>>

**E.6. Compliance of the CP implementation and operation with the registered CP-DDs**

Means of verification	>>
Findings	>>
Conclusions	>>

**E.7. Post-registration changes to CPs****E.7.1. Temporary deviations from the registered monitoring plan, applied methodologies, standardized baselines or other methodological regulatory documents**

<b>Notification or approval status</b>	<input type="checkbox"/> There were temporary deviations after the inclusion of any of the CPs covered in this verification after their inclusion in the PoA or renewal of the crediting period of the CPs <input type="checkbox"/> Already notified to or approved by the Supervisory Body: Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) <i>(Add rows as needed)</i> <input type="checkbox"/> Not yet notified to or approved by the Supervisory Body CPs involved: >> <input type="checkbox"/> There were <b>no</b> temporary deviations to the CPs covered in this verification after the inclusion in the PoA or renewal of the crediting period of the CPs
<b>Changes to be validated</b>	>>
<b>Means of validation</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**E.7.2. Permanent changes – Corrections to the CPs**

<b>Notification or approval status</b>	<input type="checkbox"/> There were corrections to the CPs after the inclusion in the PoA or renewal of the crediting period of the CPs Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) <i>(Add rows as needed)</i> <input type="checkbox"/> There were <b>no</b> corrections to the CPs covered in this verification after the inclusion in the PoA or renewal of the crediting period of the CPs
<b>Means of validation</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**E.7.3. Permanent changes – Changes to the start date of the crediting period of CPs**

<b>Notification or approval status</b>	<input type="checkbox"/> There were changes to the start date of CPs included in this verification after the inclusion in the PoA or renewal of the crediting period of the CPs Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) <i>(Add rows as needed)</i> <input type="checkbox"/> There were <b>no</b> changes to the start date of CPs included in this verification after the inclusion in the PoA or renewal of the crediting period of the CPs
<b>Means of validation</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**E.7.4. Permanent changes – Inclusion of a monitoring plan**

<b>Notification or approval status</b>	<input type="checkbox"/> There were inclusions of monitoring plans of CPs covered by this verification after the inclusion in the PoA or renewal of the crediting period of the CPs Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) <i>(Add rows as needed)</i> <input type="checkbox"/> There were <b>no</b> inclusions of monitoring plans of CPs covered by this verification after the inclusion in the PoA or renewal of the crediting period of the CPs
<b>Means of validation</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**E.7.5. Permanent changes – Changes to the registered monitoring plan, or permanent deviation of monitoring from the applied methodologies, standardized baselines or other methodological regulatory documents**

<b>Notification or approval status</b>	<input type="checkbox"/> There were changes to the registered monitoring plan or permanent deviation of monitoring of CPs covered by this verification after the inclusion in the PoA or renewal of the crediting period of the CPs Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) <i>(Add rows as needed)</i> <input type="checkbox"/> There were <b>no</b> changes to the registered monitoring plan or permanent deviation of monitoring of CPs covered by this verification after the inclusion in the PoA or renewal of the crediting period of the CPs
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Means of validation	>>
Findings	>>
Conclusions	>>

#### E.7.6. Permanent changes – changes to the design of CPs

Notification or approval status	<input type="checkbox"/> There were changes to the design of the CPs covered by this verification after the inclusion in the PoA or renewal of the crediting period of the CPs Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) <i>(Add rows as needed)</i> <input type="checkbox"/> There were <b>no</b> changes to the design of the CPs covered by this verification after the inclusion in the PoA or renewal of the crediting period of the CPs
Means of validation	>>
Findings	>>
Conclusions	>>

#### E.8. Compliance of the monitoring plan of included CPs with the methodologies including applicable tools and standardized baselines

Means of validation	>>
Findings	>>
Conclusions	>>

#### E.9. Compliance of monitoring activities with the registered monitoring plan

##### E.9.1. Data and parameters fixed ex ante or at renewal of crediting period

Means of verification	>>
Findings	>>
Conclusions	>>

##### E.9.2. Data and parameters monitored

Means of verification	>>
Findings	>>
Conclusions	>>

**E.9.3. Implementation of sampling plan**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**E.10. Compliance with monitoring and addressing of reversals**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**E.11. Compliance with the calibration frequency requirements for measuring instruments**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**E.12. Assessment of data and calculation of emission reductions or net removals****E.12.1. Calculation of baseline emissions/removals**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**E.12.2. Project emissions/removals**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**E.12.3. Leakage emissions**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**E.12.4. Summary calculation of emission reductions or net removals**

Means of verification	>>
Findings	>>
Conclusions	>>

**E.12.5. Comparison of actual emission reductions or net removals with estimates in include CP-DDs**

Means of verification	>>
Findings	>>
Conclusions	>>

**E.12.6. Remarks on difference from estimated value in included CP-DDs**

Means of verification	>>
Findings	>>
Conclusions	>>

**E.12.7. Comparison of cumulative emission reductions or net removals against maximum annual amount approved by the host Party**

Means of verification	>>
Findings	>>
Conclusions	>>

**E.13. Implementation of the monitoring of activity-level environmental and social indicators and activity-level SD indicators**

Means of verification	>>
Findings	>>
Conclusions	>>

**E.14. Continuous engagement with stakeholders**

Means of verification	>>
Findings	>>
Conclusions	>>

**E.15. Avoidance of double issuance**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**SECTION F. Internal quality control**

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**SECTION G. Verification opinion**

&gt;&gt;

**SECTION H. Certification statement**

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**APPENDIX 1 – Abbreviations**

Abbreviation	Full text
>>	>>

**APPENDIX 2 – Competence of team members and technical reviewers**

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**APPENDIX 3 – Documents reviewed or referenced**

No.	Author	Title	References to the document	Provider
>>	>>	>>	>>	>>

**APPENDIX 4 – Clarifications requests, corrective action requests and forward action requests****Table 1. CLs from this verification***(Copy/paste tables for each new CL)*

<b>CL ID:</b>	>>	<b>Section number:</b>	>>
<b>Description of the issue:</b>	>>		
	<b>Requirements:</b>	>>	<b>Date:</b> Enter a date
<b>Responses from activity participants:</b>	>>		
	<b>Evidences provided:</b>	>>	<b>Date:</b> Enter a date
<b>DOE assessment:</b>	>>		
			<b>Date:</b> Enter a date

**Table 2. CARs from this verification***(Copy/paste tables for each new CAR)*

<b>CAR ID:</b>	>>	<b>Section number:</b>	>>
<b>Description of the issue:</b>	>>		
	<b>Requirements:</b>	>>	<b>Date:</b> Enter a date
<b>Responses from activity participants:</b>	>>		
	<b>Evidences provided:</b>	>>	<b>Date:</b> Enter a date
<b>DOE assessment:</b>	>>		
			<b>Date:</b> Enter a date



**Table 3. FARs from this verification***(Copy/paste tables for each new FAR)*

<b>FAR ID:</b>	>>	<b>Section number:</b>	>>
<b>Description of the issue:</b>	>>		
	<b>Requirements:</b>	>>	<b>Date:</b> Enter a date

## ATTACHMENT. Instructions for completing this form

### 1. General instructions

#### 1. Compliance with requirements, regulations and standards

- 1.1. When completing this form, comply with the “Article 6.4 mechanism validation and verification standard for programmes of activities” (A6.4-STAN-AC-005).<sup>1</sup>
- 1.2. Include, if necessarily, additional information other than that indicated in this form in order to support how the designated operational entity (DOE) has arrived at its verification conclusions. This information may include, but need not be limited to tables, graphs and annexes such as a validation protocol.
- 1.3. List all the abbreviations used in this validation report in Appendix 1 below.

#### 2. Working language:

- 2.1. Complete this form in English.
- 2.2. Prepare all attached documents in English or provide full translation to English of relevant sections of documents if their originals were prepared in other language.

#### 3. Format and lay-out of the form:

- 3.1. Complete this form using the same format without modifying its font, headings or logo, and without any other alteration to the form.
- 3.2. Do not modify or delete tables and their columns in this form. Add rows of the tables and copy/paste tables as needed. Add additional appendices as needed.

#### 4. Reporting the monitoring of CPs:

- 4.1. Section E.7 is to be completed for all CPs covered in this verification and certification report.
- 4.2. CPs can be grouped as appropriate.
- 4.3. Replicate each section of Section E.3 per CP or group of CPs.
- 4.4. Provide information pertaining to the group and/or unique to each CP, as appropriate and in accordance with the verification and reporting requirements of the validation and verification standard.

#### 5. Sections not applicable:

- 5.1. If a section of this form is not applicable, explicitly state that the section is left blank intentionally.

#### 6. Other instructions:

- 6.1. Use an internationally recognized format for presentation of values. For example, use digits grouping in thousands and mark a decimal point with a dot (.), not with a comma (,).
- 6.2. Complete this form removing this Attachment.


#### 7. Acronyms and abbreviations:

- 7.1. The following acronyms and abbreviations are referred to in this form:
  - PoA: Article 6.4 mechanism programme of activities.
  - CP: component projects.
  - PoA-DD: programme of activities design document.
  - CP-DD: component project design document.
  - Activity standard: Article 6.4 mechanism activity standard for programme of activities.
  - Validation and verification standard: Article 6.4 mechanism validation and verification standard for programme of activities.

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<sup>1</sup> The “Rules and Regulations” section of the UNFCCC Article 6.4 mechanism website (<https://unfccc.int/process-and-meetings/bodies/constituted-bodies/article-64-supervisory-body/rules-and-regulations>) contains all regulatory documents for the Article 6.4 mechanism, such as standards (including methodologies and standardized baselines), procedures, methodological tools, guidelines, clarifications and forms that are applicable to the A6.4 activity.

## 2. General instructions

 <b>VERIFICATION AND CERTIFICATION REPORT FORM FOR ARTICLE 6.4 PROGRAMMES OF ACTIVITIES</b> (Version 01.0)			
DETAILS OF THE MONITORING REPORT			
<b>PoA title:</b>	>> <i>Provide the title of the PoA as in the PoA-DD.</i>		
<b>UNFCCC reference number:</b>	>> <i>Provide UNFCCC unique reference number for the PoA received after publishing the notification of prior consideration.</i>		
<b>Monitoring period:</b>	<b>Start date:</b> Click or tap to enter a date. <b>End date:</b> Click or tap to enter a date. <i>Provide the start and end-dates of the monitoring period that this verification and certification report covers.</i>		
	<b>Sequence number:</b> >> <i>Provide monitoring period number (ordinal number referring to the chronological order of monitoring periods, e.g. "first monitoring period").</i> <b>Batch number:</b> >> <i>Provide batch number if multiple separate monitoring reports are prepared for the same monitoring period.</i>		
<b>PoA Period:</b>	<b>Start date:</b> Enter a date. <b>End date:</b> Enter a date. <i>Enter the start and end-date of the PoA period</i> <b>Sequence number:</b> Choose a PoA period.		
<b>CPs covered in the monitoring period:</b> <i>(add/remove rows if needed)</i>	<b>CP reference number</b>	<b>CP title</b>	<b>Date of inclusion in the PoA</b>
	>>	>>	Enter a date.
	>>	>>	Enter a date.
	>>	>>	Enter a date.
<b>Version number of the PoA-DD to which this verification and certification report applies:</b>	>> <i>Enter the version number of the PoA-DD to which this verification and certification report is applied.</i>		
<b>Host Parties:</b> <i>(add/remove rows if needed)</i>	<b>Host Parties</b>		<b>Is this a host Party to a CP covered in this report? (yes/no)</b>
	Choose a Party		
	Choose a Party		
	Choose a Party		
	<i>Enter the host Party and indicate whether it is a Party to any of the CPs covered in the monitoring report.</i>		

Applied methodologies and standardised baselines, and their versions:	>> <i>Provide the UNFCCC reference numbers, titles and versions of all applied methodologies, and where applicable, all applied standardized baselines, using one line per applied methodology or standardized baseline.</i>		
Sectoral scope(s):	>> <i>Provide all sectoral scopes of the PoA based on the applied methodologies, using one line per sectoral scope.</i>		
Post-registration changes:	<input type="checkbox"/> This request for issuance <b>does not</b> include post-registration changes <i>Check this option of <b>no</b> post-registration change is submitted within the request for issuance.</i>		
	<input type="checkbox"/> This request for issuance includes the following post-registration changes: <ul style="list-style-type: none"> <li><input type="checkbox"/> Temporary deviations from the registered monitoring plan of CPs, applied methodologies, standardized baselines or other methodological regulatory documents<sup>1</sup></li> <li><input type="checkbox"/> Permanent changes:             <ul style="list-style-type: none"> <li><input type="checkbox"/> Corrections to the PoA-DD</li> <li><input type="checkbox"/> Permanent changes to the description of how to develop the monitoring plan of each CP</li> <li><input type="checkbox"/> Changes to the programme design</li> </ul> </li> <li><input type="checkbox"/> Registration under or overlap with other crediting scheme</li> <li><input type="checkbox"/> Change of activity participant</li> </ul> <i>Check one or more of the options above, as applicable, if a post-registration change is submitted with this request for issuance.</i>		
Emission reductions or net removals achieved by the CPs included in the request for issuance in this monitoring period (tCO <sub>2</sub> e):	>>		
Maximum annual emission reductions or net removals approved by the host Parties (tCO <sub>2</sub> e) (if applicable):	Host Parties	Before the post-registration change	After the post-registration change
	Choose a Party	>>	>>
	Choose a Party	>>	>>
	<i>If a post-registration change is submitted with this request for issuance, indicate which are the average annual emission reductions determined before and after the post-registration change as approved by the affected host Parties.</i>		
<b>DETAILS OF THE VERIFICATION AND CERTIFICATION REPORT</b>			
Version number and date of completion of the verification and certification report:	Version number:  Date of completion:    Enter a date.		

<sup>1</sup> "Any other standards, methodologies, methodological tools and guidelines (to be) applied in accordance with the selected(applied) methodologies" are collectively referred to as the other (applied) methodological regulatory documents.

<b>Name and UNFCCC reference number of the DOE:</b>	>> <i>Provide the UNFCCC reference number and the name of the DOE.</i>
<b>Name, position and signature of the approver of the verification and certification report:</b>	>> <i>Provide the name and include the digital signature of the approver of the verification and certification report.</i>

**SECTION I. Executive summary**

>> *Provide a summary of the PoA and the CPs covered in the monitoring report (including the purpose and general description and location), scope of the verification, verification and certification process and its conclusion.*

**SECTION A. Verification team, technical reviewer and approver****A.1. Verification team members**

(Copy/paste rows as necessary)

No.	Role	Type of resource <sup>1</sup>	Last Name	First Name	Affiliation (e.g. name of central or other office of DOE or outsourced entity)	Involved in			
						Desk/document review	On-site inspection	Interviews	Verification findings
>>	Chose an item	Choose an item.	>>	>>	>>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Provide the details of the verification team members.*

**A.2. Technical reviewer and approver of the verification and certification report**

(Copy/paste rows as necessary)

No.	Role	Type of resource	Last Name	First Name	Affiliation (e.g. name of central or other office of DOE or outsourced entity)
>>	Choose an item.	>>	>>	>>	>>

<sup>1</sup> Use of one of the following abbreviations referring to the standard “Article 6.4 accreditation”:

- (a) IR (Internal Resource);
- (b) EI (External Individuals);
- (c) OR (Outsourced Resource).

*Provide the details of the technical reviewer and approver of the verification and certification report.*

## SECTION B. Application of materiality

### B.1. Consideration of materiality in planning the verification

No.	Risk that could lead to material errors, omissions or misstatements	Assessment of the risk		Response to the risk in the verification plan and/or sampling plan
		Risk level	Justification	
>>	>>	>>	>>	>>

- Describe in the table risks that could lead to material errors, omissions or misstatements, assessment of the risk and response to the risk in the verification plan and/or sampling plan.
- For "Assessment of the risk", rank the level of each risk with one of the following options and present the justification on the judgement of the risk level considering the elements of the risk such as its likelihood and impacts:
  - (a) High.
  - (b) Medium; or
  - (c) Low.

### B.2. Consideration of materiality in conducting the verification

>>

- Describe how materiality was applied in determining whether detected errors, omissions or misstatements were material or immaterial either individually or in aggregate.
- Describe whether and how the verification plan and/or sampling plan were revised to take into account the need for further audit procedures due to the nature/type of the errors, omissions or misstatements detected.

## SECTION C. Means of verification

### C.1. Desk/documents review

>>

- Explain how the desk/document review process was conducted, including summarizing the different types of documents reviewed as part of the verification process. List all documents reviewed or referenced during the verification in Appendix 3 below.

### C.2. On-site inspection

*(Copy/paste rows as necessary)*

Duration of on-site inspection: Enter a date. to Enter a date.				
No.	Activity performed on-site	Site Location	Date	Team member
>>	>>	>>	Enter a date	>>

- List and summarize all on-site inspection performed during the verification in chronological order in the table.

- Describe the alternative means used and justify that they are sufficient for the purpose of verification if the DOE does not conduct an on-site inspection as a means of verification in accordance with applicable requirements in the validation and verification standard.

### C.3. Interviews

(Copy/paste rows as necessary)

No.	Interviewee			Date	Subject	Team Member
	Last Name	First Name	Affiliation			
>>	>>	>>	>>	Enter a date.	>>	>>

Summarize all the interviews (i.e. in-person interviews, web/teleconferences, etc.) conducted during the verification in the table.

### C.4. Sampling approach

>>

Follow the instructions below:

- Sampling used for the verification of the PoA and CPs:
  - Summarize the sampling approach used during the verification (e.g. random sampling).
- Sampling used for on-site inspection
  - Include a description of how the sample size was determined and field check was carried out.

### C.1. Clarification requests (CLs), corrective action requests (CARs) and forward action requests (FARs)

Area of verification findings	No. of CLs	No. of CARs	No. of FARs
Compliance of the monitoring report with the monitoring report form	>>	>>	>>
Remaining forward action requests from validation of PoA, validation of CP inclusion and/or previous verifications	>>	>>	>>
CPs considered for verification and covered in this report	>>	>>	>>
<b>Programme of activities</b>			
Compliance of the PoA implementation and operation with the registered programme design document	>>	>>	>>
Post-registration change			
- Permanent changes – Corrections to the PoA	>>	>>	>>
- Permanent changes – changes to the description of how to develop the monitoring plan of each CP	>>	>>	>>
- Permanent changes – Changes to the programme design	>>	>>	>>
- Registration under or overlap with other crediting scheme	>>	>>	>>



- Change of activity participant	>>	>>	>>
<b>Component projects</b>			
Compliance of the CPs implementation with the included CP-DDs	>>	>>	>>
Post-registration change			
- Temporary deviations from the registered monitoring plan of CPs, applied methodologies, standardized baselines or other methodological regulatory documents	>>	>>	>>
- Permanent changes – Corrections to the CPs	>>	>>	>>
- Permanent changes – Change to the start date of the crediting period of CPs	>>	>>	>>
- Permanent changes – Inclusion of monitoring plan of CPs	>>	>>	>>
- Permanent changes – changes to the registered monitoring plan, or permanent deviation of monitoring from the applied methodologies, standardized baselines, or other methodological regulatory documents	>>	>>	>>
- Permanent changes – Changes to the design of CPs	>>	>>	>>
Compliance of the monitoring plan of included CPs with the methodologies including applicable tools and standardized baselines	>>	>>	>>
Compliance of monitoring activities with the registered monitoring plan of CPs			
- Data and parameters fixed ex ante or at renewal of crediting period	>>	>>	>>
- Data and parameters monitored	>>	>>	>>
- Implementation of sampling plan	>>	>>	>>
Compliance with monitoring and addressing of reversals	>>	>>	>>
Compliance with the calibration frequency requirements for measuring instruments	>>	>>	>>
Assessment of data and calculation of emission reductions or net removals	>>	>>	>>
- Calculation of baseline emissions/removals	>>	>>	>>
- Project emissions/removals	>>	>>	>>
- Leakage emissions	>>	>>	>>
- Summary calculation of emission reductions or net removals	>>	>>	>>
- Comparison of actual emission reductions or net removals with estimates in registered CP-DDs	>>	>>	>>

- Remarks on difference from estimated value in registered CP-DDs	>>	>>	>>
- Comparison of cumulative of emission reductions or net removals against maximum annual amount approved by the host Party	>>	>>	>>
Implementation of the monitoring of activity-level environmental and social indicators and activity-level SD indicators	>>	>>	>>
Continuous engagement with stakeholders	>>	>>	>>
Avoidance of double issuance	>>	>>	>>
Others (please specify)	>>	>>	>>
<b>TOTAL</b>	<b>&gt;&gt;</b>	<b>&gt;&gt;</b>	<b>&gt;&gt;</b>

Indicate the number of CLs, CARs, and FARs raised for each of the items above. Provide the details (description, responses from activity participants and outcome from the DOE) in Appendix 4.

## SECTION D. Verification of compliance with specific requirements

Complete tables to validate the compliance in accordance with applicable verification requirements in the validation and verification standard:

- (a) Means of verification: describe how the compliance was validated.
- (b) Findings: provide a brief description of the findings. Include in **Error! Reference source not found.** details of any CLs, CARs and FARs, if raised
- (c) Conclusion: provide a conclusion on the compliance based on the findings.

### D.1. Compliance of the monitoring report with the monitoring report form

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

Confirm the compliance of the monitoring report with the valid version of the Monitoring report form for Article 6.4 programmes of activities and the instructions therein for filling out the form.

### D.2. Remaining forward action requests from validation and/or previous verifications

(Copy/paste tables for each FAR left open from the validation or from the previous verification)

<b>FAR ID:</b>	>>
<b>FAR raised at:</b>	<input type="checkbox"/> Validation for registration of the PoA <input type="checkbox"/> Validation for inclusion of the following CPs: Click or tap here to enter text. <input type="checkbox"/> Validation for renewal of the PoA period <input type="checkbox"/> Validation for renewal of the crediting period of the following CPs: Click or tap here to enter text.

	<input type="checkbox"/> Previous verification		
DOE that raised the FAR:	>>		
	Validation or verification report version number and date:	Date:	Enter a date
		Version:	>>
Description of the issue:	>>		
	Requirements:	>>	
Responses from activity participants:	>>		
	Evidences provided:	>>	Date: Enter a date
DOE assessment:	>>	Date:	Enter a date

Indicate the FAR number, whether it was raised at the validation or previous verification, provide the responses from activity participants and indicate how it was assessed and the outcome.

### D.3. CPs considered for verification and covered in this report

(Copy/paste rows as necessary)

Title and UNFCCC reference number of the CP	Date of inclusion of the CP in the PoA	Version of the PoA-DD	Is the CPA considered for this verification? (Y/N)	Confirmation that a request for issuance including the CP has been published for the previous monitoring period (Y/N)
>>	Click or tap to enter a date.	>>	>>	>>

Follow the instructions below to complete the table:

- Column "Title and UNFCCC reference number of the CP": list all CPs included in the PoA as of the end date of the monitoring period.
- Column "Date of inclusion of the CP in the PoA": specify the date when the CP was included.
- Column "Version of the PoA-DD": specify the version number of the registered PoA which the CPA complies with.
- Column "Is the CPA considered for this verification?": confirm whether the CP is considered for verification and covered in the verification and certification report.
- Column "Confirmation that a request for issuance including the CP has been published for the previous monitoring period":

Add rows to the table for additional CPs as needed.

### D.4. Compliance of the PoA implementation and operation with the registered programme design document

Means of verification	>>
Findings	>>
Conclusions	>>

- Determine whether the PoA implementation and operation comply with the registered PoA-DD in accordance with applicable requirements of the validation and verification standard.

- Provide information on the actual implementation and operation of the included CPs, e.g. technical specification, implementation schedule, special event, etc.

## D.5. Post-registration changes to the PoA

Fill the sections below by following the instructions provided only if a post-registration change is submitted with the request for issuance; otherwise, indicate that no post-registration change is submitted.

### D.5.1. Permanent changes – Corrections to the PoA

<b>Approval status</b>	<input type="checkbox"/> There were corrections after the registration of the PoA or renewal of the PoA period <input type="checkbox"/> Already approved by the Supervisory Body: Check this box and provide the dates of approval of the corrections Date of approval: DD/MM/YYYY (Ref. number: >>) Date of approval: DD/MM/YYYY (Ref. number: >>) Date of approval: DD/MM/YYYY (Ref. number: >>) (Add rows as needed) <input type="checkbox"/> Not yet approved by the Supervisory Body <input type="checkbox"/> There were no corrections after the registration of the PoA or renewal of the PoA period
<b>Changes to be validated</b>	>>
<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

Follow the instructions below to validate this section:

#### 1. Approved post-registration changes

- Determine whether there are any corrections to the PoA-DD after the registration of the PoA or after the renewal of the PoA period, tick the relevant check box(es) and provide the information on the status and the date of approval by the Supervisory Body, as appropriate.

#### 2. Post-registration changes under issuance track

- For all corrections to be validated in conjunction with this verification, provide a brief summary of the corrections, and determine whether they comply with the relevant requirements in the activity standard and were assessed in accordance with applicable validation requirements related to the corrections in the validation and verification standard.

### D.5.2. Permanent changes – Changes to the description of how to develop the monitoring plan of each CP

<b>Approval status</b>	<input type="checkbox"/> There were changes after the registration of the PoA or renewal of the PoA period <input type="checkbox"/> Already approved by the Supervisory Body: Date of approval: DD/MM/YYYY (Ref. number: >>) Date of approval: DD/MM/YYYY (Ref. number: >>) ( <i>Add rows as needed</i> ) <input type="checkbox"/> Not yet approved by the Supervisory Body <input type="checkbox"/> There were no changes after the registration of the PoA or renewal of the PoA period
<b>Changes to be validated</b>	>>
<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

Follow the instructions below to validate this section:

#### 1. Approved post-registration changes

- Determine whether there were any permanent changes to the description on how to develop the monitoring plan for each CP, tick the relevant check box(es), and provide the information on the status and the date of approval by the Supervisory Body, as appropriate.

#### 2. Post-registration changes under issuance track

- For all permanent changes to the description on how to develop the monitoring plan for each CP, registered, provide a brief summary of the changes, determine whether they comply with the relevant requirements in the activity standard and whether they were assessed in accordance with applicable validation requirements related to the permanent changes to the registered monitoring plan, or permanent deviation of monitoring from the applied methodologies, standardized baselines or other methodological regulatory documents in the validation and verification standard.

### D.5.3. Permanent changes – Changes to the programme design

<b>Approval status</b>	<input type="checkbox"/> There were changes after the registration of the PoA or renewal of the PoA period <input type="checkbox"/> Already approved by the Supervisory Body: Date of approval: DD/MM/YYYY (Ref. number: >>) Date of approval: DD/MM/YYYY (Ref. number: >>) ( <i>Add rows as needed</i> ) <input type="checkbox"/> Not yet approved by the Supervisory Body <input type="checkbox"/> Already approved by the Host Party (if applicable) Date of approval: DD/MM/YYYY <input type="checkbox"/> There were no changes after the registration of the PoA or renewal of the PoA period
<b>Changes to be validated</b>	>>
<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

Follow the instructions below to validate this section:

1. *Approved post-registration changes*

- *Determine whether there were any changes to the PoA design after the registration of the PoA or the renewal of the PoA period, tick the relevant check box(es), and provide the information on the status and the date of approval by the Supervisory Body and the host Party, as appropriate.*

2. *Post-registration changes under issuance track*

- *For all changes to the PoA design to be validated in conjunction with this verification, provide a brief summary of the changes and determine whether they comply with the relevant requirements in the activity standard and were assessed in accordance with applicable validation requirements related to the changes to PoA design in the validation and verification standard.*

**D.5.4. Registration under or overlapping with other crediting scheme**

<b>Approval status</b>	<input type="checkbox"/> Already approved by the Supervisory Body: Date of approval: DD/MM/YYYY (Ref. number: >>) Date of approval: DD/MM/YYYY (Ref. number: >>) ( <i>Add rows as needed</i> ) <input type="checkbox"/> Not yet approved by the Supervisory Body
<b>Changes to be validated</b>	>>
<b>Means of validation</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

*Follow the instructions below to validate this section:*

1. *Approved post-registration changes*

- *Determine whether the PoA, after its registration under the Article 6.4 mechanism, was also registered under, or covered by a programme, under any other international, regional, national, or subnational or sector-wide GHG mitigation crediting scheme, tick the relevant check box(es), and provide the information on the status and the date of approval by the Supervisory Body, as appropriate.*

2. *Post-registration changes under issuance track*

- *If the PoA was registered under, or covered by a programme, under any other international, regional, national or subnational or sector-wide GHG mitigation crediting scheme, determine whether the PoA complies with the relevant requirements in the activity standard and was assessed in accordance with applicable validation requirements related to the overlapping with other crediting scheme in the validation and verification standard.*

**D.5.5. Change of activity participants**

<b>Approval status</b>	<input type="checkbox"/> There were changes to activity participants after the registration of the PoA Date of approval: DD/MM/YYYY (Ref. number: >>) Date of approval: DD/MM/YYYY (Ref. number: >>) (Add rows as needed) <input type="checkbox"/> There were <b><u>no</u></b> changes to activity participants after the registration of the PoA
<b>Means of validation</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

*Determine whether there were changes to any of the activity participants after the registration of the PoA, tick the relevant check box(es), and provide the information on the status and the date of approval by the Supervisory Body, as appropriate.*

**D.6. Compliance of the CP implementation and operation with the registered CP-DDs**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

*Follow the instructions below to validate this section:*

1. *Implementation and operation of the CPs*

- Determine whether the implementation and operation of the CPs covered in this verification and certification report comply with the registered CP-DDs in accordance with the applicable verification requirements related to the compliance of the CP implementation with the registered CP-DD in the validation and verification standard.*

2. *Batches of CPs*

- If the activity participants have chosen to prepare multiple monitoring reports for separate batches of CPs included in the registered PoA, the DOE shall confirm that all the monitoring reports contain mutually exclusive batches of CPs and have the same monitoring period that can encompass all monitoring results obtained during the period;*

3. *Consecutive monitoring periods*

- Confirm that monitoring periods have been consecutive.*

**D.7. Post-registration changes to CPs****D.7.1. Temporary deviations from the registered monitoring plan, applied methodologies, standardized baselines or other methodological regulatory documents**

<b>Notification or approval status</b>	<input type="checkbox"/> There were temporary deviations after the inclusion of any of the CPs covered in this verification after their inclusion in the PoA or renewal of the crediting period of the CPs <input type="checkbox"/> Already notified to or approved by the Supervisory Body: Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) <i>(Add rows as needed)</i> <input type="checkbox"/> Not yet notified to or approved by the Supervisory Body CPs involved: >> <input type="checkbox"/> There were <b>no</b> temporary deviations to the CPs covered in this verification after the inclusion in the PoA or renewal of the crediting period of the CPs
<b>Changes to be validated</b>	>>
<b>Means of validation</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

*Follow the instructions below to validate this section:*

**1. Notified or approved post-registration change**

- *Determine whether there are any temporary deviations to the monitoring plan of any CP covered in this verification, to the applied methodologies, to the standardized baselines or to other methodological regulatory document. Tick the relevant check box(es) and provide the information on the status and the date of notification to or approval by the Supervisory Body and the CPs involved, as appropriate.*

**2. Post-registration change under issuance track**

- *For temporary deviations to be validated in conjunction with this verification, list the CPs involved and described the nature, extent and duration of the non-conforming monitoring period, and proposed alternative monitoring arrangements or applied the most conservative values approach referred to in the activity standard for the non-conforming monitoring period and determine whether they comply with the relevant requirements in the activity standard and were assessed in accordance with applicable validation requirements related to the changes to PoA design in the validation and verification standard.*



**D.7.2. Permanent changes – Corrections to the CPs**

<b>Notification or approval status</b>	<input type="checkbox"/> There were corrections to the CPs after the inclusion in the PoA or renewal of the crediting period of the CPs Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) <i>(Add rows as needed)</i> <input type="checkbox"/> There were <b>no</b> corrections to the CPs covered in this verification after the inclusion in the PoA or renewal of the crediting period of the CPs
<b>Means of validation</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

*Determine whether corrections to any of the CP-DDs covered by this verification after the inclusion of the CP in the PoA or the renewal of the crediting period of the CP have been notified to or approved by the Supervisory Body, tick the relevant check box(es) and provide the information on the status and the date of notification to or approval by the Supervisory Body and the CPs involved, as appropriate.*

**D.7.3. Permanent changes – Changes to the start date of the crediting period of CPs**

<b>Notification or approval status</b>	<input type="checkbox"/> There were changes to the start date of CPs included in this verification after the inclusion in the PoA or renewal of the crediting period of the CPs Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) <i>(Add rows as needed)</i> <input type="checkbox"/> There were <b>no</b> changes to the start date of CPs included in this verification after the inclusion in the PoA or renewal of the crediting period of the CPs
<b>Means of validation</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

*Determine whether changes to the start date of the crediting period of any of the CPs covered by this verification after the inclusion of the CP in the PoA or the renewal of the crediting period of the CP have been notified to or approved by the Supervisory Body, tick the relevant check box(es), and provide the information on the status and the date of notification to or approval by the Supervisory Body and the CPs involved, as appropriate.*

**D.7.4. Permanent changes – Inclusion of a monitoring plan**

<b>Notification or approval status</b>	<input type="checkbox"/> There were inclusions of monitoring plans of CPs covered by this verification after the inclusion in the PoA or renewal of the crediting period of the CPs Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) <i>(Add rows as needed)</i> <input type="checkbox"/> There were <b>no</b> inclusions of monitoring plans of CPs covered by this verification after the inclusion in the PoA or renewal of the crediting period of the CPs
<b>Means of validation</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

*Determine whether inclusions of monitoring plans to any of the CPs covered by this verification after the inclusion in the PoA or the renewal of the crediting period of the CP have been notified to or approved by the Supervisory Body, tick the relevant check box(es), and provide the information on the status and the date of notification to or approval by the Supervisory Body and the CPs involved, as appropriate.*

**D.7.5. Permanent changes – Changes to the registered monitoring plan, or permanent deviation of monitoring from the applied methodologies, standardized baselines or other methodological regulatory documents**

<b>Notification or approval status</b>	<input type="checkbox"/> There were changes to the registered monitoring plan or permanent deviation of monitoring of CPs covered by this verification after the inclusion in the PoA or renewal of the crediting period of the CPs Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) <i>(Add rows as needed)</i> <input type="checkbox"/> There were <b>no</b> changes to the registered monitoring plan or permanent deviation of monitoring of CPs covered by this verification after the inclusion in the PoA or renewal of the crediting period of the CPs
<b>Means of validation</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

*Determine whether any permanent changes to the registered monitoring plan of any of the CPs covered by this verification, or permanent deviation of monitoring of any of the CPs covered by this verification from the applied methodologies, standardized baselines or other methodological regulatory documents after the inclusion in the PoA or the renewal of the crediting period of the CPs have been notified to or approved by the Supervisory Body, tick the relevant check box(es), and provide the information on the status and the date of notification to or approval by the Supervisory Body and the CPs involved, as appropriate.*

**D.7.6. Permanent changes – changes to the design of CPs**

<b>Notification or approval status</b>	<input type="checkbox"/> There were changes to the design of the CPs covered by this verification after the inclusion in the PoA or renewal of the crediting period of the CPs Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) Date of notification or approval: DD/MM/YYYY (Ref. number: >>, CPs involved: >>) (Add rows as needed) <input type="checkbox"/> There were <b>no</b> changes to the design of the CPs covered by this verification after the inclusion in the PoA or renewal of the crediting period of the CPs
<b>Means of validation</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

*Determine whether changes to the design of any of the CPs covered by this verification after the inclusion in the PoA or the renewal of the crediting period of the CP have been notified to or approved by the Supervisory Body, tick the relevant check box(es), and provide the information on the status and the date of notification to or approval by the Supervisory Body and the host Party and the CPs involved, as appropriate.*

**D.8. Compliance of the monitoring plan of included CPs with the methodologies including applicable tools and standardized baselines**

<b>Means of validation</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

*Determine whether the monitoring plan of the CPs covered in this verification complies with the applied methodologies, the applied standardized baselines, and the other applied methodological documents based on the actual implementation of the CPs, in accordance with the applicable verification requirements related to the compliance of the monitoring plan with the applied methodologies, the applied standardized baselines and the other applied methodological regulatory documents in the validation and verification standard.*

**D.9. Compliance of monitoring activities with the registered monitoring plan**

- Explain in the tables D.9.1 to D.9.3 below how the monitoring activities comply with the registered monitoring plan in accordance with the applicable verification requirements in the validation and verification standard.*
- If sampling was applied for the determination of data and parameters monitored, explain in section D.9.3 below how the sampling efforts and surveys comply with the validated sampling plan in accordance with the applicable verification requirements in the validation and verification standard.*

**D.9.1. Data and parameters fixed ex ante or at renewal of crediting period**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**D.9.2. Data and parameters monitored**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**D.9.3. Implementation of sampling plan**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**D.10. Compliance with monitoring and addressing of reversals**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

*Follow the instructions below to validate this requirement:*

*1. Compliance with monitoring plan and risk mitigation plan*

- Determine whether the monitoring of reversals complies with the monitoring plan and risk mitigation plan for each CP covered in this verification and is in accordance with the applicable verification requirements related to the compliance of monitoring activities in the validation and verification standard and the relevant provisions of the “Standard: Requirements for activities involving removals under the Article 6.4 mechanism”.*

*2. Addressing of reversals*

- Determine whether the addressing of reversals for each CP covered in this verification, if any, complies with the requirements of the validation and verification standard and respective requirements of the applied methodologies and other applied methodological regulatory documents including the “Standard: Requirements for activities involving removals under the Article 6.4 mechanism”.*

*3. Risk of reversals*

- Determine whether the risks of reversals for each CP covered in this verification were addressed, consistent with the risk mitigation measures as per risk mitigation plan and respective requirements of the “Standard: Requirements for activities involving removals under the Article 6.4 mechanism”.*

**D.11. Compliance with the calibration frequency requirements for measuring instruments**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

*For each item of data and parameter monitored in table D.9.2 above, explain how the calibration was conducted at the frequency as specified by the registered monitoring plan, applied methodologies, and*

*applied standardized baselines and the other applied methodological regulatory documents in accordance with the applicable requirements in the validation and verification standard.*

#### **D.12. Assessment of data and calculation of emission reductions or net removals**

- In sections D.12.1 to D.12.5 below, explain how the data and calculation of emission reductions or net removals were assessed in accordance with the applicable requirements validation and verification standard.*
- In section D.12.6, if applicable, explain how the cause of any increase in the actual emission reductions in this monitoring period was assessed in accordance with the applicable requirements in the validation and verification standard.*
- In section D.12.7, explain how the cumulative monitored amount of emission reductions or net removals achieved by the CPs implemented in the same host Party, including A6.4 ERs issued in previous monitoring periods under the same calendar year and any A6.4 ERs issued for other batches of CPs under the same calendar year, was assessed to be within the maximum annual amount of emission reductions or net removals approved by the host Party for the PoA.*

##### **D.12.1. Calculation of baseline emissions/removals**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

##### **D.12.2. Project emissions/removals**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

##### **D.12.3. Leakage emissions**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

##### **D.12.4. Summary calculation of emission reductions or net removals**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**D.12.5. Comparison of actual emission reductions or net removals with estimates in include CP-DDs**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**D.12.6. Remarks on difference from estimated value in included CP-DDs**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**D.12.7. Comparison of cumulative of emission reductions or net removals against maximum annual amount approved by the host Party**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

**D.13. Implementation of the monitoring of activity-level environmental and social indicators and activity-level SD indicators**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

- *Determine whether the monitoring of environmental impacts, social impacts and sustainable development impacts and planned mitigation measures of negative impacts, if any, was conducted in accordance with the monitoring plan of each of the CPs covered by this verification as per section E.1.3. of the CP-DDs, including the Appendix 7 of the CP-DDs (e.g. completed A6.4 Environmental and Social Management Plan Form) and Appendix 8 of the CP-DDs (e.g. completed A6.4 Sustainable Development Impact Form) of these impacts of the CPs prepared in accordance with the “Article 6.4 sustainable development tool”, and determine whether the reported monitoring results were assessed to correspond to these impacts of the project.*
- *Determine whether the results of the monitoring comply with the requirements of the Article 6.4 sustainable development tool and the verification requirements as per the validation and verification standard.*
- *For CPs that successfully transitioned from the CDM, if, as per the respective requirements of the “Standard: Transition of CDM activities to the Article 6.4 mechanism”, the “Sustainable development co-benefits tool” developed under the CDM was applied, determine whether the monitoring of sustainable development co-benefits was conducted in accordance with provisions of the monitoring plan and “Sustainable development co-benefits tool” and determine whether the reported monitoring results were assessed to correspond to these sustainable development co-benefits.*

**D.14. Continuous engagement with stakeholders**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

*Determine whether comments were received, through the continuous engagement process or through the UNFCCC website, by the activity participants on the implementation or operation of the CPs covered in this verification after its inclusion in the PoA from local stakeholders, Parties, other stakeholders and UNFCCC-admitted observer organizations, and determine whether the activity participants have addressed the issues raised in the comments as appropriate.*

**D.15. Avoidance of double issuance**

<b>Means of verification</b>	>>
<b>Findings</b>	>>
<b>Conclusions</b>	>>

*Determine whether:*

- (a) The CPs covered in this verification are registered, or covered by a programme, under any other international, regional, national, or subnational GHG mitigation crediting scheme.*
- (b) Activity participants have obtained a confirmation from the other crediting scheme that the same emission reductions or net removals being requested for issuance of A6.4ERs have not been or will not be credited under the other crediting scheme.*

**SECTION E. Internal quality control**

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*Provide information on quality control within the team and in the verification process.*

**SECTION F. Verification opinion**

>>

*Provide a verification opinion that includes:*

- (a) A summary of the verification method and the process used and the verification criteria applied.*
- (b) A summary of the verification conclusions and on the verified amount of emission reductions or net removals achieved.*

**SECTION G. Certification statement**

&gt;&gt;

*Provide a statement certifying, in writing, that some or all of the included CPs in the registered A6.4 PoA achieved the verified amount of emission reductions or net anthropogenic removals during the specified monitoring period that would not have occurred in the absence of CPs.*



**APPENDIX 1 – Abbreviations**

Abbreviation	Full text
>>	>>

*Use the table above to list all the abbreviations used in this report.*

**APPENDIX 2 – Competence of team members and technical reviewers**

>>

*Provide documentation to substantiate the required competence of verification team members and technical reviewers.*

**APPENDIX 3 – Documents reviewed or referenced**

No.	Author	Title	References to the document	Provider
>>	>>	>>	>>	>>

*Use the table above to list all documents reviewed or referenced during the verification including Article 6.4 mechanism regulatory documents. For each document, indicate the following:*

- (a) Title: provide the title of the document. Include the version number, if applicable.*
- (b) Author: provide the name(s) of the author(s). Where the author(s) belong(s) to the organization(s) that issue the document, provide only the name(s) of the organization).*
- (c) References to the document: where applicable, provide the relevant reference to the document such as the dates of completion/publication and URL.*
- (d) Provider: choose one of the following options to indicate who provided the document to the DOE for its review. Select 'Others' for documents that were provided by those other than the project participants.*

**APPENDIX 4 – Clarifications requests, corrective action requests and forward action requests**

**Table 4. CLs from this verification**

*(Copy/paste tables for each new CL)*

<b>CL ID:</b>	>>	<b>Section number:</b>	>>
<b>Description of the issue:</b>	>>		
	<b>Requirements:</b>	>>	<b>Date:</b> Enter a date
	>>		

<b>Responses from activity participants:</b>	<b>Evidences provided:</b>	>>	<b>Date:</b>	Enter a date
<b>DOE assessment:</b>	>>			
			<b>Date:</b>	Enter a date

*If needed, copy the table above for each CL, and copy the following rows until the finding is closed:*

- (a) Responses from activity participants.*
- (b) DOE assessment.*
- (c) In each table, indicate the section number of the verification and certification report to which each CL corresponds.*

**Table 5. CARs from this verification**

*(Copy/paste tables for each new CAR)*

<b>CAR ID:</b>	>>		<b>Section number:</b>	>>
<b>Description of the issue:</b>	>>			
	<b>Requirements:</b>	>>	<b>Date:</b>	Enter a date
<b>Responses from activity participants:</b>	>>			
	<b>Evidences provided:</b>	>>	<b>Date:</b>	Enter a date
<b>DOE assessment:</b>	>>			
			<b>Date:</b>	Enter a date

*If needed, copy the table above for each CAR, and copy the following rows until the finding is closed.*

- (a) Responses from activity participants.*
- (b) DOE assessment.*
- (c) In each table, indicate the section number of the verification and certification report to which each CL corresponds.*

**Table 6. FARs from this verification**

*(Copy/paste tables for each new FAR)*

<b>FAR ID:</b>	>>		<b>Section number:</b>	>>
<b>Description of the issue:</b>	>>			
	<b>Requirements:</b>	>>	<b>Date:</b>	Enter a date

*If needed, copy the table above for each FAR. In each table, indicate the section number of the verification and certification report to which each FAR corresponds.*

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**Document information**

<i>Version</i>	<i>Date</i>	<i>Description</i>
01.0	9 January 2025	Initial publication of form template.
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